

bauma CHINA 2024

上海新国际博览中心
2024年11月26-29日



展商手册 Exhibitor Manual

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上海国际工程机械、建材机械、矿山机械、工程车辆及设备博览会
International Trade Fair for Construction Machinery, Building Material Machines,
Mining Machines and Construction Vehicles.

www.b-china.cn
www.bauma-china.com

bauma CHINA

前言 INTRODUCTION

欢迎参加 bauma CHINA 2024!

本《展商手册》旨在为您提供本届展览会的各种相关信息，助您顺利进行展前筹备工作。如果您在查阅过程中有任何疑问，请随时联系我们，我们的工作人员将非常乐意为您提供帮助。

为使您更有效地使用本《展商手册》，特提出以下几点建议供您参考：

1. 明确申请展位的类型：

您在此次 bauma CHINA 2024 展会中申请了哪种展位？是标准/套装展位还是光地展位？一旦您明确了自己的展位类型，您可以直接阅读、填写并提交相关表格以进行展前筹备工作。如果您在展会期间需要额外的参展服务，第 3.4 章-其他可选的表格可为您提供相关帮助。

2. 遵循表格截止日期：

有关表格提交的截止日期，请参考目录。遵循此目录来安排参展事项可以节省您的时间和金钱。请在截止日期前将相关表格填妥并回传。

3. 表格：

我们建议您将申请表格于填妥提交前进行复印备份保存。于相关截止日期后报名参展的展商请即刻回传相关申请表格。

请注意，以下服务项目中，将由展会指定服务供应商向展商或搭建商提供相关服务并开具付款通知书及发票：

服务项目	表格	服务供应商类型	公司名
单层（高于 4.5 米）展台设计建筑审批	2.1	展馆指定审图单位	上海汉海展览咨询有限公司
室外展台、双层展台设计建筑审批	2.2		
家具、设施、设备等租赁	2.3、15.1-23	指定搭建商	新怡展（上海）展览展示有限公司（E1-E7、N4-N5） 上海世福展览服务有限公司（W1-W5、N2-N3） 名唐展览服务（上海）有限公司（N1、室外）
订餐	24	指定餐饮供应商	上海恰恰对味餐饮有限公司
展品运输		指定运输代理	巴伐利亚国际货运代理（北京）有限公司（W1-W4 - 国际/国内） 辛克欧洲货运股份公司（德国）（W5、E1-E7、N1-N5、室外展区 - 国际） 上海国际展览运输有限公司（W5、E1-E7、N1-N5、室外展区 - 国内）

该契约关系仅存在于您与以上相应服务供应商之间。对于此契约关系，慕尼黑展览（上海）有限公司不具有权利及义务。

为了您的安全，布、撤展期间请不要使用无证服务供应商。对于由以上行为造成的损失，主办方不承担任何责任。

4. 布展及撤展：

布展及撤展的具体日期及时间请参见第 1 章-展会指南中的“展会时间安排及加班”。

5. 免责声明

主办方将尽力提供各方面的优质服务，以求达到参展商的要求；下列情况下，主办方恕不承担任何责任：1. 逾期提交表格引起的延误或因此未能提供部分或全部服务；2. 逾期申请而导致的附加费或因此未能提供部分或全部服务；3. 未遵守展会规定及相关法规而导致的延误、赔偿、损失等；4. 未使用展会指定服务商而造成的延误、损失、纠纷等；5. 由参展商、搭建商自行提交的刊登资料的准确性与及时性。

慕尼黑展览（上海）有限公司（以下简称“MM-SH”）不对展商、搭建商及服务商就本《展商手册》所填写并提交的信息内容的正确性、完整性和最新状态承担任何责任。

本《展商手册》中包含第三方外部网站的链接，MM-SH无法控制这些网站的内容。在任何情况下，相关网站提供者或运营者须对链接网站的内容负责，MM-SH不对此承担任何责任。

MM-SH特别保留权利更改或扩展本《展商手册》，恕不另行通知，参展商、搭建商及服务商应按照最新的《展商手册》版本执行。您基于本《展商手册》提供的信息所作出决定，须自行承担风险。MM-SH不对因本《展商手册》提供的信息造成的任何直接或间接损失承担赔偿责任。

对任何因直接或间接使用本《展商手册》内容而造成的任何损失，包括但不限于因有关内容有错误、遗漏等而导致的损失，MM-SH不对此承担任何法律责任。

前言

INTRODUCTION

Welcome to bauma CHINA 2024!

In order to assist you in preparing for the upcoming exhibition, we have designed this Exhibitor Manual to simplify your arrangements. Should you have any question, please do not hesitate to contact us – our staff is more than eager to assist you with any concerns you may have.

Here are some advices to get the most value out of your Exhibitor Manual:

1. What Kind of Exhibitor Are You?

What have you applied for at bauma CHINA 2024, a shell scheme booth or a raw space booth? Once you have identified what kind of exhibitor you are, you can go straight into the forms that are relevant and are required to be submitted to prepare for your participation. Section III.D Optional Forms will be useful if you require any additional services during the show.

2. Follow the Deadlines:

The index directory in 'CONTENTS' is helpful for every exhibitor. Following this directory will save your time and money. Please make sure that all the forms are returned as required by their respective deadlines.

3. Forms:

We recommend that you make copies of all the forms you submit and keep them in your files. Exhibitors signing up after the respective deadlines should submit all forms immediately by e-mail.

Please note that the following official service partners will offer the respective services as well as issue the debit note and invoice to the exhibitors or contractors.

ITEM	FORM NO.	TYPE OF SERVICE PARTNER	COMPANY NAME
BUILDING APPROVAL FOR INDOOR ONE-STOREY (ABOVE 4.5M) BOOTH, OUTDOOR BOOTH & TWO-STOREY BOOTH DESIGN	2.1-2.2	DRAWING APPROVAL COMPANY APPOINTED BY SNIEC	HAH CONSULTING & EXHIBITION CO., LTD. SHANGHAI
RENTAL OF FURNITURE, FACILITY, EQUIPMENT, ETC.	2.3, 15.1-23	OFFICIAL CONTRACTOR	VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD. (E1-E7, N4-N5) SHANGHAI SERVE EXHIBITION CO., LTD. (W1-W5, N2-N3) MILTON EXHIBITS & ENGINEERING (SHANGHAI) LTD. (N1, OUTDOOR)
SET LUNCH ORDER	24	OFFICIAL CATERER	LA CITE CAFE
SHIPPING OF EXHIBITS		OFFICIAL FREIGHT FORWARDER	BTG INTERNATIONAL FREIGHT FORWARDING (BEIJING) CO., LTD. (W1-W4 - OVERSEA / DOMESTIC) SCHENKER DEUTSCHLAND AG (W5, E1-E7, N1-N5, OUTDOOR AREA - OVERSEA) SHANGHAI EXPOTRANS LTD. (W5, E1-E7, N1-N5, OUTDOOR AREA - DOMESTIC)

Contractual relations will only be between you and the respective service partners as above mentioned. Regarding these contractual relationships there are no rights or obligations of Messe Muenchen Shanghai Co., Ltd.

For your own safety, please do not use vendors that do not have the necessary licenses required onsite. The organizer will not be responsible for losses caused by the use of unlicensed vendors.

4. Move-In & Move-Out:

Move-In & Move-Out dates and times can be found in SECTION I 'Operation Schedule & Overtime' of the Exhibitor Manual for easy reference.

5. Disclaimer

The organizer will make every effort to provide best quality services in every aspect, to meet the exhibitors' requirements; The organizer, however, shall not bear any liability arising from the following situations:

1. Any delay or failure to provide all or part of the services due to delayed return of the forms by the exhibitor after the deadline. 2. Any surcharge or failure to provide all or part of the services resulting from delayed submission of application by the exhibitor after the deadline. 3. Any delay, compensation, damage due to failure to comply with the rules and regulations and relevant laws by the exhibitor. 4. Any delay, damage, disputes due to the engagement with any non-designated service provider by the exhibitor. 5. Any inaccuracy in the publication materials provided by the exhibitor or contractor, or delayed submission.

Messe Muenchen Shanghai Co., Ltd. (hereinafter referred to as "MM-SH") will not assume any liability for the correctness, completeness and up-to-date status of the content of any information filled in and submitted by exhibitors, contractors and service providers.

This Exhibitor Manual includes links to external websites of third parties, MM-SH have no influence on the contents of these websites. In all cases, the respective site provider or operator shall be responsible for the content of the sites linked. MM-SH do not bear any legal liability therefrom.

In particular, MM-SH reserves the right to make changes or extensions to this Exhibitor Manual provided without prior notification and exhibitors, contractors and service providers should follow the latest version of the Exhibitor Manual. Decisions based on the information provided on or via this Exhibitor Manual are for your own account and risk. MM-SH shall not be liable for any direct or indirect damages caused by use of information provided on or via this Exhibitor Manual.

MM-SH do not bear any legal liability for any loss arising from any direct or indirect use of contents of this Exhibitor Manual, including without limitation the losses resulted from error or omission, etc.

前言

INTRODUCTION

6. 展商、搭建商及服务商须知

展商、搭建商及服务商应确保就本《展商手册》所填写并向慕尼黑展览（上海）有限公司（以下简称“MM-SH”）提交的资料信息（包括文字、logo、图片、视频、公司介绍等）真实有效，符合相关法律法规（包括但不限于广告法、反不正当竞争法等），均不侵犯任何第三方知识产权及其他合法权益，包括但不限于商标权、著作权、专利权及肖像权等。

展商、搭建商及服务商应确保向MM-SH提供的数据真实有效，MM-SH可以为了提供本《展商手册》服务内容而将该信息转交给第三方，也可以为实现其商业目的而处理和使用展商、搭建商及服务商提供的的数据；但前提是前述使用应遵守数据保护的相关法律。展商、搭建商及服务商确认并承诺其向MM-SH提供的相关数据的来源合法，且其对该等数据的使用已取得相关主体的授权同意。

展商、搭建商及服务商如对上述有任何违反，MM-SH有权修改、删除相关内容或停止向展商、搭建商及服务商提供服务，展商、搭建商及服务商应对该违反情况承担全部责任，并赔偿MM-SH因此造成的一切损失（包括但不限于对第三方的赔偿、罚款等）。

请仔细阅读本《展商手册》。本《展商手册》对参展商、搭建商及服务商具有法律约束力，参展商、搭建商及服务商应严格遵守本《展商手册》的各项规定。

本《展商手册》是主办单位与参展商之间签订的《参展合同》不可分割的组成部分。根据中华人民共和国法律法规、上海市人民政府及各有关机构的相关规定，本《展商手册》明确了包括但不限于安全生产、消防安全、证件管理、文明参展等相关规定及要求，请参展商、搭建商及服务商务必仔细阅读并遵守，包括由主办单位推出的任何修订文本。参展商、搭建商及服务商在本届展会期间必须严格遵守主办单位印发或通知的各项规定及要求，包括《展商手册》、《展前通知》、《进馆须知》、《安全须知》、《现场通告》等。

具体联系方式，请参考第 1 章-展会指南“联系名单”。

慕尼黑展览（上海）有限公司对本展商手册有最终解释权。

前言

INTRODUCTION

6. Terms and Conditions

Exhibitors, contractors and service providers shall ensure that the information (including text, logo, photos, videos, company introduction, etc.) filled in and submitted to Messe Muenchen Shanghai Co., Ltd. (hereinafter referred to as "MM-SH") in accordance with this Exhibitor Manual are authentic and valid, and in accordance with relevant laws and regulations (including without limitation Advertising Law, Anti-Unfair Competition Law, etc.), and do not in any way whatsoever violate or infringe any third party's intellectual property rights or other legal rights, including without limitation trademarks, copyrights, patents and portraiture right, etc.

Exhibitors, contractors and service providers shall guarantee that the data provided to MM-SH is authentic and valid and such data could be forwarded to third parties in order to fulfil the purpose of provision of exhibitor services in this Exhibitor Manual as well as being processed and used for fulfilling the business purposes of MM-SH, provided that such use of data by MM-SH will be in compliance with data protection legislation. The exhibitors, contractors and service providers confirm and undertake that all the data provided to MM-SH is legally collected, and the consent of relevant individuals has been obtained for the use of the data under this Terms and Conditions.

In case of any breach of this Terms and Conditions by exhibitors, contractors and service providers, MM-SH reserves the right to modify and delete the relevant content or stop providing services to such exhibitors, contractors and service providers. In that case, exhibitors, contractors and service providers shall bear full responsibility and compensate MM-SH for all the losses arising from the exhibitors, contractors and service providers' breach of this Terms of Conditions (including without limitation any compensation to third parties and fines, etc.).

Please read this Exhibitor Manual carefully. This Exhibitor Manual is legally binding on exhibitors, contractors and service providers. Exhibitors, contractors and service providers shall strictly abide by the provisions of this Exhibitor Manual.

The Exhibitor Manual constitutes an integral part of the Exhibition Contract concluded by and between the organizer and the exhibitors. According to the laws and regulations promulgated by the People's Republic of China, the relevant provisions by Shanghai Municipal People's Government and other relevant authorities, the relevant terms, conditions and requirements including but not limited to production safety, fire control safety and credential management, have been clarified in the Exhibitor Manual herein for the exhibitors, the contractors and the service providers to read carefully and comply with, including any revised texts released by the organizer. The exhibitors, the contractors and the service providers shall strictly comply with all rules, regulations and requirements issued or circulated by the organizer during the show, including the Exhibitor Manual, Pre-show Notes, Important Notice on Move-in and Dismantling, Safety Instructions, Onsite Announcements and so on.

For enquiries, please refer to 'Contact List' in SECTION I.

Messe Muenchen Shanghai Co., Ltd. has the right of final interpretation of this Exhibitor Manual.



1

展会指南
Exhibition Guideline

2

参展规定事项
Rules & Regulations

3/1

光地展位展商/搭建商必须提交的表格
Raw Space Mandatory Forms
表格1-3, 15.2-15.3 (第3.1章) 表格 5 (第3.3章)
Forms 1-3, 15.2-15.3 (Section III.A) Form 5 (Section III.C)

3/2

标准/套装展位展商必须提交的表格
Shell Scheme Mandatory Forms
表格3-4 (第3.2章) 表格 5 (第3.3章)
Forms 3-4 (Section III.B) Form 5 (Section III.C)

3/3

所有展商必须提交的表格
Mandatory Forms to All Exhibitors

3/4

其他可选的表格
Optional Forms
表格6-26 (第3.4章)
Forms 6-26 (Section III.D)

4

货运指南
Shipping Guideline

目录

CONTENTS

第 1 章	展会指南	
1	综合信息	P11
2	联系名单	P13
3	展馆信息	P17
4	现场餐饮攻略	P19
5	交通地图	P23
6	展馆平面图	P29
7	技术数据	P30
8	展会时间安排及加班	P40
9	货运车辆及展品车辆进撤馆	P44
10	展馆设施设备、配件损坏赔偿报价一览表	P46
11	展馆建筑、结构损坏赔偿报价一览表	P52
12	展馆室外展场“植草砂石床”使用须知	P56
13	其他信息	P58
第 2 章	参展规定事项	
技术指南		P60
1	展览时间	P61
2	展览会现场的交通、逃生通道和安全设施	P61
3	技术参数	P61
4	展台搭建规则	P61
5	技术安全规定、技术规定、补充规定	P64
6	废品管理	P65
7	水、污水、土壤保持	P66
8	油漆作业	P66
9	沙石、泥土及类似材料	P66
参展条款		P67
1	申请及参展确认	P67
2	允许展出的展品和参展商	P67
3	联合参展商及额外代理的公司	P67
4	参展费，留置权	P67
5	支付条款	P67
6	租赁合同	P67
7	解除合同	P67
8	不可抗力，取消展会	P67
9	布展、人员配备以及撤展	P67
10	展台设计和设备	P68
11	安全措施	P68
12	技术性安装和其他规定	P68
13	展览场地使用完毕的恢复	P68
14	设备的使用	P68
15	使用履带式交通工具	P68
16	销售规定	P68
17	会刊，互联网	P68

目录

CONTENTS

SECTION I EXHIBITION GUIDELINE		
1	GENERAL INFORMATION	P12
2	CONTACT LIST	P14
3	VENUE INFORMATION	P18
4	ONSITE CATERING GUIDE	P20
5	HOW TO GET THERE	P23
6	VENUE SITEMAP	P29
7	TECHNICAL SPECIFICATIONS	P31
8	OPERATION SCHEDULE & OVERTIME	P41
9	ENTRY OF FREIGHT VEHICLES AND EXHIBIT VEHICLES	P45
10	VENUE COMPENSATION LIST FOR ON-SITE DAMAGED FACILITIES	P47
11	VENUE COMPENSATION LIST FOR ON-SITE DAMAGED CONSTRUCTIONS	P53
12	THE RULES AND REGULATIONS FOR LEASING OF THE SEEDED GRAVEL BED (SGB) OF OUTDOOR EXHIBITION AREA OF SHANGHAI NEW INTERNATIONAL EXPO CENTER	P57
13	OTHER INFORMATION	P59
SECTION II RULES AND REGULATIONS		
TECHNICAL GUIDELINES		P70
1	OPENING HOURS	P71
2	TRAFFIC ON THE TRADE FAIR GROUNDS, ESCAPE WAYS, SAFETY INSTALLATIONS	P71
3	TECHNICAL DATA	P71
4	STAND CONSTRUCTION REGULATIONS	P71
5	TECHNICAL SAFETY REGULATIONS, TECHNICAL REGULATIONS, SUPPLY OF TECHNICAL FEATURES	P75
6	WASTE MANAGEMENT	P77
7	WATER, SEWAGE, SOIL CONSERVATION	P77
8	PAINTING WORK	P77
9	SAND, SOIL AND SIMILAR MATERIALS	P77
TERMS OF PARTICIPATION		P78
1	APPLICATION	P78
2	PERMITTED EXHIBITS AND EXHIBITORS	P78
3	CO-EXHIBITORS AND ADDITIONALLY REPRESENTED COMPANIES	P78
4	PARTICIPATION FEES, LIEN FOR FLOOR SPACE ONLY	P78
5	TERMS OF PAYMENT	P78
6	RENTAL CONTRACT	P78
7	CANCELLATION OF CONTRACT	P78
8	FORCE MAJEURE, CANCELLATION OF THE EVENT	P79
9	DATES OF SETTING UP AND DISMANTLING / ASSEMBLY, STAFFING AND DISMANTLING OF STAND	P79
10	STAND DESIGN AND EQUIPMENT	P79
11	SAFETY MEASURES	P79
12	TECHNICAL INSTALLATIONS AND OTHER REGULATIONS	P79
13	RESTORATION OF THE EXHIBITION AREAS	P79
14	USE OF EQUIPMENT	P79
15	TRANSPORT OF TRACK-LAYING VEHICLES	P79
16	SALES REGULATIONS	P80
17	CATALOGUE, INTERNET INFORMATION	P80

目录 CONTENTS

参展条款			
18	工作人员和参展商证件		P68
19	通知		P68
20	变更		P68
21	责任和保险		P68
22	摄影, 电影, 录像和素描		P68
23	饮食供应, 向展览场地送货		P68
24	知识产权		P68
25	口头协议		P69
26	使用规定		P69
27	免责期		P69
28	履行地, 使用法律		P69
29	管辖, 仲裁协议		P69
30	数据保护		P69
31	分离条款		P69
第 3.1 章 光地展位展商/搭建商必须提交的表格			
序号	内容	截止日期	表格提交至**
表格 1.1*	光地展台指定搭建商申报	2024 年 9 月 27 日	主办单位 (室外) P82
表格 1.2*	展台搭建要求及安全声明	2024 年 9 月 27 日	指定搭建商 (室内) P90
表格 2.1*	室内单层展台设计的建筑审批	2024 年 9 月 27 日	指定搭建商 P96
表格 2.2*	室外展台、双层展台设计的建筑审批	2024 年 9 月 27 日	主办单位 (室外) P98
表格 2.3*	展台灭火器租赁	2024 年 9 月 27 日	指定搭建商 (室内) P103
表格 15.2*	室内展位电源供应	2024 年 9 月 27 日	指定搭建商 P105
表格 15.3*	室外展位电源供应	2024 年 9 月 27 日	主办单位 P107
表格 3*	展台位置图	2024 年 9 月 27 日	主办单位 (室外) P109 指定搭建商 (室内)
第 3.2 章 标准/套装展位展商必须提交的表格			
序号	内容	截止日期	表格提交至**
	标准展位配置		P111
	套装展位类型及配置		P112
表格 3*	展台位置图	2024 年 9 月 27 日	指定搭建商 P116
表格 4*	楣板及公司名称	2024 年 9 月 27 日	P118
第 3.3 章 所有展商必须提交的表格			
序号	内容	截止日期	
表格 5	纸质会刊登录及广告机会	2024 年 9 月 20 日	P120

** 有关上述带“*”表格的提交, 请参考第 1 章-展会指南“联系名单”。

目录 CONTENTS

TERMS OF PARTICIPATION		
18	EXHIBITORS' AND WORKERS' PASSES	P80
19	CIRCULAR LETTERS	P80
20	ALTERATIONS	P80
21	LIABILITY AND INSURANCE	P80
22	PHOTOGRAPHY, FILMING, VIDEO RECORDING AND SKETCHING	P80
23	CATERING, DELIVERIES TO STANDS	P80
24	INTELLECTUAL PROPERTY RIGHTS	P80
25	VERBAL AGREEMENTS	P80
26	REGULATIONS FOR USE	P80
27	PERIOD OF EXCLUSION	P80
28	PLACE OF PERFORMANCE, APPLICABLE LAW	P80
29	JURISDICTION, ARBITRATION AGREEMENT	P80
30	DATA PROTECTION	P80
31	SEVERABILITY CLAUSE	P81

SECTION III.A <u>RAW SPACE</u> MANDATORY FORMS			
S/No.	ITEM DESCRIPTION	DEADLINE	SUBMITTED TO**
FORM 1.1*	DECLARATION OF EXHIBITOR NOMINATED STAND CONTRACTOR FOR RAW SPACE	27 SEP 2024	THE ORGANIZER (OUTDOOR) OFFICIAL CONTRACTOR (INDOOR)
FORM 1.2*	CONSTRUCTION REGULATIONS AND DECLARATION OF SAFETY RESPONSIBILITY	27 SEP 2024	
FORM 2.1*	BUILDING APPROVAL FOR INDOOR ONE-STOREY BOOTH DESIGN	27 SEP 2024	OFFICIAL CONTRACTOR
FORM 2.2*	BUILDING APPROVAL FOR OUTDOOR BOOTH AND TWO-STOREY BOOTH DESIGN	27 SEP 2024	THE ORGANIZER (OUTDOOR) OFFICIAL CONTRACTOR (INDOOR)
FORM 2.3*	RENTAL OF FIRE EXTINGUISHER IN THE BOOTH	27 SEP 2024	
FORM 15.2*	ELECTRICAL POWER SUPPLY FOR INDOOR BOOTH	27 SEP 2024	OFFICIAL CONTRACTOR
FORM 15.3*	ELECTRICAL POWER SUPPLY FOR OUTDOOR BOOTH	27 SEP 2024	THE ORGANIZER
FORM 3*	STAND LAYOUT	27 SEP 2024	THE ORGANIZER (OUTDOOR) OFFICIAL CONTRACTOR (INDOOR)

SECTION III.B <u>SHELL SCHEME</u> MANDATORY FORMS			
S/No.	ITEM DESCRIPTION	DEADLINE	SUBMITTED TO**
	BASIC BOOTH DESCRIPTION		P111
	STAND PACKAGES DESCRIPTION		P112
FORM 3*	STAND LAYOUT	27 SEP 2024	OFFICIAL CONTRACTOR
FORM 4*	COMPANY NAME FOR STAND FASCIA	27 SEP 2024	

SECTION III.C <u>MANDATORY FORMS TO ALL EXHIBITORS</u>			
S/No.	ITEM DESCRIPTION	DEADLINE	
FORM 5	PRINTED SHOW CATALOGUE ENTRIES & ADVERTISEMENTS	20 SEP 2024	P128

** For the submission of forms marked "*" as above, please refer to 'Contact List' in SECTION I.

目录 CONTENTS

第 3.4 章	其他可选表格			
序号	内容	截止日期	表格提交至**	
表格 6*	标准/套装展位预订表格	2024 年 9 月 27 日		P137
表格 7	个性化套装预订表格	2024 年 10 月 11 日		P140
表格 8	额外展商胸卡登记	2024 年 10 月 18 日		P152
表格 9.1	室内展位提前进馆信息统计表	2024 年 9 月 27 日		P154
表格 9.2	室外展位提前进馆信息统计表	2024 年 9 月 13 日		P156
表格 10.1	室内场地安放超高展品申请	2024 年 9 月 27 日		P158
表格 10.2	室外场地安放塔式起重机申请	2024 年 9 月 27 日		P160
表格 10.3	室外场地安放履带式起重机申请	2024 年 9 月 27 日		P164
表格 10.4	室外场地安放高空展品申请	2024 年 9 月 27 日		P168
表格 10.5	现场动态展品演示申报	2024 年 9 月 27 日		P172
表格 10.6	现场展品演示安全承诺书	2024 年 9 月 27 日		P174
表格 10.7	展品安全承诺书	2024 年 9 月 27 日		P176
表格 11	砂砾及钢板	2024 年 9 月 27 日		P178
表格 12	会议室预订	2024 年 9 月 27 日		P180
表格 13	市场宣传赞助申请表	详见表格		P190
表格 14	展台工作人员 (翻译 / 接待)	2024 年 9 月 27 日		P200
表格 15.1*	电器设备及配件 (标准/套装展位可选)	2024 年 9 月 27 日	指定搭建商	P202
表格 15.2*	室内展位电源供应	2024 年 9 月 27 日	指定搭建商	P204
表格 15.3*	室外展位电源供应	2024 年 9 月 27 日	主办单位	P206
表格 16*	供水	2024 年 9 月 27 日	主办单位 (室外) 指定搭建商 (室内)	P208
表格 17*	压缩空气供应 (仅适用于室内展位)	2024 年 9 月 27 日		P210
表格 18*	电话及网络 (仅适用于室内展位)	2024 年 9 月 27 日	指定搭建商	P212
表格 19*	结构吊点和广告吊旗 (仅适用于室内展位)	2024 年 9 月 27 日		P214
表格 20*	额外家具	2024 年 9 月 27 日		P218
表格 21*	办公设备	2024 年 9 月 27 日	主办单位 (室外)	P222
表格 22*	展台专项服务	2024 年 9 月 27 日	指定搭建商 (室内)	P224
表格 23*	展台额外清洁	2024 年 9 月 27 日		P226
表格 24	商务套餐订餐	2024 年 11 月 1 日		P228
表格 25	酒店预订	2024 年 11 月 6 日		P230
表格 26	来华邀请函申请	2024 年 9 月 10 日		P240

** 有关上述带“*”表格的提交, 请参考第 1 章-展会指南“联系名单”。

第 4 章	货运指南	
	联系方式	P242
	展品运输服务项目及收费标准	P243
	以“非集装箱”运输方式入境的可自行驾驶的移动车辆/设备的补充说明*	P246
	自驾式移动车辆 (设备) 信息登记表	P247
	A.T.A.单证册授权书	P248
	货运信息预报及服务项目登记表	P249
	外包装类型申报单	P250
	机力预定表 (仅供组装/拆卸使用)	P251
	货运车辆轮候证申请表	P252

目录 CONTENTS

SECTION III.D OPTIONAL FORMS				
S/No.	ITEM DESCRIPTION	DEADLINE	SUBMITTED TO**	
FORM 6*	STAND PACKAGES ORDER FORM	27 SEP 2024		P137
FORM 7	INDIVIDUAL PACKAGES ORDER FORM	11 OCT 2024		P141
FORM 8	REGISTRATION OF ADDITIONAL EXHIBITOR BADGE	18 OCT 2024		P153
FORM 9.1	INFORMATION REQUIRED FOR INDOOR BOOTH EARLY MOVE-IN	27 SEP 2024		P155
FORM 9.2	INFORMATION REQUIRED FOR OUTDOOR BOOTH EARLY MOVE-IN	13 SEP 2024		P157
FORM 10.1	APPLICATION OF HIGH EXHIBIT DEPLOYMENT IN INDOOR EXHIBITION AREA	27 SEP 2024		P159
FORM 10.2	APPLICATION OF TOWER CRANE DEPLOYMENT IN OUTDOOR EXHIBITION AREA	27 SEP 2024		P161
FORM 10.3	APPLICATION OF CRAWLER CRANE DEPLOYMENT IN OUTDOOR EXHIBITION AREA	27 SEP 2024		P165
FORM 10.4	APPLICATION OF HIGH EXHIBIT DEPLOYMENT IN OUTDOOR EXHIBITION AREA	27 SEP 2024		P169
FORM 10.5	DECLARATION OF ON-SITE DYNAMIC EXHIBIT DEMONSTRATION	27 SEP 2024		P173
FORM 10.6	DECLARATION OF SAFETY RESPONSIBILITY FOR ON-SITE EXHIBIT DEMONSTRATION	27 SEP 2024		P175
FORM 10.7	DECLARATION OF EXHIBIT SAFETY RESPONSIBILITY	27 SEP 2024		P177
FORM 11	GRAVEL AND STEEL PLATE	27 SEP 2024		P179
FORM 12	MEETING ROOMS	27 SEP 2024		P181
FORM 13	MARKETING AND SPONSORSHIP ORDER FORM	REFER TO FORM		P191
FORM 14	BOOTH PERSONNEL (INTERPRETER / HOSTESS)	27 SEP 2024		P201
FORM 15.1*	ELECTRICAL EQUIPMENT & FITTINGS (OPTIONAL FOR SHELL SCHEME)	27 SEP 2024	OFFICIAL CONTRACTOR	P203
FORM 15.2*	ELECTRICAL POWER SUPPLY FOR INDOOR BOOTH	27 SEP 2024	OFFICIAL CONTRACTOR	P205
FORM 15.3*	ELECTRICAL POWER SUPPLY FOR OUTDOOR BOOTH	27 SEP 2024	THE ORGANIZER	P207
FORM 16*	WATER SUPPLY	27 SEP 2024	THE ORGANIZER (OUTDOOR) OFFICIAL CONTRACTOR (Indoor)	P209
FORM 17*	COMPRESSED AIR SUPPLY (FOR INDOOR EXHIBITORS ONLY)	27 SEP 2024		P211
FORM 18*	TELEPHONE & INTERNET (FOR INDOOR EXHIBITORS ONLY)	27 SEP 2024	OFFICIAL CONTRACTOR	P213
FORM 19*	HANGING POINTS & BANNERS (FOR INDOOR EXHIBITORS ONLY)	27 SEP 2024		P215
FORM 20*	ADDITIONAL FURNITURE	27 SEP 2024	THE ORGANIZER (OUTDOOR)	P219
FORM 21*	OFFICE EQUIPMENT	27 SEP 2024	OFFICIAL CONTRACTOR	P223
FORM 22*	SPECIAL ITEMS	27 SEP 2024	OFFICIAL CONTRACTOR (INDOOR)	P225
FORM 23*	ADDITIONAL BOOTH CLEANING	27 SEP 2024		P227
FORM 24	SET LUNCH ORDER	01 NOV 2024		P229
FORM 25	HOTEL RESERVATION	06 NOV 2024		P231
FORM 26	INVITATION LETTER TO CHINA	10 SEP 2024		P240

** For the submission of forms marked "*" as above, please refer to 'Contact List' in SECTION I.

SECTION IV SHIPPING GUIDELINE	
CONTACT LIST	P253
SERVICES AND RATES FOR HANDLING OF EXHIBITS	P254
SUPPLEMENT FOR NON CONTAINERIZED SELF DRIVEN EXHIBITS; ARRIVING BY BREAKBULD OR RO/RO- VESSEL*	P257
INFORMATION SHEET FOR CAR EXHIBIT - SELF DRIVING EXHIBITS	P258
POWER OF ATTONEY FOR CARNET A.T.A	P259
PRE-ADVICE AND GENERAL ORDER FORM	P260
SELF DECLARATION OF "NON WOOD" OR "PROCESSED" WOOD PACKING	P261
EQUIPMENT RENTAL FORM (FOR ASSEMBLY/DISASSEMBLY ONLY)	P262
TRUCK PERMIT APPLICATION FORM	P263

1

展会指南

- 展会将在何时、何地举行?
综合信息
- 有关各项参展服务, 我该联系谁?
联系名单
- 展馆内及展馆周边有哪些设施?
展馆信息
- 展馆周边有哪些餐厅?
现场餐饮攻略
- 如何到达展馆?
交通地图
- 抵达展馆后, 如何找到我所在的展厅?
展馆平面图
- 我所在的展厅技术条件如何?
技术数据
- 布展、展会及撤展期间的具体时间安排如何?
展会时间安排及加班
- 货运车辆及展品车如何驶入?
货运车辆及展品车辆进撤馆
- 若损坏了展馆建筑、结构、设施设备, 如何赔偿?
展馆设施设备、配件损坏赔偿报价一览表
展馆建筑、结构损坏赔偿报价一览表
- 使用展馆室外展场“植草砂石床”须注意什么?
展馆室外展场“植草砂石床”使用须知
- 是否有其他需要注意的事项?
其他信息

1

Exhibition Guideline

- What, Where & When?
General Information
- Who should I contact for various services?
Contact List
- What are the facilities available at and near the fairground?
Venue Information
- Where can I find restaurant near the fairground?
Onsite Catering Guide
- How can I reach the fairground?
How to Get There
- How do I get to the exhibition hall when I arrive at the fairground?
Venue Sitemap
- How do I find out about the technicalities of the exhibition hall where I am exhibiting?
Technical Specifications
- How about the time table during build-up, show & dismantling period?
Operation Schedule & Overtime
- How can freight vehicles and exhibit vehicles drive in?
Entry of Freight Vehicles and Exhibit Vehicles
- How to compensate for damaged facilities/constructions of the venue?
Venue Compensation List for On-site Damaged Facilities/Constructions
- Shall we pay attention to the leasing of seeded gravel bed of outdoor exhibition area?
The Rules and Regulations for Leasing of The Seeded Gravel Bed (SGB) of Outdoor Exhibition Area of SNIEC
- Is there anything else we need to pay attention to?
Other Information

综合信息

展览名称	bauma CHINA 2024 上海国际工程机械、建材机械、矿山机械、工程车辆及设备博览会		
地点	上海新国际博览中心 中国上海市浦东新区龙阳路 2345 号 (201204) * *注意： 以上不是货运地址，请勿将任何展品寄往该地址。各参展商必须通过货运公司运送展品。从展馆门口至馆内，如果需要运输，必须使用展会指定运输商。		
展期	2024 年 11 月 26 日 (周二) - 29 日 (周五)		
展会时间	2024 年 11 月 26 日 (周二) - 28 日 (周四)	9.00 am - 5.00 pm	
	2024 年 11 月 29 日 (周五)	9.00 am - 3.00 pm	
主办单位	中方支持单位		
慕尼黑展览 (上海) 有限公司	中国机械工业联合会		
慕尼黑博览集团 (Messe München GmbH)	中国水利企业协会		
中国工程机械工业协会 (CCMA)	中国施工企业管理协会		
中国国际贸易促进委员会机械行业分会 (CCPIT-MSC)	中国建材工程协会		
中工工程机械成套有限公司 (CNCMC)	中国建筑业协会机械管理与租赁分会		
承办单位	中国建筑材料集团有限公司		
	中国华电工程 (集团) 公司		
国际合作伙伴	中国铁路工程总公司		
	中国铁道建筑总公司		
	国家工程机械质量监督检验中心		
	中国对外承包工程商会		
	中国电力建设企业协会		
	中国工程机械工业协会工程机械租赁分会		

GENERAL INFORMATION

Exhibition Name	bauma CHINA 2024 International Trade Fair for Construction Machinery, Building Material Machines, Mining Machines and Construction Vehicles		
Venue	SNIEC Shanghai New International Expo Centre 2345 Long Yang Road, Pudong New Area Shanghai 201204, P.R. China* *Note: This is NOT a shipping address; DO NOT forward any exhibit to this address. Exhibitors must use a freight forwarder. Transport of exhibit from venue to exhibitor's booth must be handled by Official Freight Forwarder.		
Exhibition Dates	26 - 29 November 2024 (Tue - Fri)		
Exhibition Hours	26 - 28 November 2024 (Tue - Thu)	9.00 am - 5.00 pm	
	29 November 2024 (Fri)	9.00 am - 3.00 pm	
Organizers	Chinese supporters		
- Messe München GmbH - Messe Muenchen Shanghai Co., Ltd. - CCMA – China Construction Machinery Association - CCPIT–MSC – China Council for the Promotion of International Trade – Machinery Sub-Council - CNCMC – China Construction Machinery Co., Ltd.	- China Machinery Industry Federation - China Water Enterprises Confederation - China Association of Construction Enterprise Management - China Building Material Construction Society - CCIA – China Construction Industry Association – Machinery Management and Rental Branch - China National New Building Material Group Corporation - China Huadian Engineering Corporation - China Railway Engineering General Corporation - China Railway Construction General Corporation - China National Supervision & Inspection Center for Quality of Construction Machinery Products - China International Contractors Association - China Electric Power Construction Association - CCMA – China Construction Machinery Association – Construction Machinery Rental Branch		
Trade-fair management			
Messe Muenchen Shanghai Co., Ltd.			
International partners			
- AEM – Association of Equipment Manufacturers - ANMOPYC – Spanish Manufacturers Association of Construction and Mining Equipment - CEA – Construction Equipment Association - CECE – Committee for European Construction Equipment - CEMA – Japan Construction Equipment Manufacturers Association - iMDER – Turkish Construction Equipment Distributors' & Manufacturers' Association - JCMA - Japan Construction Mechanization Association - KOCEMA - Korea Construction Equipment Manufacturers Association - SOBRATEMA – Brazilian Association of Technology for Construction and Mining - UNACEA - Italian Construction Equipment Association - VDMA - German Mechanical Engineering Association, Construction – Equipment and Plant Engineering Association			

联系名单

展区	主办单位						指定搭建商			
	慕尼黑展览（上海）有限公司 中国上海市浦东新区世纪大道 1788-1800 号陆家嘴金控广场 T1 塔楼 11 层（200122） 电话: +86 (0)21-2020 5500 传真: +86 (0)21-2020 5688									
	技术咨询			项目管理						
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第 1 章 展会指南

SECTION I EXHIBITION GUIDELINE

CONTACT LIST

AREA	ORGANIZER						OFFICIAL CONTRACTOR			
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	TECHNICAL MANAGEMENT			PROJECT MANAGEMENT						
	Contact Person	Email	Ext	Contact Person	Email	Ext	Company	Contact Person	Email	Ext
E1-E2	Leo Liu (Mr.)	leo.liu@mm-sh.com	872	Angela Chai (Ms.)	angela.chai@mm-sh.com	895	Viewshop Exhibits & Display (Shanghai) Co., Ltd. Rm. A08-A10, No. 1099 Guo Zhan Road Shanghai 200126 / P.R. China Tel.: +86 (0)21-3251 3138 Fax: +86 (0)21-3251 7911	Lizzie Jiang (Ms.)	lizzie.jiang@viewshop.net	231
E3	Leo Liu (Mr.)	leo.liu@mm-sh.com	872	Angela Chai (Ms.)	angela.chai@mm-sh.com	895		Mia Li (Ms.)	mia.li@viewshop.net	227
E4	Nancy Huang (Ms.)	nancy.huang@mm-sh.com	887	Falcon Wang (Ms.)	falcon.wang@mm-sh.com	648		Mia Li (Ms.)	mia.li@viewshop.net	227
E5	Nancy Huang (Ms.)	nancy.huang@mm-sh.com	887	Falcon Wang (Ms.)	falcon.wang@mm-sh.com	648		Alice Chen (Ms.)	alice.chen@viewshop.net	606
E6	Caitriona Da (Ms.)	caitriona.da@mm-sh.com	863	Falcon Wang (Ms.)	falcon.wang@mm-sh.com	648		Kelly Zhang (Ms.)	kelly.zhang@viewshop.net	205
E7	Caitriona Da (Ms.)	caitriona.da@mm-sh.com	863	Falcon Wang (Ms.)	falcon.wang@mm-sh.com	648		Nora Ning (Ms.)	nora.ning@viewshop.net	812
N4	Scott Zhang (Mr.)	scott.zhang@mm-sh.com	665	Quincy Qiu (Ms.)	quincy.qiu@mm-sh.com	846		Chopper Huang (Mr.)	chopper.huang@viewshop.net	222
N5	Scott Zhang (Mr.)	scott.zhang@mm-sh.com	665	Quincy Qiu (Ms.)	quincy.qiu@mm-sh.com	846		Junior Zhou (Mr.)	junior.zhou@viewshop.net	304
W1	Shine Gao (Ms.)	shine.gao@mm-sh.com	881	Annie Wang (Ms.)	annie.wang@mm-sh.com	650	Shanghai SERVE Exhibition Co., Ltd. Room 1206, No. 3000, Great Wall Building North Zhongshan Road, Putuo District Shanghai, 200063 / P.R. China Tel.: +86 (0)21-5239 6651 Fax: +86 (0)21-5239 6653	Kevin Zhang (Mr.)	kevinzhang@serve-expo.com	813
W2	Shine Gao (Ms.)	shine.gao@mm-sh.com	881	Annie Wang (Ms.)	annie.wang@mm-sh.com	650		Jacey Lv (Ms.)	jaceylv@serve-expo.com	811
W3	Shine Gao (Ms.)	shine.gao@mm-sh.com	881	Annie Wang (Ms.)	annie.wang@mm-sh.com	650		Cheon Ma (Ms.)	cheonma@serve-expo.com	846
W4	Salvatore Yu (Mr.)	salvatore.yu@mm-sh.com	831	Laraine Xuan (Ms.)	laraine.xuan@mm-sh.com	825		Zoe Zeng (Ms.)	zoezeng@serve-expo.com	839
W5	Salvatore Yu (Mr.)	salvatore.yu@mm-sh.com	831	Laraine Xuan (Ms.)	laraine.xuan@mm-sh.com	825		Leon Ding (Mr.)	leonding@serve-expo.com	818
N2	April Deng (Ms.)	april.deng@mm-sh.com	869	Laraine Xuan (Ms.)	laraine.xuan@mm-sh.com	825		Susan Zhou (Ms.)	susanzhou@serve-expo.com	824
N3	Scott Zhang (Mr.)	scott.zhang@mm-sh.com	665	Quincy Qiu (Ms.)	quincy.qiu@mm-sh.com	846		Rohana Song (Ms.)	rohanasong@serve-expo.com	830
N6	Joe Zhou (Ms.)	joe.zhou@mm-sh.com	649	Rachel Yin (Ms.)	rachel.yin@mm-sh.com	647		Roy Li (Mr.)	royli@serve-expo.com	807
E8	Joe Zhou (Ms.)	joe.zhou@mm-sh.com	649	Rachel Yin (Ms.)	rachel.yin@mm-sh.com	647		Roy Li (Mr.)	royli@serve-expo.com	807
N1	April Deng (Ms.)	april.deng@mm-sh.com	869	Laraine Xuan (Ms.)	laraine.xuan@mm-sh.com	825	Milton Exhibits & Engineering (Shanghai) Ltd.	Alan Yue (Mr.)	alanyue@milton-sh.com D: +86 (0)21-6183 0687	
Outdoor	Dacia Zheng (Ms.)	dacia.zheng@mm-sh.com	809	Elly Chen (Ms.)	elly.chen@mm-sh.com	836	Milton Exhibits House, Block 16 Shanghai Shineland, No.1188 Huyi Highway, Jiading District Shanghai 201802 / P.R. China Tel.: +86 (0)21-6183 0668 Fax: +86 (0)21-6183 0688	Kerwin Zheng (Mr.)	kerwinzheng@milton-sh.com D: +86 (0)21-6183 0610	
	Fred Liu (Mr.)	fred.liu@mm-sh.com	893					James Sun(Mr.)	jamesun@milton-sh.com D: +86 (0)21-6183 0685	
	Shirley Du (Ms.)	shirley.du@mm-sh.com	837					Ian Liu(Mr.)	ianliu@milton-sh.com D: +86 (0)21-6183 0625	
	Iris Qian (Ms.)	iris.qian@mm-sh.com	626							

联系名单 (续)

酒店预订	指定运输代理
慕尼黑展览 (上海) 有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话: +86-21-2020 5563 传真: +86-21-2020 5688 电邮: caitriona.da@mm-sh.com 联系人: 达敏 小姐	W1-W4 - 国际展商 巴伐利亚国际货运代理 (北京) 有限公司 中国上海市浦东南路 855 号世界广场 30 楼 E 座 电话: +86 (0)21-5878 6327 传真: +86 (0)21-5878 4478 电邮: timothy.ni@btg.cn 联系人: 倪 明 先生
签证申请	W1-W4 - 国内展商
慕尼黑展览 (上海) 有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话: +86 (0)21-2020 5581 传真: +86 (0)21-2020 5688 电邮: shine.gao@mm-sh.com 联系人: 高欣 女士	巴伐利亚国际货运代理 (北京) 有限公司 北京市朝阳区阜通东大街 6 号方恒国际中心 C 座 1808 电话: +86 (0)10-8460 1137 / +86 (0)21-5878 6327 传真: +86 (0)10-6461 9507 电邮: simon.cao@btg.cn stephen.chen@btg.cn 联系人: 曹思萌 先生 陈 明 先生
会刊印刷及广告	其他展区 - 国际展商
慕尼黑展览 (上海) 有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话: +86-21-2020 5523 传真: +86-21-2020 5688 电邮: jeremy.he@mm-sh.com 联系人: 贺俊杰 先生	辛克欧洲货运股份公司 (德国) 慕尼黑展览业务部 Paul-Henri-Spaak-Str. 8, Tor 21 81829 München, Germany 电话: +49 89 949 24 308 / 336 传真: +49 89 949 24 339 电邮: thomas.ernst@dbschenker.com sabine.auer@dbschenker.com 联系人: Thomas Ernst 先生 Sabine Auer 女士
	其他展区 - 国内展商 上海国际展览运输有限公司 中国上海市普陀区金沙江路 980 号 7 楼 (200333) 电话: +86 (0)21-6013 1837 / 1835 传真: +86 (0)21-6013 5518 电邮: sunliqi@xptrs.com.cn lisiyi@xptrs.com.cn 联系人: 孙立奇 先生 李斯一 先生

CONTACT LIST (CONT'D)

HOTEL RESERVATION Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122 / P.R.China Tel.: +86 (0)21 2020 5563 Fax: +86 (0)21 2020 5688 Email: caitriona.da@mm-sh.com Contact Person: Ms. Caitriona Da	OFFICIAL FREIGHT FORWARDER <u>FOR OVERSEAS EXHIBITORS - W1-W4</u> BTG International Freight Forwarding (Beijing) Co., Ltd. Room 30E, World Plaza Century Street No. 855 South Road of Pudong, Shanghai Tel.: +86 (0)21-5878 6327 Fax: +86 (0)21-5878 4478 Email: timothy.ni@btg.cn Contact Person: Mr. Timothy Ni
VISA APPLICATION Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122 / P.R.China Tel.: +86 (0)21-2020 5581 Fax: +86 (0)21-2020 5688 Email: shine.gao@mm-sh.com Contact Person: Ms. Shine Gao	<u>FOR DOMESTIC EXHIBITORS - W1-W4</u> BTG International Freight Forwarding (Beijing) Co., Ltd. 1808 Tower C Fangheng Int'l Center No.6 Futong East AVE., Chaoyang, Beijing, China Tel.: +86 (0)10-8460 1137 / +86 (0)21-5878 6327 Fax: +86 (0)10-6461 9507 Email: simon.cao@btg.cn stephen.chen@btg.cn Contact Person: Mr. Simon Cao Mr. Stephen Chen
OFFICIAL SHOW CATALOGUE PUBLISH ADVERTISEMENT Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122 / P.R.China Tel.: +86 (0)21 2020 5523 Fax: +86 (0)21 2020 5688 Email: Jeremy.he@mm-sh.com Contact Person: Mr. Jeremy He	<u>FOR OVERSEAS EXHIBITORS - OTHER AREA</u> Schenker Deutschland AG Geschäftstelle München Messen/Spezialverkehre Paul-Henri-Spaak-Str. 8, Tor 21 81829 München, Germany Tel.: +49 (0)89 949-24 308 / 336 Fax: +49 (0)89 949-24 339 Email: thomas.ernst@dbschenker.com sabine.auer@dbschenker.com Contact Person: Mr. Thomas Ernst Ms. Sabine Auer
	<u>FOR DOMESTIC EXHIBITORS - OTHER AREA</u> Shanghai EXPOTRANS Ltd. 7/F, No.980 Jinshajiang Road, Shanghai 200333 / P.R. China Tel.: +86 (0)21-6013 1837 / 1835 Fax: +86 (0)21-6013 5518 Email: sunliqi@xptrs.com.cn lisiyi@xptrs.com.cn Contact Person: Mr. Ricky Sun Mr. Terry Li

展馆信息

服务项目	位置	联系方式
银行 / 信用卡系统 (万事达卡 / 维萨卡 / 银联卡)	自助提款机: 展览现场入口大厅	
展馆附近的银行	中国交通银行玉兰路支行 上海市浦东新区玉兰路 291 号	+86-21-6845 4369
	中国交通银行梅花路支行 上海市浦东新区梅花路 943 号	+86-21-5059 9410
	中国农业银行玉兰路分理处 上海市浦东新区玉兰路 321 号	+86-21-5045 2814
	中国建设银行花木支行 上海市浦东新区白杨路 348 号	+86-21-5045 0244
	中国工商银行花木支行 上海市浦东新区玉兰路 257 号	+86-21-5059 1836
	中国银行芳甸路支行 上海市浦东新区芳甸路 1120 号	+86-21-5076 9612
商务中心 (提供邮局、电话、传真、 复印、上网等服务)	展览现场入口大厅	+86-21-2890 6222
浦东新区公安局办公室 / 博览中心派出所	W4 号馆外东侧	+86-21-2890 6110
海关现场办公室	W2 号馆内西侧	+86-21-2890 6146/8
媒体休息室	展会现场	
植物 / 花草	盈欣花卉 W3-B1, E2-B3	+86-21-2890 6290 +86-135 0161 1091
	途锐绿化 E7-B2b, N2-B2c	+86-21-2036 7508 +86-137 0181 1991
商店	全家便利店 W1-B2, W3-B2, E3-B1	+86-21-2892 8397 +86-139 1628 2845
	喜士多便利店 N1-R1, E7-B1a	+86-137 6141 2655
	罗森便利店 N4-B1	+86-21-2036 7516 +86-136 7196 5363
喷绘写真及名片印制服务	日富印务 E2-B1	+86-21-2890 6788 +86-138 1672 9177
展馆附近的文具店 / 五金商店	麦德龙超市 (从展馆出发步行 12 分钟可到达) 白杨路 383 号	+86-21-6892 8888
展馆附近的电器用品商店	麦德龙超市 (从展馆出发步行 12 分钟可到达) 白杨路 383 号	+86-21-6892 8888
	百安居 (从展馆出发步行 10 分钟可到达) 银霄路 393 号	+86-21-6190 9518
展馆附近的公共事业	中国电信上海公司梅花路营业厅 梅花路 359 号	+86-21-6845 4094
	中国邮政花木邮政所 玉兰路 290 号	+86-21-95580
展馆附近的医院	仁济医院东部 东方路 1630 号	+86-21-5875 2345
	上海市东方医院 即墨路 150 号	+86-21-3880 4518
	上海瑞东医院 锦绣东路 120 号	+86-21-5833 9595

VENUE INFORMATION

Type of Services	Location	Contact Details
Bank / Credit Card System (Mastercard / VISA / Union Pay)	ATM: SNIEC Entrance Halls	
Bank Services near SNIEC	Bank of Communications No. 291 Yu Lan Road, Shanghai	+86-21-6845 4369
	No. 945 Mei Hua Road, Shanghai	+86-21-5059 9410
	Agricultural Bank of China No. 321 Yu Lan Road, Shanghai	+86-21-5045 2814
	China Construction Bank No. 348 Bai Yang Road, Shanghai	+86-21-5045 0244
	Industrial and Commercial Bank No. 257 Yu Lan Road, Shanghai	+86-21-5059 1836
	Bank of China No. 1120 Fang Dian Road, Shanghai	+86-21-5076 9612
Baggage Check / Cloak Check	SNIEC South Entrance Hall	
Business Centre (Post office, telephone, fax, photocopying and internet services are available.)	SNIEC Entrance Halls	+86-21-2890 6222
Pudong Police Administration Office / SNIEC Police Station	east side of hall W4 outside	+86-21-2890 6110
Customs Office	west side of hall W2 inside	+86-21-2890 6146/8
Press Lounge	on site	
Plants / Flowers	Yingxin Flower Store W3-B1, E2-B3	+86-135 0161 1091 +86-21-2890 6290
	Turui Flower Store E7-B2b, N2-B2c	+86-21-2036 7508 +86-137 0181 1991
Shops	Family Mart W1-B2, W3-B2, E3-B1	+86-21-2892 8397 +86-139 1628 2845
	C-Store N1-R1, E7-B1a	+86-137 6141 2655
	Lawson N4-B1	+86-21-2036 7516 +86-136 7196 5363
Digital Print Service	Ri Fu E2-B1	+86-138 1672 9177 +86-21-2890 6788
Stationary / Hardware Stores near SNIEC	METRO mart (within 12 minutes' walk from SNIEC) No. 383 Bai Yang Road	+86-21-6892 8888
Stores for Electronic Equipment near SNIEC	METRO mart (within 12 minutes' walk from SNIEC) No.383 Bai Yang Road	+86-21-6892 8888
	B&Q (within 10 minutes' walk from SNIEC) No.393 Yin Xiao Road	+86-21-6190 9518
Public Services near SNIEC	China Telecom No. 359 Mei Hua Road	+86-21-6845 4094
	China Post No. 290 Yu Lan Road	+86-21-95580
Hospitals near SNIEC	Shanghai Renji Hospital No. 1630 Dong Fang Road	+86-21-5875 2345
	Shanghai East Hospital No. 150 Ji Mo Road	+86-21-3880 4518
	Shanghai Ruidong Hospital No. 120 Jin Xiu Road (E)	+86-21-5833 9595

现场餐饮攻略

服务项目	位置	联系方式
餐厅 / 小吃吧 / 餐饮	语道面工厂 展馆 1 号入口厅 (南入口大厅) 内二楼	+86-21-2890 6688
	JM 明宇/JC 咖啡 W1 - W5 展馆内东侧、E1、E2 展馆内西侧 展馆 1 号入口厅 (南入口大厅) 内一楼	+86-21-2890 6652
	德克士 展馆 2 号入口厅 (北入口大厅) 内一楼	+86-152 0181 5903
	卓美亚喜马拉雅 展馆 3 号入口厅 (东入口大厅) 内二楼	+86-155 2768 1928
	丽华快餐 W2 和 W3 展馆、W4 和 W5、N3 和 N4 展馆之间的卸货区内	+86-159 0041 5604 +86-21-2890 6177
	绿泉餐厅 W2、W3 展馆夹层、N2 展馆南侧	+86-21-2890 6197 +86-139 1608 3088
	汇展餐饮 E3 和 E4 展馆夹层	+86-21-2890 6652
	麦当劳 W5 展馆东侧; E1、E4 展馆西侧; N4 展馆南侧	+86-21-2890 6638 +86-158 2198 4501
	御茶 W5-B3	+86-21-2890 6185
	德国蓝堡 E2 展馆西侧	+86-21-2890 6779
	哆哆餐厅 E3 展馆西侧	+86-21-2890 6197 +86-139 1608 3088
	P-Coffee E4-B1	+86-21-2892 8669
	MILANO 明阑餐厅 E5 展馆西侧、E7 展馆南侧、N3 展馆南侧	+86-21-2890 8590 +86-189 1893 8592
	欢乐食客 E5 展馆西侧	+86 189 6415 4130
	恰恰对味 E6 展馆西侧	+86-21-2892 8188 +86-159 0096 6003
	新冉餐厅 N1 展馆南侧	+86-21-2036 7717 +86-180 1938 2208
	赛百味 N1-R2a	+86-21 2036 7545
	上海宝莱纳餐厅 N2 展馆南侧	+86-137 0182 3477
	私房小厨 N3-B1b	+86-137 6181 3543
	煮饭仔 N3 展馆南侧	+86-21 2036 7584
	老娘舅 (快捷餐厅) N3 和 N4 展馆夹层	+86-21-2036 7518 +86-152 2173 9063
	爷叔食堂 N3-B2bc	+86-21- 2036 7777
	老众兴汤包馆 N4-B2a	+86-156 1865 8496
	汇尊团膳 N4-B2b	+86-21-2036 7521
	泰申小馆 N5-R1	+86-139 0170 8811
	卡德尔大叔 (清真餐厅) N5-B2	+86-21-2892 8778

ONSITE CATERING GUIDE

Type of Services	Location	Contact Details
Restaurants / Snack Bars / Catering	Noodles Factory inside of #1 South Entrance Hall (2nd floor)	+86-21-2890 6688
	JM Snack Bar / JC Cafe east side of Halls W1 - W5 inside, west side of Halls E1 & E2 inside inside of #1 South Entrance Hall (1 st floor)	+86-21-2890 6652
	Dicos inside of #2 North Entrance Hall (1st floor)	+86-152 0181 5903
	Jumeriah inside of #3 South Entrance Hall (2nd floor)	+86-155 2768 1928
	Li Hua Lunch Box loading bay between Hall W2 & W3, W4 & W5,	+86-21-2890 6177 +86-159 0041 5604
	Lv Quan Restaurant mezzanine of Halls W2 & W3, south side of Hall N2	+86-21-2890 6197 +86-139 1608 3088
	Hui Zhan Lunch Box mezzanine of Halls E3 & E4	+86-21-2890 6652
	McDonalds east side of Hall W5, west side of Hall E1 & E4, south side of Hall N4	+86-21-2890 6638 +86-158 2198 4501
	Yu Tea W5-B3	+86-21-2890 6185
	HB Restaurant west side of Hall E2	+86-21-2890 6779
	Duo Duo Juice Bar west side of Hall E3	+86-21-2890 6197 +86-139 1608 3088
	P-Coffee E4-B1	+86-21-2892 8669
	Milano Restaurant west side of Hall E5, south side of Hall E7, south side of Hall N3	+86-21-2892 8590 +86-189 1893 8592
	Shi Ke Fast Food west side of Hall E5	+86-189 6415 4130
	La Cité Café west side of Hall E6	+86-21-2892 8188 +86-159 0096 6003
	Xin Ran south side of Hall N1	+86-21-2036 7717 +86-180 1938 2208
	Subway N1-R2a	+86-21-2036 7545
	THE DELI by Paulaner south side of Hall N2	+86-137 0182 3477
	Private House N3-B1b	+86-137 6181 3543
	Good Cooking south side of Hall N3	+86-21-2036 7584
	Uncle Fast Food mezzanine of Halls N3 and N4	+86-21-2036 7518 +86-152 2173 9063
	Ya Suo Shi Tang N3-B2bc	+86-21- 2036 7777
	Dumpling House, Lao Zhong Xing Shanghai N4-B2a	+86-156 1865 8496
	Huizun Catering N4-B2b	+86-21-2036 7521
	Qin Shen N5-R1	+86-139 0170 8811
	Uncle Kadeer N5-B2	+86-21-2892 8778

现场餐饮攻略 (续)

服务项目	位置	联系方式
展馆外就近餐厅		
浦东嘉里城商场 / 地下一层	苏小柳	- 中式简餐 +86-21-5067 5517
	大馥·井饭食堂	- 日式简餐 +86-181 4974 4298
	松鹤楼面馆	- 中式简餐 +86-21-5033 8698
	眉州东坡	- 中式简餐 +86-152 2829 4884
	芽笼芽笼新加坡餐厅	- 东南亚餐厅 +86-152 5520 8628
	大发越南粉	- 东南亚餐厅 +86-21-5834 1668
	布歌东京	- 面包甜点 +86-130 5253 9701
	闻绮	- 甜品 +86-187 0171 3793
	喜茶	- 饮品 +86-21-5821 2215
浦东嘉里城商场 / 一层	青青	- 泰式简餐 +86-21-6877 1285
	白安其	- 西式餐厅 +86-21-6858 3991
	尚牛社会	- 西式餐厅 +86-21-5042 9086
	巴特里	- 西式餐厅 +86-21-5899 1739
	酿餐厅	- 西式餐厅 +86-21-6169 8886
	LOKAL	- 西式简餐 +86-21-5019 2007
	厨餐厅	- 自助餐厅 +86-21-6169 8886
	摩登日式小酒馆	- 日式餐厅 +86-21-5835 0955
	星巴克	- 咖啡 +86-21-3868 3758
	Luneurs	- 面包甜点 +86-182 2154 0647
浦东嘉里城商场 / 二层	福禄居	- 中式简餐 +86-21-5889 7786
	逸谷会	- 中式餐厅 +86-21-5017 7331
	食庐	- 中式餐厅 +86-21-3880 5057
	金悦	- 中式餐厅 +86-131 2298 6808
	玖弄小鲜	- 中式餐厅 +86-21-6886 0085
	比萨玛尚诺	- 西式餐厅 +86-21-6877 3508
	扒餐厅	- 西式餐厅 +86-21-6169 8886
	阿吾罗	- 日式餐厅 +86-21-6839 0577
	炙苑	- 日式餐厅 +86-21-5082 2977
	四面泰	- 东南亚餐厅 +86-21-5075 7707
	Seesaw	- 咖啡 +86-158 2140 9401
寸草心	梅花路 999 弄 12 号	+86-21-6858 0226
徽膳坊 (梅花路店)	梅花路 977 号	+86-21-3872 9917
老于家东北人家	梅花路 999 弄 19-20 号	+86-21-3898 4066
水原王烤肉	梅花路 999 弄 37 号	+86-21-5043 3606
晋情游子轩(梅花路店)	梅花路 1007 号	+86-21-5045 6488
永和大王	龙阳路 2000 号	+86-21-3378 0346
海底捞火锅	龙阳路 2000 号	+86-21-5077 2688

ONSITE CATERING GUIDE (CONT'D)

Type of Services	Location	Contact Details
Restaurants outside the Expo Centre (SNIEC)		
Kerry Parkside / B1	Sue Hsiao Liu	- Chinese Cuisine +86-21-5067 5517
	DAFU DONG	- Japanese Cuisine +86-181 4974 4298
	Suzhou Noodles	- Chinese Cuisine +86-21-5033 8698
	Meizhou Dongpo	- Chinese Cuisine +86-152 2829 4884
	Geylang SG Kitchen	- Southeast Asia cuisine +86-152 5520 8628
	FAT PHO	- Southeast Asia cuisine +86-21-5834 1668
	Mvuke Tokyo	- Bread & Dessert +86-130 5253 9701
	Venchi	- Beverage +86-187 0171 3793
	HEYTEA	- Beverage +86-21-5821 2215
Kerry Parkside / 1F	Chin Chin	- Southeast Asia cuisine +86-21-6877 1285
	BIANCHI PLUS	- Western Cuisine +86-21-6858 3991
	Beef & Liberty	- Western Cuisine +86-21-5042 9086
	The Battery	- Western Cuisine +86-21-5899 1739
	The BREW	- Western Cuisine +86-21-6169 8886
	LOKAL	- Western Cuisine +86-21-5019 2007
	The COOK	- Buffet Restaurant +86-21-6169 8886
	Wineyaki	- Japanese Cuisine +86-21-5835 0955
	Starbucks	- Cafe +86-21-3868 3758
Kerry Parkside / 2F	Luneurs	- Bread & Dessert +86-182 2154 0647
	Fook Luk House	- Chinese Cuisine +86-21-5889 7786
	Vale Cuisine	- Chinese Cuisine +86-21-5017 7331
	The Hut	- Chinese Cuisine +86-21-3880 5057
	Jin Yue	- Chinese Cuisine +86-131 2298 6808
	SIYA	- Chinese Cuisine +86-21-6886 0085
	Marzano	- Western Cuisine +86-21-6877 3508
	The Meat	- Western Cuisine +86-21-6169 8886
	Agora	- Japanese Cuisine +86-21-6839 0577
	Aburi-en	- Japanese Cuisine +86-21-5082 2977
	Fall in Thai	- Southeast Asia cuisine +86-21-5075 7707
	Seesaw Coffee	- Café +86-158 2140 9401
Cun Cao Xin Restaurant	No.999 #12 Mei Hua Road	+86-21-6858 0226
Yu Shan Fang	No.977 Mei Hua Road	+86-21-3872 9917
Yu's Northeast flavoured Cuisine	No.999 #19-20 Mei Hua Road	+86-21-3898 4066
The King of Korean	No.999 #37 Mei Hua Road	+86-21-5043 3606
Northwest flavoured	No. 1007 Mei Hua Road	+86-21- 5045 6488
Yong He King	No. 2000 Long Yang Road	+86-21-3378 0346
Hai Di Lao Hot Pot	No. 2000 Long Yang Road	+86-21-5077 2688

交通地图 HOW TO GET THERE



交通地图 (续) HOW TO GET THERE (CONT'D)

上海市轨道交通示意图

SHANGHAI METRO MAP

(点击上方链接获取最新大图 Click above link to get the latest map)



上海轨道交通网络示意图
SHANGHAI METRO NETWORK MAP

本图经变形处理，不反映真实地理信息，仅供参考。版权所有，不得翻印。 版本号：20210520

交通地图 (续)

上海新国际博览中心 战略性地坐落于浦东经济开发区，距离上海新国际博览中心 600 米处有一大型交通枢纽站，即龙阳路站（位于龙阳路上），包括多条公交线路起点站、轨道交通 2 号线龙阳路站、轨道交通 7 号线龙阳路站以及磁悬浮列车终点站。从 2 号线龙阳路站步行到展馆大约需 10 分钟；从 7 号线花木路站步行到展馆大约 1 分钟。

飞机

展馆位于浦东国际机场和虹桥机场之间，东距浦东国际机场 35 公里，西距虹桥国际机场 32 公里，可乘坐机场巴士、磁悬浮列车或轨道交通线路直达展馆。

从浦东国际机场出发

出租车：线路长度 30 公里。

乘坐磁悬浮列车至龙阳路站，单程票价 50 元；如出示机票，单程票价为 40 元；往返票价 80 元。

乘坐轨道交通 2 号线至龙阳路站换乘轨道交通 7 号线到花木路站，需时约 100 分钟。

搭乘机场三线至龙阳路轨道交通站：需时约 40 分钟，车费约 20 元。

从虹桥机场出发

出租车：线路长度 27 公里。

于虹桥机场 2 号航站楼乘坐轨道交通 2 号线至龙阳路站换乘轨道交通 7 号线到花木路站，需时约 60 分钟。

火车

从上海火车站出发

出租车：线路长度 16 公里。

推荐路线：轨道交通 1 号线到人民广场站，换乘轨道交通 2 号线至龙阳路站，换乘轨道交通 7 号线到花木路站。需时约 60 分钟。

从上海南站出发

出租车：线路长度 25 公里。

推荐路线：轨道交通 1 号线到人民广场站，换乘轨道交通 2 号线至龙阳路站，换乘轨道交通 7 号线到花木路站。需时约 80 分钟。

从虹桥火车站出发

出租车：线路长度 29 公里

推荐路：轨道交通 2 号线，至龙阳路站，换乘轨道交通 7 号线到花木路站。需时约 70 分钟。

磁悬浮列车

磁悬浮列车往返于浦东国际机场和轨道交通 2 号线龙阳路站，只需 8 分钟。可继续换乘轨道交通 7 号线到花木路站。

龙阳路站 Longyang Road Station			浦东国际机场站 Pudong International Airport Station		
首班车 First Train	龙阳路站 Longyang Road Station	06:45	首班车 First Train	浦东国际机场站 Pudong International Airport Station	07:02
末班车 Last Train		21:40	末班车 Last Train		21:42
发车间隔 Interval	06:45 — 07:00	15mins	发车间隔 Interval	07:02 — 21:42	20mins
	07:00 — 21:40	20mins			
最高时速 Max Speed	全天	300km/h	最高时速 Max Speed	全天	300km/h

轨道交通

乘坐轨道交通 7 号线至花木路站下可直接到达展馆。

轨道交通 3、4 号线中山公园站、1、8 号线人民广场站、4、6 号线世纪大道站皆可换乘轨道交通 2 号线（往浦东国际机场站方向）至龙阳路站下车后出站步行至展馆，或可继续换乘轨道交通 7 号线至花木路站直达展馆。

HOW TO GET THERE (CONT'D)

SNIEC is strategically located in Pudong's key economic development zone. There is a public traffic interchange for bus and metro, one named "Longyang Road Station" about 10-min walk from the station to fairground, and one named "Huamu Road Station" about 1-min walk from the station to fairground.

By flight

The expo centre is located half way between Pudong International Airport and Hongqiao Airport, 35 km away from Pudong International Airport to the east, and 32 km away from Hongqiao Airport to the west. You can take the airport bus, maglev or metro directly to the expo center.

From Pudong International Airport

By taxi: 30KM

By Transrapid Maglev: from Pudong International Airport to Longyang Road. One-way fare with airport tickets is RMB 40 and round-trip fares are RMB 80.

Take metro line 2 to Longyang Road Station to change line 7 to Huamu Road Station, 100 min.

By Airport Line Bus No. 3: from Pudong Int'l Airport to Longyang Road, 40 min, ca. RMB 20.

From Hongqiao Airport

By taxi: 27KM

Take metro line 2 to Longyang Road Station to change line 7 to Huamu Road Station, 60 min.

By train

From Shanghai Railway Station or Shanghai South Railway Station please take metro line1 to People's Square, then take metro line 2 toward Pudong International Airport Station and get off at Longyang Road Station to change line7 to Huamu Road Station, 60-80 min.

From Hongqiao Railway Station, please take metro line 2 to Longyang Road Station and change line 7 to Huamu Road Station, 70min.

By transrapid (maglev train)

The maglev only takes 8 minutes directly from Pudong Airport to Long Yang Rd, where SNIEC is located. And then take metro line 7 to Huamu Road Station.

龙阳路站 Longyang Road Station			浦东国际机场站 Pudong International Airport Station		
首班车 First Train	龙阳路站 Longyang Road Station	06:45	首班车 First Train	浦东国际机场站 Pudong International Airport Station	07:02
末班车 Last Train		21:40	末班车 Last Train		21:42
发车间隔 Interval	06:45 — 07:00	15mins	发车间隔 Interval	07:02 — 21:42	20mins
	07:00 — 21:40	20mins			
最高时速 Max Speed	全天 Whole Day	300km/h	最高时速 Max Speed	全天 Whole Day	300km/h

By subway

Please take metro line 7 and get off at Huamu Road Station, you can arrive at SNIEC directly.

Take metro Line 3 or Line 4 to Zhongshan Park, Line 1 or Line 8 to People's Square, Line 4 or Line 6 to Century Avenue, then change to metro Line 2 towards Pudong International Airport Station and get off at Longyang Road Station to change line7 to Huamu Road Station.

交通地图（续）

公交线路

798 路 陆家嘴 --- 上海新国际博览中心
大桥六线 上海交通大学（徐家汇） --- 上海新国际博览中心 --- 张江高科技园区

自驾车

展馆位于浦东两条环线的交叉点，行车从市中心横跨南浦大桥直达。

出租车

至 1 号南入口：芳甸路龙阳路交界处
至 2 号北入口：芳甸路花木路交界处
至 3 号东入口：罗山路花木路交界处

从各主要站点前往展馆的交通路线

从徐家汇出发

推荐路线：轨道交通 9 号线到肇家浜路地铁站，换乘轨道交通 7 号线到花木路站。需时约 50 分钟。

从人民广场出发

推荐路线：轨道交通 2 号线到龙阳路站，换乘轨道交通 7 号线到花木路站。需时约 40 分钟。

从陆家嘴出发

推荐路线：搭乘 798 路（陆家嘴地铁站）到上海新国际博览中心，需时约 60 分钟。

从上海长途汽车客运总站出发

搭乘轨道交通 4 号线到世纪大道站，换乘轨道交通 2 号线至龙阳路站，换乘轨道交通 7 号线到花木路站，需时约 60 分钟。

交通服务电话

浦东机场： 订票热线&航班查询 021-96990
虹桥机场： 订票热线&航班查询 021-96990
上海火车站： 服务热线 12306，订票热线 95105105
公交公司： 查询热线 021-63848484
磁悬浮列车： 查询热线 021-28907777

以上信息更新至 2024 年 3 月 11 日

HOW TO GET THERE (CONT'D)

By bus

Line 798

Lujiazui --- SNIEC

Bus Da Qiao No.6

Shanghai Jiaotong University (Xu Jia Hui Area) --- Zhangjiang High-Tech Park

By car

The expo centre is located at the intersection of two ring roads in Pudong, which can be accessed directly from the city center across the Nanpu Bridge.

By taxi

To 1# South Entrance of SNIEC: Intersection of Fangdian Road and Longyang Road

To 2# North Entrance of SNIEC: Intersection of Fangdian Road and Huamu Road

To 3# East Entrance of SNIEC: Intersection of Luoshan Road and Huamu Road

Transportation service hotline

Pudong International Airport:

Ticket & Enquiry Line: 86-21-96990

Hongqiao Airport:

Ticket & Enquiry Line: 86-21-96990

Shanghai Railway Station:

Service Line: 86-12306

Ticket Line: 9510 5105

Public Transport Company

Enquiry Hotline: 86-21-6384 8484

Transrapid Maglev

Enquiry Hotline: 86- 21-2890 7777

The above information is updated on 11 March, 2024

展馆平面图 VENUE SITEMAP



- 工程机械与车辆
Construction Machinery and Vehicles
- 矿用原材料提取和加工
Mining, Extraction and Processing of Raw Materials
- 建材机械
Building Material Machines
- 传动及流体技术
Transmission Engineering and Fluid Technology

- 设备及配件
Equipment and Spare Parts
- 室外展区
Outdoor Exhibition Area

* 以上信息如有改动, 请以展会现场公布为准。
Subject to change - please refer to the latest fairgrounds map onsite.

技术数据

展厅 W1-W5/E1-E7/N1-N5 技术数据

展馆入口高度	请参考后页
展馆地面承重	3,300 公斤 / 平方米 (33 千牛 / 平方米 (3.3 吨 / 平方米)) 展品操作时如有垂直振动部件, 该地面承重至少应减去 50%。
压缩空气	10bar 以内管径分别为 10mm, 19mm, 25mm
电梯	一层建筑, 无电梯
紧急照明	有供应
消防	烟感报警、自动喷淋、便携式灭火器、消火栓
展馆面积 (毛面积)	E、W 号馆: 11500 平方米; N 号馆: 12340 平方米
展厅地坪	强固水泥
互联网	有线宽带
展厅亮度	全白平均 250Lux
光地展台允许搭建高度	单层展台: 6 米 双层展台: 8.5 米 禁止搭建三层及以上展台
供电方式	5 线 3 相, 380V / 220V 50 赫兹 电箱控制开关具有漏电保护装置
保安系统	24 小时保安服务, 中央监控, 传感报警
电话	市内, 国内, 国外直拨
新风	16,000 立方米 / 小时 x 21 = 336,000 立方米 / 小时

E8/N6 馆技术数据

地面承重	500 公斤 / 平方米 (0.5 吨 / 平方米) 展品操作时如有垂直振动部件, 该地面承重至少应减去 50%。
地坪	地板
光地展台允许搭建高度	单层展台: 4 米 (部分区域 3.5 米) 禁止搭建双层及以上展台
供电方式	5 线 3 相, 380V / 220V 50 赫兹 电箱控制开关具有漏电保护装置
压缩空气	无

TECHNICAL SPECIFICATIONS

Technical Specification of Exhibition Hall W1-W5/E1-E7/N1-N5

Height of Access (Exhibits to Hall)	Please refer to the details on next page
Admissible Floor Load	3,300 kgs / sqm (33 kN / sqm (3.3 t / sqm)) If there is any vertically vibrating part in the exhibit operation, the above mentioned floor load bearing capacity should be reduced at least by 50%.
Air Compressed	Lower than 10 bar Various Outlets at 10mm(D), 19mm(D), 25mm(D)
Elevator	No elevator available, one storey construction
Emergency Lighting	Provided
Fire Protection	Automatic fire sprinkler system, fire detection & alarm system with riser, hose reel portable fire extinguisher, hydrant
Floor Space Per Hall (Gross)	Halls E & W: 11,500 sqm; Halls N: 12,340 sqm
Flooring	Concrete floor with hardener
Internet	Cable broadband network
Lighting Level	250Lux (average)
Maximum Approved Construction Height for Raw Space Booth	One-storey booth: 6m Two-storey booth: 8.5m The building of three-storey booth or above is forbidden.
Power Supply	5 line, 3 phase 380V / 220V 50HZ The control switch of D/B box is equipped with leakage protection devices.
Security System	Security guards on duty 24hrs, video surveillance, sensor alarm system
Telephone	LDD, DDD, IDD
Ventilation	16,000 m ³ / hour x 21 = 336,000 m ³ / hour

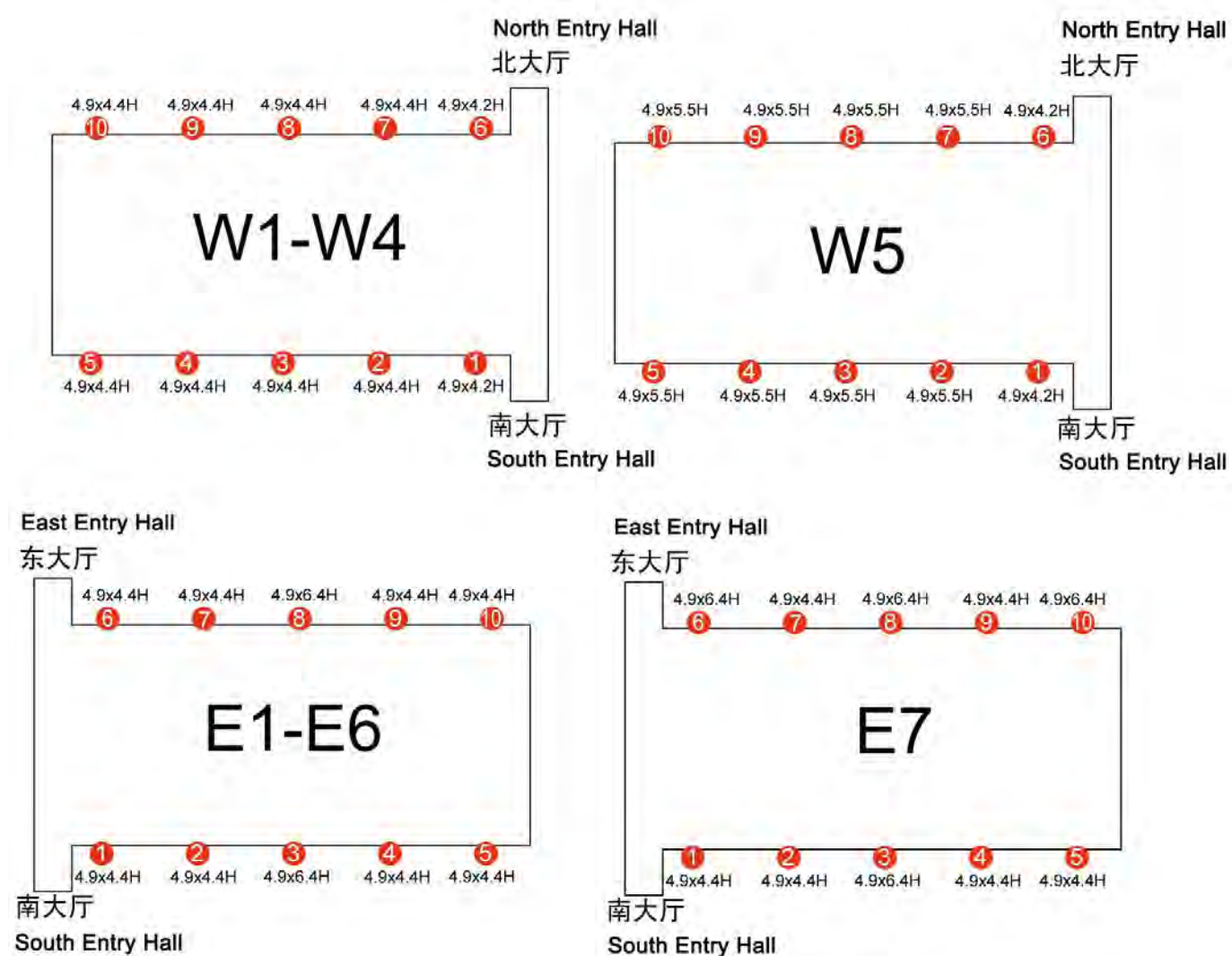
Technical Specification of Hall E8/N6

Admissible Floor Load	500 kgs / sqm (0.5 t / sqm) If there is any vertically vibrating part in the exhibit operation, the above mentioned floor load bearing capacity should be reduced at least by 50%.
Flooring	Wooden floor
Maximum Approved Construction Height for Raw Space Booth	One-storey booth: 4m (3.5m in some areas) The building of two-storey booth or above is forbidden.
Power Supply	5 line, 3 phase 380V / 220V 50HZ The control switch of D/B box is equipped with leakage protection devices.
Air Compressed	N/A

技术数据 (续) TECHNICAL SPECIFICATIONS (CONT'D)

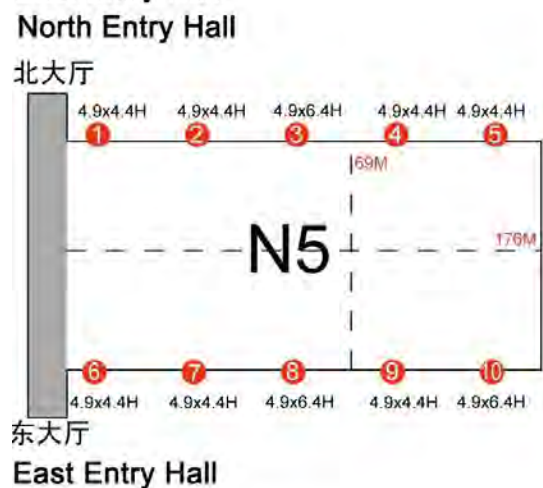
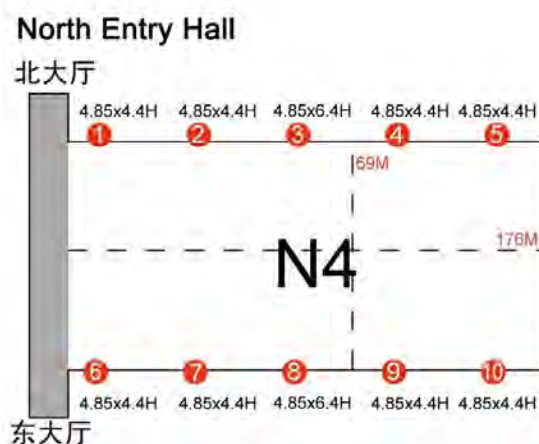
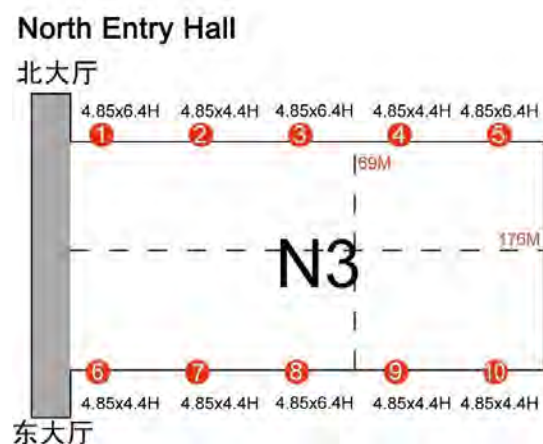
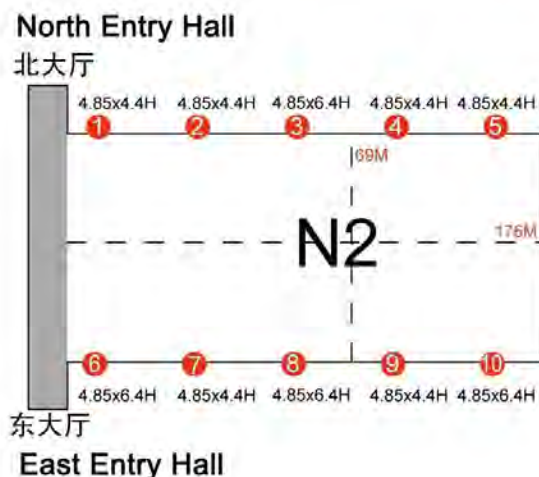
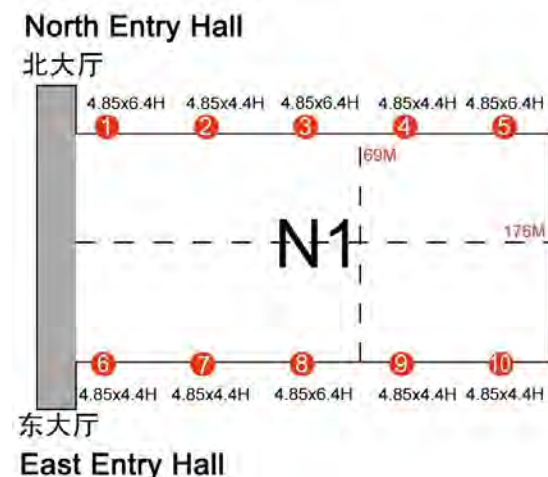
展馆入口高度

Height of Hall Access



技术数据 (续) TECHNICAL SPECIFICATIONS (CONT'D)

展馆入口高度 Height of Hall Access



第 1 章 展会指南

SECTION I EXHIBITION GUIDELINE

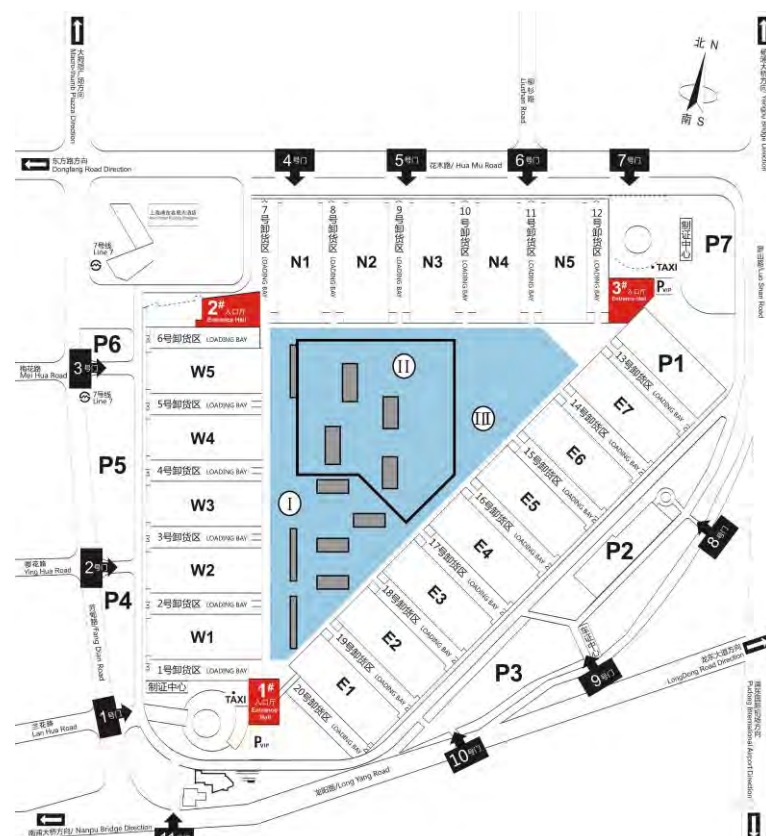
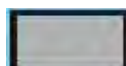
技术数据 (续)

室外场地技术数据

普通载区	5,000 公斤 / 平方米
轻载区	3,000 公斤 / 平方米
重载区	20,000 公斤 / 平方米
地坪	区域 I、III 强固水泥
	区域 II 砂砾层
	若展品可移动，以上承重标准要降低 50%，减少部分将用于展品安装或设备附件。
光地展台允许搭建高度	单层展台：6 米 双层展台：8.5 米 禁止搭建三层及以上展台
供电方式	5 线 3 相，380V / 220V 50 赫兹 电箱控制开关具有漏电保护装置
保安系统	24 小时保安服务，中央监控，传感报警

- I : 强固水泥区域
II : 砂砾层区域
III : 强固水泥区域，轻载区

重载区



第 1 章 展会指南
SECTION I EXHIBITION GUIDELINE

TECHNICAL SPECIFICATIONS (CONT'D)

Outdoor Area Technical Specification

Normal Load Area	5,000 kg / sqm
Light Load Area	3,000 kg / sqm
Heavy Load Area	20,000 kg / sqm
Flooring	Concrete with hardener I, III
	Seeded gravel bed II
	For exhibits with moving parts, the above mentioned floor load capacity shall be reduced by 50%. These loads are to be taken into account for the installation of exhibits / displays and also for the handling of equipment and exhibits.
Maximum Approved Construction Height for Raw Space Booth	One-storey booth: 6m Two-storey booth: 8.5m The building of three-storey booth or above is forbidden.
Power Supply	5 line, 3 phase 380V / 220V 50HZ The control switch of D/B box is equipped with leakage protection devices.
Security System	24 hours security guards on duty, video surveillance, instruction alarm system

- I : Flooring Concrete with hardener
II : Seeded gravel bed
III : Flooring Concrete with hardener, light load area

Heavy load area



技术数据 (续)

室外固定设施是保证室外展区正常运作的基础设施，会出现在某些室外展台内。请预定室外场地参展商/搭建商在确定展台设计方案前，务必结合图例说明仔细查看所定展位的平面图，谢谢！

室外展位中出现固定设施的注意事项

1. 图例中提及的固定设施及其保护桩不允许被损坏、污染或任何形式的改变。
2. 在搭建和撤馆期间，请特别注意这些固定设施。由于它们位于展台的内部，必须保证在任何时刻，相关部门的人员（消防、电信、展馆工作人员等）都能方便的使用到这些设施。
3. 消防栓及其保护桩不能被任何结构所阻挡。
4. 请展商在确定展台设计方案时充分考虑固定设施及其保护桩的存在，留出适当的空间和通道。下图为往届 bauma CHINA 的具体实例，可供参考。展商/搭建商完成设计后将方案提交主办方，由于设计中固定设施及其保护桩被完全阻挡，经与主办方沟通协调，展商/搭建商及时对设计方案进行了整改以达到相应搭建要求，并顺利完成现场施工。



灯杆 Lamp Post



消防栓 Fire Hydrant



电箱 Power Supply Box



电信箱 Tele Box

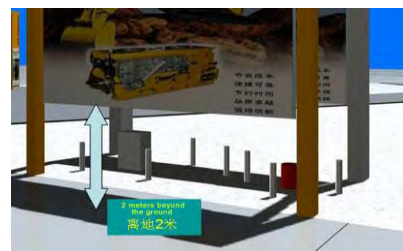
5. 如对相关疑问有疑问，请联系：

慕尼黑展览（上海）有限公司
中国上海市浦东新区世纪大道 1788-1800 号
陆家嘴金控广场 T1 塔楼 11 层 (200122)
电话：+86-21-2020 5500
传真：+86-21-2020 5688
电邮：dacia.zheng@mm-sh.com
fred.liu@mm-sh.com
shirley.du@mm-sh.com
iris.qian@mm-sh.com

联系人：郑敏 小姐 / ext. 809
刘涇 先生 / ext. 893
杜蓓蕾 小姐 / ext. 837
钱佳雯 小姐 / ext. 626

实例：

修改后



修改后



TECHNICAL SPECIFICATIONS (CONT'D)

The physical obstacles standing in some outdoor booth are the infrastructural facilities to ensure outdoor exhibition area in normal working state. Before determining booth designs, all outdoor exhibitors/contractors are strongly recommended to read the floor plan with relating legend carefully.

Notes

1. The physical obstacles with their protections (as shown in legend) may not be damaged, soiled or in any way changed.
2. Insofar as physical obstacles are within individual stand areas, please always keep them accessible at all times during moving and dismantling period.
3. **Fire hydrants with their protections may not be obstructed by constructions.**
4. Please set aside proper room for these facilities and their protections when planning your booth layout. The following examples in past bauma CHINA are for your kind reference. The exhibitor/contractor submitted the booth designs with layout around technical facilities to the organizer for approval. Since the facilities were obstructed in the design, which did not conform to the regulations, the exhibitor/contractor adapted the designs accordingly after coordination with the organizer. Consequently, the booth construction was implemented and completed smoothly.



灯杆 Lamp Post



消防栓 Fire Hydrant

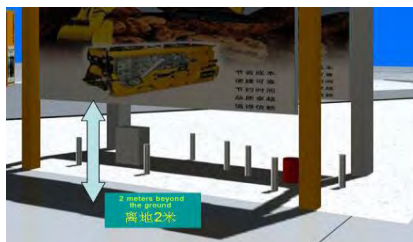


电箱 Power Supply Box



电信箱 Tele Box

Example: After modification



After modification



5. For technical inquiries, please contact:
Messe Muenchen Shanghai Co., Ltd.
11F, Tower 1, LJZ Financial Holdings Plaza
1788-1800 Century Avenue, Pudong New Area
Shanghai 200122 / P.R.China
Tel.: +86 (0)21 2020 5500
Fax: +86 (0)21 2020 5688
Email: dacia.zheng@mm-sh.com
fred.liu@mm-sh.com
shirley.du@mm-sh.com
iris.qian@mm-sh.com
Contact Person: Ms. Dacia Zheng / ext. 809
Mr. Fred Liu / ext. 893
Ms. Shirley Du / ext. 837
Ms. Iris Qian / ext. 626

技术数据（续）

1. 展商和雇员以及展商聘请的运输车辆不得对展馆设施和展馆建筑造成损坏、污染或作任何改造,同时展商在展品操作和组合拆卸过程中,应根据展品自身设计标准和地面承重能力,对展馆地面和技术设施进行合理必要的保护,禁止造成地面损坏、污染或塌陷。
2. 对于在展位租赁区域内已发生造成地面损坏的行为,由展商自行承担相应责任,主办方将保留追究参展商相应赔偿的权利。
3. 展商只有在得到主办方运营部的书面确认及采取必要的地面保护措施后,履带式车辆才能进入展厅,其他履带式展品进入室外场地必须严格按照主办方对室外场地管理规定和交通规则行驶,参展商对于由此给展场地面和展厅地面造成的任何损坏负全部责任。
4. 当展览环境、展览场地、地面尺寸、空中高度及地面承重等展场硬件承受条件低于展品设计安全要求时,该展品列为特殊展品,基于展会整体运营安全的考虑,展商有义务将有关此类展品的信息提前在开展前60天以上以书面形式提交至主办方,主办方有权根据相关安全技术规定对展品最终展示形态进行管理和要求。
5. 展览、展示展品如需要使用砂石、砾石、泥土等材料,在摊铺前须对地面采取必要的保护措施,展商须保证采取所有预防措施可以避免以上材料对场地地面造成改变或损坏,对于因违反上述规定造成的任何损失将由参展商承担全部责任。

TECHNICAL SPECIFICATIONS (CONT'D)

1. Exhibitors, employees and their hired transport vehicles should not destroy, pollute or modify the facilities and buildings in the exhibition site. The proper and necessary protection should be provided for the ground and technical facilities in the exhibition area based on design standard of the exhibits and bearing capacity of the ground when exhibitors operate, assemble and disassemble exhibits. The ground may not be damaged, polluted or collapsed.
2. Exhibitors shall bear the responsibility for ground damages caused by them within the rented area. The organizer reserves the right to hold the corresponding compensation for the exhibitors.
3. Crawler vehicles can enter the exhibition hall only after the exhibitors have received the written confirmation from the operation dept. of the organizer and have taken necessary ground protective measures. Other crawler exhibits shall be allowed in the outdoor exhibition area strictly in accordance with the provisions of the outdoor venue management from the organizer and traffic rules. Exhibitors take full responsibility for any damage caused to the indoor and outdoor ground in the venue.
4. Exhibits will be regarded as special ones if the safety requirements on design beyond the bearing capacity of the hardware of the exhibition site such as venue environment, site condition, dimension of rented area, aerial height and floor load. Exhibitors are obliged to submit relevant information of their exhibits in written to the organizer 60 days prior to the commencement of the trade fair at the latest for operational safety reasons. The organizer is entitled to manage or require the final form of the exhibits on display in accordance with relevant safety technique provisions.
5. Exhibitors shall take necessary protective measures on the ground before paving if the exhibitions require material such as sand stone, gravel, and soil. Exhibitors shall guarantee the protective measures can effectively avoid the modification or damage on the ground of the exhibition area caused by these materials. They shall take full responsibility for any damage caused by violating the regulations mentioned above.

展会时间安排及加班

详情	日期	时间
布展期间 - 大会指定搭建商进馆		
室外场地	2024 年 11 月 19 日	9 am - 6 pm
	2024 年 11 月 20 日	9 am - 8 pm
	2024 年 11 月 21 日 - 25 日	9 am - 10 pm
展厅及 E8/N6 馆	2024 年 11 月 24 日	9 am - 10 pm
	2024 年 11 月 25 日	9 am - 8 pm
布展期间 - 展品及展商指定搭建商进馆		
室外场地	2024 年 11 月 19 日	9 am - 6 pm
	2024 年 11 月 20 日	9 am - 8 pm
	2024 年 11 月 21 日 - 25 日	9 am - 10 pm
展厅及 E8/N6 馆	2024 年 11 月 24 日	9 am - 10 pm
	2024 年 11 月 25 日	9 am - 8 pm
布展期间 - 展商进馆		
室外场地展商报到	2024 年 11 月 19 日	12 pm - 6 pm
	2024 年 11 月 20 日 - 25 日	9 am - 6 pm
展厅及 E8/N6 馆展商报到	2024 年 11 月 24 日 - 25 日	9 am - 6 pm
标准展台展具到位时间	2024 年 11 月 25 日	12 pm
展台和展品处于待展状态	2024 年 11 月 25 日	8 pm
展出期间		
展会开放	2024 年 11 月 26 日 - 28 日	9 am - 5 pm
	2024 年 11 月 29 日	9 am - 3 pm
撤馆期间		
室外场地	2024 年 11 月 29 日	3:30 pm - 10 pm
	2024 年 11 月 30 日	9 am - 10 pm
	2024 年 12 月 01 日 - 02 日	9 am - 6 pm
展厅及 E8/N6 馆: 仅限可手提物品	2024 年 11 月 29 日	3:30 pm - 10 pm
展厅及 E8/N6 馆	2024 年 11 月 30 日	9 am - 10 pm

最终时间安排以布展前“重要通知”为准。如有任何更改，主办单位现场办公室将为您提供更新信息。

敬请注意

- 展商应严格遵守上述日程安排，不可提前撤展。**请参展商合理安排行程，避免与大会撤展时间冲突。由于时间冲突产生的任何费用由展商自行承担。
- 展品提前进入展台，请联系指定运输代理公司安排落实。展商须在现场亲自签收展品，并于展览会搭建/开幕/撤展期间安排至少一名工作人员在展台内留守，以确保展品安全。**
- 布展及展出期间，原则上不允许已进入展馆的物品运出展馆。如确有需要，请至指定运输商现场服务处书面申请，经批准后，由指定运输商开具出门证。
- 展出期间，搭建材料以及不可手提的物品不得进馆，小推车、手拉车、手动液压车等不得入场及使用。**
- 展商在展览最后一天结束后方可整理展品及携带物品出馆。**请提前与指定货运代理公司联系货运事宜。所有相应服务供应将于展会结束后中断，标准/套装展台开始拆除，建议展商及时撤走展板上的宣传资料和海报。
- 为保证展会顺利进行以及出于对各种安全方面的考虑，主办单位要求所有参展公司、光地搭建公司必须购买第三者公众责任险以及其它涉及其雇员人身、参展展品等的相关保险。**主办单位对展商或其代理、雇员的人身以及其财产、展品等因展览而造成的直接或间接的遗失、破坏、损毁概不负责。
- 参展商必须自行小心保管其展品及财务，切勿无人看守展台。**



根据上海新国际博览中心最新规定，凡于布展及撤展期间进入展馆（室内及室外）的展商、施工搭建人员及运输商，都必须佩戴安全帽。此外，参加高处作业人员必须按规定要求系好安全带。未遵守以上规定的人员，展馆的保安人员及大会指定搭建商有权拒绝其入场或禁止其施工，情节严重者扣除押金。安全帽和安全带自备。

OPERATION SCHEDULE & OVERTIME

Description	Date	Time
Build-up Period - Official Stand Builders		
Outdoor Exhibition Area	19 Nov 2024	9 am - 6 pm
	20 Nov 2024	9 am - 8 pm
	21 - 25 Nov 2024	9 am - 10 pm
Indoor Exhibition Area & Hall E8/N6	24 Nov 2024	9 am - 10 pm
	25 Nov 2024	9 am - 8 pm
Build-up Period - Exhibits and Exhibitor Nominated Stand Contractor Move-in		
Outdoor Exhibition Area	19 Nov 2024	9 am - 6 pm
	20 Nov 2024	9 am - 8 pm
	21 - 25 Nov 2024	9 am - 10 pm
Indoor Exhibition Area & Hall E8/N6	24 Nov 2024	9 am - 10 pm
	25 Nov 2024	9 am - 8 pm
Build-up Period - Exhibitors' Move-in		
Outdoor Exhibitors' Check-in & Badge Collection	19 Nov 2024	12 pm - 6 pm
	20 - 25 Nov 2024	9 am - 6 pm
Indoor Exhibition Area & Hall E8/N6 Exhibitors' Check-in & Badge Collection	24 - 25 Nov 2024	9 am - 6 pm
All furniture Ready for shell scheme stand	25 Nov 2024	12 pm
All Exhibits Ready for Display / End of Move-in	25 Nov 2024	8 pm
Exhibition Period		
Opening Hours of Exhibition	26 - 28 Nov 2024	9 am - 5 pm
	29 Nov 2024	9 am - 3 pm
Tear-down Period		
Outdoor Exhibition Area	29 Nov 2024	3:30 pm - 10 pm
	30 Nov 2024	9 am - 10 pm
	1 - 2 Dec 2024	9 am - 6 pm
Indoor Exhibition Area & Hall E8/N6: Hand-carried Items Only	29 Nov 2024	3:30 pm - 10 pm
Indoor Exhibition Area & Hall E8/N6	30 Nov 2024	9 am - 10 pm

This schedule is subject to "Important Notice" publicized before move-in. Should there be any amendment, an updated copy will be available at the Organizer's Office on-site.

Please note

- Exhibitors should strictly follow the above schedule.** Moving out in advance is not allowed. Exhibitors are strongly advised to arrange the trip accordingly to avoid conflicting the schedule. Exhibitors should bear the loss that caused by time conflict.
- Exhibits may be delivered to the stand earlier than the time specified if construction has progressed sufficiently to receive the exhibits. Please liaise with the official freight forwarder for such arrangements. **Exhibitors must be present to receive such exhibits and make sure at least one staff stationed in the booth to take care of the exhibits during the build-up/show/dismantling period.**
- During build-up and exhibition period, exhibits that have been transported into exhibition hall are not allowed to move out generally. If necessary, please apply to official freight forwarder onsite service counter. After approval, official freight forward will issue exhibit move-out permit.
- During exhibition period, exhibits which are not portable as well as construction materials are forbidden to be transported into exhibition hall. Neither trolley nor hand-hydraulic trolley is allowed to enter and to be used in the hall.**
- Exhibitors are required to commence packing their exhibits and belongings as soon as the exhibition ends on the last day.** Arrangements with the freight forwarders will have to be made in advance. All relevant service supply will be stopped as well as dismantling of shell scheme stands will commence immediately upon exhibition closing. Exhibitors are advised to remove any items for display from the walls if they wish to keep them.
- Considering the safety issue and to ensure the smooth operation of the show, all exhibitors and its contractors should purchase 3rd party public liability insurance and relevant insurances towards employees and exhibits. The organizer is not liable for any direct or indirect personal injuries and property damages towards exhibitors, their representatives, and employees.**
- Exhibitors should take care of their exhibits and belongings, booth should be looked after by exhibitor's own personnel from time to time.**



According to the newest regulation from Shanghai New International Expo Centre, each exhibitor, contractor and freight forwarder must wear the helmet on site during move-in & move-out period at the fairground (indoor & outdoor). In addition, all personnel must wear safety belts when working on construction in height. Otherwise, the security guards of SNIEC and the official contractor reserve the right to refuse against entrance and any construction. Any severe violation will lead to deduction from the deposit. All the helmets and safety belts should be self-prepared.

展会时间安排及加班（续）

展出期间提前进馆（持展商胸卡的工作人员）

展出期间展商正常进馆时间

2024 年 11 月 26 日-29 日：每天早上 8:00 以后

展出期间提前进馆收费：

加班费：RMB 2600 / 1000 平方米 / 小时（1 小时起申请）

延长工作时间

- 请于每天下午 3 点以前至展馆 1#南入口大厅的上海新国际博览中心客户服务中心申请。
- 所有加班作业（包括提前进馆和延后出馆）都必须得到主办单位、大会指定搭建商以及展馆审批通过后，方可执行操作。未经许可的加班作业，主办单位、大会指定搭建商以及展馆人员有权禁止。加班作业过程中，申请加班的光地展位依然要接受各项安全管理和来自主办单位、大会指定供应商以及展馆人员的监督管理，若出现违规或存在安全隐患的操作，其加班施工作业有权被叫停。加班作业应保证施工人员的身体状况，并根据疲劳程度适时安排施工人员进行休息并轮替。原则上，主办单位和大会指定搭建商不接受通宵作业加班申请。对于确有需要进行通宵加班的光地展位，须提交完整的加班人员安排和作业计划并签署加班安全管理责任书。
- 对于违规进行施工作业而受到主办单位及大会指定搭建商制止后，不得利用加班对其违规内容继续施工，一经发现，主办单位有权委托大会指定搭建商对其违规内容进行整改，相应整改费用由该光地展位参展商/搭建商承担，并相应扣除展台综合管理押金。
- 上海新国际博览中心将根据以下标准收取加班费：

加班费收取标准

日程	日期	加班时段	金额/1000 平方米/小时（1 小时起申请）
布展期间			
室外场地	2024 年 11 月 19 日	6 pm – 10 pm	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
	2024 年 11 月 20 日	8 am – 9 am	RMB 1300
		8 pm – 10 pm	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
	2024 年 11 月 21 日 - 25 日	8 am – 9 am	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
展厅及 E8/N6 馆	2024 年 11 月 24 日	10 pm – 8 am ⁺¹	RMB 2600
	2024 年 11 月 25 日	8 am – 9 am	RMB 1300
		8 pm – 10 pm	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
撤展期间			
室外场地	2024 年 11 月 29 日	10 pm – 8 am ⁺¹	RMB 2600
	2024 年 11 月 30 日	8 am – 9 am	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
	2024 年 12 月 1 日	8 am – 9 am	RMB 1300
		6 pm – 10 pm	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
	2024 年 12 月 2 日	8 am – 9 am	RMB 1300
		6 pm – 10 pm	RMB 1300
		10 pm – 0am ⁺¹	RMB 2600
	2024 年 12 月 3 日起	0 am – 8 am	RMB 5200
		8 am – 10 pm	RMB 2600
		10 pm – 8 am ⁺¹	RMB 5200
展厅及 E8/N6 馆	2024 年 11 月 29 日	10 pm – 8 am ⁺¹	RMB 2600
	2024 年 11 月 30 日	10 pm – 0 am ⁺¹	RMB 2600
	2024 年 12 月 1 日起	0 am – 8 am	RMB 5200
		8 am – 10 pm	RMB 2600
		10 pm – 8 am ⁺¹	RMB 5200

OPERATION SCHEDULE & OVERTIME (CONT'D)

EARLY HALL ACCESS ON SHOW DAYS (ONLY FOR PERSONNEL WITH OFFICIAL 'EXHIBITOR' BADGE)

Normal Hall Access Hours on show days
26 - 29 Nov 2024 : 8:00 am. onwards

Overtime Charges Applicable for Early Hall Access on Show Days: RMB 2600 / 1000sqm / hr (one hour at least)

EXTENDED WORKING HOURS

- Application can be requested on-site at the SNIEC customer service center in 1# South Entrance Hall before 3 p.m. everyday.
- All overtime work (incl. early move-in and extended move-out) shall be approved by the organizer, official contractor and hall owner in advance. The organizer, official contractor and hall owner reserve the rights to stop any unapproved overtime work. The process of overtime work shall be under safety management and supervision by the organizer, official contractor and hall owner. In case of any illegal operation existing potential hazards, the overtime work must be suspended. The physical conditions of overtime workers must be taken into consideration and necessary rotating shift should be arranged. In principle the application for overtime work through the night is unacceptable. Otherwise, it is necessary to submit a completed plan of overtime working plan as well as personnel arrangement and sign a letter of responsibility for overtime work safety management.
- Illegal constructional activities suspended by the organizer and official contractor are not allowed to be continued during overtime work. Once situations alike are found, the illegal content may be remolded by the certificated structure suppliers that are entrusted by the organizer, and relevant remolding cost is supposed to be paid by the exhibitor and the construction supplier. Besides, the constructional deposit may be deducted accordingly.
- An additional fee will be charged by SNIEC as below.

OVERTIME PERIOD & CHARGES

Schedule	Date	Overtime Period	Price / 1000sqm / hr (one hour at least)
Build-up Period			
Outdoor Exhibition Area	19 Nov 2024	6 pm – 10 pm	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
	20 Nov 2024	8 am – 9 am	RMB 1300
		8 pm – 10 pm	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
	21 - 25 Nov 2024	8 am – 9 am	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
Indoor Exhibition Area & Hall E8/N6	24 Nov 2024	10 pm – 8 am ⁺¹	RMB 2600
	25 Nov 2024	8 am – 9 am	RMB 1300
		8 pm – 10 pm	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
		Dismantling Period	
Outdoor Exhibition Area	29 Nov 2024	10 pm – 8 am ⁺¹	RMB 2600
	30 Nov 2024	8 am – 9 am	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
	1 Dec 2024	8 am – 9 am	RMB 1300
		6 pm – 10 pm	RMB 1300
		10 pm – 8 am ⁺¹	RMB 2600
	2 Dec 2024	8 am – 9 am	RMB 1300
		6 pm – 10 pm	RMB 1300
		10 pm – 0am ⁺¹	RMB 2600
	from 3 Dec 2024	0 am – 8 am	RMB 5200
		8 am – 10 pm	RMB 2600
		10 pm – 8 am ⁺¹	RMB 5200
Indoor Exhibition Area & Hall E8/N6	29 Nov 2024	10 pm – 8 am ⁺¹	RMB 2600
	30 Nov 2024	10 pm – 0 am ⁺¹	RMB 2600
	from 1 Dec 2024	0 am – 8 am	RMB 5200
		8 am – 10 pm	RMB 2600
		10 pm – 8 am ⁺¹	RMB 5200

货运车辆及展品车辆进撤馆

上海新国际博览中心对所有进场车辆（含但不限于货运车辆及展品车辆）实施轮候管理。所有进场货运车辆/展品车辆首先须按各展会指定的入场批次，提前进入线上系统登记车辆及办证人员信息并完成支付，由办证人员**将系统生成的《轮候证》保存并用 A4 纸打印后放置在车辆前挡风玻璃上**，凭此按指定时段进入展馆指定停车场等候。未出示《轮候证》的车辆及《轮候证》所注时段以外的车辆将不允许进入上海新国际博览中心的周边区域（即“杨高中路 - 罗山路 - 龙阳路 - 浦建路 - 杨高南路”围合区域），区域内道路也不得泊车等候，否则将按交规违章处理。

车型	展馆内允许进入区域	车证类型	办证时间地点	费用
货运车辆	指定停车场	轮候证	· 系统开放时间以主场搭建商及主场运输商最终通知为准 · 线上系统办理及缴费	以上海新国际博览中心正式公布为准
	卸货区	卸货区车证	· 布展/撤展期间 · 南广场（近 W1 馆）制证中心或 P7 停车场（近 N5 馆）制证中心办理及缴费	RMB 130/车/次/5 小时（5 吨及以上） RMB 130/车/次/3 小时（5 吨以下） 押金 RMB 400/车/次
自驾式展品车辆	指定停车场	轮候证	· 系统开放时间以主场搭建商及主场运输商最终通知为准 · 线上系统办理及缴费	以上海新国际博览中心正式公布为准
	卸货区	展车证	· 进场前两周向主办单位申请	

敬请注意

- 根据上海新国际博览中心最新规定，为加强对货运车辆的信息管理，所有货运车辆在展馆制证中心办理卸货车证前，须在展馆官方微信公众号填写卸货车证申请表。表格内容包括：申请人姓名+手机号、展台号、司机姓名+手机号、车辆来自何处、去往何地等相关信息，提交表格后生成二维码，在货运车辆进馆当天，凭二维码前往制证中心缴费并领取卸货车证。
- 货运车辆必须提前办理《轮候证》方可进入展馆周边区域，未见此证的货运车辆或未按照规定时间驶入围合区域的，将被交警、保安驱离围合区域，甚至面临扣分罚款。之后须凭《卸货区车证》方可进入展馆卸货区卸货。
- **每个手机号/每个车牌号只能注册一张《轮候证》**。车牌注册抢到轮候证后不可修改，如需修改须重新注册。车、证不符将无法进入展馆停车场。
- 每批次轮候证数量限额，如上一批次名额已满，请申请下一批次的轮候证。
- 务请驾驶员严格按照规定时间段进入围合区域、直接行驶进入场馆指定停车场。如未能在《轮候证》指定时段内到达指定停车场，当日内仅可向后顺延一个批次。
- **一旦提交订单，所有信息都不能修改**，包括手机号、车牌号、展会名称、入场时间、展馆信息。如发现填写信息错误，请立即取消支付并退出系统，重新登录后进行申请。
- **一旦下单成功并且支付完成的轮候证订单，将无法在线取消订单，无法办理退款。请务必谨慎下单，确保手机号与车牌号填写准确无误，确保展会、展馆和进场时间选择准确无误。**
- 《轮候证》费用暂定开具电子发票，网上可查看保存并自行打印。具体以税务局批复为准。
- 等候、装卸期间司机须服从保安人员的指挥，不得离开驾驶室。装卸完毕应立即离开，不得滞留。如导致交通堵塞者，罚款处理。
- 每辆车每超时 0.5 小时将收取人民币 100 元管理费，依此类推。不足 0.5 小时的按 0.5 小时计算。
- 按时装卸货完毕离开时，10 日内凭《卸货区车证》及押金收据退押金。**若有遗失，押金不退。**
- 以上费用不包括过夜停车费。
- 所有车辆凭行驶证核定载重办证。
- 运输商（货车司机 1 名除外）须至南广场（近 W1 馆）制证中心或 P7 停车场（近 N5 馆）制证中心办理施工证件。
- 轮候证中心咨询电话：021-61515193 客服邮箱：public@wisdomuni.com
轮候证人工客服接待时间：工作日周一至周五 9:30 - 17:30
- **上述信息以布展前“重要通知”为准。**

第 1 章 展会指南

SECTION I EXHIBITION GUIDELINE

ENTRY OF FREIGHT VEHICLES AND EXHIBIT VEHICLES

According to the regulations of Shanghai New International Expo Centre, the queue management of vehicles will be implemented including but not only on freight vehicles and exhibit vehicles. A "Waiting Permit" is required for each freight vehicle / exhibit vehicle that needs to enter the venue, which must be applied in advance through online system with the completion of vehicle registration and payment. **The system-generated "Waiting Permit" shall be printed on A4 paper and placed on the front windshield of the vehicle**, so that it enters the designated parking lot for a specified period of time. Vehicles not showing the "Waiting Permit" or not complying with the specified period of time on "Waiting Permit" are not allowed to enter or park in the surrounding area of Shanghai New International Expo Center (ie Middle Yanggao Road - Luoshan Road - Longyang Road - Pujian Road - South Yanggao Road), otherwise it will be regarded as in violation of traffic rules. For details, please consult the official contractor / freight forwarder.

Type of vehicles	Admitted area(s) in SNIEC	Type of license	Processing mode, date & place	Charge
Freight vehicles	designated parking lot	Waiting permit	- system activation time is subject to the notice publicized by the official contractor / freight forwarder - processing and payment through online system	subject to the official release of SNIEC
	loading bay	Vehicle permit to loading bay	- during build-up / dismantling period - at Certification Center in South Square (near Hall W1) or Certification Center at P7 Parking Lot (near Hall N5)	RMB130/vehicle/entry/5hrs (>=5T) RMB130/vehicle/entry/3hrs (<5T) deposit: RMB400/vehicle/entry
Self-driven exhibits	designated parking lot	Waiting permit	- system activation time is subject to the notice publicized by the official contractor / freight forwarder - processing and payment through online system	subject to the official release of SNIEC
	loading bay	Exhibit vehicle pass	applying to the organizer two weeks prior to move-in	

Please note

- According to the newest regulations of Shanghai New International Exhibition Centre, in order to strengthen the management of freight vehicles, for all freight vehicles the application form must be filled in the official WeChat public account of SNIEC before applying for the "vehicle permit to loading bay" at Certification Center. The information includes applicant's name + mobile phone number, booth number, driver's name + mobile phone number, where the vehicle comes from and where to go and so on. A two-dimensional code will be generated after submitting the form successfully, which is used to pay the fee and get the "vehicle permit to loading bay" at Certification Center on the day when the freight vehicle enters the venue.
- The freight vehicle must enter the surrounding area of the venue with showing the "Waiting Permit" processed online in advance, and then is admitted in the loading bay with the "vehicle permit to loading bay".
- **Each mobile phone number / each license plate number can only be used to register one "Waiting Permit" per day.** For the user who registers through license plate number cannot modify the license plate number after getting the "Waiting Permit", only reregister can change it. The vehicle is not allowed to enter the parking lot of the venue if it does not comply with the "Waiting Permit".
- In case of failure to arrive at the designated parking lot within the specified period of the "Waiting Permit", the vehicle may only be delayed one batch later in the day.
- Drivers are advised to enter the enclosed area and drive directly into the designated parking lot of the venue in strict accordance with the prescribed time slots. In case of failure to arrive at the designated parking lot within the time period specified in the "Waiting Permit", only one batch can be postponed backward within the same day.
- **Once an order is submitted, all information cannot be modified**, including mobile phone number, license plate number, show name, admission time and venue information. If you find that the information filled in is wrong, please cancel the payment immediately and log out of the system, log in again and apply.
- **Once an order is placed successfully and payment is completed, the order cannot be cancelled online and no refund can be made. Please make sure to place your order carefully and ensure that your mobile phone number and license plate number are filled in accurately, and that the exhibition, hall and entry time are selected accurately.**
- For the "Waiting Permit" fee, an electronic invoice can be issued temporarily, which can be viewed through online system and printed on your own. It is subject to the approval of the Tax Bureau.
- The driver should follow the guidance of the security guard and is forbidden to leave the vehicle unattended. Once the loading and unloading is finished, the vehicle shall be driven out immediately to avoid unnecessary traffic jam for which the deposit will be deducted as a penalty.
- The overtime charge will be levied at RMB100 per vehicle per every half hour (the overtime charge for less than half an hour is also RMB 100).
- The deposit will be refund with showing the "Vehicle Permit to Loading Bay" as well as the deposit receipt within 10 days after the completion of the loading and unloading only. **For any loss or damage of the "Vehicle Permit to Loading Bay", the deposit will not be refunded.**
- The above fees are not inclusive of overnight parking fees.
- The standard of vehicle parking fee is subject to the authorized load of vehicle driving license.
- The freight forwarders (except one driver per vehicle) are required to purchase the construction badges at Certification Center in South Square (near Hall W1) or at P7 Parking Lot (near Hall N5).
- "Waiting Permit" center consultation phone: 021-61515193
Customer service mailbox: public@wisdomuni.com
"Waiting Permit" customer service reception opening time: Monday to Friday (weekdays) 9:30 -17:30
- **The above information is subject to "Important Notice" publicized before move-in.**
- **Organizer recommends oversea exhibitors to entitle a domestic freight forwarder for vehicle permit application.**

展馆设施设备、配件损坏赔偿报价一览表

序号	内容	规格	单位	合计 (元)
1	展厅外消防栓	撞坏	只	1,625.00
2	灭火器	2kg	只	190.00
		4kg		325.00
3	电缆	5*4mm ²	米	21.00
		5*10mm ²		43.00
		5*16mm ²		70.00
		5*25mm ²		122.00
		5*35mm ²		137.00
		5*50mm ²		195.00
		5*70mm ²		271.00
		5*95mm ²		332.00
4	铜接头	10mm ²	只	5.00
		16mm ²		5.00
		35mm ²		7.00
		50mm ²		9.00
		70mm ²		10.00
		95mm ²		17.00
5	空气开关	16A	只	180.00
		32A		185.00
		40A		190.00
		63A		240.00
		80A		540.00
		100A		540.00
		150A		1,560.00
		200A		1,560.00
		250A		1,560.00
		300A		2,990.00
		400A		3,380.00
6	供气软管	5HP	套	472.00
		10HP		710.00
		15HP		1,048.00
7	气管母体宝塔	10mm	只	50.00
		20mm		51.00
		25mm		52.00
8	供水软管	生活水管	套	428.00
		机用水管		585.00
		排水管		702.00

* 上海新国际博览中心有限公司拥有上述报价的修改权及最终解释权。

* 该价目表更新于 2023 年 3 月。

VENUE COMPENSATION LIST FOR ON-SITE DAMAGED FACILITIES

No.	Content	Standard	Unit	Total (RMB)
1	Fire hydrant	Damage	One	1,625.00
2	Fire extinguisher	2kg	One	190.00
		4kg		325.00
3	Electrical cable	5*4mm ²	Meter	21.00
		5*10mm ²		43.00
		5*16mm ²		70.00
		5*25mm ²		122.00
		5*35mm ²		137.00
		5*50mm ²		195.00
		5*70mm ²		271.00
		5*95mm ²		332.00
4	Copper joint	10mm ²	One	5.00
		16mm ²		5.00
		35mm ²		7.00
		50mm ²		9.00
		70mm ²		10.00
		95mm ²		17.00
5	Air circuit breaker	16A	One	180.00
		32A		185.00
		40A		190.00
		63A		240.00
		80A		540.00
		100A		540.00
		150A		1,560.00
		200A		1,560.00
		250A		1,560.00
		300A		2,990.00
		400A		3,380.00
6	Air pipe	5HP	Set	472.00
		10HP		710.00
		15HP		1,048.00
7	Pagoda head	10mm	One	50.00
		20mm		51.00
		25mm		52.00
8	Water pipe	for living	Set	428.00
		for machine		585.00
		drainage		702.00

* SNIEC keeps all rights for the adjustment of this price list.

* The above price list is updated on March 2023.

展馆设施设备、配件损坏赔偿报价一览表 (续)

序号	内容		规格	单位	合计 (元)
9	内丝活接宝塔		12mm	只	20.00
			20mm		20.00
10	铜球阀		1/2'	只	23.00
			3/4'		38.00
			1'		61.00
11	电箱外壳		15A	只	560.00
			32A		671.00
			63A		728.00
			100A		830.00
			150A		1,560.00
			200A		10,530.00
			250A		10,790.00
			300A		11,001.00
			400A		12,220.00
12	电箱内铜片		损坏	组	130.00
13	电箱锁扣		30A	只	7.00
14	临时电箱（橘色插座 220V）		损坏	只	13.00
15	15A 电气火灾监控电箱	S3-4P 带漏保智慧微断 380V 15A 含运行软件 MT303	损坏	套	1,708.00
16		S3 电源及防浪涌模组	损坏	套	517.00
17		S3-ELS485 通讯模组含 ELSWitch 运行软件	损坏	套	260.00
18		Lora 通讯模块	损坏	套	910.00
19		天线	损坏	套	104.00
20		箱体	损坏	套	585.00
21		ABB 单片开关	损坏	一排	251.00
22		进线电缆	损坏	条	273.00
23		接线排	损坏	个	104.00
24		其他配件	损坏	套	98.00

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* 该价目表更新于 2023 年 3 月。

VENUE COMPENSATION LIST FOR ON-SITE DAMAGED FACILITIES (CONT'D)

No.	Content		Standard	Unit	Total (RMB)
9	Pagoda head		12mm	One	20.00
			20mm		20.00
10	Copper ball valve		1/2'	One	23.00
			3/4'		38.00
			1'		61.00
11	Outer shell of electric box		15A	One	560.00
			32A		671.00
			63A		728.00
			100A		830.00
			150A		1,560.00
			200A		10,530.00
			250A		10,790.00
			300A		11,001.00
			400A		12,220.00
12	Copper piece in electric box		Damage	Group	130.00
13	Electric box latch		30A	One	7.00
14	Temporary electric box (orange socket 220V)		Damage	One	13.00
15	Detailed compensation list of 15A distribution box with monitoring function	S3-4P Current Leakage Breaker 380V, 15A (Including Firmware MT303)	Damage	set	1,708.00
16		S3 Power Supply & Anti surge Module	Damage	set	517.00
17		S3-ELS485 Communication Modules (Including ELSwitch FirmWare)	Damage	set	260.00
18		Lora Communication Module	Damage	set	910.00
19		Cable	Damage	set	104.00
20		Box	Damage	set	585.00
21		ABB Switch	Damage	row	251.00
22		Inlet-wire	Damage	pcs	273.00
23		Line bank	Damage	pcs	104.00
24		Others	Damage	set	98.00

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* The above price list is updated on March 2023.

展馆设施设备、配件损坏赔偿报价一览表 (续)

序号	内容	规格	单位	合计 (元)
25	30A 电气火灾监控 电箱	S3-4P 带漏保智慧微断 380V 32A 含运行软件 MT303	损坏 套	1,971.00
26		S3 电源及防浪涌模组	损坏 套	517.00
27		S3-ELS485 通讯模组含 ELSWitch 运行软件	损坏 套	260.00
28		Lora 通讯模块	损坏 套	910.00
29		天线	损坏 套	104.00
30		箱体	损坏 套	585.00
31		ABB 单片开关	损坏 一排	248.00
32		进线电缆	损坏 条	273.00
33		接线排	损坏 个	104.00
34		其他配件	损坏 套	98.00
35	60A 电气火灾监控 电箱	S3-4P 带漏保智慧微断 380V 63A 含运行软件 MT303	损坏 套	2,317.00
36		S3 电源及防浪涌模组	损坏 套	517.00
37		S3-ELS485 通讯模组含 ELSWitch 运行软件	损坏 套	260.00
38		Lora 通讯模块	损坏 套	910.00
39		天线	损坏 套	104.00
40		箱体	损坏 套	650.00
41		ABB 单片开关	损坏 一排	390.00
42		进线电缆	损坏 条	403.00
43		接线排	损坏 个	195.00
44		其他配件	损坏 套	234.00
45	100A 电气火灾监 控电	智慧塑壳断路器 125A	损坏 套	7,644.00
46		S3-ELS485 通讯模组 含 ELSWitch 运行软件	损坏 套	260.00
47		Lora 通讯模块	损坏 套	910.00
48		天线	损坏 套	130.00
49		箱体	损坏 套	1,300.00
50		进线电缆	损坏 条	650.00
51		接线排	损坏 个	260.00
52		其他配件	损坏 套	286.00
53		LORA 网关	损坏 台	26,000.00
54	地沟内电话模块		损坏 块	300.00
55	网线		损坏 米	8.00
56	吊点葫芦		损坏 只	520.00
57	会议室鹅颈式代表机		损坏 台	5,545.00
58	会议室无线话筒		损坏 个	3,640.00

* 上海新国际博览中心有限公司拥有上述报价的修改权及最终解释权。

* 该价目表更新于 2023 年 3 月。

VENUE COMPENSATION LIST FOR ON-SITE DAMAGED FACILITIES (CONT'D)

No.	Content		Standard	Unit	Total (RMB)
25	Detailed compensation list of 30A distribution box with monitoring function	S3-4P Current Leakage Breaker 380V, 32A (Including Firmware MT303)	Damage	set	1,971.00
26		S3 Power Supply & Anti surge Module	Damage	set	517.00
27		S3-ELS485 Communication Modules (Including ELSWitch FirmWare)	Damage	set	260.00
28		Lora Communication Module	Damage	set	910.00
29		Cable	Damage	set	104.00
30		Box	Damage	set	585.00
31		ABB Switch	Damage	row	248.00
32		Inlet-wire	Damage	pcs	273.00
33		Line bank	Damage	pcs	104.00
34		Others	Damage	set	98.00
35	Detailed compensation list of 60A distribution box with monitoring function	S3-4P Current Leakage Breaker 380V, 63A (Including Firmware MT303)	Damage	set	2,317.00
36		S3 Power Supply & Anti surge Module	Damage	set	517.00
37		S3-ELS485 Communication Modules (Including ELSWitch FirmWare)	Damage	set	260.00
38		Lora Communication Module	Damage	set	910.00
39		Cable	Damage	set	104.00
40		Box	Damage	set	650.00
41		ABB Switch	Damage	row	390.00
42		Inlet-wire	Damage	pcs	403.00
43		Line bank	Damage	pcs	195.00
44		Others	Damage	set	234.00
45	Detailed compensation list of 100A distribution box with monitoring function	MCCB 125A	Damage	set	7,644.00
46		S3-ELS485 Communication Modules (Including ELSWitch FirmWare)	Damage	set	260.00
47		Lora Communication Module	Damage	set	910.00
48		Cable	Damage	set	130.00
49		Box	Damage	set	1,300.00
50		Inlet-wire	Damage	pcs	650.00
51		Line bank	Damage	pcs	260.00
52		Others	Damage	set	286.00
53		LORA Gateway	Damage	pcs	26,000.00
54	Telephone module in pipe ditch		Damage	Piece	300.00
55	Net wire		Damage	Meter	8.00
56	Hanging gourds		Damage	One	520.00
57	Meeting room gooseneck representative machine		Damage	One	5,545.00
58	Meeting room wireless microphone		Damage	One	3,640.00

* SNIEC keeps all rights for the adjustment of this price list.

* The above price list is updated on March 2023.

展馆建筑、结构损坏赔偿报价一览表

序号	内容	规格	单位	合计 (元)
1	展厅外消火栓保护柱	撞坏	根	1,040.00
		油漆擦伤	处	190.00
2	卸货区大铁门、铁围栏撞坏	严重变型	处	1,820.00
		轻微变型		300.00
3	热泵机组金属围栏	损坏	片	1,000.00
4	卸货区限高杆	限高杆撞坏	条	2,600.00
		固定链条损坏		100.00
		金属支架损坏	个	6,500.00
5	室外雨水明沟铸铁盖板	损坏	块	300.00
6	室外窰井盖板	损坏	只	650.00
7	室外展场地坪损坏	打洞	只	2,600.00
		轻微损坏	1m ² 起	910.00
8	钢门撞坏	撞坏	扇	5,499.00
		撞出瘪洞	只	1,000.00
		油漆划伤	处	200.00
9	展厅地沟铁盖板压坏	450*450	块	300.00
		450*900		600.00
10	展厅地沟铁盖板上小盖板	损坏	块	104.00
11	电缆线地沟板	损坏	块	240.00
12	展厅地面损坏	打洞 (直径 ≤10mm, 深度 ≤100mm)	只	10,000.00
		严重损伤	处	500.00
		轻微损伤		200.00
13	展馆顶部钢结构	轻微碰击	处	5,000.00
		严重撞击		50,000.00
14	展厅卡车门撞坏	小门撞坏	扇	5,200.00
		大门撞坏		32,500.00
15	展厅卡车门小门拉手	损坏	只	910.00
16	展厅卡车门小门铰链	损坏	只	520.00
17	展厅卡车门小门门锁	损坏	只	1,521.00
18	展厅卡车门大门拉手	损坏	只	1,040.00
19	展厅卡车门大门铰链	损坏	只	3,647.00
20	展厅卡车门闭门器	损坏	只	2,886.00
21	展厅卡车门门槛压条	损坏	条	780.00

* 上海新国际博览中心有限公司拥有上述报价的修改权及最终解释权。

* 该价目表更新于 2023 年 3 月。

VENUE COMPENSATION LIST FOR ON-SITE DAMAGED CONSTRUCTIONS

No.	Content	Standard	Unit	Total (RMB)
1	Collision post	Damage	Piece	1,040.00
		Paint abrasion	Place	190.00
2	Iron gate and fence of loading bay	Serious distortion	Place	1,820.00
		Slight damage		300.00
3	Mental fence of the heat pump	Damage	Piece	1,000.00
4	High limit pole	Damage	Piece	2,600.00
		Chain link damage		100.00
		Metal bracket damage	One	6,500.00
5	Cast iron cover of outdoor open drain	Damage	Piece	300.00
6	Manhole cover	Damage	One	650.00
7	Show ground outdoor	Make hole	One	2,600.00
		Abrasion	1m ² and above	910.00
8	Steel door	Damage	One	5,499.00
		Make hole		1,000.00
		Abrasion	Place	200.00
9	Iron cover of indoor pipe ditch	450*450	Place	300.00
		450*900		600.00
10	Small iron cover of indoor pipe ditch	Damage	Piece	104.00
11	Electric cable cover	Damage	Piece	240.00
12	Show ground indoor	Make hole (dia≤10mm, depth≤100mm)	One	10,000.00
		Serious abrasion	Place	500.00
		Slight abrasion		200.00
13	Hall top steel structure	Slight strike	Place	5,000.00
		Serious strike		50,000.00
14	Big gate of hall	Small gate damage	One	5,200.00
		Big gate damage		32,500.00
15	Small door doorknob	Damage	One	910.00
16	Small door hinge	Damage	One	520.00
17	Small door lock	Damage	One	1,521.00
18	Big gate doorknob	Damage	One	1,040.00
19	Big gate hinge	Damage	One	3,647.00
20	Door-closer	Damage	One	2,886.00
21	Doorsill strip of big gate	Damage	Piece	780.00

* SNIEC keeps all rights for the adjustment of this price list.

* The above price list is updated on March 2023.

展馆建筑、结构损坏赔偿报价一览表（续）

序号	内容	规格	单位	合计 (元)
22	展厅卡车门玻璃	撞碎	平方米	1,200.00
23	展厅卡车门大框梁	撞坏	只	11,180.00
24	卡车门门框	损坏	扇	11,742.00
		变型整修		1,300.00
25	卡车门小门门框	损坏	扇	3,244.00
		变型		663.00
26	展厅入口处木镶板	撞坏	块	3,000.00
		划伤	处	325.00
27	广场砖	污染或损坏	1m ² 起	390.00
28	室外路侧石	撞坏	块	260.00
29	沥青路面	损坏	平方米	195.00
30	道路锥形标	损坏	只	130.00
31	路锥	损坏	只	171.00
32	卸货区减速带	损坏	根	332.00
33	北侧道路限高杆横杆	损坏	根	1,300.00
34	墙面涂料	划损	处	100.00
35	会议室主席台	划损	面	1,300.00
36	会议室椅子写字板	损坏	块	150.00
37	会议室地毯	污染或损坏	块	390.00 (进口) 195.00 (国产)
38	会议室投影屏幕	损坏	块	6,000.00
39	会议室培训椅	丢失	只	390.00

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* 该价目表更新于 2023 年 3 月。

VENUE COMPENSATION LIST FOR ON-SITE DAMAGED CONSTRUCTIONS (CONT'D)

No.	Content	Standard	Unit	Total (RMB)
22	Big gate glass	Damage	Sqm	1,200.00
23	Big gate frame	Damage	One	11,180.00
24	Big gate doorframe	Damage	One	11,742.00
		Refit		1,300.00
25	Small door doorframe	Damage	One	3,244.00
		Out of shape		663.00
26	Wood veneer at entrance	Damage	Piece	3,000.00
		Abrasion	Place	325.00
27	Square brick	Pollute & Damage	1m ² and above	390.00
28	Edge block of road	Damage	Piece	260.00
29	Asphalt pavement	Damage	Sqm	195.00
30	Traffic cone	Damage	One	130.00
31	Traffic cone	Damage	One	171.00
32	Speed limit belt	Damage	Piece	332.00
33	High limit pole of north road	Damage	Piece	1,300.00
34	Wall surface coating	Abrasion	Place	100.00
35	Conference room chairman's podium	Abrasion	Place	1,300.00
36	Writing-board on chair of meeting room	Damage	Piece	150.00
37	Meeting room carpet	Pollute & Damage	Piece	390.00 (imported) 195.00 (domestic)
38	Projector screen in meeting room	Damage	Piece	6,000.00
39	Meeting room chair	Lose	One	390.00

* SNIEC keeps all rights for the adjustment of this price list.

* The above price list is updated on March 2023.

展馆室外展场“植草砂石床”使用须知

上海新国际博览中心室外展场（植草砂石床部分）位于博览中心西侧馆（W1-W5）、东侧馆（E1-E7）和北侧馆（N1-N5）所围成的三角形区域的北部。这个室外展场是一个集绿化功能与室外展览功能于一体的大型多功能展场。植草砂石床场地分为重载区和轻载区，其中重载区的承载能力（静载）可达到 20 吨/米²，普通载区的承载能力（静载）为 5 吨/米²，轻载区的承载能力（静载）为 3 吨/米²，这不仅考虑了整个新国际博览中心对绿化面积的要求，同时也使之满足了大型室外展会对场地承载力的要求。

植草砂石床地面的基本材料是石子和少量土的混合物。为使之达到设计承载力，施工时参照了德国同类场地的施工经验将石子和土按一定的比例进行了充分的混合和压实，以达到地基的强度要求。然而，由于材料本身的限制，不管压得如何密实，石子和土之间的粘结力是很有限的，所以在受外力冲剪作用（特别是动载）时，面层就容易遭到破坏，特别在雨天这种情况就更容易发生。为此，在使用时还必须注意对其进行保护，主要注意事项为：

1. 必须注意使用荷载不得超过场地的承载能力。
2. 所有机动车辆应在周边砼道路上行驶，在未采取保护措施的情况下，禁止机动车辆直接驶入场地。载重车辆（2 吨以上）进入场地，下面须垫设钢板以保护场地。履带式车辆进入场地，下面须垫设走道板以保护场地。有特殊需要的展品进场前，如需要进行二次地面压实作业，需提出申请并经过确认，办妥手续后方可实施。
3. 在场地上堆放重物或有集中荷载的情况下，须在重物下或集中荷载处下垫设有一定尺寸、厚度和刚度的保护垫板，以防止不均匀沉降。
4. 雨天及场地潮湿的情况下更需注意上述使用要求，严禁重物直接在地面上水平向拖拉。
5. 在场地上搭建临时设施时，应尽量避免占用周边砼道路，并且请注意路面和场地间的高度差和坡度。
6. 严禁在植草砂石床场地内的综合井井盖上压重、堆物，在搭建过程中应避免将综合井掩盖，以免在发生故障时影响及时修理。
7. 严禁在植草砂石床场地内的综合井、雨水沟盖板上作业、起重等。
8. 禁止开挖植草砂石床，如确有需要，先提出申请，得到同意后方可施工，工程结束后须恢复原样。

使用植草砂石床场地前请务必清楚地了解以上使用须知，并在使用中注意保护场地。对于使用不当而对场地产生的损坏，上海新国际博览中心及主办单位将保留索赔的权利。

THE RULES AND REGULATIONS FOR LEASING OF THE SEEDED GRAVEL BED (SGB) OF OUTDOOR EXHIBITION AREA OF SHANGHAI NEW INTERNATIONAL EXPO CENTER

According to the different load capacity, the seeded gravel bed can be divided into three kinds, heavy loading area with the capacity of 20 ton/m², normal loading area with the capacity of 5 ton/m², light loading area with the capacity of 3 ton/m².

The SGB mainly consists of gravel and a little quantity of soil. In order to meet the needs for the high capacity of the gravel bed, gravel and soil is mixed and compacted fully and strictly according to the set ratio referring to the experience in construction of the same kind of outdoor exhibition space in Germany. Nevertheless, with the limitation of the construction materials, no matter how strong the SGB is compacted, the coherence between soil and gravel is limited, and the surface is easily destroyed if it suffers from horizontal shearing forces on the surface of the SGB (especially dynamic ones). When it rains, this kind of destruction will be more severe. To get the most out of your SGB area attention should be paid to the following points:

1. Anything on show cannot exceed the specified load capacity of the lot which it is placed on.
2. All the automobiles shall run on the concrete road around the seeded gravel bed. Automobiles are forbidden to enter the seeded gravel bed without any protective measures. Steel plates must be paved on the bed for any trucks heavier than 2 tons and stiffer walking plates shall be paved on the bed for any caterpillars, so as to protect the seeded gravel bed. Before move-in of special exhibits, if additional ground compaction is needed, application and confirmation is required and procedures shall be completed before implementation.
3. When heavy things or concentrated loads must be placed on the bed, the protective plate with an acceptable dimension and thickness shall be paved under these heavy things and concentrated loads, in case of uneven settlements.
4. If it rains or the surface is damp, much more attention shall be paid to all above mentioned requirements, and any heavy thing cannot be moved on the surface of the seeded gravel bed directly.
5. If the temporary works is to be set up on the seeded gravel bed, it shall not occupy the concrete road around the seeded gravel bed and attention shall be paid to the difference of the elevation between the concrete road and the seeded gravel bed.
6. The pit covers of comprehensive cementing within the seeded gravel bed are prohibited to be covered with heavy pressure. Comprehensive cementing should not be covered during setting-up period, so as not to affect performing maintenance.
7. Hoist operation is forbidden on the cover of drainage ditch and comprehensive cementing.
8. Excavation is forbidden in the seeded gravel bed is forbidden. If necessary, application for our approval is needed before implementation. Restoring shall be made after construction.

Attention and understanding are invited to the above mentioned rules and regulations prior to leasing of the seeded gravel bed. The hall owner and the organizer will reserve the rights to complain to any destruction to the seeded gravel bed due to using the seeded bed improperly.

其他信息

知识产权保护注意事项

- 1) 如果参展商参展展品已取得知识产权（包括著作权、商标权、专利权等），请携带相关权利证书或其他证明材料。
- 2) 参展商应在展前和展中加强对其展品、展位设计、包装、广告宣传材料及其他任何展示部分的自查自纠，防止侵犯他人知识产权。若因知识产权侵权而遭到相关部门处理或相关权利人主张权利的，应按中华人民共和国法律法规自行承担损失和赔偿责任。
- 3) 展会期间，未经允许不得对他人展品拍照、录像或以其他方式记录、复制展品的关键技术特征。展台设计、展板、图纸的著作权等同时受到相关法律保护。
- 4) 如使用音乐，参展商须依法获得授权或办理许可。相关内容可咨询中国音乐著作权协会。
- 5) 参展商应遵守相关法律法规。如遇到知识产权纠纷，请及时联系主办单位或现场知识产权办公室。
- 6) 未经展会主办单位书面同意，任何参展商、服务商、供应商等不得使用展会主办单位或展会的标识、展会名称（含中英文）、宣传口号、吉祥物形象等。

保险

为保证展会顺利进行以及出于对各种安全方面的考虑，主办单位要求所有光地展台必须购买本届展会布展至撤展期间的展览会责任险并提交主办单位/大会指定搭建商备案以办理进馆手续。每个展位保险责任范围须包含但不限于以下内容，总累计赔偿限额不得低于人民币800万元：

- A. 须将参展商（定做方）、搭建商（承揽方）及主办单位慕尼黑展览（上海）有限公司列为被保险人；
- B. 对于所租用展览场所的建筑物、各类固定设备及地面、地基、财产的损失；
- C. 由于所雇请的中国籍工作人员的人身伤亡引起的抚恤金、医疗费和其他有关费用；
- D. 由于第三者的人身伤亡，所引起的抚恤金、医疗费和其他有关费用；

推荐：

- A. 保险公司：中国平安财产保险股份有限公司
- B. 险种：展览会责任险
- C. 保费：**人民币1300元/展台/展期（特别注意事项：bauma CHINA为大型器械展览，属于特殊风险，保险收费与普通展览不同，请与保险公司确认，以免理赔时发生纠纷）**
** 如需扩展展位保险责任范围以包含所雇请的外籍工作人员，请在网上购买平台上勾选“扩展外籍员工保障”，总保费为**人民币1330元/展台/展期**
- D. 推荐投保方式：（保险公司：中国平安财产保险股份有限公司）

微信二维码扫一扫



常规扫码投保

有外籍员工请扫此码投保

提示：请务必确保保险起止期覆盖实际布展至撤展日期。

- E. 客服：关小姐
手机：13817536180/15821304337
座机：021-62485075
邮箱：guanji001@pingan.com.cn

F. 理赔流程：

- 第一步：请在事故发生第一时间，拨打95511或者客服电话报案。
- 第二步：保留现场，做好拍照留证；如涉及人伤，请尽快就医并保留所有材料。
- 第三步：将保险公司所需材料整理提交。

同时，主办单位建议参展商为其参展展品购买相关保险。

主办单位对展商或其代理、雇员及搭建商的人身、财产以及展品因展览而造成的直接或间接的伤害、遗失、破坏、损毁概不负责。

安全建议和忠告

主办单位提醒展商注意展览会搭建及撤馆期间的安全。**请确保展台内所有工作人员在整个展览期间的人身安全！**主办单位的安全检查小组会在展览现场巡视、监督，如发现任何的安全隐患（尤其是展台搭建方面），主办单位有权要求展商即时整改甚至撤展。

请务必在搭建及展会期间看管好各自的展品及财物，贵重财物请勿留在展馆过夜。若有遗失，主办单位概不负责。

OTHER INFORMATION

Notes on Intellectual Property Protection

- 1) If the intellectual property rights (including copyright, trademark, patent, etc.) in the exhibits have been acquired, please bring the IPR ownership certificate or other supporting documents.
- 2) The exhibitors shall strengthen self-examination and self-correction of their exhibits, booth design, packaging, advertising materials, and other display parts before and during the show, so as to prevent any intellectual property infringement. The exhibitors shall bear the loss and compensation responsibility according to the laws and regulations of the People's Republic of China if they are held liable by relevant authorities or face any claim from relevant right holder due to intellectual property infringement.
- 3) The key technical features of the exhibits may not be photographed, shot or otherwise recorded or reproduced without permission during the show. The copyright in booth design, exhibition panels and drawings, etc. are also protected by relevant laws.
- 4) Exhibitors must be authorized or permitted by law before the use of any music. For more details, please contact Music Copyright Society of China.
- 5) The exhibitors shall abide by the relevant rules. In case of any intellectual property disputes, please contact the organizer or onsite IPRs office in time and cooperate with the staff.
- 6) The exhibitors, service providers, suppliers, etc., shall not use the logo of the organizer or the show, the name of the show (both Chinese and English names), slogan, the image of the mascot, etc., without the written consent of the organizer.

Insurance

Considering the safety issue and to ensure the smooth operation of the show, all raw space stands are required to purchase exhibition liability insurance during build-up / show / dismantling period. The copy of insurance policy must be submitted to the organizer/official contractor for proceeding move-in procedure. The scope of insurance for each booth should include but not limited to the following with cumulative compensation limit not less than 8 million RMB in total:

- A. For each booth, the exhibitor, contractor as well as the organizer Messe Muenchen Shanghai Co., Ltd must be listed as the insured.
- B. Insurance plan: In the insurance period, if the following loss or expense occurs arising out of the insured or its employees, negligence when performing the exhibition work, loading and unloading exhibit, operating machines, or doing other exhibition related work in the exhibition hall specified in the policy, the insurer will pay, according to the policy, for the amount that the insured is legally liable to pay to the third party in accordance with the law of the People's Republic of China(excluding laws of Hongkong, Macao, and Taiwan.):
 - a) The loss of the building, fixtures, ground, foundations and property in the rented exhibition premises.
 - b) The pensions, medical expenses and other related expenses caused by personal injury and death of the insured Chinese staff employed.
 - c) The pensions, medical expenses, and other related expenses incurred as a result of personal injury and death of a third party.

Recommendation:

- A. Insurance Company: PingAn Property & Casualty Insurance Company of China
- B. Insurance Type: Exhibition Liability Insurance
- C. Price: **RMB 1300/booth/show period (Special note: bauma CHINA as large equipment exhibition, may be classified into special risk type which is different from other exhibitions' insurance charges. Please check with your insurance company in order to avoid disputes when you claim.)**
 If you need to expand the scope of insurance for your booth to include foreign staff employed, please choose the "Expand Foreigner Protection" on the online purchase platform. It will be totally charged at **RMB 1330/booth/show period.
- D. Contact detail: Ms. Guan;
Tel: 86-21-62485075; MP: 86-13817536180/15821304337; Email:GUANJ1001@pingan.com.cn
- E. Scan QR Code to purchase insurance



Normal Version



With foreign employees to be insured, please apply via this code

Note: Please make sure that the insurance period covers the actual build-up till dismantling period.

- F. Claim process:
 - 1) Call 95511 or the contact at the first time.
 - 2) Reserve the scene of the accident; take photos; The Injured shall be sent to hospital to have medical treatment as soon as possible and keep all the medical documents
 - 3) Submit all the required documents to the insurer

The exhibitors are strongly recommended to purchase the relevant insurance for their exhibits.

The organizer is not liable for any direct or indirect personal injuries, damage and loss of property and exhibits towards exhibitors, their representatives, employees and contractors.

Security Advice

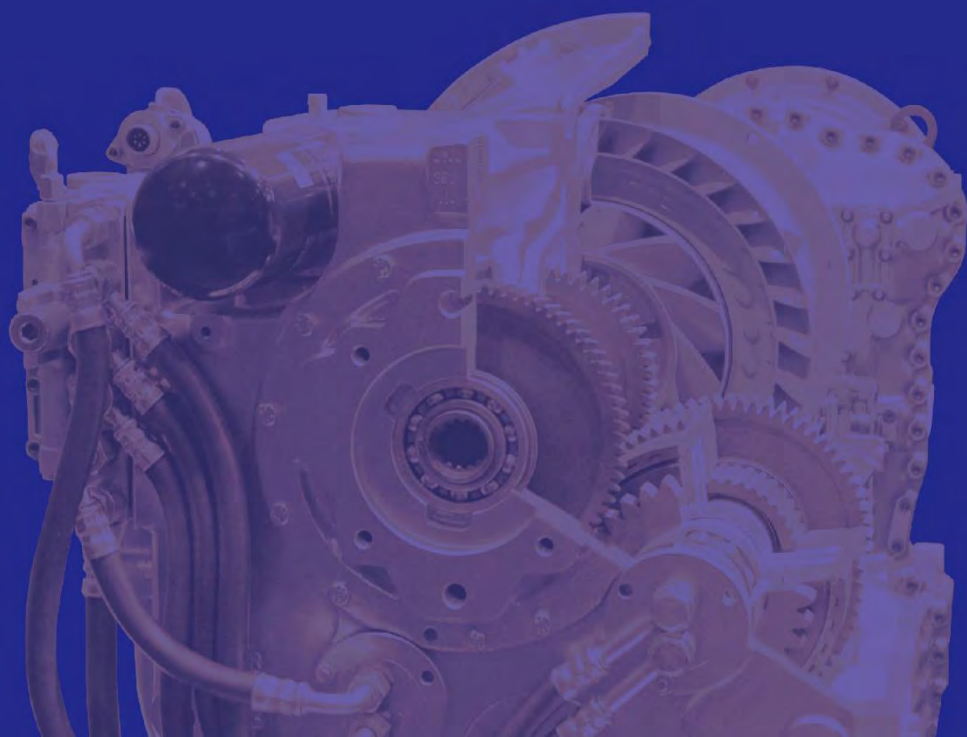
Please be aware of dangerous actions during set-up period and dismantling. **Therefore, ensure the safety of your personnel and all other people!** The inspection team of the organizer will be present and regularly control the site. If any construction seems to be insecure, the organizer reserves the right to withdraw the permission of booth construction.

Be sure to look after your exhibits and property carefully during the construction and the whole exhibition. The organizer will take no responsibility for losses.

2 参展规定事项

技术指南

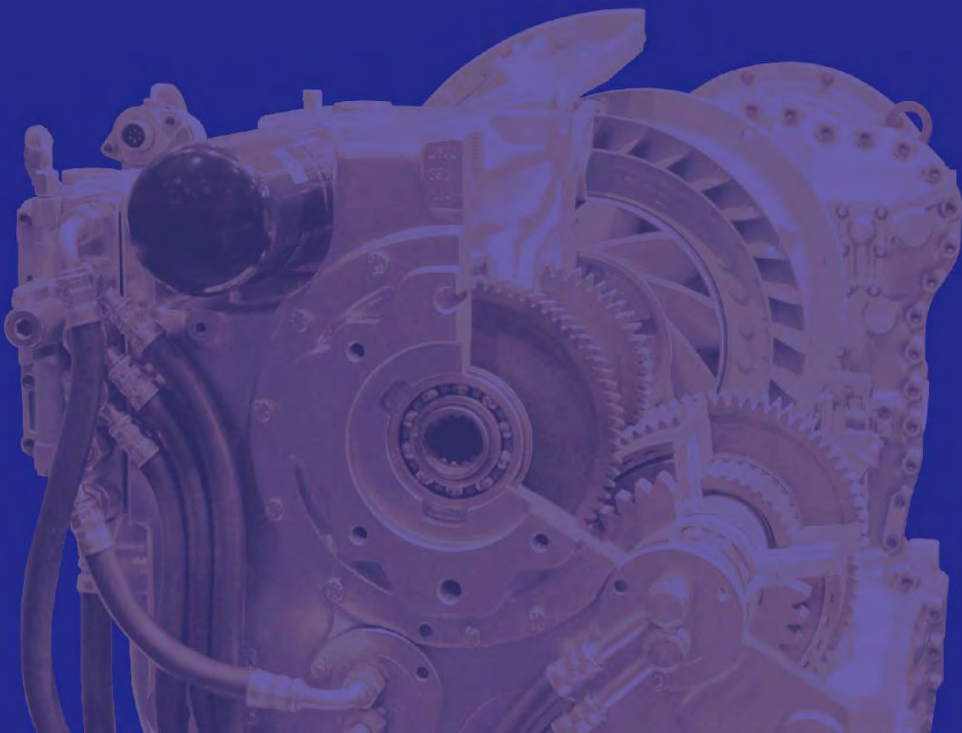
参展条款



2 Rules & Regulations

Technical Guidelines

Terms of Participation



技术指南

目录

1.	展览时间	4.9.	双层展台搭建
1.1.	布展和撤展时间	4.9.1.	搭建要求
1.2.	展览期间	4.9.2.	关于展台、安全距离、展台内部空间高度的要求
2.	展览会现场的交通、逃生通道和安全设施	4.9.3.	承载能力
2.1.	交通规定	4.9.4.	逃生通道/楼梯
2.2.	逃生通道	4.9.5.	搭建材料
2.2.1.	消防区域、消防栓	4.9.6.	上层展台
2.2.2.	紧急出口、逃生舱和展厅过道	4.10.	展台的拆除
2.3.	安全设施	5.	技术安全规定、技术规定、补充规定
2.4.	展台号	5.1.	一般规定
2.5.	保安	5.1.1.	损坏赔偿
3.	技术参数	5.1.2.	安全作业
3.1.	展厅参数	5.2.	工具的使用
3.2.	室外场地参数	5.3.	电气设备
3.3.	地面承重能力	5.3.1.	接驳
4.	展台搭建规则	5.3.2.	展台内电气设备安装
4.1.	展台安全	5.3.3.	电气设备安装及操作规定
4.2.	展台搭建的审批	5.3.4.	安全措施
4.2.1.	需经官方批准的展台搭建	5.3.5.	安全照明设备
4.2.2.	展品车辆和集装箱	5.4.	给排水设施
4.2.3.	对未经批准展台结构的拆除	5.4.1.	接驳
4.2.4.	责任范围	5.4.2.	展台内给排水设施安装
4.3.	展台搭建高度	5.5.	压缩空气设备
4.4.	消防及安全管理规定	5.5.1.	接驳
4.4.1.	展台搭建和装饰材料	5.5.2.	展台内压缩空气设备安装
4.4.2.	展台的布置	5.6.	废气和浓烟 / 排气系统
4.4.3.	机动车展示	5.6.1.	废气和浓烟
4.4.4.	危险物	5.6.2.	排气系统
4.4.5.	吸烟	5.7.	危险材料和设施
4.4.6.	气球的使用	5.8.	高频设备、无线电通信装置、电力磁场
4.4.7.	可回收材料和废品箱	5.9.	起重机、叉车、展览物品、包装材料、商品样本
4.4.8.	研磨切割	5.10.	展品要求
4.4.9.	空箱	5.11.	信息和通信服务
4.4.10.	玻璃和有机玻璃	6.	废品管理
4.5.	出口、逃生路线、门	6.1.	储存及垃圾处理
4.5.1.	出口和逃生路线	6.2.	需特殊监管的废品
4.5.2.	门	6.3.	外来废品
4.6.	工作平台、阶梯、斜坡、人行桥	7.	水、污水、土壤保持
4.7.	展台设计	7.1.	油脂分离器
4.7.1.	装修和分界	7.2.	清洁/清洁用品
4.7.2.	检查租用区域	7.3.	对环境的破坏
4.7.3.	展馆公共设施的保护	7.4.	废水处理
4.7.4.	展厅地面	8.	油漆作业
4.7.5.	展厅天花板悬挂物	9.	沙石、泥土及类似材料
4.7.6.	展台围身		
4.7.7.	展品/产品的介绍、演示及现场活动		
4.8.	室外展览场地		
4.8.1.	租用区域查核		
4.8.2.	布展		
4.8.2.1.	展台搭建		
4.8.2.2.	锚定作业		
4.8.2.3.	起重机和展品		
4.8.3.	撤展		
4.8.4.	跨公共通道的展台		
4.8.5.	其他规定		

第2章 参展规定事项

SECTION II RULES AND REGULATIONS

1. 展览时间

1.1. 布展和撤展时间

如果没有其他时段规定，从上午9点到晚上6点的布展和撤展时段里，可以在展厅和室外展览场地进行作业。这些时间将按照具体情况作出调整。考虑到展览会场地的整体安全，在以上时段外，展厅和展览会场地将被完全关闭。

1.2. 展览期间

展览期间，展厅会向参加展览会的工作人员、参展商于早上开放前提前一小时开馆，于晚间结束后延后一小时闭馆。MM-SH将保留实施特别规定的权利。如有参展商因个别情况需在此时段外停留于展台，需要提前向展馆和主办单位申请加班。

2. 展览会现场的交通、逃生通道和安全设施

2.1. 交通规定

任何车辆只有得到相应的许可、有效的通行授权或有效的停车许可后，才能进入展览会场地，且自担风险。在活动期间，原则上禁止车辆在展览会场地上停放或行驶。MM-SH可以做出例外规定授予相应的停车证或行驶许可。MM-SH被授权对发放停车证或行驶许可证进行收费。停车证或行驶许可证应该放在相应车辆挡风玻璃后的醒目处。必须严格遵守停放或行驶的有关规定。在任何情况下，停车证或行驶许可证都必须按照被授权负责交通规则人员的要求归还，并按MM-SH或保安的指示路线行驶。停车证或行驶许可证只对相应的车辆有效。

MM-SH有权向驶入展览会场地的车辆收取保证金以及对其在场地里逗留的最长时间进行限制。如超出最长逗留时间，保证金将不予返还。在布展、撤展以及活动期间，此规定适用于MM-SH允许车辆驶入展览会场地的情况。

展览会场地内的车速不得大于每小时5公里。

在任何时间，只允许以步行的速度在展厅内行驶；此规定也适用于活动期间的展览会场地。车辆应礼让步行者，禁止在有障碍的通道和绿化地带行驶。

只有获得书面确认的车辆可驶入展厅进行装卸活动。必须注意规定的展厅地面承载力以及大门的高度和宽度。在装卸时，车辆的引擎必须关闭。原则上禁止车辆停放在展厅内。

移动式房屋和大篷车不能驶入展览会场地过夜。但被MM-SH指定为活动期间露营地的区域不受此规定约束。

除了在指定区域，绝对禁止在展览会场地内停放车辆。MM-SH保留拖走或移开在非停放区停放的车辆、物体或非法停放的车辆的权利，且由此引起的费用和风险由违反规定者或车辆、物件主人自行承担。

MM-SH有权制定更大范围的交通规定和交通路线措施，以确保在布展、撤展以及活动期间交通流动的畅通无阻；展览会中的任何人都必须按照这些规定行事。MM-SH特别保留对参展商准入、其展台搭建或其他承建商进入个别展台进行管制的权利。

特别建议在展览会中充分利用布展时段，因为就我们的经验而言，在布展时段的最后两天，展览会场地通常会十分拥挤。如MM-SH关于展览会场地交通规定方面的指示引起场地拥挤或耽搁参展商、其展台搭建或其他承建商进入个别展台，参展商不得对此向MM-SH索取赔偿。

2.2. 逃生通道

2.2.1. 消防区域，消防栓

对于禁止停放车辆、堆放展览宣传品、搭建材料或包装材料等的消防区、逃生通道和安全区，即便是在布展和撤展时段内也不允许停放、堆放以上物品。每条通道都必须保证畅通。搭建材料以及展品严禁堵塞展场通道，妨碍他人通行，劝阻无效，MM-SH有权扣除展台综合管理押金。

闲置于消防区、逃生通道和安全区的车辆和物体，将会被拖走或移开，且会对此征收费用。由此造成的物品损坏，MM-SH不负责任。

建筑物不可阻挡展厅内和室外展览场地的消防栓，或对接近和查找消防栓造成不便。

任何临时搭建物与通向消防栓、机房门及火警警铃接触点之间须至少保持1.2米（4英尺）宽的通道。

严禁任何妨碍火警警铃触点、消防栓、灭火器、安全门等消防安全设施正常运行的行为。

2.2.2. 紧急出口、逃生舱和展厅过道

所有展台设计图纸上指定的出口和过道都应保持完全畅通。在紧急的情况下这些出口和过道起着逃生通道的作用，因此不能因放置物体或使物体突出造成出口和过道变窄。逃生通道的门必须能从里面向外完全打开。出口大门、逃生舱以及其标识不能被结构遮掩、堵塞或不可辨识。问讯台、桌子和其他家具只能在离大门进出口或楼梯进出口足够距离的地方安放。如展厅出口位于一个展台内，这些被指定作为展厅出口的区域不得变窄。

2.3. 安全设施

绿色紧急出口的标识必须时刻保持清晰可见、能为人辨识，且不被封闭或遮挡。对于喷淋系统，火灾报警器，火灾装置，烟雾探测器，展厅大门关闭程序和其他安全装置的提示标志也有同样要求。

2.4. 展台号

除参展公司名称外，各展台须明显标示展台号。否则，主办单位有权为展台标记展台号并向参展商收取相应费用。未经主办方事先许可不得随意除去。

2.5. 保安

MM-SH或是MM-SH指定并通过展览会场地认可的保安公司，应在入口处和展厅内设有保安。MM-SH不保证展览会场地的全部守卫和监督。

MM-SH有权在守卫和监督方面采取必要的措施。

MM-SH不负责看顾展台以及展台内的展品和其他物件。如有必要，参展商须自行安排保安看顾其展台。并且参展商只能约定MM-SH授权负责展览会安全的保安公司的保安对展台进行看管。

明确警告参展商，在布展和撤展期间其展品和其他物件将存在更多的安全隐患。参展商应不断对贵重和容易被拿走的物件进行看管或在晚间将其锁好。

不管是否由MM-SH看管，对于展台内或其他区域展品和物件的任何损失，MM-SH不对此承担任何责任。

3. 技术参数

3.1. 展厅参数

展馆面积（毛面积）：W1-W5、E1-E7： 11,500 平方米
N1-N5： 12,340 平方米

展馆地面： 强固水泥

展馆地面承重： 3,300公斤/平方米（3.3吨/平方米）

展品操作时如有垂直振动部件，上述地面最大承重将相应减少50%。

供电方式： 5线3相，380伏/220伏，50赫兹

3.2. 室外场地参数

室外场地地面承重能力分为三种区域，分别为：重载区，20吨/平方米；普通载区，5吨/平方米；轻载区，3吨/平方米。为此，展台的搭建计划需包含展台所需承重量的数据，个别展台还需提供地板材料的相关信息。参展商必须遵守对其所要求的限制。

供电方式： 5线3相，380伏/220伏，50赫兹

3.3. 地面承重能力

展商有义务确认展台地面承重，并有义务告知其展台搭建商和运输代理等相关人员。

在安装展品以及设备操作时，都应当考虑该承重能力。由此对展馆地面及其他设施造成的一切损害将由展商自行负责。展厅内有两条主电缆沟上以及室外展场地的地沟盖板上以及设施井盖上严禁搭建摊位或堆放重物。展品运输、安置、演示操作等应考虑上述地面负重能力。参展商如需在展览场地放置超重展品，必须提前与MM-SH及指定货运代理就该类展品的进场、陈列及搬运问题进行协商。任何重量超过地面承重能力的展品，均需特殊处理（如在下垫钢板等），并严格遵照主办单位及指定货运代理对重型及大型展品搬运的时间安排。

4. 展台搭建规则

一个展台只能出现填写申请表展台企业（含联合参展商）的形象宣传资料，违反规定者，MM-SH有权要求其整改并收取罚款。

布展、开展和撤展期间，搭建材料、宣传品、展品等严禁堵塞展场通道，妨碍他人通行，劝阻无效，MM-SH有权扣除展台综合管理押金。

4.1. 展台安全

展台（包括家具、展品和广告材料）的搭建安装须足够牢固以确保公众的安全和秩序井然，尤其是人身和健康方面。

参展商须对展台的安全负责，必要时须负举证责任。禁止通过与展厅天花板连接来加固展台结构。（有关物体与展厅内吊点的连接见4.7.5.2）

展览会场地内的所有建筑结构都必须符合相应的法律、行政法规及要求。参展商应根据相关法律法规办妥所有相关手续。

4.2. 展台搭建的审批

展台的设计和搭建须遵守《技术指南》。如果光地展位是由参展商和他的指定搭建商自己设计搭建，相关的展台设计图必须按要求提交给MM-SH。经展商要求，MM-SH将审核提交的设计图（一式两份）。审核通过将不另行通知。所有展台，双层展台（请参见技术指南4.9项），活动展台，装备有桥、楼梯、悬臂屋顶等的展台以及室外展台（请参见技术指南4.8项）都必须通过展台设计搭建审核。

****根据新国际博览中心最新规定：所有光地展位搭建设计均须经过国家一级注册结构工程师/第三方安全监管单位审核通过。**

4.2.1. 需经官方批准的展台搭建

各主办方、参展商、租赁商、服务合作方或其他服务提供者都有义务查核其临时性的搭建物或建筑是否需要经过审批，无论其是在展厅内还是在室外展览场地。**所有光地展位搭建设计均须经过国家一级注册结构工程师/第三方安全监管单位审核通过。**

室内单层展台须提交标明尺寸大小的展台搭建设计，并一式两份（比例至少1:100的平面图、立面图、效果图和电路图），且于MM-SH的《参展商手册》中提到的最后期限前提交。室内单层高度低于4.5米的展台批函将不另外发放。

双层展台搭建必须在MM-SH的《参展商手册》中提到的最后期限前提交“室外展台及双层展台设计的建筑审批”申请。表格按MM-SH要求的形式和副本数提交。在审核通过的情况下，只有在参展商或其搭建商获得批函并收到包含相关数据的原文件之后，展台搭建方可进行。

参展商负责承担建筑审核手续所需的费用。（见《参展商手册》第3.1章）

4.2.2. 展品车辆和集装箱

车辆和集装箱作为展品进入展馆需事先得到相关批准。

4.2.3. 对未经批准展台结构的拆除

因不符合技术指南或有关法律规定而未得到批准的展台搭建，参展商应按MM-SH要求对展台结构进行改造或拆除。

若参展商未在期限内对其进行改造或拆除，MM-SH有权对该结构进行改造，且过程中产生的费用由参展商承担。如有必要，MM-SH亦有权最后拆除该展台结构。

第 2 章 参展规定事项

SECTION II RULES AND REGULATIONS

4.2.4. 责任范围

参展商或其指定展台搭建商若违反以上搭建规则的，则应承担由此行为引起的所有损失。此外，对因违反上述规定而引起的诉讼，参展商或其指定展台搭建商应免除MM-SH对第三方的所有责任。

展商与其供应商之间的任何纠纷与主办方无关。

展商与主办方指定的供应商之间的任何纠纷与主办方无关。

4.3. 展台搭建高度

单层展台搭建和广告材料的最大高度为6米。

双层展台搭建和广告材料的最大高度为8.5米。

禁止标准展台改变其原来的高度限制。每次展会都会规定具体的展台搭建高度。详情可参见特别规定条款或向MM-SH负责相关工作的营运部门人员咨询。

原则上展品不受此规定的约束，但必须事先告知MM-SH。

4.4. 消防及安全管理规定

参展商和搭建商应当遵守场馆方和MM-SH制定的消防安全制度、不损坏室内和室外的消防设施、不占用消防通道，在布展、撤展中安全施工。

4.4.1. 展台搭建和装饰材料

4.4.1.1 展台搭建或其它建筑物所使用的材料应为中华人民共和国国家和地方消防法规定的非易燃物且燃烧扩散率不低于B1级（难燃型）。禁止使用易燃、燃烧时会有液体滴落或类似泡沫塑料等燃烧时会产生有毒气体的材料（如弹力布）。装饰材料至少应是防火材料。对于少量局部使用的可燃材料应当进行防火处理，达到B1级要求后方可使用。搭建商须携带材料防火证明文件。

出于安全上的考虑，个别情况会对承重结构制定特殊要求（比如非易燃）。展台地板须紧密铺设。地面铺设的地毯燃烧性能不得低于B1级（难燃型），搭建商现场必须持有地毯阻燃的型式检验报告和阻燃标识。

4.4.1.2 临时性展览棚应采用经过国家检测、燃烧性能等级达到B1级或不燃的墙体搭设；每座展览棚的建筑面积不应大于2000平方米，当临时展棚内设置自动喷水灭火系统时展棚面积可以扩大一倍，棚与棚之间应留有9米的防火间距。当建筑面积大于2000平方米时，设置面积不小于建筑面积2%的自然排烟设施。

4.4.1.3 所有的室内展台都不得有任何形式的封顶结构，无论封顶结构的面积有多大。所有室内双层展台，一层每8平米区域必须安装一组有效的吸顶式灭火器加报警器装置，且上下层每12平米区域还须配备一个年检合格的灭火器。所有室外展台，每8平米区域必须安装一组有效的吸顶式灭火器加报警器装置，且上下层每12平米区域还须配备一个年检合格的灭火器。一般配置5KG干粉灭火器，带电或精密仪器需配备3KG二氧化碳灭火器。

4.4.1.4 当上层的展台面积超过200平方米时，楼梯的数量不少于2部，楼梯宽度不小于0.9米，二层相邻最近的两个疏散出口之间的直线距离不应小于5米。不得在楼梯口周围和楼梯下安装架子或堆放物品。禁止使用螺旋梯作为逃生通道。

4.4.1.5 当二层展台的一层展示区域为大于120平方米的半封闭或全封闭结构时，疏散门的数量不应少于2个，宽度不应小于0.9米。

4.4.1.6 展馆内有指定的花草供应商，任何其他供应商不得经营此类业务。树和植物只能用作装饰，且这些植物必须刚经修剪，叶子保持翠绿。在展览期间，树木和植物因水分蒸发而变得干燥易燃时，必须将其搬走。树木的枝干必须高于地面50厘米。泥炭应始终保持湿润（因为烟草制品可能会引起它的燃烧）。禁止使用不符合以上条件的竹子、芦苇、干草、树皮、泥炭或类似物质。

4.4.2. 展台的布置

- 展台的布置不得影响展馆消防设施的使用，消防疏散通道和安全出口处严禁布展或存放物品。
- 展台和展馆墙壁之间的后通道应当不小于1米，并不得堆物，以便于维修检查。
- 室外场地搭建的临时构筑物的面积不应大于1200平米，且不得高于2层。

4.4.3. 机动车展示

汽车、摩托车等内燃机车或其他燃油设备展出时，不得维修、发动，油箱内存油量应低于10%。电池应保持断路，汽油箱必须锁定。

不得在展厅或展区内操作示范易燃发动机。在室外场地进行易燃发动机操作示范必须为此配备消声器。不得在展区内存放汽油。

4.4.4. 危险物

- 在搭建、布展、正式展出和撤展期间严禁烟火和动用明火及易燃气体
- 搭建、布展以及撤展期间应及时清理可燃杂物，展品的可燃包装材料不得存放在展馆内
- 武器、枪支、刀剑、易燃、有毒、腐蚀性物质包括易燃液体、易燃气体、压缩气体、氢气球、爆炸物、石油等不允许在展馆内使用或展出。放射性物质不允许带入展馆。
- 在任何时间，放于租用区域或摊位内的固体或液体危险物的库存不得超过1天的使用量。剩余物应置于专用容器内且封存于政府部门、展馆和主办同意的地方。
- 有毒废物必须密封装入适当容器，相应标明记号，并根据政府相关的废弃物处理方法进行管理。

4.4.5. 吸烟

禁止在展览场地内任何室内区域或室外非指定吸烟点吸烟。

4.4.6. 气球的使用

不允许在展厅内和室外展览场地使用飞艇、气球、无人机等空中悬停装备。

4.4.7. 可回收材料和废品箱

禁止在展台内使用易燃材质制成的可回收材料或废品箱。参展商应负责对其展台内所有的可回收材料或废品进行处理。应把如木片、木屑、锯屑等类似易燃材料放入封闭的容器内，每天清理；若上述废品数量较大时，一天应清理多次。

4.4.8. 研磨切割

布展期间电锯、电刨、电焊、电割等施工作业只能在室外未下雨的情况下操作，进行电焊等具有火灾危险的作业人员必须持上岗证上岗并严格遵守消防安全操作规程。在进行焊接、切割、解冻和研磨切割作业前必须告知周围人群，同时展商/搭建商操作人员凭动火操作证原件事先完整填写动火申请（须列明配备灭火器等安全措施），待主场搭建实地检查确认安全措施落实后，主办方可盖章并至展馆消防办公室开具动火证，安全操作。在动用电焊等作业现场，应清除周围及焊渣滴落区的可燃物，并设专人监督，必须预防火星飞溅。应使用合适的非易燃的物质对沟槽和裂缝进行密封。禁止在运行中的管道和装有易燃易爆危险品的容器进行焊接和切割，在作业后现场负责人应检查现场有无遗留火种及未烧尽的物品。

4.4.9. 空箱

禁止在展台内外存放任何空箱（如包装材料）。任何空箱应及时清理掉。唯有MM-SH指定的运输代理公司可以在展览会场地指定区域存放空箱。该项服务将收取费用。

对不按要求将禁止存放的物品进行清理的参展商，MM-SH有权移除该类物品，且由参展商承担此行为所产生的费用和 risk。

4.4.10. 玻璃和有机玻璃制品

对于结构中有玻璃装饰的展台，必须采用钢化玻璃，要保证玻璃的强度、厚度（幕墙玻璃厚度不小于10mm），玻璃的安装方式应合理、可靠，必须制作金属框架或采用专业五金件进行玻璃安装，框架及五金件与玻璃材料之间要使用弹性材料做垫层，确保玻璃使用安全。大面积玻璃材料应粘贴明显标识，以防破碎伤人。若使用玻璃地台，结构支撑立柱、墙体必须固定于地台下方，不得直接在光滑玻璃面上方搭设展台结构，确保结构稳定。

4.5. 出口、逃生路线、门

4.5.1. 出口和逃生路线

展出面积超过100平方米、设有长于10米的逃生通道或无法全方位看见展台内所设逃生通道的展台，必须于展台两端至少设有两条逃生通道。

展台平面图中不得出现难于进入的房间、角落等。每个单独的房间必须能充分看见展区或展厅。不得出现必须通过其他房间方可到达的房间（房中房的情况）。

4.5.2. 门

逃生通道不得使用折门、旋转门、密码锁门或拉门。

4.6. 工作平台、阶梯、斜坡、人行桥

公众可以进入的地区如果紧邻超过0.20米的低地，该地区必须设有护栏。护栏至少需要1.20米高，栏杆的水平抗力载荷必须达到2.0千牛/平米。护栏必须至少设底，中，高三级栏杆。

用于行走的工作平台高度不得超过0.20米且需设斜坡。

阶梯、斜坡和人行桥必须符合现行的安全规定。

4.7. 展台设计

4.7.1. 装修和分界

参展商应负责展台的布置和设计以及相关的必需搭建。然而参展商必须考虑到每个展览会的特点和形象，基于这点，MM-SH有权指定对展台的设计进行更改。同时，MM-SH保留在特殊情况下改变个别展览会结构设置的权利。位于参观者过道边沿的墙面，应该通过适当放置展示柜、壁龛、陈列品等使其变得明亮显眼。

展台内，参展商的公司和主办公司名称必须清晰可见。

除岛型展台（四面开展台）和国家展团外，其他所有展台必须各自安装不低于2.5米的白色背板墙与相邻展台进行分隔，面向相邻展台部分必须保持洁白干净。墙下必须设置夹板或建筑用纸以保护地面。不得利用相邻展台的墙板作为自己的背板墙。不得在相邻展台的墙板上展示自己的参展公司名称和商标等。如发生此类情况，经劝阻无效，MM-SH有权扣除展台综合管理押金。

公司和品牌商标及展台和展品标签不得超出规定的搭建高度。

展馆内所有展台面向通道的一面必须至少开放一半。

参展商不得在自己的展位之外展示、悬挂或分发任何展品、材料、家具或产品，也不得将其展台的结构和装饰延伸到展位界线之外。如在展会现场发生此类问题，MM-SH有权要求其限期整改。

展台内任何搭建物不得妨碍展馆消防系统、空调出风口及通风口的正常运作。如在展会现场发生此类问题，MM-SH有权要求其限期整改。

4.7.2. 检查租用区域

MM-SH就展馆地面租用区域进行测量并进行画线标识。

每位参展商都有义务确认所分配展台位置和尺寸，特别是关于火警、设施地沟、通风系统等的信息，并有义务告知其展台搭建商。

展台绝对不能超出租用区域边界。

4.7.3. 展馆公共设施的保护

不得对展馆建筑及技术设施造成损坏、污染或做任何改造（如钻孔、利用钉子、螺栓固定等）。禁止使用油漆、粘贴壁纸和贴纸。

不得在展馆建筑及技术设施上加載任何展台结构或展品。

任何情况下，不得进行砍凿、打地基或类似会对展馆墙面、天花板、地面的沟槽造成损坏的活动，也不得安装螺栓或锚定。

第2章 参展规定事项

SECTION II RULES AND REGULATIONS

对展馆公共设施的损坏，展商必须承担责任并根据展馆规定进行赔偿（可查阅5.1.1损坏赔偿）。如展商在截止时间内没有对其损坏的公共设施进行赔偿，MM-SH有权直接在展商/搭建商所交纳的展台综合管理押金中直接扣除赔偿金额。如展台综合管理押金仍未能全部抵扣赔偿金，展馆方和主办单位有权对其继续索赔。

4.7.4. 展厅地面

展厅地面可铺设地毯和其他铺设物来防止意外的发生，且铺设范围不得超过租用区域。严禁使用含碳酸钙的劣质地毯。只能使用不会留下任何残留物的胶带进行粘贴固定，如布制双面胶。严禁使用双面海面胶及其它难以清除的材料。此外，不得向展厅地面粘贴任何东西或喷漆。应确保所有在展览会上使用的材料在清除时不会留下任何残留。必须及时清除地板上残留的油脂、油污、油漆及类似物质。

4.7.5. 展厅天花板悬挂物

用专门的悬挂装置方可以在展厅天花板上悬挂物品，而且必须由展馆来完成此悬挂工作。为此所提供的安装设施必须使用，不得去除。展商可以填写相关表格预定吊点，有关规定详见订单表格。

4.7.6. 展台围身

展台围身可通过《参展商手册》进行预订。参展商不得对围身和支柱进行改变或作业。若违反本项规定，参展商将承担因此引起的所有人身财产损失。

4.7.7. 展品/产品的介绍、演示及现场活动

需要在其展位内演示和/或示范其设备、展品或产品，和/或进行现场活动的参展商，必须遵循：

- 参展商须确保其展品都是自身生产、合法代理或经销的产品，其展品、展位设计、宣传品不得侵犯他人知识产权，若出现知识产权纠纷的，按照知识产权相关法律处理。主办单位保留暂停其继续展出的权利并转知知识产权办公室协调处理。
- 所有展品、宣传资料等必须与本展览会主题相关，并符合参展合同所涉条款。严禁展出与展会主题、展品范围不符的展品、产品、海报、文件或影视作品，若发现任何展品、宣传材料或展品配套物与本规定相抵触，MM-SH有权将该类物品及有关人员清除出展馆，参展商须承担所产生的任何费用。
- 参展商不得直接或间接展示、宣传与企业自身产品、服务无关的材料，不得进行违反中国法律或公序良俗，也不得在展览场地以任何形式陈列、展示、宣传任何其他展会的资料或为其进行任何形式的宣传活动。违反中国法律法规和展会举办地政府相关法规和规定的，参展商应依法承担相应的法律责任。
- 严禁展品零售。
- 展位内的音量不得超过65分贝。展示活动不得以任何方式影响附近展位，如果参展商两次及以上违反这些规定，展台的电源将被切断，主办方有权按规定扣除展台综合管理押金。由此造成的直接或者间接的损失，参展商不能得到任何赔偿。
- MM-SH有权限制或禁止产生噪音、造成视觉干扰、引起泥土、灰尘或其他散发物飞扬或确实对展会或参展者造成不良影响的展示（不管其先前是否获得许可）的进行。
- 所有运行演示的机器均应安装安全装置及运行标志，只有当机器被切断动力源并确保无安全隐患时，方可拆除安全装置。
- 运行的机器必须与观众保持相对安全距离，并使用安全防护装置。
- 仅能在所租用区域的展位上演示机器、设备，并由合格的人员操作，运作时必须由上述人员监管。若展商没有采取充分的安全措施，不得使用发动机、引擎或动力驱动机器。
- 进行切割、切削、激光等易产生明火、高温、人体伤害的危险展品演示时，必须配备并安装符合中国相关部门质量标准的防护罩，安排专业人员操作且按规定配备灭火器。
- 不得在展台边缘使用闪耀式、旋转式或会快速移动的广告材料以及活动字幕。基于安全原因，不得在起重机、平台和展品上悬挂广告材料或其他物品。
- 参展商不得在展台界限外分发任何物品、样品、纪念品等。MM-SH保留判断分发物品安全性的权利。
- 严禁展品产生的有毒气体、废气或其它刺激物排入展馆。
- 电子、无线通讯和卫星传输设备的使用和演示必须获得本地相关政府部门的许可，并遵守有关规定和要求。
- 任何在展览会现场进行的演出或活动（包括新闻发布会、礼品及资料派发），必须向MM-SH提前书面申报并获批准后方可进行。参展商应注意确保该活动的内容不得有违政治或精神文明的内容；在活动进行时确保展会安全，MM-SH将视现场安全情况劝导或临时停止此类活动的进行；MM-SH要求同一展馆内相邻展台的现场演出应分时段进行。如果演出或活动产生任何问题，MM-SH保留采取降低音量、关闭设备直至停止演出或活动的权力。
- 严禁演示、操作暖气、烧烤炉、生热或明火器具、蜡烛、灯笼、火炬、焊接设备或其它生烟材料。
- 严禁演示、操作任何可能被认定为危险的电力、机械或化学器具。
- 展品包括但不限于车辆类展品禁止在展馆内充电。
- 展商/搭建商不得携柴油、柴油空压机或发动机进场。如确有需要，须提前向主办单位提交申请（柴油须提供：柴油量、储存量、柴油沸点和闪点、加油环节、加油安全操作规程等数据）以供主办单位及展馆审核。经主办

单位及展馆同意后方可携带该特殊物品进馆并在规定区域内使用。MM-SH保留对特殊情况进行进一步限制的权利。MM-SH有权进入展台检查展台是否符合以上规定。MM-SH有权清除、遮盖或禁止违反上述规定的广告。

4.8. 室外展览场地

4.8.1. 租用区域核查

MM-SH对室外展览场地的租用区域进行测量并在角上标明记号。每位参展商都有义务核查所分配的展台位置和尺寸，特别是关于水电气供应管道、地基、电源分配箱等、电信设施等信息，并有义务告知其展台搭建商。必须确保展台位于租用区域内。租用区域的任何物体不得伸出至非租用区。MM-SH的营运部门基于安全考虑，允许给予展示回转塔式起重机例外。MM-SH可以依据所有受影响的参展商是否同意回转塔式起重机伸出展台这一事实，作出例外许可。如出于安全考虑回转塔式起重机必须伸入某参展商的展台，MM-SH的许可将不受参展商的反对意见影响。参展商不得在自己的租用区域之外展示、悬挂或分发任何展品、材料、家具或产品，也不得将其展台的结构和装饰延伸到租用区域之外。如发现此类问题，主办单位有权要求其限期整改。

4.8.2. 布展

4.8.2.1. 展台搭建

所有需在室外展览场地搭建的结构，必须事先得到MM-SH和展馆的同意。参展商需提交的材料除了申请表，还需正面图、截面图、剖面图、电路图、静载计算或测试报告，在规定截至日期前，即至少在开始搭建九个星期前，提交给MM-SH营运部门及其指定服务商进行审批。在布展期间，必须留心现有的水电气供应管道、地基、电源分配箱等设施，以防造成损坏。若这些设备在个别展台区域内存在，必须保证其能随时被连接使用。室外展台自身结构须安全牢固可靠，搭建材料要符合国家有关部门关于临时性建筑的材料用法标准，选材合理坚固。严禁利用展场内建筑物、建筑物装饰、栏杆、墙体作为固定展台使用，严禁在室外展场地面及建筑物钻孔打眼、固定膨胀螺栓等破坏地面及建筑物的行为。室外施工时，应注意对地面及建筑物的保护，地面及建筑物严禁遗撒油漆、涂料、胶粘剂等物品。对于展场任何设施的损坏，展商承担赔偿责任，如果不履行义务，MM-SH和展馆有权扣除展台综合管理押金，如果数额不够，MM-SH和展馆保留对赔偿金额的追索权。室外展台在设计上应充分考虑风、雨等自然现象对展台带来的不安全因素，应采取有效措施做好预防工作。室外展台安装灯具、插座、配电箱等电器设施应选用防水型，用电设备应有可靠的防护措施及防漏电保护措施。地面铺设电线不准有接头，并采用过线桥加以保护。金属结构须采用接地保护。室外参展商不得在其与相邻展台0.5米的范围内搭建展台结构。卸货区及室外的排水沟和相近的井盖上严禁搭建摊位或堆放重物，不得进行叉车及吊车作业。室外展台如需自带空调机组用于展台搭建，须提前申报，凭安装人员特殊工种操作原件、空调合格证复印件填写特殊物品进门单（须列明空调安装有漏电保护装置）交主办单位盖章且展馆确认后，方可进馆。

4.8.2.2. 锚定作业

参展商必须向MM-SH提交有展台确切分布的平面图以及获得在室外进行锚定帐篷搭建、电缆铺设、旗杆树立和其他室外作业的书面许可。禁止任何没有获得该书面许可的参展商进行相关施工作业。

4.8.2.3. 起重机和展品

所有要放置在室外展览场地和高于20米的起重机和展品，至少在展览会开始的12周前事先取得MM-SH的营运部门的书面批准并填写《参展商手册》中的表格进行登记。如所需文件未在开展前12周递交，MM-SH将基于安全的考虑对其展品限制其展品高度。如有必要，MM-SH有权约束或禁止该展品安装以维持限高。对于尺寸不符合表格中所注明数据的展品，MM-SH有权邀请专家对展品尺寸进行审核或检查。

4.8.3. 撤展

在指定的撤展最终期限前，所有展览场地、展位内设施都应以其最初的状态归还给展馆和MM-SH。展位内所有垃圾必须清除干净，没有任何设施破坏赔偿纠纷，获得展馆确认后，方可退回展台综合管理押金。撤展期间必须留心现有的水电气供应管道、地基、电源分配箱等设施，以防造成损坏。如在规定期限内没有完成修整工作，MM-SH有权自行或请其约定的第三方进行修整工作，因此引起的费用由参展商承担。

4.8.4. 跨公共通道的展台

展台区域跨公共通道的展商不得在该公共通道上搭建展台结构、广告结构、其它建筑元素，或摆放展品。通道不属于光地展位租用区域。该类通道上的任何宣传措施皆不被允许。

4.8.5. 其他规定

与展览场地护栏相接的展台，其参展商不能出于自身利益使用护栏。护栏外场地不允许被用来进行广告宣传。此项规定同样适用于布展和撤展期间。搭建材料、展台标志和展旗的安装不得对他人造成不合理影响，特别是不得影响其他参展商或参观者。具有误导性质的公司标志，必须经展览会管理人员的要求撤离场地。旋转塔式起重机和类似物体必须根据安全规定进行装配。出于安全的考虑，禁止在起重机、工作平台和展品上悬挂广告材料或其他物体。若特殊展品的展示需超

第 2 章 参展规定事项

SECTION II RULES AND REGULATIONS

出展范围,其延伸方向和摆放位置需征得MM-SH同意,展商需根据现场实际情况按MM-SH要求进行整改。

普通规定和展厅的规定同样适用于室外展览场地。

4.9. 双层展台搭建

4.9.1. 搭建要求

只有面积在24平米以上的展台,方可搭建双层展台。

双层展台,上下两层均应作为同一家展商。

双层展台的搭建必须先得到MM-SH营运部门及其指定服务商的审核批准。双层展台的批准取决于展台在展厅内的位置,以及占用的面积。在规划中必须考虑到展厅的整体外观,标志的可见性,对相邻展台的视觉影响,双层展台在数量上会受到限制,甚至被禁止搭建。另一个通过审核的决定性因素为该双层展台对展厅设计和条理结构以及对相邻展台的影响。室内的上层展台不得有任何形式的封顶结构,无论封顶结构的面积有多大。上层展台不能横穿展厅的过道。展厅内所有会议室都需要配备一个年检合格的灭火器。当二层展台的一层展示区域为大于120平方米的半封闭或全封闭结构时,疏散门的数量不应少于2个,宽度不应小于0.9米。所有室外展台,每8平米区域必须安装一组有效的吸顶式灭火器加报警器装置,且上下层每12平米区域还须配备一个年检合格的灭火器。所有室内双层展台,一层每8平米区域必须安装一组有效的吸顶式灭火器加报警器装置,且上下层每12平米区域还须配备一个年检合格的灭火器。一般配置5KG干粉灭火器,带电或精密仪器需配备3KG二氧化碳灭火器。

4.9.2. 关于展台、安全距离、展台内部空间高度的要求

每次展会都会分别规定最大展台搭建高度,并且列入参展条款中。

双层展台结构的上下层内部房间的净高都不得低于2.40米。

楼梯、开放的展区及会客区必须与过道至少保持1米的间距。

4.9.3. 承载能力

天花板的强度:当上层展台用来接待普通参观客流,举办会议,产品推介和/或用作存储用地时,其承载能力至少为每平方米5千牛/平米。如上层展台被无限制使用,例如用作展览室、销售处、会议室或置有大量椅子时,其承载能力至少为5千牛/平方米。如果上层展台用作办公室、销售处、休息室或走廊,人员在此不做长时间停留,楼梯不向公众开放并放置明显的标志,则其承重能力允许减少到3千牛/平米。在提交待审核的设计中必须清楚列明上层空间的用途。

楼梯的承载能力必须达到5千牛/平方米。

栏杆和扶手的设计应保证能承受在扶手处水平施加的1千牛/平米的力。必须出具楼梯承重量没有超出展厅地面承重量的证明。

4.9.4. 逃生通道/楼梯

当上层的展台面积超过200平方米时,楼梯的数量不少于2部且宽度不小于0.9米,二层相邻最近的两个疏散出口之间的直线距离不应小于5米。不得在楼梯口周围和楼梯下安装架子或堆放物品。禁止使用螺旋梯作为逃生通道。

4.9.5. 搭建材料

双层展台的承重结构、下层展台的天花板和上层展台的地板必须使用防火的建筑材料。

允许使用展览会现场所采用的搭建材料进行上下层展台的地板铺设和墙面铺设。

不得在展厅地面上进行锚定。

双层展台应保证能在规定的布展和撤展期限内完成搭建和拆除工作。

应遵守普通的建筑法律法规。MM-SH保留在必要时附加技术安全或防火安全条件的权利。

4.9.6. 上层展台

展台内所有的普通房间必须能看见展厅。

如有必要,在上层楼面扶手处的地面上必须设置至少0.05米高的防滑动安全设施。扶手的安装应符合4.6和4.9.3的规定。

上层展台严禁采用封闭式顶棚。

4.10. 展台的拆除

每次规定的撤展期限结束时,参展商必须清除所有展台以及过道上的搭建材料、展品物件和其他展出材料,把展区恢复到原有状态(见《特殊参展条款》)。

MM-SH有权但无义务将撤展期限结束后还留在展台内的物品运走和保存,并由展览会指定运输商收取一定费用,参展商承担由此产生的费用和 risk。

MM-SH有权处理撤展期限过后仍留在展台内的展览物品和其他物品。

5. 技术安全规定、技术规定、补充规定

5.1. 一般规定

搭建和拆除工作必须根据有效的劳动法及商法的相关规定执行。

5.1.1 损坏赔偿

参展商应注意保护展览场馆的环境,场馆的地面,墙体及相关设施。如有损坏,参展商应按展馆有关规定予以赔偿。参展商须承担修复展览场或更换任何损坏或损毁物所产生的费用,无论损坏或损毁由展商自身、其代理者、合同单位造成还是由这些代理者或合同单位聘用或代表其从事活动的任何组织或个人所造成。对于因参展商展台的搭建而造成的附近设施或展品的损坏,该参展商须承担全部财产损失。

因参展商或其约定的一方引起的任何损失,MM-SH对该建筑或设施进行修理,MM-SH有权于展会结束后向参展商追讨相关费用。MM-SH有权根据实际情况参照赔偿价格表,从展台综合管理押金中扣除相应赔偿金额,如果金额过大,MM-SH拥有继续追索的权利。

对于申请标准展台的展商,由展商自身、其代理者、合同单位造成还是由这些代理者或合同单位聘用或代表其从事活动的任何组织或个人所造成的展台装修材料,如地面铺装物、灯具和租用设备的损坏所发生的费用由展商承担。

5.1.2 安全作业

在布展和撤展阶段,所有展览场地(展馆内及室外)的工作人员都必须配戴安全帽。

凡登高作业(2米以上作业)人员须戴好安全帽或系好安全带,以及其它必要安全措施以防高空物品坠落伤人。禁止使用2米以上人字梯。移动式脚手架顶层必须加装安全防护栏,防护栏高度必须达到1.2米。

高空作业时登高梯的四轮必须刹到位。

必须采用符合安全要求的合格登高工具,严禁使用不合格的登高工具。传递工具或物件时严禁用抛掷的方式。严禁酒后作业。

禁止使用吊篮。

5.2. 工具的使用

禁止使用弹弓型工具。禁止使用未装有无吸力芯片的木工机器。

只有由MM-SH指定运输商负责提供的铲车、叉车、起重机等机力在展会搭建现场使用。任何其他运输公司或参展商的机力均不能进入展览场地作业。

5.3. 电气设备

5.3.1. 接驳

只有MM-SH或其承建商可以提供从外连接到展台的电气设备的安装。

该电气设备安装包括主要的电源线路的接驳、主保险丝和主开关及电表。参展商不得接受未经MM-SH授权的其他可供应电源的人员所提供的电源。明令禁止参展商向相邻展台获取电源。

展台的供电若需另作他用,参展商应事先通过MM-SH申请许可。且须另作个别规定。未经MM-SH事先的书面同意,不得在展台内使用发电机。

应将清晰标明所需接驳位置的设计图纸连同定单一并提交。

参展商必须保证展台内所有用户能同时使用电气设备。如MM-SH确定参展商安排的电气设备无法同时供展台所有用户同时使用,MM-SH有权在未求得参展商的同意的情况下对设备进行升级,因此产生的费用由参展商承担。电气设备应尽可能装在展厅下的设施地沟中,但也可根据连接点位置的需求安装在地面上。

MM-SH有权经由一个展台为其相邻展台进行电气设备和连接点的接驳安装,展商无权对任何现场设施布置提出异议,如参展商现场要更改电缆铺设或者要经过展位间的通道或其他展台铺设电缆的,必须取得MM-SH的书面同意。参展商须承担此费用。电缆必须有效铺设。

由于沿地铺设的电气线路应穿管保护或铺设过桥保护,参展商所申请的电源以及设施产生的线路保护费用由参展商承担。费用根据实际消耗计算。

电量消耗以《参展商手册》订立的价格来计算费用。

出于安全上的考虑,根据规定,电力供应系统将在展览会最后一天结束后被关闭。

5.3.2. 展台内电气设备安装

展台内,只有参展商自己的具有相关资格的专业人员或经认可的专业公司,在遵守展会现场可行的规定和符合当前技术条件的情况下,可以进行电气设备的安装。安装人员应持有效电工操作证。

在展台内安装电气设备的工作也可委托MM-SH或其指定的承建商来执行。禁止使用不符合规定或其消耗量高于登记数的线路、机器和设备。为安全起见,MM-SH可以将其移出展台交由保安看管,由此引起的风险和费用由参展商承担。

5.3.3. 电气设备安装及操作规定

整个电气设备的安装必须按照展会现场最新发布的可行安全规定来实施。应使用传导元器件来防止直接接触。

材料须使用双层护套铜芯线、电缆线,导线截面必须 $\geq 1.5\text{mm}$ 。电气材料必须配备充足的安全载流量。电气线路应采用阻燃型电缆和绝缘护套电线。严禁使用无护套单线、双绞线、铝芯线。线电压采用三相五线方式(L1、L2、L3、N、PE);相电压采用单相三线方式(L、N、PE)。

此外,只能使用直径大于1.5平方毫米的铜电缆。

禁止使用任何种类的单一传导器。禁止在低电压系统里使用非绝缘的电缆和接线端。必须防止次级电缆短路和过载。

所有的金属构架、金属外壳必须可靠接地,电器设备控制开关终端应加装30mA漏电保护装置;导线敷设必须固定,不得随意敷设在道路、地坪及通道上,应穿管或采用其它方式敷设固定,电气线路穿越走道时必须有过桥板进行保护;导线支路连接时不得采用绝缘胶布直接包扎,必须采用绝缘瓷、塑接头连接,再做好绝缘保护措施。

电气线路的敷设应当架空固定布置,沿地铺设的电气线路应穿管保护或铺设过桥保护,电气线路的布线应当采用护套绝缘导线,导线之间应用瓷夹连接,不得直接连接。

5.3.4. 安全措施

所有发热和电热设备(烤盘、聚光灯、变压器等)必须安装在不易燃、耐热、非石棉材质的支柱上,并且必须在使用过程中严加注意;必须与可燃物品保持足够的距离。不得将其对准或靠近消防喷淋装置。

照明设备绝对不可安装在易燃性装饰材料上。

电器高温器件、用电设备靠近燃烧性能为A级(不燃性)材料时,应采用隔热、散热等保护措施。灯具与可燃展品之间应保持50厘米以上的间距。

大功率用电设备的安装使用应经过展馆核定,在保证安全的前提下方可使用。

碘钨灯等高温灯具及霓虹灯不得擅自安装,必须经有关部门检查合格后方可使用。如可使用,安装高温灯具应加有效保护措施。高温、强光灯具的引出线必须采用耐高温套管,且必须装在专用金属架上,周围不可放置可燃物。高温灯具要加防护罩。高温、强光灯具安装高度应在2.5米以上。

第2章 参展规定事项

SECTION II RULES AND REGULATIONS

室外展场所使用的电器照明设备都应采用防雨型，须落实防潮、防雨、防风等安全措施，敷设的电缆线路应采用防水型过桥箱连接。

各展位不应使用与展览无关的电气设备，光地展位应设置电气线路总开关。每天展览结束闭馆时，各展位必须切断设施的电源供应，否则，展馆将关闭电源总闸，由此造成的一切后果由参展商及其指定搭建商承担。被切断电源的展台的供电须于次日上午向展馆提出书面申请，并经安全检查通过后由展馆送电。

任何被MM-SH认为是危险的或可能对其他参展商或观众产生安全隐患的电力设备，MM-SH有权进行断电。

多项插座不允许使用，以防由于超负荷造成短路。

5.3.5. 安全照明设备

由于展台的特殊结构而使展台上现有的安全照明设备效用降低，参展商需自行增加额外的安全照明设备。该设备必须确保能在使用时找到逃生通道。

5.4. 给排水设施

5.4.1. 接驳

只有MM-SH或其承建商可以提供从外连接至展台的给排水装置的安装。该给排水装置包括连接主供水网（水的供应和排放网络）的供水及排水管道以及水表（如有需要）。参展商不得接受未经MM-SH授权的其他可供应水源的人员所提供的来源。明令禁止参展商向相邻展台获取水源。

展台的供水若需另作他用，参展商应事先通过MM-SH申请许可。且须另作个别规定。定单应与清晰标明理想连接线路的接驳设计图纸（参见《参展商手册》中的表格）一并提交。

参展商必须保证展台上所有用户能同时使用给排水装置。如MM-SH确定参展商安排的给排水装置无法同时供展台上所有水用户同时使用，则有权在未求得参展商同意的情况下对该装置进行升级，且因此引起的费用由参展商承担。

给排水装置应尽可能安装在展厅下的设施地沟中，但也可根据连接点位置的需求安装在地面上。原则上室外展览场地也可进行给排水装置的接驳；管道可铺设在地下管道中或地面上。

当遇到无适当位置可安装的情况时，可能会在非指定的位置进行安装或产生额外费用。

MM-SH有权经由一个展台为其相邻展台进行给排水管道和连接点进行接驳，除非在不穿过该展台的情况下，所进行的给排水装置的接驳成本降低或保持不变。

如参展商需要经过展位间的通道或其他展台铺设管道，必须事先取得MM-SH的同意。管道必须有效铺设。参展商承担此费用。

用水量以《参展商手册》订立的价格来计算费用。

禁止将有污染的化学污水排入管道系统。

出于安全上的考虑，根据规定，供水和污水处理系统将在展览会最后一天结束后被关闭。

5.4.2. 展台上给排水设施安装

展台上，只有参展商自己的具有相关资格的专业人员或经认可的专业公司，在遵守展会现场的可行的规定和符合当前技术条件的情况下，才能进行管道安装（如供水、排水装置的安装）。在展台上安装管道的工作也可委托MM-SH或其指定承建商来执行。

如展台内的管道安装工作，包括生活用水（给排水装置如水槽）的接驳，不交由MM-SH或其指定承建商操作，而由其他专业公司或技术人员进行，那参展商必须在搭建工作开始4周之前告知MM-SH其安装工作是由哪家专业公司或技术人员来进行操作。

如未在适当时间内收到该信息，MM-SH将自行安排为相关展台进行接驳，并以展会期间计费标准向参展商收取费用。

禁止使用不符合规定或其消耗量高于登记数的线路、机器和设备。为安全起见，MM-SH可以将其移出展台交由保安看管，由此引起的风险和费用由参展商承担。

5.5. 压缩空气设备

5.5.1. 接驳

压缩空气可供应到展厅内及室外展览场地各展台。展厅内的设备供应一般通过与压缩站的连接。MM-SH有权决定展台上是否可安装压缩机，比如展台可能并不需要压缩机。参展商不得自备压缩空气设备。参展商不得接受未经MM-SH授权的其他可供应压缩空气的人员所供应的压缩空气。明令禁止参展商向相邻展台获取压缩空气。

只有MM-SH或其承建商可以将展馆压缩空气网络接线连至各展台进行压缩空气设备的安装。压缩空气主网络及其连接线都是压缩空气设备安装的组成部分。展台内的压缩空气若需另作他用，参展商应事先通过MM-SH申请许可。且须另作个别规定。

参展商必须保证展台上所有用户能同时使用压缩空气设备。如MM-SH确定参展商安排的设备无法供展台上所有用户同时使用，则有权在未求得参展商同意的情况下对该设备进行升级，因此产生的费用由参展商承担。

线路应尽量安装在展厅下的设施地沟中，但也可根据连接点位置的需求置于地面上。MM-SH有权经由一个展台为其相邻展台进行压缩空气线路和接点的接驳安装，除非在不穿过该展台的情况下，压缩空气设备安装成本降低或保持不变。

如参展商需要经过展位间的通道或其他展台铺设管道，必须事先取得MM-SH的同意。管道必须有效铺设。参展商承担此费用。

应将清晰标明所需连接线路的接驳设计图纸连同定单一并提交。

出于安全上的考虑，根据规定，压缩空气设备将在展览会最后一天结束后被关闭。

5.5.2. 展台上压缩空气设备安装

展台上展商申请的空气压缩设备，只有参展商自己的技术工人或经认可的专业公司，在遵守展会现场可行的规定和符合当前技术条件的情况下，才能进行压缩空

气设备的安装。在展台内安装压缩空气设备的工作也可委托MM-SH或其指定承建商来执行。

如展台内的压缩空气设备安装工作，包括为用户接驳（压缩空气设备的接驳），不交由MM-SH或其指定承建商操作，而由其他专业公司或技术人员进行，那参展商必须在搭建工作开始4周之前告知MM-SH其安装工作是由哪家专业公司或技术人员来进行操作。如未在适当时间内收到该信息，MM-SH将自行安排为相关展台接驳，并以展会期间计费标准向参展商收取费用。

展馆内不准存放、使用充压的压力容器。所有带入展览场地的压力容器和设备应遵守有关安全标准和规章。使用压缩空气设备的器材、导管的安全耐压必须不小于15kg/cm²，管口连接应采用喉箍紧固，不得用铁丝或其它物品绑扎。

禁止使用未得到许可参展的、不符合规定或其消耗量高于登记数的线路、机器和设备。为安全起见，MM-SH可以将其移出展台交由保安看管，由此引起的风险和费用由参展商承担。

5.6. 废气和浓烟/排气系统

5.6.1. 废气和浓烟

禁止将易燃的、对人体有害、或会对展会参与者造成影响的气体等带入展厅。必须通过适当的管道系统将这些气体排出。

5.6.2. 排气系统

易燃的、对人体有害、或会对展会参与者造成影响的气体必须经由排气管道排出。只有MM-SH或其授权的公司能安装排气口。应将清晰标明所需排气口位置的设计图纸连同定单一并提交。

5.7. 危险材料和设施

对危险材料和设施（如压缩气体、液化气、易燃液体、放射性物质、X射线、杂散辐射装置、镭射装置等）的使用必须事先经过MM-SH的书面批准。相关申请书必须在展会开始6周之前提交至MM-SH。

参展商须对危险材料和设施的使用、管理、装运、存储、保管等的安全承担全部责任。

5.8. 高频设备、无线电通信装置、电磁场

使用高频设备、无线电通信装置、电磁场必须事先得到MM-SH的同意批准。此外，高频设备及无线电通信装置只有在其使用频率远大于展会现场的使用频率的情况下才能使用；并须向MM-SH提交相关证明，同时向MM-SH获取展览会所使用频率的信息。

5.9. 起重机、叉车、展览物品、包装材料、商品样本

MM-SH约定的运输代理公司，以下称“展览会指定运输商”，是在展览会场地内唯一具有运输权利的公司，它将负责把展品、展台建筑等运至各展台的工作；同时，它也提供运输所需的交通工具并代理临时或确定的进关事宜。只有展览会指定运输商可以在展览会场地内与他人签订代理运输服务合同，MM-SH不对因展览会指定运输商的行为所引起的风险负责。禁止在展台上存放任何种类的空箱。

参展商无权要求MM-SH为其或第三方代收货物（包括展品、展台搭建材料、信息资料等）或其它装载货物。MM-SH有权但非义务接收和储存这些物品，或让展览会指定运输商对这些物品尤其是展品和包装材料进行储存，参展商将承担由此引起的费用和 Risk 并不得因未对接收货物进行质量数量检测、对运输单据验收或未将货物进行适当的安全的储存而向MM-SH提起诉讼索赔。

5.10. 展品要求

因外观、气味、噪音、振动或类似属性确实会影响展会运作，尤其是对展会参与者或第三方的实体造成实质性危险或干扰的展品，须应MM-SH的要求立即被清除出场。即使事先在登记表上指明展品此类特性及获得许可的参展商亦有此义务。如参展商没有及时撤走这些物品，MM-SH有权将其撤走，且由参展商承担由此引起的费用和 Risk。MM-SH也有权关闭展台，参展商没有权利对MM-SH或其他主办方提出诉讼。MM-SH应为所需关闭展台设定拆除时间。

汽车、摩托车等燃油内燃机车、机械展品展出时，不应维修、发动，油箱内存油量应低于10%。

未经展馆书面批准，下述物品禁止展示或进入展场：武器、枪支、刀剑、弹药、炸药、易燃物、放射性物质和其他危险物品以及禁止进口的物品，侵犯专利权的物品，可能有碍展馆顺利经营的物品和任何被政府有关部门禁止的物品。

5.11. 信息和通信服务

所有展台的信息及通信线路连接点都由MM-SH独家提供。预定单应连同清晰标明所需连接线路的接驳计划（参照《展商手册》中的表格）一并提交。

6. 废品管理

参展商有义务对在展台的搭建、展出和拆除阶段产生的废品进行适当且环保的处理。违反规定者，MM-SH有权扣除展台综合管理押金。

6.1. 存储及垃圾处理

展览会现场不设任何物品堆放处，参展商必须将一切包装材料（尤其纸板箱、板条箱和集装箱等）运离展场，也可联系MM-SH指定运输商安排存放，存储费用由参展商承担。MM-SH保留移走和处置留在展场内物品的权利。任何由存储和处置发生的费用由展商承担。

布展开始后，参展商、展台搭建商必须及时清理搭建材料垃圾，时刻保持通道畅通，避免堵塞。妨碍他人通行，劝阻无效，MM-SH有权扣除展台综合管理押金。展会开幕式前，凡遗留非展位范围内（如开幕式区域、通道、展馆外空地等）的一切物品，MM-SH将做相应处理，所产生费用由该参展商承担。

展览会结束后，参展商或其委托的搭建商必须在展会时间安排中所规定的时间段负责将搭建材料与垃圾（如装修碎片、板条箱、托盘、纸箱、包装材料、文件宣

第2章 参展规定事项

SECTION II RULES AND REGULATIONS

传资料等)运离现场,MM-SH有权无须与参展商联系,对撤展完毕后仍遗留在现场的物品视做垃圾处理,所产生费用由该参展商承担,同时追收罚金。

布撤展期间使用完的油漆桶、涂料桶需自行回收处理,严禁随意丢弃。油脂类废弃物(包括但不限于:食品类废油、机器废油/油墨、泔水、食品残渣、清洗食物/机器后产生的废水废油等)需由展商/搭建商自备专门的油脂类废弃物收集容器回收处理并带离展览场地。此外,使用完的地毯、KT板、低压塑料纸(气泡塑料纸)等一般性废弃物不得随意丢弃,必须自行回收或委托清运公司提供有偿处理服务。禁止将一般性及油脂类废弃物等倾倒在展览场地内(包括但不限于生活垃圾容器、卫生间、馆内及卸货区的地沟及地面、路面及绿化设施等)。违反规定者,MM-SH有权扣除展台综合管理押金以作处罚。

6.2. 需特殊监管的废品

对于特殊废品,特别是对人体和环境有害的、易燃易爆的废品,参展商有义务向MM-SH报告其属性及数量,并且将废品交由MM-SH指定的专项服务商进行处理。应尤其注意以下的废弃物:油类、清洁剂、未用完的喷射罐、浸渍剂、化学品、盐、水银(如灌入电闸和温度计里的水银)、感光乳剂、酸、碱性溶剂、油漆、胶水、蜡、溶剂(如汽油、酒精、涂料稀释剂等)、电池、蓄电池、电流转换器、显像管、PVC残留物(如地面和墙面的图版)、电视和无线电设备、发动机和电冰箱。

参展商承担处理废品产生的费用,参展费用中不包括此类费用。对建筑垃圾、大体积的废物以及地毯的处理此规定同样适用。

6.3. 外来废品

那些并非在展会开幕、布展或撤展期间所产生的原料和废物,不得带入展览会场地。

7. 水、污水、土壤保持

7.1. 油脂分离器

不得向供水网络添加任何会对人体造成威胁的有害物质。

若将含有油脂的污水排入供水网络,且其油脂含量超过一定指标时,则必须使用油脂分离器。如使用移动式餐厅服务,必须对油脂分别进行收集和处理。任何人在其展位内生产、加工或展出油脂类物品或使用洗碗机超过两分钟的,必须用油脂分离器对污水进行处理。

7.2. 清洁/清洁用品

MM-SH负责场地和展厅过道的清洁工作。参展商负责自己展台、展品及展具的清洁工作,也可以向MM-SH申请展台清洁服务。唯有MM-SH指定的清洁公司才能对展台进行清洁。禁止非MM-SH指定的清洁公司进入展区。原则上只能使用可生物降解的产品进行清洁工作。任何用于清洁展台、保养展品的物质都必须专业合理地运用,以防对环境造成污染。包括使用过的附加材料在内的残留物质(如在清洁液中浸湿过的羊毛清洁布)必须作为特殊废品对其进行合理处理。那些含有对人体有害物质的去污剂只有在规定列出特殊情况的情况下才能使用。

7.3. 对环境的破坏

对环境和土地造成的污染破坏(例如由气体、油类、溶剂或涂料等引起的),应立即向MM-SH报告。

7.4. 废水处理

废水必须倾倒在指定地点,不准在展览场地室内外地沟及卫生间的洗脸池和水池倾倒任何废水、食物和垃圾。否则,展商须承担全部责任及由此产生的一切后果。展商在搭建和拆除展台时应正确使用展览场地内提供公用事业服务的地沟,必须确保不将废水排入这些地沟,而是正确排入指定排放区域。

8. 油漆作业

在展览场地范围内不得进行大面积的油漆作业;在布展期间可以对展品或搭建进行小面积"修补"性的油漆作业,且必须采取必要的安全防护措施。包括但不限于:

- 油漆工作于室外通风处进行
- 仅限使用无毒油漆或可溶性涂料
- 作业区域内所有地面覆盖衬以干纸或塑料膜,设立禁火区
- 油漆作业不在展览场地垂直结构处(如墙)进行
- 不在展览场地或展览场地周围冲洗油漆物
- 油漆容器及刷漆工具不得遗留在展览场地或在展览场地内清洗倾倒

室外展商/搭建商如需携带适量油漆进馆进行机器补漆作业,应事先向主办单位及展馆提交申请(如《大型设施设备补漆作业安全生产告知确认书》、《室外油漆进门单》等)进行审核备案,并按补漆区域每8平米1个灭火器的标准进行配置,经主办单位同意后方可携带该特殊物品进馆并应在规定区域内使用。每天带入的油漆和稀释剂应严格控制,并在当天收工后必须将剩余的油漆和稀释剂带离场馆。

展商/搭建商应对由于油漆作业而产生的任何损害负责,并承担损坏及污染部分的修复费用。

布撤展期间使用完的油漆桶、涂料桶需自行回收处理,严禁随意丢弃。油脂类废弃物(包括但不限于:食品类废油、机器废油/油墨、泔水、食品残渣、清洗食物/机器后产生的废水废油等)需由展商/搭建商自备专门的油脂类废弃物收集容器回收处理并带离展览场地。此外,使用完的地毯、KT板、低压塑料纸(气泡塑料纸)等一般性废弃物不得随意丢弃,必须自行回收或委托清运公司提供有偿处理服务。禁止将一般性及油脂类废弃物等倾倒在展览场地内(包括但不限于生活垃圾容器、卫生间、馆内及卸货区的地沟及地面、路面及绿化设施等)。违反规定者,MM-SH有权扣除展台综合管理押金以作处罚。

9. 沙石、泥土及类似材料

如展览、展示需要使用沙石、泥土、花园用泥炭、苔藓及其他类似材料,必须在地面铺贴一层防漏保护物。展商须保证采取所有预防措施以免上述材料粘污展览场地地面,并确保不使水渗漏。对于因违反上述规定而造成的任何损害将由展商承担全部责任。展会结束后,展商必须将所带入的以上材料清除,展台原样归还给展馆,否则按损坏赔偿处理(参见5.1.1)。

2024年4月
慕尼黑展览(上海)有限公司

第 2 章 参展规定事项

SECTION II RULES AND REGULATIONS

参展条款

1 申请及参展确认

申请必须完整并如实填写附件中的申请表，填写完毕须加盖公司公章或合同专用章，将申请表以最快的方式（在申请截止日期前）送达给MM-SH（传真件、扫描件均为有效）。申请者可保留一份申请复印件。

通过申请，展商向MM-SH表达其作为参展商参加此次展览会的浓厚兴趣。所有展品必须在申请表中准确地加以描述。联合参展商必须在联合参展商申请表上明确列出，并且必须填写与参展商同样的详尽内容，不完整的申请将不予考虑。

当参展商提交申请表，即表明其认可并遵守申请表格的参展条款和技术指南。当参展商收到参展确认后，申请单位即获得参展资格，并等同与MM-SH就展台面积及相关服务签订了“展位租赁合同”。参展商提交的申请表（包括参展条款、技术指南）和MM-SH发送给参展商的参展确认函、展商手册都是“展位租赁合同”不可分割的一部分，对双方均具有约束力。本申请程序不适用于联合展团的组织者，他们不是此参展条款下所定义的参展商。联合展团的组织者必须填写由MM-SH提供的联合展位申请表。

2 允许展出的展品和参展商

所有国内的和国外的生产商或者他们的中国子公司，以及由生产商授权的总进口商和特别经销商均被认可为参展商。除非在书面通知中明确予以说明，联合参展商和其它代理组织机构将不被认可享有参展权。

总进口商和授权的特别经销商仅仅可以展出那些生产商未在bauma CHINA 2024上展出的机器和设备。所有的展品必须与本次专业展览会相关展出范围一致，必须与在申请表上指明的名称和种类相一致。除了那些被允许和注册的展品以外，承租或者出租的物品不能展出。MM-SH有最后的决定权，并有权清除不符合条件的展品，相关风险和费用由参展商承担。展商提交申请文件的同时，即表明同时遵守参展条款和技术指南。

3 联合参展商及额外代理的公司（参见条款1, 2）

联合参展商必须得到MM-SH的书面许可方有参展资格。每个被批准的联合参展商，需缴纳2,000元人民币联合参展费。联合参展商指的是在主参展商的展位上展示自己的产品或服务并派驻自己的人员。这个定义包括了集团成员企业和子公司。代理商和代表人都不被认为是联合参展商。

在参展商本身也是生产商的情况下，额外的代理公司是代理参展商产品或服务的公司。如果一家参展商本身也是经销商，其不仅展示某一家生产商的产品，而且展示其它公司的产品和服务，那么这些公司也被称为额外的代理公司。**额外的代理公司不被认可享有参展权。**

对于参展商的许可不意味着在MM-SH和联合参展商或者额外代理的公司之间合同的成立。联合参展商在付款后其参展商的地位才被认可。参展商必须支付参展费。MM-SH将随后出具参展费的含税发票。

主参展商对于确保联合参展商和由其代表的其它公司，遵守参展条款，技术指南和展商手册负责。正如承担其自身责任一样，主参展商应为其联合参展商的债务和疏忽承担责任。如果联合参展商直接使用了MM-SH的服务，MM-SH将有权对于此服务向主参展商开出费用清单。主参展商承担无限连带责任。未得到MM-SH事先书面同意，主参展商不能移动、更换或者分割展位，也不能以整体或者部分地方将展位提供给第三方使用。

4 参展费，留置权

参展费根据参展申请表中明确的费率计算。

除了展馆的租金，参展费也包括MM-SH提供的广泛服务，例如咨询和计划建议、宣传工作、组织和技术支持等。

以上价格包含6%的增值税，在开具发票前如遇税务部门调整税种或税率的，MM-SH有权自税务部门调整税种或税率之日起按照新的税种和税率计算税金并开具发票。

计算面积时，若面积尾数不足一平米的，则按一平方米计算。以分配给的地面面积为基础，不考虑建筑突出部分，柱子，公共装置接驳和其它类似固定安装件。

MM-SH将在收到参展商申请表后在合理时间内开具预付款通知，其金额为按预定面积计算所得展位费的30%。如果该申请人没有被批准参展，则该30%的预付款将无息归还，具体付款要求以付款通知为准。如果申请人自行缩减面积，减少部分面积的预付款也不予返还。在展台分配之后，MM-SH将开具剩余展位费的付款通知，其金额为实际划分展位面积和其相应每平方参展费计算所得的展位费扣除已支付预付款的金额。

除非在付款通知上另有其它付款期限，其所注明的款项应立即支付。支付参展费及认可的联合参展商费用是获得展位使用权的必要条件。

如果参展商向MM-SH订购服务，在参展商没有向MM-SH履行其支付义务之前，MM-SH有权拒绝办理该参展商的一切进场手续，停止包括但不限于电、水、压缩气体的供应等在内的相关服务。这尤其适用于曾经有过未履行或未及及时履行对主办方的付款义务。为确保MM-SH作为主办者的利益，基于主办者由于出租展位而获得的债权，MM-SH对参展商所交付的物品拥有留置权。参展商必须在任何时候就其已经展出或将要展出的物品的所有权情况通知MM-SH。若参展商没有履行其支付义务，MM-SH可以扣留其展品和展台设施并且有权通过公开拍卖或私下转让的方式出售，相关费用由参展商承担。如此仍不足以弥补MM-SH损失的，MM-SH有权要求参展商承担赔偿责任。

MM-SH将根据本条款而被扣留的展品与展台设施的损失不负赔偿责任，除非损失是由于MM-SH故意或重大疏忽造成的。

根据参展商的特别申请，参展费和/或被认可的联合参展商的费用可以由第三方支付。作为必要条件，第三方必须声明其接受这项义务以及承诺向MM-SH支付费用，并且MM-SH对此表示认可。

如展商因公司名称、公司税号或地址更改而需重新开立发票，需向MM-SH支付每次450元人民币及相应的政府税费。若上述三处的修改是由MM-SH错误造成，则展商无需承担修改费用。若第三方支付款项，则仍由参展商承担所有参展费用。

5 支付条款（参见条款4）

付款通知中所列明的付款截止时间必须要遵守。按时支付全部应付款项是进入展览场地、会刊登录以及获得施工证和展商胸卡的前提条件。申请人或者参展商收到关于其它费用（例如技术服务、广告宣传材料）的确认通知及付款通知，参展商收到通知后应当立即支付。参展商可用转帐方式以人民币支付MM-SH出具的所有付款通知的总金额，手续费自付（即转帐时银行转帐费、手续费由申请人支付），汇款帐户信息为：

收款单位：慕尼黑展览（上海）有限公司
开户行：中国工商银行股份有限公司上海市分行第二营业部
帐号：1001190709016219311

转帐时请注明参展公司名称，展会名称以及付款通知号。

6 租赁合同

参展商递交的申请代表租赁合同要约，即表示参展商认同并遵守参展条款和技术指南，MM-SH对于申请参展的批准或拒绝将在合理时间内以书面方式确认。**准许参展的资格不得转让。**当参展商收到参展确认后租赁合同生效。

参展商提交的申请表（包括参展条款和技术指南）以及MM-SH寄送的参展确认函和参展商手册是展位租赁合同中不可或缺的部分，对双方具有法律约束力。参展商不得分配、出租或转卖其部分或全部的展位给任何第三方，该第三方不是MM-SH书面确认的联合参展商，也不是MM-SH认可的额外代理公司。

根据租赁合同MM-SH有权在展场范围内分配一个展位给参展商。MM-SH提供的展览场地可能与申请表中所填的信息有所差别。如果这些差别对于参展商来讲不可接受，应在收到展位分配通知后一周内向MM-SH提出，否则差别将视为接受。

如果在上述截止日之前参展商以书面方式表示所分配的展览场地对其而言是不可接受，参展商可以要求MM-SH向其分配一个可以接受的展览场地。如果在合理适当的期限内，MM-SH没能达到这样的要求，参展商可以解除租赁合同。参展商并不能因此获得任何权利。

其它展览场地的分配尤其是相邻展台的分布，MM-SH有权在展览会开幕前改变。MM-SH也有权重新分配或者封闭展览会场地和展馆的进出通道，以及在展馆中进行建筑方面的调整。对于此种改变参展商无权向MM-SH提出主张。

在租赁合同和展位分配生效之后，MM-SH可以改变空间分布，包括但不限于改变参展商租赁的展览场地位置、类型、规模和大小。由于以下原因所做的改变将是必须的：由于安全或者公共秩序所做的改变或者由于展览会被过量预定，从而必须批准更多的参展商参加所做的改变或者为了确保展览会设备和空间可以更有效率的使用而所做的展览场地的转让改变。

如果上述措施导致展位面积缩小，MM-SH将无息退回参展商已缴纳的参展费用与现有面积费用的差额。除此之外MM-SH不承担进一步责任。如果参展商没有使用他们的展览场地或者由于其违反了法律或者有关当局的规定或者参展条款或技术指南中的规定，而在使用展览场地时造成或受到了损害，他们仍然有义务支付全额参展费并向MM-SH支付由于其自身、其法定代表人或者雇员造成的损害赔偿；除非法律明确授予其解除和终止合同的权利，否则参展商无权行使。

如果在参展确认函中明确给予确认，则参展商提出的关于权益保留、条件和其它特别的希望（例如关于展位、竞争者的排除、展台的搭建和设计），MM-SH将予以考虑。展台的划分安排将根据MM-SH的要求，通用条件和由MM-SH自行决定应用的商业展览会分类系统进行划分，而不是根据收到参展申请的顺序。

参展商没有必须被批准的法律请求权，除非这样的主张源自法律。那些没有向MM-SH履行其支付义务、参展商，例如曾经有过未履行的义务，或者其违反了展览场地使用相关规定，或参展条款，将不再享有参展权。如果参展权是基于参展商不正确的或是不完整的陈述而授予的，或者在做出陈述之后的时间里，参展商不再符合授予参展权的条件，MM-SH有权不经通知解除合同或者终止合作关系，MM-SH已收取的费用均不予退还，并MM-SH有权就因此受到的损失向参展商进行索赔。

7 解除合同

如果参展商承租展台的位置、类型、尺寸或者面积事后改变过多，以致于不能合理地期望参展商接受此展览场地时，**参展商有权在收到MM-SH书面通知后一周内解除此租赁合同。**否则除了法定的解除合同的权力，参展商无权解除此合同。如果参展商表示要解除此租赁合同，这意味着不论其是否有权解除合同，他都完全放弃参加此次展览会。即使展商无权解除此租赁合同，但如果其表示要解除，也就是说其完全放弃参加此次展览会，那么MM-SH有权重新出租展位或者自己使用此展位，尽管其并没有义务一定要这么做。**如果MM-SH将展位出租给他人或者以其它方式使用而获得收益，参展商将不再享有因将展位出租给他人或者以其它方式使用而形成的更广泛的权力。**

参展商在提交本申请表并得到批准后，单方面解除合同的，其预付款不予退还；距开展首日的两个月内解除合同的须承担全部实际展位费用。如参展商单方解除合同时仍未支付该部分费用的，仍应补足。

如果参展商不能及时履行其支付义务，MM-SH有权解除租赁合同。这里的及时是指MM-SH已经放宽了5天的截止期，在截止日参展商仍未履行支付义务。但如果参展商违约，未能支付30%预付款，这一条款尤其适用。如果参展商违反租赁合同约定，例如尊重MM-SH的权利、法律保护的的内容和利益，MM-SH也有权解除合同，且MM-SH不会再被合理的期望遵守合同。在前述情况下，MM-SH不仅有权解除合同而且可以向参展商要求支付约定的参展费作为补偿。MM-SH追讨其它损失的权利仍然不受影响。

8 不可抗力，取消展会

如果由于不可抗力（地震、旱灾、海啸、台风、飓风、水灾等自然灾害，火灾、战争、暴乱、恐怖活动、政府行为、疫病，及被适用法律认为是不可抗力或国际商业惯例公认为是不可抗力）或者其他行为或事件）或者其它超越其控制范围的情况（例如断电）而导致MM-SH被迫暂时或长时间清空一个或多个展览场地，推迟或者缩短展会，参展商无权要求行使撤销或解除合同的权力，也没有任何向MM-SH提出索赔的权利，尤其是要求损害赔偿的权利。如果MM-SH由于不可抗力或者其它超越其控制范围情况而取消展会，或者由于对于MM-SH来说举行这样的展会已经变得不合理而取消展会，MM-SH对于由以上原因而导致展会取消所给参展商造成的损害和不利影响不承担责任。

9 布展、人员配备以及撤展

具体布展以及撤展时间将以《展商手册》或展前重要通知上公布的信息为准，参展商应严格遵守。

室外展览场地提前布展将分时段分区进行。提前进馆必须得到展馆、MM-SH及其指定货运代理的书面确认，并交齐相关费用办妥相关手续。参展商如需在展览场地设置超高、超重展品，必须提前与MM-SH及指定货运代理就该类展品的进场、陈列及搬运问题进行协商，并严格遵守主办单位及指定货运代理对重型及大型展品搬运的时间安排。

所有运送展品的以及进行展台搭建的车辆必须在搭建最后一天，即2024年11月25日下午6点，从室内展馆和室外展览场地上撤出。在此之后仍留在展台范围以外的室内展馆和室外展览场地的展品或设施设备视为参展商放弃对其所有权，用于搭建以及展品运输的车辆将由展馆和MM-SH拆除，由此产生的风险和费用由参展商承担。布展最迟必须在2024年11月25日下午6点完成。仅仅在得到展馆和MM-SH营运部门的书面许可的例外情况下，才有可能得到延长。参展商必须遵守布展和撤展时间。在规定搭建时间最后一天之前还没有使用的展览场地将由MM-SH任意处置。

得到许可参加展览会的参展商有参加本次展览会的义务。在展会规定开放时间内，展台必须配备适当的设备以及合格的人员。参展商应特别重视保证在展览开放期间，展台已经配备充足人员。**在展会结束之前（2024年11月29日下午3点），参展商无权移走展品或者拆除展台。如果参展商违反此规定，MM-SH将有权要求其支付4,500元人民币的赔偿金。**

第 2 章 参展规定事项

SECTION II RULES AND REGULATIONS

在展会开幕期间，如果任何参展商配备了不合格的人员，或者展出了不完整或没有得到许可的展品，或者在展会结束前撤出或者清除展台，或者违反了其它参展条款规定，MM-SH将有权禁止其参加以后由MM-SH举办的展览会。但是这并不妨碍MM-SH根据条款7（解除合同）行使解除合同的权力，或者要求对给MM-SH造成的所有损失要求索赔的权利。

10 展台设计和设备（参见技术指南及展商手册）

a) 室内展馆

展台高度：

单层展台搭建和广告的高度不得超过6米。双层展台搭建和广告的高度不得超过8.5米。

室内展品不得超高超限。

只有大于24平米的展台，方可搭建双层展台。

展台的设计和搭建须遵守《技术指南》。如果光地展位是由参展商和他的指定搭建商自己设计搭建，相关的展台设计图必须按要求事先提交给MM-SH运营部门及其指定服务商。经展商要求，MM-SH运营部门及其指定服务商将审核提交的设计图（一式两份）。审核通过将不另行通知。所有展台，双层展台（请参见技术指南4.9），活动展台，装备有桥、楼梯、悬臂屋顶、阳台等的展台以及室外展台（请参见技术指南4.8）都必须通过展台设计搭建审核。

所有室内展台搭建均须通过由参展商雇佣或MM-SH推荐的国家一级注册结构工程师/第三方安全监管单位的审核批准。该批准取决于这个展台在展馆中所处的位置和占地面积。展台设计图须包括正面图、截面图、剖面图、电路图、静载测试报告或静载计算、建筑材料说明书；在规定的截止日期前，即至少在开始搭建的9周前，一式四份提交给MM-SH运营部门及其指定服务商进行审批。

所有室内展台不得有任何形式的封顶结构，无论封顶结构的面积有多大。所有室内双层展台，一层每8平米区域必须安装一组有效的吸顶式灭火器加报警器装置，且上下层每12平米区域还须配备一个年检合格的灭火器。一般配置5KG干粉灭火器，带电或精密仪器需配备3KG二氧化碳灭火器。展台的结构不可以挂在展馆的结构上。展厅内有两条主电缆沟上严禁搭建摊位或堆放重物。

MM-SH有权根据参展条款对违反上述规定的行为采取行动。仅在参展商的要求下，MM-SH将搭建展台隔板，由此产生的所有费用由参展商承担。所需隔板及其他展台壁板（高2.5米）的预定表格可在MM-SH寄发的展商手册中查询获得。为避免对相邻展台造成影响，面向相邻展台的隔板必须不低于2.5米并保持白色、空白、洁净。

展台区域跨公共通道的展商不得在该公共通道上搭建展台结构、广告结构、其它建筑元素，或摆放展品。通道不属于光地展位租用区域。该类通道上的任何宣传措施皆不被允许。

对于违反上述规定的行为，MM-SH有权根据参展条款采取行动。

b) 室外场地

展台高度：

单层展台搭建和广告的高度不得超过6米。

双层展台搭建和广告的高度不得超过8.5米。

所有室外展台，每8平米区域必须安装一组有效的吸顶式灭火器加报警器装置，且上下层每12平米区域还须配备一个年检合格的灭火器。一般配置5KG干粉灭火器，带电或精密仪器需配备3KG二氧化碳灭火器。室外场地搭建的临时构筑物的面积不应大于1200平米，且不得高于2层。所有在室外展场的结构都要经MM-SH和国家一级注册结构工程师的事先审核批准。室外双层展台的搭建必须通过由参展商雇佣或MM-SH推荐的国家一级注册结构工程师的审核批准。该批准取决于这个展台在展场中所处的位置和占地面积。需提交审核的材料除了申请表，还需底层和上层平面图、正面图、截面图、剖面图、电路图、静载测试报告或静载计算、建筑材料说明书，在规定的截止日期前，即至少在开始搭建的9个星期前，提交给MM-SH运营部门及其指定服务商进行审批。

在设施装配，特别是展台搭建期间，必须遵守展馆的相关规章制度。室外展场的地沟盖板上以及设施井盖上严禁搭建摊位或堆放重物。对于所有搭建工作而言，参展商必须给现存的水电供应管道、地基和配电箱等等预留空间。如果这些恰好处于单个展台内，他们必须随时可以被使用。为避免对相邻展台造成影响，面向相邻展台的隔板必须不低于2.5米并保持白色、空白、洁净。对于建筑的原材料，展台内的广告牌及展品必须做出安排而对于相邻的参展商不会造成不合理的麻烦。具有误导性质的公司标志必须按MM-SH的要求清除。任何地下的工程只有在得到MM-SH的运营部门批准之后才能开始进行。与展馆场地相接的参展商不允许为了搭建目的使用护栏。护栏外场地不允许被用来进行广告宣传。在展览场地上不允许使用气球进行宣传。

展台区域跨公共通道的展商不得在该公共通道上搭建展台结构、广告结构、其它建筑元素，或摆放展品。通道不属于光地展位租用区域。该类通道上的任何宣传措施皆不被允许。

对于违反上述规定的行为，MM-SH有权根据参展条款采取行动。

11 安全措施

凡于布展及撤展期间进出展馆（室内以及室外）的任何人员，都必须佩戴安全帽。禁止使用2米以上人字梯。此外，凡登高作业（2米以上作业）人员须系戴好安全帽和安全带及其他必要的安全措施以防高空物坠落伤人。

12 技术性安装和其他规定

只有在指定的截止日期前，填写并提交了从MM-SH获得的有关申请电器设备及配件、供水、排污以及电信设备的预定表格，这些申请才会被予以考虑。表格中已列明送达和接驳的确切费用。由于沿地铺设的电气线路应穿管保护或铺设过桥保护，参展商所申请的电源以及设施产生的线路保护费用由参展商承担。费用根据实际消耗计算。

所有展会现场建筑结构的搭建，须和所使用材料的性能相符。如旋转的塔吊吊臂等设施，须按规定加以固定。

出于安全的考虑，禁止在起重机的、工作平台和展品上悬挂广告材料或其他物体。若特殊展品的展示需超出展台范围，其延伸方向和摆放位置需事先征得MM-SH书面同意，展商需根据现场实际情况按MM-SH要求进行整改。

13 展览场地使用完毕的恢复

所有展览场地在指定时间内完成撤馆以后，必须保证完好地移交给MM-SH运营部门。在展览结束的时候，展台搭建商必须按展览会相应的时间安排及时将所有的材料，特别是展台上使用过的双面地毯胶从展览场地上清除。室外展台除清除所有材料及污渍外，需恢复场地上原有状态并清理展场内综合井内的掉落垃圾。MM-SH有权要求参展商承担由指定垃圾清运公司清除过多废物(建筑垃圾，板条箱/制模板，纸箱子，包装材料或者印刷品所产生的费用。

使用完的地毯、KT板、低压塑料纸（气泡塑料纸）等展后废弃物不得随意丢弃，必须自行回收或委托清运公司提供有偿处理服务。违反规定者，MM-SH有权扣除展台综合管理押金以作处罚。

14 设备的使用

只有由MM-SH服务商负责提供的起重机，铲车和工作平台可以被使用。在特殊的情况下，则需要得到MM-SH运营部门的同意。严禁一切诸如吊篮等高空悬空作业。

15 使用履带式交通工具

只有装有平缓履带且批准可在公路上行驶的履带式车辆才能驶入展场。只有在得到MM-SH营运部门明确书面同意的情况下，履带式车辆才能进入展厅。参展商对于由此给展场地面和展厅地面造成的任何损害负全部责任。

16 销售规定

在展台上直接销售或者提供其它的服务或送货均是不允许的。直到专业展览会结束时，参展的商品才可以发送给买家。仅允许对于批发商，零售商，或者专业买家的交易。**展会现场禁止零售，否则工商部门将介入，因此造成的任何处罚及相应损失均由展商自行承担。**

17 会刊，互联网

主办方将出版展会会刊，设置互联网以查询参展商信息。所有的参展商（联合参展商和展团展商）均包括在内，在这些媒介中，参展商将按照其在申请表中表述的名字的首字母进行排列。最基本登录包括参展商公司的名字，展馆和展台号，以参展商名称的字母顺序排列。参展商（包括联合参展商和展团展商）将在另行提供的表格中填写产品索引或其他展示方式。这些表格将在适当的时候发放给申请人。MM-SH对于此目录、互联网和观众的正确性和完整性不负责任。

基于法律尤其是竞争法和数据保护相关法律的规定，参展商对于任何设置于展会会刊上的广告、互联网数据或受广告之邀而来MM-SH展会的信息负有完全责任。如果第三方基于一般法律或竞争法上的禁止许可规定向MM-SH提出权利要求，广告发布者需全力确保MM-SH不因任何此类权利求偿而遭受影响或损失，包括必要的律师费、诉讼费等费用在内。本条款同样适用于参展商所作会刊登录或MM-SH的互联网数据信息。

18 工作人员和参展商证件

在参展商付清展位费和相应的联合参展商费后，MM-SH方会提供展商证。

在展会召开期间，每个参展商可以收到如下数目的免费的参展商胸卡：

室内展馆				室外场地			
展示面积 平方米	胸卡 数量	展示面积 平方米	胸卡 数量	展示面积 平方米	胸卡 数量	展示面积 平方米	胸卡 数量
9 - 17	5	55 - 100	30	300 - 450	30	超过 1000	至多60
18 - 26	10	101- 400	40	451 - 600	40		
27 - 54	20	超过400	至多50	601 - 1000	50		

展商胸卡的数量不会因为联合参展商或代理公司而有所增加。如需额外的展商胸卡需向专业展览会主办方索取，并缴纳一定费用。展商胸卡仅发放给参展商，不得转让给第三方。光地展台搭建方施工人员进行入场凭证请向主场搭建交纳所有有关押金与管理费用后，向主场搭建领取。

展会期间每家参展商须指定一位现场安全负责人。

19 通知

一旦展台分配完毕，将通知参展商关于专业展览会的准备和组织的其它详尽信息。

20 变更

MM-SH保留对于影响技术安排（如进撤馆时间，设施开通及切断时间等）和安全事宜变更和补充的权利。

21 责任和保险

为保证展会顺利进行以及出于对各种安全方面的考虑，主办单位要求所有参展公司、光地搭建公司必须购买第三者公众责任险以及其它涉及其雇员人身、参展展品的保险。公众险保额下限为500万元人民币。

MM-SH及合作单位对遗失、失窃、火灾引起的损失，任何性质对人身或物品造成的伤害概不负责。由于展商参展或任何与其参展相关的原因而使MM-SH遭受索赔的，该展商应对MM-SH做出补偿。

MM-SH及合作单位对展商或其代理、雇员及搭建商的人身以及其财产因展览而造成的直接或间接的遗失、破坏、损毁概不负责。

MM-SH及合作单位对于由参展商带至展览会的展品或者展览场地的设施或者装备的损害或者损失不负赔偿责任。在这种情况下，损害或者损失是否发生在展览会之前、之中还是之后没有实质区别。对于参展商、他们的雇员或者代表人停放在展览会上场地的汽车，本条款也同样适用。对参展商自身而言，对于因其自身、其雇员、其代表人和其联合参展商以及其展品或者展品的设施和装备给他人个人或者所有物而造成的损害负责。

MM-SH及合作单位对展品出、入境货运过程（包括运输、搬运及报关）中所造成的遗失、损坏或延误概不负责。展商应投保充分的运输险。**展商有义务和责任依法完成报关和清关工作，MM-SH不承担任何连带法律责任。**

22 摄影，电影，录像，和素描

只有经MM-SH书面授权并拥有有效的MM-SH通行证的个人才能在展览场地内摄影、照相、素描临摹或者录像。在任何情况下，决不能根据他人展位内的展品制作照片或者其它性质的图像或者录像。如违反条款，MM-SH可以要求其上缴所录材料并可以采取进一步法律手段追究此事。需要在正常的开放时间以外拍摄展位，并进行特别照明的，需要MM-SH事先书面同意。拍摄需要由展馆电工打开主要环绕电路。参展商将承担摄影者所不能承担的费用。

MM-SH拥有依据展览会上活动、展台和展品制作的摄影、图画、电影和录像的所有权和其著作权，并有权在广告宣传或者一般的媒体出版物上使用。未经主办单位书面批准，参展商不可携带大型专业摄影器材入场；禁止参展商使用无人机、摇臂摄像机等进行摄录。参展商在展会现场摄影或录像，不得侵犯展会主办单位、其他参展商以及任何其他第三方合法享有的知识产权以及其他相关权益，不得扰乱展会秩序。

23 饮食供应，向展览场地送货

只有经MM-SH书面同意进入展览会的公司可以在展厅上提供食物、饮料。向展台送货只有在受到约束的情况下才会得到批准进入。MM-SH有权允许仅在特定时间送货。关于在展台上提供餐饮的详细规定将在稍后提供的展商手册中说明。

MM-SH强烈建议参展商及现场观众不要购买或食用现场各种无证、无固定营业场所商贩卖出的各种食品、饮料等，否则自行承担因此造成的任何损害或损失。

24 知识产权

参展商保证提供的与参展有关的展品、展品包装、展位设计、展位其他展示部分以及提供用于宣传的广泛宣传材料等均不侵犯第三方合法权利，包括但不限于已注册或其它确认的商标、著作权、设计、名称及专利等。MM-SH虽无义务但有权在展会现场设立知识产权公

第 2 章 参展规定事项

SECTION II RULES AND REGULATIONS

室, 按照国家知识产权相关法律法规解答和处理展会中发生的知识产权纠纷问题。参展商及其代理人应积极配合知识产权行政管理部门、司法机关的监督与管理, 以及现场取证、勘验、询问等工作。参展商及其代理人等应接受有关部门处理并撤出涉嫌侵权展品以及有关资料, MM-SH亦有权要求清除任何涉嫌侵权的展品或材料。MM-SH有权拒绝有关确定侵权之参展商参加日后的展会。如展商在往届已投诉某参展企业或其产品而于本届展会再次投诉, 若无法出示在往届展会结束后通过相关法律程序进行追诉的证明, 展会现场知识产权办公室有权拒绝其再次投诉请求。

25 口头协议

所有口头协议, 个人协议和特殊协议只有在得到MM-SH的书面确认之后才能生效。

26 使用规定

参展商必须严格遵守展览场地的建设和使用规定。参展商及其运输车辆不能在展馆内或露天的展地上过夜。参展商必须关注其他参展商的权益, 不能违反公共政策行事, 并且不能为了意识形态、政治、或者其它与展览事宜无关的目的, 滥用其参展商的权利。

27 免责期

任何关于付款通知的申诉需在接到相关付款通知之日起14天免责期内以书面形式提出申请。

28 履行地, 适用法律

上海是履行地, 包括对于所有的支付义务。适用法律为中华人民共和国法律。

29 管辖, 仲裁协议

以下条款将适用于注册在中国境内的参展商:

若有任何由本租赁合同直接引起的, 或因本租赁合同有关内容所引起的, 或因本租赁合同违约、终结或失效而引起的纷争、争论或要求(总称“纠纷”), 合约双方应在纠纷出现第一时间进行友好协商。若不能友好解决, 任意一方应在MM-SH的注册地享有管辖权的法院提起诉讼。

以下条款将适用于注册地或者主营业务地在中国以外的参展商:

若有任何本租赁合同直接引起的, 或因本租赁合同有关内容所引起的, 或因本租赁合同违约、终结或失效而引起的纷争、争论或要求(总称“纠纷”), 合约双方应在纠纷出现第一时间进行友好协商。若不能友好解决, 任意一方应将该纠纷递交至上海国际经济贸易仲裁委员会, 根据仲裁步骤规则在上海进行仲裁。

30 数据保护

1) 定义

“数据”指以电子或其他方式记录的所有种类的信息, 包括(但不限于)个人信息、敏感个人信息、重要数据和其他一般信息。

“个人信息”指以电子或其他方式记录的与已识别或可识别的自然人有关的各种信息, 不包括匿名化处理后后的信息。典型的个人信息包括(但不限于)姓名、出生日期、身份证件号码、生物识别信息、住址、电话号码、手机号码、电子邮件、健康信息和行踪信息。

“敏感个人信息”指一旦泄露或者非法使用, 容易导致自然人的人格尊严受到侵害或者人身、财产安全受到危害的个人信息, 包括(但不限于)生物识别、宗教信仰、特定身份、医疗健康、金融账户、行踪轨迹等信息, 以及不满十四周岁未成年人的信息。

“重要数据”指一旦遭到篡改、破坏、泄露、非法获取或非法使用, 可能对国家安全、经济运行、社会稳定、公共卫生或安全等造成危害的数据。

“数据主体”指个人信息被收集和处理的已识别的或可识别的自然人。

- 2) MM-SH 和参展商应始终了解并遵守所有适用的与网络安全和数据保护有关的中国法律、法规。
- 3) 在向 MM-SH 提供(或使 MM-SH 能够访问)任何数据之前, 参展商应提前将适用于数据的任何特殊监管要求以及 MM-SH 基于该特殊监管要求在处理该等数据之前需要实施的任何安全和合规措施通知 MM-SH。
- 4) 参展商同意并承诺: (i) 仅向 MM-SH 提供(或使 MM-SH 能够访问)使双方能够履行本《参展条款》项下义务和其他相关业务目的所需范围内的数据, (ii) 严格遵守双方约定的内容、格式、数量、渠道等相应要求(如有), (iii) 若向 MM-SH 提供任何个人信息(例如参展商员工或联系人的个人信息), 确保已经提前适当地获得了法定要求的相关数据主体的同意(包括在某些情况下获得单独同意, 例如为与 MM-SH 分享个人信息、处理敏感个人信息或允许 MM-SH 进一步将个人信息传输至在中国境内外第三方等), 以便 MM-SH 能够合法处理该等个人信息。
- 5) 在适用中国法律法规允许的范围内, 参展商在此向 MM-SH 授予一项不可撤销的处理数据的权利, 包括但不限于 MM-SH 自行处理、委托第三方处理、向境内外第三方传输/出口数据等。
- 6) 参展商理解并同意, 如果监管机构或法院的任何规定或裁定或适用的中国法律法规(统称“法定要求”)要求 MM-SH 披露其在本《参展条款》项下或合作期间接收或访问的数据, 则 MM-SH 可以披露该等数据。如果法律上允许 MM-SH 通知参展商, MM-SH 将在获知法定要求后以实际可行的方式将该等披露通知参展商。
- 7) 参展商了解并确认, 除个人信息外, 本《参展条款》项下或合作期间提供的数据不得包含中国法律法规管制的数据(例如重要数据)。参展商在此特别确认, 其向 MM-SH 提供(或使 MM-SH 能够访问)的数据未被任何公开的官方文件(包括但不限于法律、法规、国家标准、行业标准等, 且不限地区、部门)和/或任何中国监管机构/官员归类或定义为重要数据。尽管如此, 若任何提供的数据(除个人信息外)之后被认定为是受管制的, 双方应相互积极配合, 尽最大努力共同评估并在制定合法可行的措施, 以使本《参展条款》以及参展商和 MM-SH 之间的合作得以存续, 并减轻因此产生的任何潜在负面影响。
- 8) 就因参展商(包括参展商的员工、代理或参展商委托的其他代表)未遵守适用的中国法律法规或其在数据保护章节下的有关义务而产生的任何权利主张、违约金或损害赔偿, 参展商应全额赔偿 MM-SH, 并使其免受损害。

31 分离条款

如果参展条款中或者技术指南中规定的条款在法律上无效或者不完整, 其它条款或相关合同的有效性将不受影响。在这种情况下, 合同双方有义务更换失效的条款和/或补足相关条款, 最大可能地使得合同双方实现其追求的经济目的。如果英语文本和中文文本之间规定存在差异的话, 将首先适用中文文本。

TECHNICAL GUIDELINES

Table of contents

1. Opening Hours	4.9. Two-Storey Constructions
1.1. During installation and dismantling	4.9.1. Construction request
1.2. During events	4.9.2. Conditions concerning stand area safety distances, height of stand interior rooms
2. Traffic on the Trade Fair Grounds, Escape Ways, Safety Installations	4.9.3. Live loads/assumed loads
2.1. Traffic regulations	4.9.4. Escape ways/stairs
2.2. Escape Ways	4.9.5. Construction materials
2.2.1. Fire department zone, hydrants	4.9.6. Upper storey
2.2.2. Emergency exits, escape hatches, hall aisles	4.10. Dismantling Stands
2.3. Safety installations	5. Technical Safety Regulations, Technical Regulations, Supply of Technical Features
2.4. Stand Numbering	5.1. General regulations
2.5. Guarding	5.1.1. Damage compensations
3. Technical Data	5.1.2. Safety operations
3.1. Hall data	5.2. Use of tools
3.2. Outdoor area data	5.3. Electrical Installations
3.3. Ground loading capacity	5.3.1. Connections
4. Stand Construction Regulations	5.3.2. Stand installation
4.1. Stand safety	5.3.3. Assembly and operating regulations
4.2. Approval of Stand Construction	5.3.4. Safety measures
4.2.1. Checking and Approving Constructions Requiring Official Approval	5.3.5. Safety lighting
4.2.2. Vehicles and Containers	5.4. Water and sewage installations
4.2.3. Removal of non-approved stand constructions	5.4.1. Connections
4.2.4. Scope of liability	5.4.2. Stand installation
4.3. Height of Construction	5.5. Compressed air installations
4.4. Fire Protection and Safety Regulations	5.5.1. Connections
4.4.1. Materials for stand construction and decoration	5.5.2. Stand installation
4.4.2. Stand location	5.6. Exhaust gas / Exhaust systems
4.4.3. Vehicles	5.6.1. Exhaust gases and fumes
4.4.4. Hazardous Materials	5.6.2. Exhaust systems
4.4.5. Smoking	5.7. Hazardous materials and facilities
4.4.6. Use of air balloons	5.8. High-frequency equipment, radio installations, electromagnetic fields
4.4.7. Recyclable material and waste product containers	5.9. Cranes, forklifts, exhibition materials, packaging materials, trade samples
4.4.8. Abrasive cutting and all work with open flames	5.10. Annoyances from exhibition materials
4.4.9. Empties	5.11. Information and communication services
4.4.10. Glass and acrylic glass	6. Waste Management
4.5. Exits, escape routes, doors	6.1. Storage and waste disposal
4.5.1. Exits, escape routes	6.2. Waste requiring special monitoring
4.5.2. Doors	6.3. Waste brought to the site
4.6. Platforms, ladders, ascents, footbridges	7. Water, sewage, soil conservation
4.7. Stand Design	7.1. Oil and grease traps
4.7.1. Appearance and boundary	7.2. Cleaning/detergents
4.7.2. Checking the rented area	7.3. Damage to the environment
4.7.3. Protection of the public facilities in the hall	7.4. Sewage disposal
4.7.4. Hall floors	8. Painting work
4.7.5. Objects hung from the hall ceiling	9. Sand, soil and similar materials
4.7.6. Separating Walls	
4.7.7. Presentations, Demonstrations of Exhibits and Onsite Activities	
4.8. Outdoor Exhibition Grounds	
4.8.1. Checking the rented area	
4.8.2. Setup	
4.8.2.1. Stand Setup	
4.8.2.2. Anchoring and Work in the Fair	
4.8.2.3. Cranes and Exhibits	
4.8.3. Dismantling	
4.8.4. Public aisles between the blocks of stand areas	
4.8.5. Other regulations	

TECHNICAL GUIDELINES

1. Opening Hours

1.1. During installation and dismantling

Work is permitted in the halls and open-area exhibition grounds during general installation and dismantling from 9:00 a.m. till 6:00 p.m., insofar as other hours specific to a trade fair are not stipulated.

These hours are subject to change. For reasons of general security in the trade fair grounds, the halls and the trade fair grounds remain closed completely outside of these hours.

1.2. During events

During an event, the halls are opened an hour before the trade fair starts in the morning and closed an hour after closing time in the evening. MM-SH reserves the right to apply special regulations. Exhibitors, who need to work at their stand in substantiated individual cases beyond these hours, they need to apply in advance for the overtime work from the venue and MM-SH.

2. Traffic on the Trade Fair Grounds, Escape Ways, Safety

Installations

2.1. Traffic regulations

Driving vehicles of any type on the trade fair grounds is at your own risk and is only allowed with corresponding permission, valid entry authorization or a valid parking permit. Driving on the trade fair grounds or parking vehicles in the trade fair grounds is prohibited on principle during an event. MM-SH can make exceptions to this and grant corresponding parking permits or permission for driving in. MM-SH is authorized to make the granting of parking permits or permission to drive in which depends on payment of a fee. The parking permits or entry permits should be placed clearly visible behind the windshield of the corresponding vehicle. The regulations, which are connected with permits for parking or driving in, must be observed strictly.

Permits for parking or driving in must be returned upon request by the staff delegated to handle traffic regulations and routing by MM-SH or the security guards at any time. A parking permit or permit to drive in is only valid for the vehicle, for which it was issued.

MM-SH is authorized to demand a deposit for driving into the trade fair grounds and to limit the maximum time allowed on the grounds. If the maximum time is exceeded, the deposit shall not be returned. This regulation shall apply during setup and dismantling times in those cases, in which MM-SH permits to drive on the trade fair grounds during an event.

The speed limit on the trade fair grounds is 5 km/h. Only driving at a walking pace is permitted in the halls at all times; this regulation also applies to the complete trade fair grounds during an event.

Optimum courtesy should be shown to pedestrians. Driving is not permitted on blocked paths and planted areas. Driving in the halls is only permitted for loading and unloading based on a written confirmation. Attention must be paid to the load-carrying capacity of the hall floors as well as the height and width of the gates. Engines should be turned off during loading and unloading. Parking vehicles in the halls is prohibited on principle. Mobile homes and caravans may not be driven into the trade fair grounds for the purpose of overnight stays. Areas, which MM-SH has designated as campgrounds for an event, are not subject to this regulation. Parking is absolutely prohibited in the complete trade fair grounds, except at areas specially designated for such. MM-SH reserves the right to tow away or remove any vehicles, trailers, containers or empties in the no-stopping zones which are otherwise illegally parked at the costs and own risk of the person who did this or the owner.

MM-SH is authorized to issue more far-reaching traffic regulations and traffic routing measures, especially to ensure smooth flow of traffic during setup and dismantling times as well as during an event; every person on the trade fair grounds is obligated to comply with such. MM-SH especially reserves the right to regulate access to exhibitors or their stand construction or other suppliers to the individual stands.

We recommend using the complete setup time during trade fairs and events, because the trade fair grounds are usually overcrowded on the last two setup days in our experience. No claims may be made against MM-SH if the trade fair grounds are overcrowded or if delays occur for exhibitors, their stand construction or other suppliers in accessing the individual stands due to directives of MM-SH are subject to the regulation of traffic on the trade fair grounds.

2.2. Escape Ways

2.2.1. Fire department zone, hydrants

The designated fire department zones, escape ways and safety zones are not allowed to be obstructed by parked vehicles or storage of exhibition material, construction or packaging material, etc., even during the setup and dismantling times. Those areas need to be clear all the time. If exhibitors use those areas to pile up their building materials or exhibits and do not cooperate after receiving warning from MM-SH, MM-SH has the right to charge for a penalty from the general management deposit.

Vehicles and objects, which are in fire department zones, escape ways and safety zones, will be towed away or removed and a charge shall be levied for this. If any damages occur during the process, no claim of reimbursement for the damage should be put towards MM-SH.

Hydrants in the halls and the open-air exhibition grounds are not allowed to be obstructed by constructions, made difficult to locate or inaccessible.

A passage of at least 1.2 metres (4 ft) wide between any temporary structure and the fire hydrant, equipment room door and fire-alarm bell contact must be guaranteed.

Any behavior which could hamper the normal operation of the fire protection system and central supervising system, including the fire-alarm bell contact, the fire hydrant, fire extinguisher and fire escape is forbidden.

2.2.2. Emergency exits, escape hatches, hall aisles

All designated exits and aisles in the hall layouts shall be kept completely free of obstructions. They serve as escape ways in emergencies and consequently shall not be made narrower by objects put down or protruding objects. It must be possible to open the doors of the escape ways to their complete extent from

the inside. The exit doors and escape hatches and their identification shall not be covered by structures, blocked or otherwise be rendered unrecognizable. Information stands, tables and other furniture shall only be set up at sufficient safety distances from access and exit doors or stairwell accesses. If hall exits are located within a stand, these areas designated as hall exits shall not be made narrower.

2.3. Safety installations

Sprinkler systems, fire alarms, fire extinguisher installations, smoke detectors, closing devices of the hall gates and other safety installations, their indication signs as well as the green emergency exit signs must be accessible and visible at all times; they shall not be blocked or obstructed.

2.4. Stand Numbering

For each booth, the booth number must be prominently displayed, besides the exhibiting company name. Otherwise, the organizer reserves the right to mark the booth number, which may not be removed without prior consent of the organizer. The cost incurred will be borne by the exhibitor.

2.5. Guarding

MM-SH or the security company contracted by it and approved for the trade fair grounds shall provide guards at the entrances and in the halls. MM-SH does not guarantee complete guarding and surveillance of the trade fair grounds.

MM-SH is authorized to take required measures for guarding and surveillance.

Guarding stands, exhibition goods and other objects at a stand is not the responsibility of MM-SH. If required, exhibitors must arrange for guarding of their stands themselves. Stand guards may only be contracted from the security companies authorized by MM-SH for the trade fair grounds.

Exhibitors are expressly warned that there are increased risks for exhibition goods and other objects brought in by exhibitors during setup and dismantling times. Valuable and easy-to-move objects should be guarded continually or kept under lock and key at night. No obligation or liability should be borne by MM-SH if there is any loss of exhibition goods or other objects at a stand or in other areas, whether guarded or not by MM-SH.

3. Technical Data

3.1. Hall data

Floor area per hall (gross):

W1-W5, E1-E7: 11,500sqm

N1-N5: 12,340sqm

Admissible floor load: 3,300kg/sqm (33 kN/sqm, for a single space of up to 50sqm (3,3t/sqm))

If there is any vertically vibrating part in the exhibit operation, the floor load bearing capacity mentioned above should be reduced at least by 50%.

Flooring: Concrete floor with hardener

Access: Please refer to "Technical Specifications" in Section I of Exhibitor Manual

Power supply: 5 wire, 3 phase 380V / 220V, 50HZ

3.2. Outdoor area data

Outdoor area has 3 types of floor conditions: 1 Heavy load area with loading capacity of 20tons/sqm; 2 Normal load area with loading capacity of 5tons/sqm and; 3 Light load area with loading capacity of 3tons/sqm. Due to this condition, the booth construction scheme provided by the exhibitors shall also include the loading capacity of the booth. In special cases, relevant info, such as floor material and etc., will be required from the exhibitors as well. The exhibitor has to observe the limits conveyed to him.

Power supply: 5 wire, 3 phase 380V / 220V, 50HZ

3.3 Floor loading capacity

Exhibitors are obligated to check the floor loading capacity and it's also the exhibitors' duty to inform the loading capacity to all the relevant personnel, such as its construction contractors, freight forwarder and etc.

The loading capacity should be considered during the exhibit installation and equipment operation. All the damages to the floor or other facilities due to the negligence of the loading capacity should be borne by the exhibitor itself.

It is strictly forbidden to pile up heavy construction materials or to build up booth structures on top of the two main electricity wire-tunnels in the hall, drainage cover and facility well at the outdoor area.

If exhibitors want to showcase heavy weight exhibits, it is mandatory to discuss details, such as move-in plan, display locations, and etc., with MM-SH and the official freight forwarder for the show.

Any exhibits that exceed the loading capacity of the floor need to have special treatment, such as laying thick steel plate and etc., to prevent the potential damage to the floor.

The exhibitors with heavy weight exhibits have to strictly follow the over-size / overweight exhibit schedule assigned by MM-SH and its official freight forwarder.

4. Stand Construction Regulations

The promotional materials in the booth should correspond to brand image of the company, or the co-exhibitors, who handed in the application at the first place. If not, MM-SH has the right to ask the exhibitor to change the promotion material and reserves the right to charge the exhibitor a penalty for violating this regulation.

During move-in/show/move out period, blocking the public aisle using construction materials, promotional materials, exhibits and causing human traffic are strictly forbidden. MM-SH has the right to charge a penalty from the general management deposit of the exhibitor at fault if no improvement is made after receiving oral/written warnings from MM-SH.

4.1. Stand safety

Exhibition stands including furnishing and exhibits as well as advertising material should set up sufficiently stably, so that public safety and order are not endangered, especially with respect to life and health.

Exhibitors are responsible for the static security of the stands and must provide proof of such if necessary.

第 2 章 参展规定事项

SECTION II RULES AND REGULATIONS

Securing stand constructions via connections to the hall ceiling is not permitted (see item 4.7.5.2 for information about attaching objects to fastening points). All building structures on the trade fair grounds shall be executed in accordance with the legal requirements of planning, construction and safety of the administrative authorities. Exhibitors shall complete all the related procedures for which they are responsible in compliance with the relevant laws, rules and regulations.

4.2. Approval of Stand Construction

Assuming that the Technical Guidelines are observed in designing and constructing a stand, drawings need to be submitted for approval for raw space booth construction insofar as it is built by the exhibitor and its constructor. On request, MM-SH's Operations Department and the appointed service partners will check stand construction plans submitted (in two copies) for exhibitors. No separate approval notification will be issued.

All stand constructions, two-storey stands (see item 4.9), mobile stands, stands with bridges, stairs, cantilevered roofs, galleries, etc. and constructions on the outdoor exhibition grounds (see item 4.8) require approval.

**** According to the newest regulation of SNIEC, all raw space booth construction plans must be approved by top-level certified structural engineer / qualified third-party safety supervision agency.**

4.2.1. Checking and Approving Constructions Requiring Official Approval

Each organizer, exhibitor, renter, service partner or other service provider is obligated to check whether the provisional built-in parts or constructions require approval, regardless of whether in the halls or the outdoor exhibition grounds.

All raw space booth construction plans must be approved by top-level certified structural engineer / qualified third-party safety supervision agency.

Dimensioned stand plans for one-storey stand constructions must be submitted in two copies (ground plan and view drawing and electricity layout at least in a scale of 1:100) at the latest by the deadline cited in the Exhibitor Manual of MM-SH. No separate approval notification will be issued to the indoor booth below 4.5m.

Two-storey stand constructions must be applied for at the latest by the deadline cited in the Exhibitor Manual using the form "Building approval for outdoor stand and two-storey stand design". The form must be submitted in bilingual (Chinese and English) with the documents, also in bilingual (Chinese and English), requested in the form, in the required number of copies to MM-SH. Insofar as approval is granted, stand construction shall only be authorized after the approval letter has been presented to the exhibitor/stand constructor and the documents with the static have been sent back to the exhibitor/stand constructor.

The costs of the above building approval procedures shall be charged from the exhibitor. (see Section III.A of Exhibitor's Manual).

4.2.2. Vehicles and Containers

Vehicles and containers as exhibition objects in the halls require approval.

4.2.3. Removal of non-approved stand constructions

Stand constructions, which have not been approved or do not comply with the Technical Guidelines or laws, must be rectified or removed according to the requirements of MM-SH. If this is not done within a set time limit, MM-SH is authorized to make the rectifications at the expense of the exhibitor or insofar as required to remove such stand constructions.

4.2.4. Scope of liability

Insofar as an exhibitor or a stand constructor contracted by him does not comply with the stand construction provisions stated above, he is liable for all damages resulting from violation of the stand construction provisions.

In addition, an exhibitor or a stand constructor contracted by him shall exempt MM-SH from any and all claims of third parties, which are enforced resulting from violation of the stand construction provisions stated above.

The organizer is exempt from the liability of any dispute between exhibitors and their own suppliers.

The organizer is exempt from the liability of any dispute between exhibitors and the organizer's appointed service partners.

4.3. Height of construction

The maximum booth construction and advertising height for one-storey booth is 6.00 m.

The maximum booth construction and advertising height for two-storey booth is 8.50 m.

Shell scheme stands are forbidden to change its original height limit. The structure height is set specific to events and can be seen either in the special participation conditions or an inquiry can be sent to MM-SH's Operations Department responsible for this.

Exhibits are not subject to this limitation on principle, but MM-SH should be informed of them in advance.

4.4. Fire Protection and Safety Regulations

Exhibitors and booth construction contractors shall obey the fire protection rule and regulation from the venue and the organizer. Other than the safe operation protocols, fire protection facilities shall not be damaged during the whole show period and the fire protection exits cannot be occupied by booth construction materials.

4.4.1. Materials for stand construction and decoration

4.4.1.1. Materials used for stand construction and decoration or other building structures must accord with the national and local fire protection regulations that all of them must be non-combustible with a burning diffusion rate not lower than Class B1. Easily flammable materials, materials that drip when burning or materials that create toxic gases such as bengaline, polystyrene rigid foam (Styrofoam) or similar materials may not be used. Decoration materials must be at least flame-proof. Normal flammable decoration materials may be used in partial areas if it is flame proof and its burning diffusion rate is up to Class B1. The contractor is required to carry the material fire proof documents on site.

Special requirements can be set for load-bearing construction parts in individual cases for reasons of safety (e.g., non-combustible). Stand flooring must be laid joint-tight.

The carpet paved must be non-combustible with a burning diffusion rate not lower than Class B1. The contractor must hold on site the flame retardant test report and marking for the carpet.

4.4.1.2. The building material for temporary tent should be noncombustible with a burning diffusion rate not lower than Class B1. The size of the tent should be no bigger than 2,000 sqm and the distance between tents should be kept at 9 meters. If the automatic sprinkler system is installed in the tent, the size of the tent could be doubled. Smoke discharge facilities that cover 2% of the building area must be installed when the booth area is above 2000 sqm.

4.4.1.3. All the indoor booths cannot have roof constructions, no matter how small the covering area is. For indoor two-storey booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm of 1st floor and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. For outdoor booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. Generally with 5KG dry powder fire extinguishers, but electrical or precise instruments shall be equipped with 3KG carbon dioxide fire extinguishers.

4.4.1.4. The upper storey area above 200sqm, at least two stairways must be arranged, the stair width is not less than 0.9m, and distance between 2 evacuation exits must be 5m at least. Do not store any frames or other stuff at the bottom of the stair. Spiral stairs are not allowed to be used as evacuation stairs.

4.4.1.5 When the 1st floor area of a two-storey booth is semi or fully enclosed with the range of above 120 sqm, 2 or more evacuation doors wider than 0.9m should be set up.

4.4.2. Stand location

a) The stand decoration cannot be in obstruction with the fire prevention facilities in the halls. Stand construction or material piling is not allowed at the fire protection emergency pathways and safety exits.

b) The distance of the pathway between the stand and the wall of the exhibition hall shall be 60 cm at the least and piling up materials in this pathway is forbidden.

c) The area of the stand construction or building at the outdoor area cannot exceed 1200 sqm and the height of the stand construction or building must be lower than or equal to two-storey buildings.

4.4.3. Vehicles

Any exhibiting combustible vehicles or machines cannot be repaired or operated. Only 10% of the gasoline can be stored inside. The battery should be disconnected, and the fuel tank must be locked. Combustible engines shall not be demonstrated in operation in the halls or in the structures of the exhibitors. They must be equipped with mufflers for demonstrations in outdoor grounds. Fuel may not be stored at stands.

4.4.4. Hazardous Materials

a) Pyrotechnics, open fires and combustible gases are not permitted at the fairground during build-up/show/dismantling period.

b) The exhibitors/contractors shall clean up the flammable materials in time during build-up/dismantling period. The flammable packaging materials of exhibits is prohibited to be kept at the fairground.

c) Weapons, firearms, cutlery, explosive materials, oil, easy combustible materials, toxic materials and caustic materials, any flammable, explosive, toxic, or corrosive materials, including flammable liquids and gases, compressed gases, hydrogen balloons, explosives, and petroleum are forbidden to be exhibited and used at trade fairs or exhibitions. Radio-active substance is not allowed to be brought into the exhibition venue.

d) At any time, the storage amount of solid or liquid hazardous material cannot exceed the amount for one-day use in the rented area or booth. The remains shall be sealed up in the special container or where the venue and the organizer permit.

e) The poisonous waste shall be sealed in proper container with obvious marking and be disposed in accordance with the relevant regulations issued by the government.

4.4.5. Smoking

Smoking is prohibited in any indoor area of the trade fair ground or in any outdoor non-designated smoking spots.

4.4.6. Use of air balloons

The use of airships/ blimps, balloons, unmanned aerial vehicles and other hovering equipment is not permitted in the halls and on the outdoor exhibition grounds.

4.4.7. Recyclable material and waste product containers

No recyclable material or waste product containers made of flammable materials shall be used at the stands. Any recyclable materials or waste products at the stands are to be disposed by the exhibitor. Easily flammable materials such as wood chips, wood residue, sawdust and the like are to be placed in closed containers and removed daily or - if substantial quantities of such collected - several times daily.

4.4.8. Abrasive cutting and all work with open flames

Chainsawing, electric planing, electric welding and cutting work only can be carried out at the outdoor area without raining during build-up period. All workers for specific-type work, such as electric welding and other tasks that might be in link with fire hazard and etc, must possess Specific-type Operator Certificate and strictly accord with fire prevention operation rules.

After showing the Specific-type Operator Certificate, the exhibitor / contractor operator must complete the fire application in advance (list fire extinguishers and other safety measures). After the official contractor confirms that the safety measures are implemented, the organizer can stamp the application. And then exhibitor / contractor operator must go to the onsite Fire Office to gain the fire certificate. Meanwhile, notices should be made to the surrounding stands and working staff within the stands before any of above mentioned tasks are operated.

At the place where the electric welding is carried out, the flammable materials must be cleaned up at the surrounding area. A safety manager must be assigned onsite for supervision.

Precautions must be taken against possible flying sparks in the area. Grooves and cracks must be sealed with suitable, non-flammable materials.

The welding and cutting are prohibited to the pipelines in operation or to the containers with flammable and explosive materials inside. The onsite safety

第 2 章 参展规定事项

SECTION II RULES AND REGULATIONS

manager shall inspect and make sure there's no remnant tinder or unburned material after the work.

4.4.9. Empties

Storage of empties of any kind (e.g., packaging materials) is prohibited in the stands and outside of stands. Any empties should be removed without delay. Storage of empties within the prescribed area on the trade fair grounds is only permitted by the forwarding company contracted to do this by MM-SH. This service is subject to charges.

MM-SH is authorized to have materials removed at the cost and own risk of an exhibitor if an exhibitor does not comply with a request to remove prohibited stored materials.

4.4.10 Glass and acrylic glass

For the stands decorated with glass materials, tempered glass must be used to ensure the strength and thickness of the glass (glass curtain wall thickness is not less than 10mm) and installations of the glass should be reasonable and reliable with metal frame structures or specialized hardware. Elastic materials need to be used as cushion between the frames or hardware and the glass materials to ensure the safety of glass. Large areas of glass materials should be clearly marked to prevent crushing injuries. If glass floor is used, the structural support columns and walls must be fixed under the floor. Directly building structures above the smooth glass surface is prohibited to ensure a stable structure.

4.5. Exits, escape routes, doors

4.5.1. Exits, escape routes

Stands with a base area of more than 100 sqm, and an escape route length of more than 10 m or stand layout, in which the exit/escape route is not visible from every spot on the stand, must have at least two separate exits/escape routes, which should be at opposite ends of the stand. Stand layouts should be designed in such a way that there are no difficulties to access rooms, corners or niches created. Each separate room must be equipped with sufficient visual contact to the exhibition area or to the hall. Rooms that are only accessible via another separate room (so-called trapped rooms) are prohibited.

4.5.2. Doors

The use of swing doors, revolving doors, coded doors or sliding doors is not permitted in escape routes.

4.6. Platforms, ladders, ascents, footbridges

In general, areas where you can walk and also borders directly to areas, which are more than 0.20 m lower, must be provided with railing. These must be at least 1.20 m high. The floor-carrying load must be designed for at least 2.0 kN/sqm. An upper chord, middle chord and lower chord must at least be provided.

One-level platforms, on which you can walk, may have a maximum height of 0.20 m, and need to arrange ascents.

Ladders, ascents and footbridges must be in compliance with current safety regulations.

4.7. Stand Design

4.7.1. Appearance and boundary

The furnishing and design of a stand and the associated required setup is the responsibility of the exhibitor. However, exhibitors must take into consideration the character and image of each trade fair. MM-SH is authorized to prescribe changes in stand design in this context. It also reserves the right to prescribe the frame setup for individual trade fairs in the special participation conditions.

Walls, which border visitor aisles, should be brightened up via the building in display cases, niches, displays, etc.

The name and main office of an exhibitor must be clearly visible on a stand.

The stand sides bordering neighboring stand should be kept neutral, white and clear.

A back wall or partition must be installed that is not lower than 2.5m for each raw space stand structure, except island stand and national pavilion structure, to separate from neighbouring booth. The side of back wall facing neighbouring booth must be kept white, neutral and clean. In addition, plate or construction paper must be under-laid under the back wall to protect the floor surface. The exhibitor should not use the back wall or partition of neighboring booth for his own use or for displaying his company name, logo, etc. MM-SH has the right to deduct a penalty charge from the general management deposit of the exhibitor at fault if no improvement is made after receiving oral/written warnings from MM-SH in case the above mentioned violation happens.

No part of any structure or logo or exhibit may extend beyond the boundaries of the contracted area. This includes exhibitor's name, logo, light fitting or posters. All stands in the exhibition, irrespective of height, must have at least half of any frontage facing an aisle open.

Exhibitors are not permitted to display, hang, or distribute any exhibit, material, furniture or product, nor extend their stand structures and fittings, beyond their contracted boundaries. MM-SH has the right to ask the exhibitor modify the stand structure within time limit in case the above mentioned violation happens. Stand constructions must not obstruct the normal operation of the fire protection system, air conditioning, mechanical ventilation vents. MM-SH has the right to ask the exhibitor modify the stand structure in case the above mentioned violation happens.

4.7.2. Checking the rented area

MM-SH measures the rented area on the hall floor and marks it at the corners. Every exhibitor is obligated to obtain information about stand allocation, the location and dimensions of any installations, especially fire alarms, layout of service tunnels, ventilation systems, etc. and to inform the stand constructor if applicable. It is imperative that stands remain within the borders of the rented area.

4.7.3. Protection of the public facilities in the hall

Hall components and technical facilities may not be damaged, soiled or in any way changed (e.g. by drilling holes, use of nails or screws, etc.).

Painting, applying wallpaper and pasting are not permitted.

Hall components and technical facilities may not be subject to loads, for which they are not designed, by stand structures or exhibits.

Grooves on hall walls, ceilings and floors may not be damaged under any circumstances by chiseling, foundation or similar work. Installation of bolts or anchoring is not permitted either.

Exhibitors need to be responsible for any damages they have caused on the public facilities and pay the penalty based on the quotations provided by the venue (please find the detailed quotation at 5.1.1). If the penalty is not fulfilled by the deadline assigned, MM-SH has the right to deduct the charged penalty from the general management deposit paid by exhibitors / contractors directly. The hall owner and the organizer reserve the right to sequentially claim the damage if the deposit fails to fully compensate.

4.7.4. Hall floors

Carpets and other flooring are to be laid accident-proof and may not extend beyond the rented area. Inferior carpets containing CaCO₃ are forbidden.

Only tape, which can be removed without leaving any residue, such as double-faced cloth adhesive tape, may be used for attaching. Double-faced blown-sponge or any other materials difficult to clean up are forbidden.

Otherwise, nothing shall be stuck on the hall floors nor be painted.

All materials used must be removed without leaving any residue. Substances such as oil, grease, paint and similar things must be removed from the floor immediately.

4.7.5. Objects hung from the hall ceiling

The objects to be suspended at the ordered fastening points may only be attached by hall owner's appointed staff under observance of the regulations applicable at the event site and in accordance with the current state of technology. During the operation, jacks cannot carry overload.

Exhibitors need to fill the form for Hanging points and banners and follow all the regulations indicated in the form closely.

4.7.6. Separating Walls

Separating walls can be ordered using the Exhibitors' Manual.

Exhibitors shall neither change nor work separating walls and supports.

Exhibitors are liable in the case of a violation of these provisions for all consequent damages to persons and property.

4.7.7. Presentations, Demonstrations of Exhibits and Onsite Activities

The following regulations need to be observed and followed if the exhibitors require onsite demonstration / presentation of their products and services:

a) The exhibitors shall ensure all their exhibits are the products that are manufactured by themselves, or for which the exhibitors are the legal distributors or agents. Exhibits, booth design and publicity materials that are under any Intellectual Property Rights (IPR) dispute, are not permitted. In case of such a dispute, it shall be dealt with under relevant laws and regulations on Intellectual Property Rights Protection. Should there be any intellectual property rights dispute between/ among exhibitors in the exhibition, the organizer reserves the right to stop them from exhibiting and hand them over to intellectual property rights office.

b) All exhibits, goods, products, posters, documents or services presented by the exhibitor shall be relevant to the exhibition theme and be part of the exhibits profile. MM-SH reserves the right to remove any exhibit, article or item complementary to an exhibit which violates the above regulation. Any cost incurred will be borne by the exhibitors.

c) The exhibitors are not permitted to directly or indirectly demonstrate or promote any material that is irrelevant to the company's own products and services, carry out promotion in breach of Chinese laws or public order and good custom; nor are they permitted to display, demonstrate or promote any materials of other exhibitions or carry out any promotional activities in any form for these materials at the venue. Any exhibitors in breach of Chinese laws and regulations and relevant government regulations and rules of the city where the exhibition is being held, shall bear the corresponding legal liability.

d) Retailing is forbidden.

e) The loudness level may not exceed 65 dB (A) at stand borders. The presentation / demonstration shall not in any way effect the neighbouring stands. If exhibitors receive warnings of noise pollution for 2 or more times, MM-SH has the right to cut off the electricity power supply within the booth and deduct the general management deposit accordingly. If there are any direct or indirect damages towards the power cut off, exhibitors will not receive any compensation and will bear all the damage by themselves.

f) MM-SH is authorized to restrict or prohibit presentations (despite previously granted permission), which cause noise, visual annoyance, dirt, dust, vibrations or any other emissions or result in substantial negative effects on the event or event participants for any other reasons.

g) All machines for onsite demonstration must be equipped with safety devices and running signs, which may be removed only when the machines are disconnected from power without any latent danger.

h) Working machines must be placed at a relatively safe distance from visitors, and safety operation device is needed.

i) Any machine or apparatus can only be demonstrated within the booth, and operated and supervised by qualified persons. No motors, engines or power driven machines are allowed to be used without adequate safety measures taken by the exhibitors.

j) In the demonstration of dangerous exhibits involving cutting, shearing, and lasers which are exposed to the risk of open flame, high temperature and physical injury, the exhibitors shall equip and install protective covers that meet the quality standards of the Chinese relevant authorities, arrange professionals for the operation, and furnish fire extinguishers as required.

k) Blinking, rotating or fast-moving advertising materials as well as moving letters at stand borders are not permitted. The hanging of advertising material or other loads from cranes, platforms and exhibits is prohibited for safety reasons.

l) The distribution of printed materials, samples, gifts and etc is only permitted within your own stand area. MM-SH reserves the right to determine whether it's safe to distribute the materials or not.

m) Toxic fume, exhaust or other irritants caused by the exhibits / products are not released into the exhibition hall.

n) All relevant local government authorized licenses and / or permits must be obtained and its stipulated regulations and conditions observed and abided with for the demonstration and / or use of electronics, radio and / or satellite transmitting equipment.

o) Should the exhibitor intend to launch activities, including performance, press conference or gift and material distribution onsite, the specific plan shall be submitted to MM-SH in written in advance. It's principally forbidden for the

第 2 章 参展规定事项

SECTION II RULES AND REGULATIONS

exhibitor to run an on-site patrolling advertising team. The activities are allowed only with MM-SH's approval. The exhibitors shall guarantee that such activities do not violate the political and spiritual civilization and ensure the safety during the activities. The neighboring booths within the same hall shall plan staggered periods for their activities. Should there be any problem caused by the activities, MM-SH reserves the right to tune down the sound volume, shut down the equipment or stop the activities.

p) It is strictly prohibited to demonstrate or operate heating, barbecue stoves, or make heating or open fire apparatus, candles, lanterns, torches, welding equipment or other smoke creating material.

q) It is strictly prohibited to demonstrate or operate any electric power, mechanism or chemistry apparatus which are recognized dangerous.

r) Charging of exhibits including but not limited to vehicle exhibits is prohibited in the venue.

s) The exhibitors/contractors are not allowed to bring diesel, diesel air compressors or engines into the trade fair grounds. If necessary, the application must be submitted in advance to the organizer and the venue for approval, together with the data (such as diesel fuel, storage, diesel boiling point and flash point, fueling link, fueling safety operating procedures, etc.). With the consent of the organizer and the venue, the special item can be carried into the trade fair grounds and used within the prescribed area. MM-SH reserves the right to make further restrictions for special cases. MM-SH is authorized to enter stands to check if the stand compliances with the above regulations.

MM-SH is authorized to remove, cover or otherwise prevent advertising, which violates the regulations cited above.

4.8. Outdoor Exhibition Grounds

4.8.1. Checking the rented area

MM-SH measures the rented area on the ground of the open-air exhibition and marks it at the corners.

Every exhibitor is obligated to obtain information on the assigned stand's position and dimension, especially the dimension of any built-in parts, such as supply pipes, foundations, electricity box, telecommunication box, etc. and to inform the stand constructor if applicable.

It is imperative that stands remain within the borders of the rented area. No objects on the rented area may protrude beyond the rented area. MM-SH Operations Department, can grant exceptions for rotary tower cranes for safety reasons; MM-SH can make the exceptional permission dependent on whether all affected exhibitors have granted permission for the fact that a rotary tower crane protrudes over their stand. If an exhibitor refuses to grant this permission, this refusal is insignificant if the affected rotary tower crane must protrude over his stand area for safety reasons.

Exhibitors are not permitted to display, hang, or distribute any exhibit, material, furniture or product, nor extend their stand structures and fittings, beyond the rented area. In that case, MM-SH is authorized to require the modifications within the time limit.

4.8.2. Setup

4.8.2.1. Stand Setup

All structures, which should be set up on the open-area exhibition grounds, require the prior consent of MM-SH and the venue.

The required application forms as well as—booth schematics, elevations, cross-sections, electricity layout and static calculations or test reports must be submitted to MM-SH's Operations Department and the appointed service partners in due time, but at least nine weeks before setup begins.

Attention must be paid to all existing supply pipes, foundations, distribution boxes, etc. during all setup work. Insofar as they are within individual stand areas, they must be accessible at all times.

The outdoor stand itself needs to be safe and secure and all the construction materials need to meet the standard in the relevant national regulations for the temporary building constructions. It is forbidden to use onsite permanent buildings, its decorations, fencing, walls to secure the stand construction. Operations that will cause damages to the onsite ground and buildings, such as drilling in the grounds, using wallplugs, are strictly forbidden. Protections for the grounds and onsite buildings need to be applied during the booth construction. Spraying, painting material, and glue on the ground or onsite building surface is forbidden. Exhibitors are bound to pay for any facility damages they cause during the whole show period. If any exhibitors fail to fulfil such duty, MM-SH and the venue have the right to deduct the damage amount from the general management deposit. If the general management deposit is not enough to cover the damages, MM-SH and the venue reserve the right to pursue the rest damage compensation from the exhibitors.

Factors, such as rain, strong wind and such natural conditions that may bring unsafe elements to the booth, need to be considered during booth design and prevention work needs to be fully prepared.

For outdoor booth, lightings, plugs, electric switch box and such electricity related equipments need to be water resistant. Equipments connected to electricity power need to have efficient protection against rain and potential electric leaking. Cables laying on the ground need to be protected by the cable bridge and no connection should be exposed on the ground directly. Metal structures needs to have a ground connection.

Stand structures on the outdoor exhibition grounds may not be built narrower than 0.5 m to the border of neighboring stands unless MM-SH gives written permission for this.

Booth construction and material storage is strictly forbidden at the loading area, drainage and facility well at the outdoor area. Forklift and crane are not allowed to operate at above areas as well.

If the outdoor booth needs to be equipped with air-conditioning for construction purpose, a declaration is required in advance. The exhibitor/contractor should fill in the special item entry form (on which it must be stated the air-conditioning is installed with leakage protection device) for stamp confirmation of the organizer, with showing the original of special operation type certificate of the installer and the copy of air-conditioning certificate.

4.8.2.2. Anchoring and work in the fair

Precise site plans must be submitted to MM-SH and written permission obtained for anchoring tents, cables, flagpoles and other work in the ground of the outdoor exhibition ground. Any work in the area grounds is prohibited without written permission.

4.8.2.3. Cranes and Exhibits

All cranes and exhibits, which are to be placed in the outdoor exhibition grounds and are higher than 20m, require prior consent of the Operations Department of MM-SH and must be registered using the appropriate forms of the Exhibitor Manual of MM-SH, at least 12 weeks before the trade fair begins. If the required documents are submitted later than 12 weeks before the trade fair begins, MM-SH will set the binding maximum setup height available for these exhibits for safety reasons. MM-SH is authorized to limit or prohibit setup to maintain the prescribed height, if necessary. MM-SH reserves the right to have experts check or inspect exhibits even if these have dimensions which are not within those cited in the framework data requirements of the form.

4.8.3. Dismantling

All exhibition areas must be entrusted back to MM-SH in their original condition by the set dismantling deadline. All wastes in the booth need to be cleared out and general management deposit will be returned only if the following 2 conditions are fulfilled:

1) All facility damages caused during the show are fully compensated.

2) The venue's approval for accepting the booth condition. Attention must be paid to all existing supply pipes, foundations, distribution boxes, etc. during all dismantling work.

If the required reconditioning work has not been completed by the set dismantling deadline, MM-SH is authorized to do this or contract a third party to do this at the expense of the exhibitor.

4.8.4. Public aisles between the blocks of stand areas

Exhibitors who are allocated in more than one block with public aisles in between the blocks of the booth are not allowed to build booth construction or advertising construction or any other building component or exhibit across these aisles. Aisles are not part of the rented raw space area. No promotion measures are allowed on these aisles.

4.8.5. Other regulations

Exhibitors, whose stands border on the edge of the trade fair grounds, may not use the fence for their purposes. The fence outer side may not be used as advertising space. This also applies to setup and dismantling times.

Building components, stand signs and flags must be installed in such a way that they do not interfere unreasonably with others, especially not with other exhibitors or with visitors. Misleading company signs must be removed at the request of the trade fair management.

Rotary tower cranes and similar objects must be secured in line with regulations. The hanging of advertising material or other loads from cranes, platforms and exhibits is prohibited for safety reasons, apart from flags. The exhibitor takes full responsibility to ensure that the flags are fastened in a very safe way. If the display of special exhibit exceeds the range of the booth, its extension direction and location needs the permit of MM-SH, and the exhibitor needs to rectify with the requirement of MM-SH according to the actual situation.

The general regulations and the regulations for the hall area, insofar as they can be applied to the outdoor exhibition grounds in the sense they are intended, also apply to the outdoor exhibition grounds.

4.9. Two-storey Constructions

4.9.1. Construction request

The booth within 24 sqm and above is allowed to build 2nd storey.

Both storeys can only present the products and services from the same exhibitor and its co-exhibitors.

Two-storey stands can only be built with the prior consent of MM-SH's Operations Department and the appointed service partners.

However, approval is dependent on the projected location in the hall and the area belonging to it. Hall facilities, direction signs and visual effect to the neighbouring stands need to be considered during the booth designing stage.

The number of two-storey booths will be limited and MM-SH has the right to forbid the exhibitor to build a two-storey booth.

Another decisive factor for approval is how the two-storey stand affects the design and clear structure of the hall as well as the neighbouring stands.

All the indoor booths cannot have roof constructions, no matter how small the covering area is. Upper storey of the two storey booth cannot cross the aisles in the hall.

A fire distinguishing is required in any room within the booth.

When the 1st floor area of a two-storey booth is semi or fully enclosed and above 120 sqm, 2 or more evacuation doors wider than 0.9m should be set up. For outdoor booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. For indoor two-storey booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm of 1st floor and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. Generally with 5KG dry powder fire extinguishers, but electrical or precise instruments shall be equipped with 3KG carbon dioxide fire extinguishers.

4.9.2. Conditions concerning stand area safety distances, height of stand interior rooms

The maximum structure height is set separately for each event and stated in the participation conditions.

The height clearance of interior rooms in two-storey structures must be at least 2.40 m in the ground (first) floor as in the upper floor (second floor).

The distance between the public pathway and stairs, open exhibition areas and client meeting areas should be more than 1.0 meter.

4.9.3. Live loads/assumed loads

The following should be estimated for the storey ceiling of a two-storey stand in a trade fair hall:

1) When the upper storey is used for general visitor traffic, meetings, presentations and/or as storage space, the storey ceiling must be designed for a live load of 5.0 kN/sqm.

2) When the upper storey is used for show case room, sales area, conference room or with a great number of chairs, the storey ceiling must be designed for a live load of 5.0 kN/sqm.

3) When the upper storey is used for the rest for employers, offices, corridors and no permanent staff is positioned while no stairs towards the upper storey has a clear sign of no public access, the storey ceiling could be lowered to a live load of 3.0 kN/sqm.

第 2 章 参展规定事项

SECTION II RULES AND REGULATIONS

The plane should be clearly recognizable in the plans, which are submitted for approval.

Stairs must always be designed for a live load of 5.0 kN/sqm.

Balustrades and railings should be designed for 1 kN/sqm at railing height. Proof must be submitted that the bearing load of the supports does not exceed the permissible bearing load of the hall floor.

4.9.4. Escape ways/stairs

The upper storey area above 200sqm, at least two stairways must be arranged, and width are not less than 0.9m, while distance between 2 evacuation exits must be 5m at least. Do not store any frames or other stuff at the bottom of the stair. Spiral stairs are not allowed to be used as evacuation stairs.

4.9.5. Construction materials

In two-storey stands, the load-carrying construction components, ceiling of the ground floor and the floor of the upper floor must be composed of at least fireproof construction materials.

Construction materials normally used in trade fair structures are permitted for flooring and wall covering in the ground and upper floors. Anchoring in the hall floor is not permitted.

Two-storey trade fair stands should be designed in such a way that they can be set up and dismantled within the time period projected for the event for setup and dismantling.

General construction law regulations must be observed. MM-SH reserves the right to apply any additional technical safety or fire safety requirements, which might become necessary.

4.9.6. Upper storey

All common rooms of the stand must have visual contact to the hall.

In the upper storey, rolling safeguards in a height of at least 0.05m must be installed on the floor in the area of railings in the upper storey, if required.

Railings should be installed in line with items 4.6 and 4.9.3.

A closed ceiling is not allowed for the upper storey.

4.10. Dismantling Stands

Exhibitors must remove all stand construction material, all exhibition pieces and objects and all other exhibition material without exception and restore the original state of the booth and its nearby pathway by the end of the dismantling time announced for each event (see the Special Terms of Participation).

MM-SH is authorized but not obligated to transport away and store exhibition goods, which is still at the stands after the end of the dismantling time at the expense and own risk of the exhibitor as well as charge an appropriate handling fee from trade fair forwarding companies. MM-SH is authorized to dispose of exhibition material and all other objects, which an exhibitor has left behind after the end of the dismantling time.

5. Technical Safety Regulations, Technical Regulations, Supply of Technical Features

5.1. General regulations

Setup and dismantling work may only be carried out within the framework of the respectively valid labor and commercial laws.

5.1.1 Damage compensations

Exhibitors need to protect the exhibition hall, ground, wall and related facilities. In case of damages occurred, exhibitors need to compensate the damage according to the quotation from the venue.

Any damage caused by an exhibitor or a party contracted by an exhibitor on the trade fair grounds, buildings or facilities will be repaired by MM-SH at the expense of the exhibitor in question after the end of the event. MM-SH has the right to deduct expense mentioned above from the general management deposit from the exhibitor. If the general management deposit is not enough to cover the damages, MM-SH and the venue reserve the right to pursue the rest damage compensation from the exhibitors.

For shell scheme exhibitors, fees related to repairs and replacements for the damaged items, such as flooring, lighting, rental equipments, no matter the damage is done by exhibitor itself, its representatives, its partners, service providers hired by exhibitor, its representatives and partners or by individuals, should be borne by the exhibitor.

5.1.2 Safety operations

During set-up and dismantling period in the exhibition area (halls and outdoor) wearing a safety helmet is compulsory. It is necessary to wear safety helmets and safety belts and to carry out other safety measures against injuries that might be caused by falling objects in overhead work (height all of 2m). Herring bone ladder up to 2m is prohibited. Moveable scaffolding without guardrail on the top or with guardrail lower than 1.2m is prohibited. The four wheel break of climbing ladder must be justly braked in place when high-altitude is needed.

Only qualified overhead operation tools may be used. Unqualified ones are strictly prohibited. When passing tools or objects, throwing is forbidden.

Overhead work after drinking alcohol is also strictly forbidden. It is prohibited to use hanging basket.

5.2. Use of tools

The use of cartridge-powered tools is prohibited.

The use of woodworking machines without chip suction-off is not permitted.

Only cranes, forklifts and platforms may be used, which are made available by the service partners of MM-SH responsible for this. An agreement about this must be reached with MM-SH in special cases.

5.3. Electrical Installations

5.3.1. Connections

Only MM-SH or its suppliers may carry out electrical installations from the areas to the stands. The electrical installations, which are only to be carried out by MM-SH or its suppliers, include the main connection with electric power lines, main power fuse and if applicable-main switch/electric supply meter. The exhibitor is not allowed to obtain electricity for his stand from such persons as have not been authorized to supply electricity by MM-SH. Exhibitors are expressly forbidden to obtain electricity from neighboring stands.

In the case of stands which require an extended use of power supply, exhibitors shall apply for permission in advance through MM-SH. Individual regulations have to be made. The use of generators at the stands is not permitted without the prior written consent of MM-SH.

A layout drawing should be sent with an order, which make the desired placement of the connections clear.

Exhibitors must ensure that the electric installation is designed in such a way that all current consumers at a stand can be operated simultaneously. If MM-SH determines that the electric installation ordered by the exhibitor does not permit simultaneous operation of all current consumers at a stand, MM-SH is authorized to upgrade the electric installation at the expense of the exhibitor even without an order from the exhibitor.

Electric installations are laid in the area channels insofar as possible, but possibly above ground if the location of the connection point requires this.

MM-SH is authorized to run electric power lines and connections, which serve neighboring stands, through the stand of an exhibitor, unless MM-SH can make the electric connection to the neighboring stand at the same or lower costs without running cables and connections through the stand of the exhibitor.

Exhibitors shall not have any objection towards all the required facility layouts, such as electrical cables, Internet cables, water pipelines and etc., at the fairground. If the exhibitor wants to re-allocate the cables lay across / around the stand, or wants to lay cables that cross traffic paths or other stands, the exhibitor must pay for the cost of changes after having the written consent from MM-SH. The cables must be laid road-worthy.

Facility cables needs to be protected by the cable bridge during the whole show period.

Exhibitors will cover the cost of the facilities they ordered and the necessary damage prevention treatment for those facilities. Costs will be calculated based on the actual consumption.

Electricity power consumption will be calculated based on the quotation in the Exhibitor Manual.

The power supply will be switched off in accordance with the terms or rules for the closing of the trade fair on the last trade fair day for safety reasons.

5.3.2. Stand installation

Within stands, installations may only be carried out by the exhibitor's own skilled workers or by authorized specialist companies under observance of the regulations applicable at the event site and according to the current state of technology. The installation personnel must hold valid electrician operation certificate.

Electric installations within a stand can be carried out by MM-SH or its suppliers on order.

Connections, machines and equipment, which do not comply with the regulations or which have higher consumption than registered, are not permitted. They can be removed from the stand by MM-SH at the expense and own risk of the exhibitor and be stored for safekeeping.

5.3.3. Assembly and operating regulations

The complete electric installation must be carried out according to the latest applicable safety regulations valid at the event site. Conductive construction components are to be included in the measures for protection against indirect contact (stand earthing).

Double-sheath copper wires and cable lines must be used, and the section of the conducting wires must be ≥ 1.5 mm. Electrical materials must be equipped with enough safe loading capacity. Fire resistant cables with insulate casings must be used. It is strictly forbidden to use single wires with no sheath, twist pairs or aluminum wires. As to the configuration of wires, three-phase five-wire system shall be applied for the line voltage (L1, L2, L3, N, PE) and single-phase three-wire system for the phase voltage (L, N, PE). Flat conductors of all types are not permitted. Uninsulated electric cables and terminals are not permitted in low-voltage systems. Secondary cables must be protected against short-circuits and overloading.

All metallic structures and shells shall have a reliable grounding. Any electrical terminal switches should be installed with 30mA leakage protectors. The conducting wires should be fixed in a cellular or other form instead of being randomly installed on roads, grounds or doorways. Electric lines crossing passageway shall be protected by a cable bridge. When sub-circuits are connected, insulating porcelain and plastic joints must be used instead of being wrapped directly by insulating adhesive tape before any insulation protection measures are taken.

The electric and gas connections should be fixed and isolated from constructions. The electric and gas connections should be installed in pipe or protected by a cable bridge if those connections are on the ground. Double-sheath insulated conductor must be used but may not be directly connected with each other, only can be connected by insulating porcelain instead.

5.3.4. Safety measures

All heat-generating and heat build-up electric equipment (hotplates, spotlights, transformers, etc.) must be installed on non-combustible, heat-resistant, asbestos-free supports and monitored adequately during operation.

Sufficient distance must be maintained to flammable materials in line with the heat generation. The heat-generating and heat build-up electric equipment are not allowed to be focused on nor be stationed near the fire sprinklers.

Lighting fixtures may not be attached to flammable decorations, among other things. Heat insulation measures must be taken when electrical appliances are close to non-flammable materials.

The safe distance between lighting fixture and flammable exhibits must be kept more than 50cm.

High-temperature lighting and neon lights could not be installed without permission and examination from the relevant authority. If it can be used, the high-temperature lighting must be installed with effective protection measures.

The lead wires of high-temperature and high-light lamps must be made of high-temperature resistant casing and mounted on a special metal frame with no combustibles around them. High temperature lamps should be equipped with a protective cover. The installation height of high temperature and high light lamps should be more than 2.5 meters.

Outdoor lighting fixtures should be water-proof and save measure toward rain, wind should be considered. Cables must be protected by water-proof bridge plates. Irrelevant electrical devices are not allowed to be used. Raw space booths should be installed with a master electrical switch.

All the booths must switch off the electrical power supply every day after the exhibition closes. Otherwise, the venue will cut off the main power. An application must be submitted to the venue next day morning to get the electricity re-supplied.

MM-SH has the right to cut off the power supply if any electrical fitting or equipment is considered to be dangerous or might bring potential safety

第 2 章 参展规定事项

SECTION II RULES AND REGULATIONS

hazards to other exhibitors or visitors.

The multinomial sockets are not allowed to use so as to avoid the short circuit due to the overload.

5.3.5. Safety lighting

Stands, in which the generally existing safety lighting is not effective due to special feature of their construction, require their own safety lighting additionally. It is to be designed in such a way that it ensures reliable finding of the general escape ways.

5.4. Water and sewage installations

5.4.1. Connections

Only MM-SH or its suppliers may carry out water and sewage installations from the areas to the stands. The water and sewage installations include the main water connection (water supply and drainage) with feed and outlet pipes as well as water meter if required. The exhibitor is not allowed to obtain water for his stand from such persons as have not been authorized to supply water by MM-SH. Exhibitors are expressly forbidden to obtain water from neighboring stands.

In the case of stands which require an extended supply of water and sewage, exhibitors shall apply for permission in advance through MM-SH. Individual regulations have to be made. Orders should be sent with connection plans (form in the Exhibitors' Manual), which make the desired placement of these connections clear.

Exhibitors must ensure that the water and sewage installations are designed in such a way that all water consumers at a stand can be operated simultaneously. If MM-SH determines that the water and sewage installation ordered by the exhibitor does not permit simultaneous operation of all water consumers at a stand, MM-SH is authorized to upgrade the water and sewage installations at the expense of the exhibitor even without an order from the exhibitor. Water and sewage installations are laid in the area channels in the halls insofar as possible, but possibly above ground if the location of the connection point requires this. Water and sewage connections are possible in principle in the open-air exhibition grounds; pipes can be laid above or below ground. In exceptional cases when there is an unfavorable location, it might not be possible to install an ordered connection or extra costs can be expected.

MM-SH is authorized to run water and sewage pipes and connections, which serve neighboring stands, through the stand of an exhibitor, unless MM-SH can make the water and sewage connection to the neighboring stand at the same or lower costs without running pipes and connections through the stand of the exhibitor.

If the exhibitor wants to lay pipes that cross traffic paths or other stands, prior consent of MM-SH is required. The pipes must be laid road-worthy. The exhibitor pays the costs for this.

If water consumption cannot be charged at a flat rate, it is charged at the prices stated in the Exhibitors' Manual and via the determined consumption per cubic meter using the built-in meter.

Chemically polluted sewage may not be fed into the canal system.

The water supply and sewage disposal will be switched off in accordance with the terms or rules for the closing of the trade fair on the last trade fair day for safety reasons.

5.4.2. Stand installation

Within stands, plumbing installations (water and sewage installations) may only be carried out by the exhibitor's own skilled workers or by authorized specialist companies under observance of the regulations applicable at the event site and according to the current state of technology.

Plumbing installations within a stand may be carried out by MM-SH or its suppliers on request.

If the plumbing installation work within a stand, which includes the connections of consumers (equipment with water or sewage connection such as sinks), is not carried out by MM-SH or its suppliers, the exhibitor must inform MM-SH in due time before the beginning of the work, at the latest 4 weeks before work begins, which special companies or skilled workers will carry out the plumbing installation work. If MM-SH does not receive this information in due time, MM-SH will connect the consumers at the expense of the exhibitor at the prices valid at the event time.

Connections, machines and equipment, which do not comply with the regulations or which have higher consumption than registered, are not permitted. They can be removed from the stand by MM-SH at the expense and own risk of the exhibitor and be stored for safekeeping.

5.5. Compressed air installations

5.5.1. Connections

Compressed air can be supplied to exhibition stands in the halls and on the open-air exhibition grounds. Supply in the halls is generally via a connection to a compressor station. MM-SH reserves the right to install a compressor for compressed air supply at a stand, for example where there is little need for compressed air. The compressed air provided by exhibitors is forbidden to be used. The exhibitor is not allowed to obtain compressed air for his stand from such persons who have not been authorized to supply compressed air by MM-SH.

Exhibitors are expressly forbidden to obtain compressed air from neighboring stands. Only MM-SH or its suppliers may carry out compressed air installations from the trade fair compressed air network to the stands. The main compressed air connection with compressed air lines are part of compressed air installations.

In the case of stands which require an extended supply of compressed air, exhibitors shall apply for permission in advance through MM-SH. Individual regulations have to be made.

Exhibitors must ensure that the compressed air installation is designed in such a way that all compressed air consumers at a stand can be operated simultaneously. If MM-SH determines that the compressed air installation ordered by the exhibitor does not permit simultaneous operation of all compressed air consumers at a stand, MM-SH is authorized to upgrade the compressed air installation at the expense of the exhibitor even without an order from the exhibitor.

Lines are laid in the area channels insofar as possible, but possibly above ground if the location of the connection point requires this.

MM-SH is authorized to run compressed air lines and connections, which serve neighboring stands, through the stand of an exhibitor, unless MM-SH can make

the compressed air connection to the neighboring stand at the same or lower costs without running lines and connections through the stand of the exhibitor. If the exhibitor wants to lay pipes that cross traffic paths or other stands, prior consent of MM-SH is required. The pipes must be laid road-worthy. The exhibitor pays the costs for this.

A layout drawing should be sent with an order, which make the desired placement of the connections clear. The compressed air supply will be switched off in accordance with the terms or rules for the closing of the trade fair for safety reasons.

5.5.2. Stand installation

Within stands, compressed air installations may only be carried out by the exhibitor's own skilled workers or by authorized specialist companies under observance of the regulations applicable at the event site and according to the current state of technology.

Compressed air installations within a stand can be carried out by MM-SH or its suppliers on order.

If the compressed air installation work within a stand, which includes the connections of consumers (equipment with compressed air connection), is not carried out by MM-SH or its suppliers, the exhibitor must inform MM-SH in due time before the beginning of the work, at the latest 4 weeks before work begin, which special companies or skilled workers will carry out the compressed air installation work. If MM-SH does not receive this information in due time, MM-SH will connect the consumers at the expense of the renter at the prices valid at the event time.

It is not allowed to store and use pressurized vessels in the exhibition hall. All vessels and equipment for compressed air brought into the trade fair grounds must be in accordance with all relevant safety standards and regulations. The safe pressure of the materials and tubes for compressed air should not be less than 15 kg/cm². And the pipe joint must be fixed by hoop instead of iron wires or any other materials.

Connections, machines and equipment, which are not permitted, which do not comply with the regulations or which have higher consumption than registered, are not permitted. They can be removed from the stand by MM-SH at the expense and own risk of the exhibitor and be stored for safekeeping.

5.6. Exhaust Gas and Exhaust Systems

5.6.1. Exhaust gases and fumes

Combustible, unhealthy fumes and gases or those that annoy event participants may not be introduced into the halls. They must be drawn off to the outside using appropriate piping.

5.6.2. Exhaust systems

Combustible, unhealthy fumes and gases or those that annoy event participants must be drawn off via exhaust pipes.

The outlets may only be installed by MM-SH or a company contracted by it. A layout drawing should be sent with an order, which make the desired placement of the outlets clear.

5.7. Hazardous materials and facilities

The use of hazardous goods and facilities (e.g., compressed gases, liquid gas, combustible liquids, radioactive materials, X-ray systems and stray radiation devices, laser systems, etc.) requires the prior written consent of MM-SH. An application for this must be submitted to MM-SH at least six weeks before the beginning of the event.

The exhibitors shall take full responsibility for the safety of hazardous substances during the use, management, shipment, storage, safekeeping, etc.

5.8. High-frequency equipment, radio installations, electromagnetic fields

Operation of high-frequency equipment, radio installations and electromagnetic fields requires approval and must be agreed upon with MM-SH.

Furthermore, operation of high-frequency and radio installations can be only permitted if they have a sufficiently large frequency distance to the already used frequencies/applications on the trade fair grounds. Proof of this must be provided to MM-SH. Information about the frequencies/ applications used on the trade fair grounds can be obtained from MM-SH.

5.9. Cranes, forklifts, exhibition materials, packaging materials, trade samples

The forwarding agents contracted by MM-SH, hereafter referred to as "trade fair forwarders", have sole forwarding rights on the trade fair grounds, e.g., taking exhibits, stand constructions, etc. into stands including providing any required auxiliary equipment as well as customs clearance for temporary or definitive import. Only trade fair forwarders may be contracted for forwarding services within the trade fair grounds. Liability of MM-SH for all risks arising from the activity of trade fair forwarders is excluded. Storage of empties of any kind at the stands is prohibited.

Exhibitors are not authorized to designate MM-SH as recipient of goods shipments (exhibition materials, stand construction materials, information material and the like) or other shipments, which are not intended for MM-SH but instead for the exhibitor or a third party. MM-SH is authorized, but not obligated, to accept and store these shipments at the expense and own risk of the exhibitor or to contract the appropriate trade fair forwarder with the storage of such shipments, especially with the storage of exhibition and packaging materials. No claims against MM-SH can be derived from this if such shipments are accepted without checking their appropriateness or completeness, freight and forwarding invoices are not checked, or goods are not stored or put away appropriately or safely.

5.10. Annoyances from exhibition materials

Exhibition materials, which cause substantial disturbance of event operations due to their appearance, smell, noises, vibrations or similar properties, especially those that result in substantial danger to or interference with event participants or objects of third parties, must be removed immediately upon request by MM-SH. This obligation of an exhibitor also exists if he pointed out such properties in the registration and received permission for them in spite of this.

If an exhibitor does not comply without undue delay with his obligation to remove exhibition material, MM-SH is authorized to remove the exhibition goods at the expense and own risk of the exhibitor or to close his trade fair stand without the exhibitor having any right to assert claims from this against MM-SH or the respective organizer. MM-SH shall set the dismantling time for the closed stand.

第 2 章 参展规定事项 SECTION II RULES AND REGULATIONS

With no written confirmation from the venue, the following items are not allowed to enter the trade fair ground: weapon, guns, swords, bullet, explosives, combustible substances, radioactive materials, any types of dangerous materials, objects which are forbidden to import, objects which have IPR issues, objects which might affect the normal operation of the venue and objects that are banned by relevant government departments.

5.11. Information and communication services

All wire connections for information and communication served to a stand are provided solely by MM-SH.

Orders should be sent with connection plans (form in the Exhibitors' Manual), which make the desired placement of these connections clear.

6. Waste Management

Exhibitors are responsible for appropriate and environmentally compatible disposal of waste, which occurs during setup, service period and dismantling of their stands.

In case exhibitors do not comply with this regulation, MM-SH has the right to deduct the services fees of waste management from the general management deposit directly.

6.1. Storage and waste disposal

There is no storage area onsite officially. Exhibitors need to remove all packing materials, especially paper box, wooden box and cargos, from the exhibition site or contact the official freight forwarder appointed by MM-SH to arrange the storage of such materials. All costs related to this service should be borne by the exhibitors. MM-SH reserve the right to remove and process the materials and objects onsite. All fees occurred during these process will be borne by the exhibitors.

Starting from the build-up period, exhibitors and their stand construction contractors have to clear up the waste material in the booth and on the surrounding public pathway in order to avoid blockage. If such occurrence happens with no immediate cooperation from the relevant exhibitor, MM-SH has the right to deduct a penalty charge from the general management deposit. Before the opening ceremony, MM-SH will deal with all the materials left at the non-booth area, such as Opening ceremony area, aisles, empty area in the open area, and etc) and service fees occur with this procedure will be borne by the relevant exhibitors.

Exhibitors or their contractors have to remove all the construction materials and wastes, such as scraps of construction materials, wooden boxes, pallet, paper boxes, wrapping materials, promotional materials and etc., before the end of the dismantling time.

After the end of the dismantling time, any of remaining material will be removed by MM-SH. No prior notification of the removal will be issued to the exhibitor. Cost occurs for this removal will be borne by the exhibitor along with a penalty charge to leaving wastes onsite.

During build-up and dismantling period, the paint buckets must be recycled after use. Oil and grease waste (including but not limited to food waste oil, machine waste oil/ink, swill, food residues, waste water or waste oil produced after cleaning food/machine, etc.) should be collected and disposed by a special grease waste collection container provided by the exhibitor/contractor and taken away from the venue. In addition, the general waste such as carpets, KT boards, low-pressure plastic paper (bubble plastic paper) and so on shall not be discarded after use but must be recycled by the exhibitor/contractor or disposed of by the clearing company appointed by the exhibitor/contractor. Dumping of general or grease waste in anywhere within the venue is prohibited, including but not limited to domestic refuse containers, toilets, gutters and ground, road and greening facilities in the exhibition halls and unloading areas. Otherwise, MM-SH has the right to deduct the general management deposit accordingly.

6.2. Waste requiring special monitoring

Exhibitors are obligated to report special waste and other waste, which is especially hazardous to health or the environment, explosive or combustible in its type, properties or quantity, to MM-SH and to have such disposed of properly by the supplier of MM-SH responsible for this. It is especially a question of the following waste materials:

Oil, detergents, spray cans with contents, impregnating agents, chemicals, salts, mercury (e.g., contained in switches and thermometers), emulsions, acids, alkaline solutions, varnish, glue, wax, solvents (e.g., gasoline, ethyl alcohol, tri-acetone, paint thinner and glycerin), batteries, accumulators, electric switches, fluorescent tubes, PVC residues (e.g., floor and wall plates), television and radio equipment, motors/engines and refrigerators. The exhibitor pays the costs for disposing of these wastes. These charges are not included in the participation price. The same applies to disposing of construction waste, bulky refuse and carpets.

6.3. Waste brought to the site

Materials and waste, which are not created in connection with the event duration, setup or dismantling, may not be brought onto the trade fair grounds.

7. Water, sewage, soil conservation

7.1. Oil and grease traps

Nothing may be introduced into the water network, which exceeds the general hazardous material quantities for households.

If sewage containing oil or fat is to be introduced into the water network, which exceeds these quantities, grease/fat traps must be used.

If mobile restaurant services are in use, fats and oils must be collected separately and disposed of separately.

Whoever produces, processes or exhibits oily or fatty goods at his stand or whoever uses a dishwasher at his stand, which washes for more than two minutes, must dispose of the sewage created via a grease trap.

7.2. Cleaning/detergents

MM-SH is responsible for cleaning the grounds and aisles in the halls. Exhibitors are responsible for cleaning stands and exhibits, or they would order cleaning service through MM-SH. The cleaning must be completed daily before the trade fair or event starts. If an exhibitor does not have cleaning done by its own staff, only those companies approved by MM-SH may be contracted for this.

Cleaning companies not approved by MM-SH are expelled from the exhibition areas.

Cleaning must only be done using biologically degradable products on principle. Liquids, substances or other materials, which are absolutely necessary for cleaning a stand or for cleaning, operating or maintaining exhibits, must be used professionally and appropriately, so that the environment is not polluted. Residues including any auxiliary materials used (e.g., soaked cleaning wool) must be disposed of properly as special waste. Detergents, which contain solvents hazardous to health, may only be used in exceptional cases in line with the regulations.

7.3. Damage to the environment

Damage to the environment/soiling (e.g., due to gas, oil, solvents or paint) must be reported to MM-SH immediately.

7.4. Sewage disposal

The sewage should be disposed at designated place. Indoor and outdoor ditches, washing basins and water closets in the toilets in the trade fair grounds shall not be used for disposal of sewage, food or waste. Otherwise, the exhibitor should take all responsibilities and corresponding consequences.

The exhibitor should properly use the ditches for utility services in the halls while setting up and dismantling the booth and ensure that the sewage will be discharged into the designated areas fitted with proper plumbing instead of into the ditches.

8. Painting work

Large-scale painting is not permitted in the trade fair grounds. However, small-scale "touch-up" painting of the exhibits and stand constructions is allowed during the set-up period with all necessary safety precautions in place including but not limited to:

- Painting in an outdoor area properly ventilated
- Use of non-toxic paint or soluble paint only
- Covering all the floor involved within the working area with dry paper or plastic film, which shall be set up as no-fire area
- No painting near the vertical structures (i.e. walls) of the trade fair grounds
- No washing of paint material within or surrounding the trade fair grounds
- Painting containers and tools shall not be left, washed or dumped within the trade fair grounds

If outdoor exhibitors/contractors carry the amount of paint into the trade fair grounds for machine-up painting, the application (e.g. "Confirmation of safety production notification for large-scale facilities and equipment refinishing operation", "Admission form for paint into outdoor area", etc.) should be submitted in advance to the organizer and the venue for approval. One annually eligible fire extinguisher is also required for each 8sqm of refinishing area. The exhibitors/contractors may bring such special items into the trade fair grounds with the consent of the organizer and shall use them within the prescribed area. The amount of paint and thinner brought in should be strictly controlled, and the remaining must be taken away from the trade fair grounds after the day's work.

The exhibitor/contractor is responsible for any damage resulting from painting and is liable for the cost of restoring the damaged and polluted parts.

During build-up and dismantling period, the paint buckets must be recycled after use. Oil and grease waste (including but not limited to food waste oil, machine waste oil/ink, swill, food residues, waste water or waste oil produced after cleaning food/machine, etc.) should be collected and disposed by a special grease waste collection container provided by the exhibitor/contractor and taken away from the venue. In addition, the general waste such as carpets, KT boards, low-pressure plastic paper (bubble plastic paper) and so on shall not be discarded after use but must be recycled by the exhibitor/contractor or disposed of by the clearing company appointed by the exhibitor/contractor. Dumping of general or grease waste in anywhere within the venue is prohibited, including but not limited to domestic refuse containers, toilets, gutters and ground, road and greening facilities in the exhibition halls and unloading areas. Otherwise, MM-SH has the right to deduct the general management deposit accordingly.

9. Sand, soil and similar materials

If sand, soil, garden-use turf, moss, and other similar materials are required for the stand construction and exhibit presentation, an anti-leak protective layer should be put on the floor. The exhibitor should take all necessary precautions to prevent any part of the trade fair grounds from being damaged by the above-mentioned material, and ensure no water leakage. The exhibitor is responsible for any damage. After the show, exhibitors have to remove all the materials mentioned above from the booth and return the booth to the venue with its original status or a penalty charge will be invoiced to the relevant exhibitors. (please refer to 5.1.1 for more info)

Messe Muenchen Shanghai Co., Ltd.
April 2024

TERMS OF PARTICIPATION

1 Application

All potential exhibitors wishing to take part in the event must express their wish to do so by fully as well as faithfully completing and signing – with a legally binding signature - the "Application" form and submitting it to Messe Muenchen Shanghai Co., Ltd. (MM-SH) (facsimile or scanned copies are deemed as legally valid) at the earliest opportunity or at the latest by the application deadline.

With the application, exhibitors express to MM-SH their serious interest in taking part in the event as exhibitors. All exhibits must be described precisely on the application form. Co-exhibitors must be named on the application form for co-exhibitors. The same particulars must be specified as for the exhibitor. Incomplete applications cannot be considered.

When an exhibitor submits the application form, it means that the exhibitor acknowledges and observes the Terms of Participation and the Technical Guidelines. After exhibitors receive Acknowledgment letter, it not only means that the exhibitors have been qualified for participating in the show but a Booth Rental Contract becomes valid. The application form submitted by the exhibitor (including Terms of Participation and Technical Guidelines), together with the Floorplan, Admission Letter and Exhibitor Manual sent by MM-SH are indispensable parts of the Booth Rental Contract, which has legally binding force on both parties.

This application procedure does not apply to organizers of joint stands. They are not exhibitors as defined by the Terms of Participation. Organizers of joint stands have to fill in the application form for joint stands which can be obtained from MM-SH.

2 Permitted exhibits and exhibitors

All domestic and foreign manufacturers or their Chinese subsidiaries, general importers and specialist dealers authorized by the manufacturers are admitted as exhibitors.

Co-exhibitors shall not be admitted, nor additional organizations represented, unless expressly specified in the written notice of admission.

General importers and authorized specialist dealers may only exhibit machines and plants whose manufacturers are not represented at bauma CHINA 2024. All exhibits must correspond to the relevant range of exhibits for this trade fair and be designated by name and category on the application form. Articles other than those permitted and registered, as well as used, hired or leased machinery, may not be exhibited. MM-SH has the final decision and has the right to remove any other exhibits at the exhibitor's risk and expense.

The Terms of Participation as well as the Technical Guidelines are accepted as legally binding with submission of application documents.

3 Co-exhibitors and additionally represented companies (see Clause 1, 2)

Co-exhibitors must obtain MM-SH's written permission to be eligible for the exhibition. The registration fee is RMB 2,000 for each co-exhibitor admitted.

A co-exhibitor is one who presents his own goods or services, using his own staff, at the stand of another exhibitor (the main exhibitor). This definition includes group companies and subsidiaries. Agents and representatives are not admitted as co-exhibitors.

The definition of an additionally represented company is as follows: In the case of an exhibitor who is also a manufacturer, an additionally represented company is any other company whose goods or services are offered by the exhibitor. If an exhibitor who is a distributor wants to display not only the products of one manufacturer but also goods and services of other companies, then these count as additionally represented companies.

Additionally represented companies are not allowed on the stand.

Admission of the exhibitor does not mean that a contract exists between MM-SH and the co-exhibitors or other companies he represents. Co-exhibitors are admitted against payment.

The exhibitor must make this payment. The amount can also be invoiced (VAT inclusive) subsequently by MM-SH.

The exhibitor is responsible for ensuring that his co-exhibitors and other companies he represents comply with the Terms of Participation, the Technical Guidelines as well as Exhibitor Manual. The exhibitor is liable for the debts and negligence of his co-exhibitors as if they were his own. If co-exhibitors make direct use of MM-SH services, MM-SH is entitled to invoice the exhibitor for these services. He is jointly and severally liable. The exhibitor may not move, exchange or share his stand, nor surrender it either in part or in whole to third parties, without MM-SH's prior written consent.

4 Participation fees, lien for Floor Space Only

The participation fees are calculated according with the rates specified in the application form. Besides the rent of the stand area, the participation fees include extensive services provided by MM-SH, such as consultation and planning advice, publicity work, organization, technical assistance etc.

The above price includes 6% value-added tax. If the tax authority in China adjusts the tax type or tax rate before MM-SH's issuing the invoice, MM-SH reserves the right to calculate the tax amount and issue the corresponding invoice according to the new tax type and tax rate from the date when the tax authority in China adjusts the tax type or tax rate. In case of any further tax requirements in the exhibitor's state / country of residence, such taxes shall be borne by the exhibitor.

Each square meter or part thereof will be included in full in the calculation, the floor space always being considered rectangular, without taking account of projections, supports, service connections and the like.

The applicant shall be invoiced for 30% of the projected participation fee within a reasonable time after his application. This first payment will be refunded without interest if the applicant is not admitted to the trade fair, and the specific payment request is based on the invoice issued by MM-SH. If an exhibitor decides to decrease applied area, the difference of the 30% first payment due to this change will not be refunded to the exhibitor separately but counted as the participation fee paid by the exhibitor as a whole. The exhibitor shall receive an invoice for the remainder of the participation fee after stand assignment. The remained amount will be the difference between the actual participation fee of the assigned area and the already paid amount.

Payment of the invoices is due immediately unless other payment deadlines are stated in the invoices. Payment of the participation fee as well as payment for admitting co-exhibitors is a prerequisite for occupation of the exhibition area.

If exhibitors have ordered MM-SH services, MM-SH is entitled to refuse the exhibitor's move-in request and withhold such services, including but not limited to the supply of electricity, water, compressed air, etc., until the exhibitor has fulfilled his financial obligations to MM-SH. This applies in particular to obligations arising from previous events.

MM-SH reserves the right to enforce the lessor's lien, as permitted by law, in order to secure its claims arising from the rental. The exhibitor must inform MM-SH at any time about the ownership of articles, which are exhibited or to be exhibited. If an

exhibitor does not meet his financial obligations, MM-SH is entitled to detain the exhibits and stand fittings and, at the exhibitor's expense, sell them at public auction or privately. If this is still not enough to make up for the loss of MM-SH, MM-SH reserves the right to claim compensation by the exhibitor.

MM-SH does not accept liability for damage to exhibits and stand fittings detained under this clause, unless MM-SH is guilty of intent or gross negligence.

Upon special application by the exhibitor, the participation fee and/or the payment for the admittance of co-exhibitors can be invoiced to a third party. As prerequisites, the third party must declare acceptance of the obligation or promise to pay the amount owed to MM-SH, and MM-SH must declare its agreement with such.

Should the exhibitor wish to have an invoice rewritten because the name, tax number or address of the recipient of the invoice has changed, the exhibitor is obliged to pay MM-SH a sum amounting to RMB 450 plus VAT for each change of invoice unless the details in respect of name, legal form or address of the recipient of the invoice were incorrect on the original invoice and MM-SH was responsible for the incorrect details. The exhibitors should be ultimately responsible for failure of third party.

5 Terms of payment (see Clause 4)

The deadlines for payment given in the invoices must be observed. Prior payment in full of the amount invoiced is a condition for access to the exhibition area, an entry in the catalogue, and provision of workers' and exhibitors' passes. The applicant or exhibitor will receive invoices for all additional charges (e.g. technical services, advertising material) with the confirmation of the order; they are to be paid immediately on receipt. All invoiced amounts in all MM-SH invoices, which are connected with the event, are to be paid in RMB, without deductions and free of all charges (e.g. bank charges occurring when transferring via bank account have to be paid by the applicant in full), by credit transfer to the account specified in the invoices, mentioning the exhibitor's company name and invoice number.

MM-SH bank information is the following:

Bank: ICBC Shanghai Branch, No2 Business Department

Account Name: Messe Muenchen Shanghai Co., Ltd.

Account No. (RMB): 1001190709016219311

Swift code: ICBKCNBJSHI

6 Rental contract

The application of the exhibitor represents the rental contractual offer and means that the exhibitor acknowledges and observes the Terms of Participation and the Technical Guidelines. The admission or rejection will be confirmed to the exhibitor in writing in due time. **Admission cannot be transferred.** The rental contract comes into force when MM-SH has notified the exhibitor in writing that he is admitted.

The application form submitted by the exhibitor (including Terms of Participation and Technical Guidelines), together with the Admission Letter and Exhibitor Manual sent by MM-SH are indispensable parts of the Booth Rental Contract, which has legally binding force on both parties. The exhibitor may not move, exchange or share his stand, nor surrender it either in part or in full to such third parties as are neither co-exhibitors admitted by MM-SH nor additionally represented companies admitted by MM-SH.

According to this contract, MM-SH is authorized to assign a stand area to an exhibitor, which might deviate from the information in the application unless these deviations are unacceptable for the exhibitor. A deviation is considered acceptable if MM-SH does not receive the exhibitor's rejection of the assignment of the stand area within one week.

If an exhibitor rejects a stand area in writing before the above mentioned deadline and the assigned stand area is unacceptable for the exhibitor, the exhibitor can demand that MM-SH assign him an acceptable stand area. If MM-SH does not comply with the demand within an appropriate time period, the exhibitor can withdraw from the contract. The exhibitor does not have any further rights.

The allocation of the other stands, in particular of neighboring stands, can be changed by MM-SH before the trade fair opens. MM-SH is also entitled to relocate or close entrances to and exits from the trade fair grounds and halls, and to make other structural alterations. Exhibitors cannot make claims against MM-SH because of such changes. MM-SH may also subsequently, i.e. after the rental contract and the stand assignment have come into force, change space allocations, including but not limited to change the location, type, dimensions and size of the exhibition area rented by the exhibitor, insofar as this is necessary for reasons of safety or public order, or because the trade fair is oversubscribed and further exhibitors must be admitted or because changes in assignments of exhibition space ensure that the facilities and space required for the trade fair are used more efficiently. Should such subsequent changes result in a lower participation fee, the difference in amount without interest will be refunded to the exhibitor. Further claims against MM-SH are excluded. If exhibitors cannot use their stand space or are impaired in the use of their stand because they have infringed legal or official regulations or the Terms of Participation or the Technical Guidelines, they are nevertheless obliged to pay the participation fee in full and to pay MM-SH compensation for all damage caused by themselves, their legal representatives or employees; exhibitors are not entitled to cancel or terminate the contract unless the law specifically entitles them to do so.

The exhibitor's reservations, conditions, and particular wishes (e.g. regarding location, exclusion of competitors, stand construction or design) will be taken into account only if expressly confirmed in the notice of admission. Space will be allocated according to MM-SH's requirements and the prevailing conditions, and in accordance with the classification system for the trade fair as applied by MM-SH at its own discretion.

Exhibitors do not have a legal claim to admission unless such a claim exists by law. Exhibitors who have not fulfilled their financial obligations to MM-SH, e.g., in respect of previous events, or have infringed the regulations governing the use of the event grounds, or the terms of participation, may be excluded from admission. MM-SH is entitled to withdraw from the contract or to terminate the contractual relationship without notice, first payment paid to MM-SH are non-refundable and MM-SH reserves the right to claim against exhibitors for the losses incurred if admission was based on incorrect or incomplete statements by the exhibitor, or if, at a later date, the exhibitor no longer fulfills the conditions for admission.

7 Cancellation of contract

If the location, type, dimensions or size of the exhibition area rented by the exhibitor are subsequently changed so much that the exhibitor can no longer be reasonably expected to accept the exhibition area, **the exhibitor is entitled to withdraw from the rental contract within one week of receiving written notification by MM-SH.** Otherwise, apart from the statutory rights to withdraw from the contract, the exhibitor has no right to withdraw from this contract. If the exhibitor states that he is withdrawing from the contract, this means – regardless whether he has the right to withdraw from the contract or not - that he is renouncing once and for all his intention to take part in the trade fair. If the exhibitor states that he is withdrawing from the contract and thus renounces once and for all his intention to take part in the trade fair, MM-SH is entitled to re-let the stand area or use it itself without being obliged to do so,

第 2 章 参展规定事项 SECTION II RULES AND REGULATIONS



even if the exhibitor has no right to withdraw from the contract. **The exhibitor shall not have any further rights due to the fact that the exhibition space is rented to others or used in another way. If the exhibitor withdraws the contract after application form is submitted and the participation is approved, the first payment shall not be refunded. If the exhibitor withdraws the contract within 2 months before the show, 100% of the actual participation fee shall be charged. The exhibitor is obliged to make up the balance of the penalty if the exhibitor fails to fully make such first payment or total participation fee when the contract is cancelled.**

MM-SH is entitled to withdraw from the contract if the exhibitor fails to meet his financial obligations to MM-SH on time, MM-SH has extended the deadline by 5 days and this deadline for payment has not been met. This applies especially if the exhibitor is in default of payments for the first payment of 30% for the projected participation fee. MM-SH is also entitled to withdraw from the contract if the exhibitor neglects his duty arising from this contract to respect MM-SH's rights, objects of legal protection and interests and MM-SH can no longer reasonably be expected to adhere to the contract. In the aforementioned cases MM-SH is entitled not only to withdraw from the contract but also to demand from the exhibitor the agreed participation fee as flat-rate compensation. MM-SH's right to claim further damages remains unaffected.

8 Force majeure, cancellation of the event

If MM-SH is compelled, as a result of force majeure (natural disasters such as earthquakes, droughts, tsunamis, typhoons, hurricanes and floods, or fires, war, riots, terrorism, acts of government, epidemics and other acts or events recognized by applicable laws as force majeure or otherwise commonly recognized as a force majeure event by international commercial practice) or other circumstances beyond its control (e.g. failure of the power supply), to vacate one or more exhibition areas, temporarily or for longer periods resulting in postponement or curtailing of the trade fair, the exhibitors do not thereby acquire the right to withdraw or cancel, nor do they have any other claims against MM-SH, in particular claims for damages. If MM-SH cancels the event because it cannot hold the event as a result of force majeure or other circumstances beyond its control, or because it has become unreasonable for MM-SH to hold the event, MM-SH is not liable for damages and disadvantages to exhibitors arising from the cancellation of the event.

9 Dates of setting up and dismantling / Assembly, staffing and dismantling of stand

The information such as exact dates for set up and dismantling will be published at a later stage, i.e., on Exhibitor Manual or Final Reminder, the exhibitor shall comply with it strictly.

There will be a special build up scenario for certain sections of the outdoor area. Early move-in needs to be confirmed in writing by the venue, MM-SH and its appointed official freight forwarder while relevant formalities should be completed and related expense should be paid. If exhibitors want to showcase over-weight / high exhibits, it is mandatory to discuss details, such as move-in plan, display locations, and etc., with MM-SH and the official freight forwarder for the show and strictly follow the over-size / overweight exhibit schedule assigned by MM-SH and its official freight forwarder.

All delivery and stand-construction vehicles must be removed from the halls and from the outdoor area by 6 pm on the last day of setting up, November 24, 2024. After that, the exhibits or facilities remaining in the indoor exhibition hall and outdoor exhibition venue outside the range of the booth shall be deemed to be abandoned by the exhibitors. Vehicles which are still in the halls or the outdoor area after these times will be removed by MM-SH at the risk and expense of the exhibitor concerned. Setting up must be finished by 6 pm on November 24, 2024 at the latest. An extension is possible only in exceptional cases with the written permission of MM-SH. The dates for assembly and dismantling must be observed. Stands not occupied by the last day of assembly may be disposed of as MM-SH sees fit.

Exhibitors admitted to the fair undertake to participate in the event. The stand must be properly equipped and staffed by qualified personnel throughout the trade fair during the prescribed opening hours. Particular attention should be paid to ensuring that the stand is already fully staffed when the trade fair opens.

Exhibitors are not permitted to remove trade fair goods or dismantle their stands before the trade fair closes (3 pm on 29 November 2024). If they break this rule, MM-SH is entitled to demand a penalty of RMB 4,500.

MM-SH is entitled to exclude from future trade fair any exhibitor whose stand is staffed by insufficiently qualified personnel during the trade fair's opening hours, who exhibits an incomplete range of goods or goods not admitted to the trade fair, who vacates or clears his stand before the end of the trade fair, or who otherwise infringes the Terms of Participation, without prejudice to MM-SH's right to cancel the contract in accordance with Clause 7 or to a claim for all costs thereby incurred by MM-SH.

10 Stand design and equipment (see also Technical Guidelines and Exhibitor Manual)

a) In the halls

Height:

The maximum booth construction and advertising height for one storey booth is 6.00 m.

The maximum booth construction and advertising height for two storey booth is 8.50 m.

Two-storey booth can only be built when the assigned booth area is 24 sqm and above.

Ultra-high or overweight exhibits are not permitted in the halls.

Assuming that the Technical Guidelines are observed in designing and constructing a stand, drawings need to be submitted for approval for raw space construction in the halls insofar as they are built by the exhibitor and its contractor. On request, MM-SH's Operations Department and the appointed service partners will check submitted stand construction plans (submitted in duplicate) for exhibitors. No separate approval notification will be issued. All stand constructions, two-storey stands (see item 4.9 Technical Guidelines), mobile stands, stands with bridges, stairs, cantilevered roofs, galleries, etc. and constructions on the outdoor area (see item 4.8 Technical Guidelines) require approval.

For all raw space booths, stand construction is permitted in the halls with the approval of top-level certified structural engineer / qualified third-party safety supervision agency, who is employed by the exhibitor or recommended by MM-SH. Approval depends on the position of the stand within the hall and the area it occupies. Stand drawings containing elevations and cross-sections, cutaway view, electricity layout, static test report or static load calculation, specification of construction must be submitted in quadruplicate to MM-SH's Operations Department and the appointed service partners for approval by the deadline specified, at the latest 9 weeks before stand assembly is to start.

All the indoor booths cannot have roof constructions, no matter how small the covering area is. For indoor two-storey booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm of 1st floor and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. Generally with 5KG dry powder fire extinguishers, but electrical or precise instruments shall be equipped with 3KG carbon dioxide fire extinguishers. The structures of stand cannot hang on the structures of the hall. Material piling is not allowed on the two main electricity tunnels in the halls. In the case of infringement of any of the conditions specified here, MM-SH is entitled to take action in accordance with the Terms of Participation. MM-SH will erect partition walls only upon request and at the exhibitor's

expense. Exhibitors will receive, in good time, the order form for these walls and further stand walls (height 2.50 m) with the Exhibitor Manual. The stand sides bordering neighboring stands should be not lower than 2.5m and keep neutral, white and clear, so that they do not interfere with the design of the neighboring stand. Exhibitors who are allocated in more than one block with public aisles in between the blocks of the stand are not allowed to build stand construction or advertising construction or any other building component or exhibit across these aisles. Aisles are not part of the rented raw space area. No promotion measures are allowed on these aisles.

In the case of infringement of any of the conditions specified here, MM-SH is entitled to take action in accordance with the Terms of Participation.

b) Outdoor Area

Height:

The maximum booth construction and advertising height for one storey booth is 6.00 m.

The maximum booth construction and advertising height for two-storey booth is 8.50 m.

For outdoor booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. Generally with 5KG dry powder fire extinguishers, but electrical or precise instruments shall be equipped with 3KG carbon dioxide fire extinguishers. The area of the stand construction or building at the outdoor area cannot exceed 1200 sqm and the height of the stand construction or building must be lower than or equal to two-storey buildings. All structures to be set-up in the outdoor area require the prior consent of MM-SH and get permission from a top level certified structural engineer.

Two-storey stand construction is permitted in the outdoor area with the approval of a top level certified structural engineer, who is employed by the exhibitor or recommended by MM-SH. Approval for the two-storey stand depends on the position of the stand and the area it occupies. The required application forms as well as plans of ground and upper floor, elevations, cross-sections, electricity layout and static calculations or test reports, specification of construction and material must be submitted to MM-SH's Operations Department and the appointed service partners in due time, but at least 9 weeks before set-up begins.

At the set-up of facilities, especially buildings, all applicable regulations at the event site must be observed. Booth construction and material piling are not allowed on the facility well and drainage cover at the outdoor area.

For all construction work, allowance must be made for existing supply lines, distribution boxes, etc. Where these are located within individual stand areas, they must be accessible at all times. Attention must be paid to all existing supply pipes, foundations, distribution boxes, etc. during all setup work. Insofar as they are within individual stand areas, they must be accessible at all times. The stand sides bordering neighboring stand should be not less than 2.5m and keep neutral, white and clear, so that they do not interfere with the design of the neighboring stand.

Construction elements, stand signboards, exhibits and banners on the booth must be arranged so that there is no unreasonable nuisance to neighbors. Misleading company signs must be removed at the request of the trade fair management. Any underground work may only be commenced after approval by MM-SH's Operations Department.

Exhibitors whose stands adjoin the enclosing fence of the trade fair grounds may not use the fence for their construction purposes. Use of the outside of the fence to carry advertising material is not permitted. Publicity balloons are not permitted on the trade fair grounds.

Exhibitors who are allocated in more than one block with public aisles in between the blocks of the booth are not allowed to build booth construction or advertising construction or any other building component or exhibit across these aisles. Aisles are not part of the rented raw space area. No promotion measures are allowed on these aisles.

In the case of infringement of any of the conditions specified here, MM-SH is entitled to take action in accordance with the Terms of Participation.

11 Safety Measures

During set-up and dismantling period in the exhibition area (hall and outdoor) wearing of a safety helmet is compulsory. Herring bone ladder up to 2m is prohibited. It is necessary to wear safety helmets and safety belts and to carry out other safety measures against injuries that might be caused by falling objects in overhead work (height all of 2m).

12 Technical installations and other regulations

Applications for electrical installation, water, drainage, and telecommunication connections can be considered only if submitted in due time on the order forms available from MM-SH. The precise terms of delivery and the connection fees are stated on these forms. Facility cables needs to be protected by the cable bridge during the whole show period. Exhibitors will cover the cost of the facilities they ordered and the necessary damage prevention treatment for those facilities. Costs will be calculated based on the actual consumption.

All building structures on the trade fair grounds shall be executed in accordance with the performance of the materials used. Revolving tower cranes, etc. must be secured according to regulations. Suspending advertising media or other loads from cranes is prohibited for safety reasons.

For security reason, hanging advertising materials or other objects on cranes, work platforms and exhibits is prohibited. If the display of special exhibit exceeds the range of the booth, its extension direction and location needs the prior written permit of MM-SH, and the exhibitor needs to rectify with the requirement of MM-SH according to the actual situation.

13 Restoration of the exhibition areas

All exhibition areas must be handed over to MM-SH's Operations Department in their original condition by the stipulated date for completion of dismantling. At the end of the exhibition, exhibitors must remove from the site all the materials especially the double-sided carpet tape used from their stands by the respective timings stated in the "Operations Schedule". Apart from the clearance and cleanse of the construction materials and stains, outdoor booths exhibitors and contractors should restore the exhibition area into the initial state and clear all the garbage inside the comprehensive cementing. MM-SH is entitled to charge the exhibitor concerned for the removal of excessive waste (stand construction debris, crates/pallets, cartons, packing materials or literature) by a contracting firm at the exhibitor's cost. The carpets, KT boards, low-pressure plastic paper (bubble plastic paper) and so on shall not be discarded after use but must be recycled by the exhibitor/contractor or disposed of by the clearing company appointed by the exhibitor/contractor. Otherwise, MM-SH has the right to deduct the general management deposit accordingly.

14 Use of equipment

Only cranes, fork-lift trucks and working platforms may be used that have been provided by the MM-SH service partners responsible. In special cases, the consent of MM-SH's Operations Department is required. All the over-hanging operations as working on the cradle are strictly prohibited.

15 Transport of track-laying vehicles

Only track-laying vehicles with smooth track plates, that are also approved for public roadways, may be driven on the roads of the trade fair grounds. The transport of

第 2 章 SECTION II 参展规定事项 RULES AND REGULATIONS



track-laying vehicles into the exhibition halls is permitted only with written approval of MM-SH's Operations Department. The exhibitor is fully responsible for any damage to road surfaces and hall floors.

16 Sales regulations

Direct sales and other services or deliveries made from the stand are not permitted. Exhibited goods must not be delivered to purchasers until after the trade fair closes. Sales are permitted only to wholesalers, retail or trade customers. **Retail sales are prohibited in the exhibition. Otherwise, the Industrial and Commercial Department may be involved and therefore all the penalties and losses incurred will be borne by the exhibitors**

17 Catalogue, Internet Information

An official trade-fair catalogue, an internet database information will be compiled for the trade fair. All exhibitors (including co-exhibitors and companies at joint stands) are included, with the name indicated in the application form, in the alphabetical list of exhibitors in these media. The minimum entry contains the exhibitor's company name, hall and stand number in the alphabetical list of exhibitors. Exhibitors (including co-exhibitors and companies at joint stands) will be offered other entries, e.g. in the Product Index, and other forms of presentation in these media on a separate order form. The forms will be sent to applicants in good time. MM-SH assumes no responsibility for the correctness and completeness of the catalogue, internet data base information.

The exhibitor is solely responsible for the permissibility under law – and particularly the law on competition and data protection – of any advertisement placed in the trade fair catalogue, the internet database information of MM-SH at the instigation of the advertiser. Should third parties assert claims against MM-SH on account of the impermissibility of the advertisement under law in general or the law on competition, the advertiser shall hold MM-SH fully safeguarded against all claims asserted including all costs of any necessary attorney fees, litigation costs on the part of MM-SH. The same applies to exhibitor entries actuated by exhibitors in the trade fair catalogue, the Internet database information of MM-SH.

18 Exhibitors' and Workers' passes

Exhibitors' passes are issued only after payment of the participation fee, and the remuneration for the admission of any co-exhibitors. For the time in which the trade fair is held, each exhibitor receives the following number of exhibitors' passes free of charge:

Hall				Outdoor			
Registered sqm	Passes	Registered sqm	Passes	Registered sqm	Passes	Registered sqm	Passes
9 to 17	5	55 to 100	30	300 to 450	30	> 1000	max 60
18 to 26	10	101 to 400	40	451 to 600	40		
27 to 54	20	> 400	max 50	601 to 1000	50		

The number of exhibitors' passes is not increased for co-exhibitors. Additional exhibitors' passes are obtainable from the trade fair management and will be charged for. Exhibitors' passes are intended solely for stand personnel, and must not be passed on to unauthorized third parties.

Workers' passes for setting up and dismantling of stands are available in the numbers required and will be charged for. They can be purchased on site from the official contractor during setting-up after hall management fee and the general management deposit are paid in full amount. Each company attending the show must appoint an onsite safety manager during the show period.

19 Circular letters

Once the stands have been allocated, exhibitors will be informed by circular of further details concerning preparation and organization of the trade fair.

20 Alterations

MM-SH reserves the right to make alterations and additions in matters affecting technical arrangements (such as dismantling time, facilities switching on and cutting off time, etc.) and safety.

21 Liability and insurance

Considering the safety issue and to ensure the smooth operation of the show, all exhibitors and its contractors should purchase 3rd party public liability insurance and relevant insurances towards employees and exhibitors. The minimum insured amount for the public liability insurance should be no less than 5 million RMB.

MM-SH and its partners are neither liable for any personal damages or damages for exhibitors nor liable for any compensation on lost material, theft and fire.

If MM-SH has to pay compensations due to the events related to the exhibitors' participation during the show, MM-SH has the right to ask the relevant exhibitors reimburse the compensation to MM-SH.

MM-SH and its partners is not liable for any direct or indirect personal injuries and property damages towards exhibitors, their representatives, and employees.

MM-SH and its partners is under no circumstances liable for damage to or loss of goods brought to the trade fair by the exhibitor or the stand fittings or furnishings. In this case, it is immaterial whether such damage or loss occurs before, during or after the trade fair. The same applies to vehicles left on the trade fair grounds by exhibitors, their employee contractors or representatives. For his part, the exhibitor is liable for any culpable exhibition articles or exhibition installations and equipment.

MM-SH and its partners is not liable for any lost, damages or delays occurred during the import / export procedures, such as customs declares, transportations, loading/unloading, for the exhibits. Exhibitors should purchase sufficient amount of transportation insurances. **Exhibitors have the obligation and responsibility to complete customs declaration and customs clearance in accordance with applicable PRC laws, and MM-SH does not bear any joint and several liabilities.**

22 Photography, filming, video recording, and sketching

Only persons authorized by MM-SH in writing and in possession of a valid MM-SH pass may film, photograph, or make sketches or video recordings in the exhibition halls and the outdoor exhibition area. Under no circumstances may photographic or other images or recordings be made of other exhibitors' stands. If this rule is infringed, MM-SH can demand that the recorded material be surrendered and take legal steps to achieve this end. Photographs of stands which are to be taken outside normal opening hours and need special lighting require MM-SH's prior writing consent.

Such photographs require the main ring circuit to be switched on by the hall electrician. The exhibitor will be charged the costs incurred, insofar as they are not borne by the photographer. MM-SH is entitled to have photographs, drawings, films and video recordings made of events at the trade fair, of stands and exhibits, and to use them for advertising or general press publications.

The exhibitors are not permitted to take large professional photographic equipment to the venue without the written approval of the organizer. The exhibitors are prohibited from using drones, rocker cameras, etc. for photography/videography.

Exhibitors who need to photograph or record videos on the show site shall not infringe on the intellectual property rights and other related rights and interests legally enjoyed by the organizer, other exhibitors and any other third parties, and shall not disturb the order of the show.

23 Catering, deliveries to stands

Only companies approved by MM-SH in writing for the event grounds may supply exhibition stands with food, beverages. Deliveries to exhibition stands are only permitted with restrictions. MM-SH is authorized to allow deliveries to stands only at certain times. Detailed information on the possibilities of catering at the booth will be given in the exhibitor manual at a later stage but in due time before the trade fair starts.

It's strongly suggested by MM-SH that the exhibitors and visitors should not buy or take any food or drink from illegal peddlers in the exhibition center, otherwise the damage or loss incurred shall be borne by themselves.

24 Intellectual property rights

When participating in trade fairs organized by MM-SH, exhibitor warrants that its exhibits, packages, booth design, other display parts of the booth and all related publicity materials found in the trade fair do not in any way whatsoever violate or infringe any third party's legal rights including but not limited to trademarks, copyrights, designs, names and patents whether registered or otherwise. MM-SH is entitled but not obliged to set up an Intellectual Property Right Complaint Office (IPR Office) for each trade fair, whose purpose shall be to support exhibitors in cases of infringement of their IP rights by other exhibitors in accordance with related intellectual property laws. The exhibitors or agents should provide active cooperation for the investigation for obtaining the evidence, inspection and enquiry work conducted by the IPR Administration and the judicial department. Any exhibit or material suspected of infringement should be removed from the exhibition, and MM-SH also reserves the right to request the removal of any infringed exhibits or materials. The organizer has the right to refuse participation of any exhibitor found guilty of infringement of intellectual property rights at any future trade fairs. If the exhibitor has complained about another exhibitor or its exhibits in the previous shows and complain this time again, the certifications of the previous complaints should be presented. Otherwise, the IPR Office has the right to refuse its complaint request.

25 Verbal agreements

All verbal agreements, individual and special arrangements are valid only with MM-SH's written confirmation.

26 Regulations for use

Exhibitors must comply strictly with the building and use rules for the event grounds. Exhibitors and transport vehicles not permitted to spend the night in the halls or on the outdoor area. Exhibitors must take the other participants in the event into consideration, must not act contrary to public policy and must not misuse their participation in the event for ideological, political or other purposes which have nothing to do with the event.

27 Period of exclusion

Any complaints about invoices are to be made in writing within a period of exclusion amounting to 14 days following receipt of the invoice concerned.

28 Place of performance, applicable law

Shanghai shall be the place of performance, also for all financial obligations. The law of the People's Republic of China shall apply.

29 Jurisdiction, arbitration agreement

The following shall apply to exhibitors incorporated in the PR of China:

In the event of any dispute, controversy or claim (collectively, "dispute") arising out of or relating to this rental contract, or the breach, termination or invalidity of this rental contract, both parties shall attempt in the first instance to resolve such dispute through friendly consultations. If any dispute is not resolved by friendly consultations, then any party shall bring an action at the court which has jurisdiction at the registered address of MM-SH.

The following shall apply to exhibitors incorporated or with their principal place of business outside the PR of China:

In the event of any dispute, controversy or claim (collectively, "dispute") arising out of or relating to this rental contract, or the breach, termination or invalidity of this rental contract, the both parties shall attempt in the first instance to resolve such dispute through friendly consultations. If any dispute is not resolved by friendly consultations, then any party shall submit the dispute to Shanghai International Economic and Trade Arbitration Commission for arbitration in Shanghai in accordance with its rules of arbitration procedure.

30 Data protection

1) Definition

"Data" refers to all kinds of information recorded electronically or otherwise, including (but without limitation) Personal Information, Sensitive Personal Information, Important Data, and other general information.

"Personal Information" refers to all kinds of information, recorded electronically or otherwise, that relates to an identified or identifiable natural person, excluding anonymized information. Typical examples of Personal Information include (but are not limited to) name, date of birth, ID number, biometric information, residence, phone number, cellphone number, email address, health information, and tracking information.

"Sensitive Personal Information" refers to Personal Information that, if leaked or illegally used, could easily result in infringement of a natural person's dignity or endangering of personal or proprietary security, which includes (but is not limited to) biometric information, religious belief, special identity, medical and health information, financial account, tracking and whereabouts, and information of minors below the age of 14.

"Important Data" refers to Data that, once tampered with, destroyed, leaked, illegally obtained or illegally used, may endanger national security, economic operation, social stability, public health and security, etc.

"Data Subject" refers to identified or identifiable natural person whose Personal Information is collected and processed.

2) MM-SH and exhibitor shall at all times be aware of and comply with all applicable PRC laws and regulations in relation to cyber security and data protection.

3) Before providing (or making accessible) to MM-SH any Data, the exhibitor shall notify MM-SH in advance of any special regulatory requirements applicable to Data and any security and compliance measures based on such special regulatory requirements that MM-SH needs to implement before processing such Data.

4) The exhibitor agrees and undertakes to (i) only provide (or make accessible) to MM-SH the Data limited to the scope as required to enable both parties' fulfillment of obligations under this Terms of Participation and other relevant business purposes, (ii) strictly follow the respective requirements on content, format, quantity, channel, etc. as agreed between the parties (if any), (iii) in case of providing any Personal Information to MM-SH (e.g. Personal Information of the exhibitor's staff or contacts), guarantee and secure that it has properly obtained statutorily required consent (including separate consent for e.g. sharing Personal Information with MM-SH, processing Sensitive Personal Information, or allowing MM-SH to further transmit such data to a third party either in the PRC or outside the PRC) from corresponding Data Subjects in

第 2 章 参展规定事项

SECTION II RULES AND REGULATIONS



- advance so as to enable MM-SH to legally process such Personal Information.
- 5) The exhibitor hereby grants MM-SH an irrevocable right to process the Data to the extent as permitted by applicable PRC laws and regulations, including but not limited to processing by MM-SH itself, entrusting a third party to process, transferring / exporting the Data to a third party, etc.
 - 6) The exhibitor understands and agrees that MM-SH may disclose the Data received or accessed under this Terms of Participation or during the course of cooperation in the event that MM-SH is required to do so by any ruling of a regulatory authority or court or by applicable PRC laws or regulations (collectively "**Statutory Requirements**"). MM-SH will notify the exhibitor in a practical way of such disclosure after MM-SH becomes aware of the Statutory Requirements and is legally allowed to notify the exhibitor to this effect.
 - 7) The exhibitor acknowledges and confirms that except for Personal Information, Data provided under this Term of Participation or during the course of cooperation shall not contain those regulated under PRC laws and regulations (e.g. Important Data). Particularly, the exhibitor hereby confirms that any Data provided (or made accessible) by the exhibitor to MM-SH has not been classified or defined as Important Data according to any publicly available official documents (including but not limited to laws, regulations, national and industrial standards, irrespective of regions or departments) and / or any Chinese regulators / officials. Nevertheless, insofar as later on any Data (excluding Personal Information) provided qualifies as regulated Data, the Parties shall actively cooperate with each other and use their best effort to jointly assess and work out legally feasible measures to sustain this Term of Participation and the cooperation between the exhibitor and MM-SH, and mitigate any potential negative impact therefrom.
 - 8) The exhibitor shall fully indemnify MM-SH and hold MM-SH harmless from any claims, penalties or damages incurred due to the exhibitor's failure (including the exhibitor's staff, agents or other representatives commissioned by the exhibitor) to comply with applicable PRC laws and regulations or the obligations under this Data Protection section.

31 Severability Clause

Should the provisions set out in the Terms of Participation or Technical Guidelines be or become legally invalid or incomplete, the validity of the other provisions or the contract concerned remains unaffected. In such a case, the contracting parties undertake to replace the invalid provision and/or fill the gap with a provision with which the contracting parties are most likely to achieve the economic purpose they pursue. – In case of divergence between the English and the Chinese text, the English shall prevail.

As of April 2024
Messe Muenchen Shanghai Co., Ltd.

- 申请光地展位后，我的展台设计方案如何获取审批？
我的指定搭建商如何办理进馆手续？

表格 1.1 光地展台指定搭建商申报

表格 1.2 展台搭建要求及安全声明

表格 2.1 室内单层展台设计的建筑审批

表格 2.2 室外展台、双层展台设计的建筑审批

- 双层展台需要安装喷淋设备吗？

表格 2.3 展台灭火器租赁

- 如果我对展台内额外租赁设施及电源、水源位置有特殊要求，在哪里注明？

表格 3 展台位置图

- 如何为我的展台预定照明和机器电源？

表格 15.2 室内展台电源供应

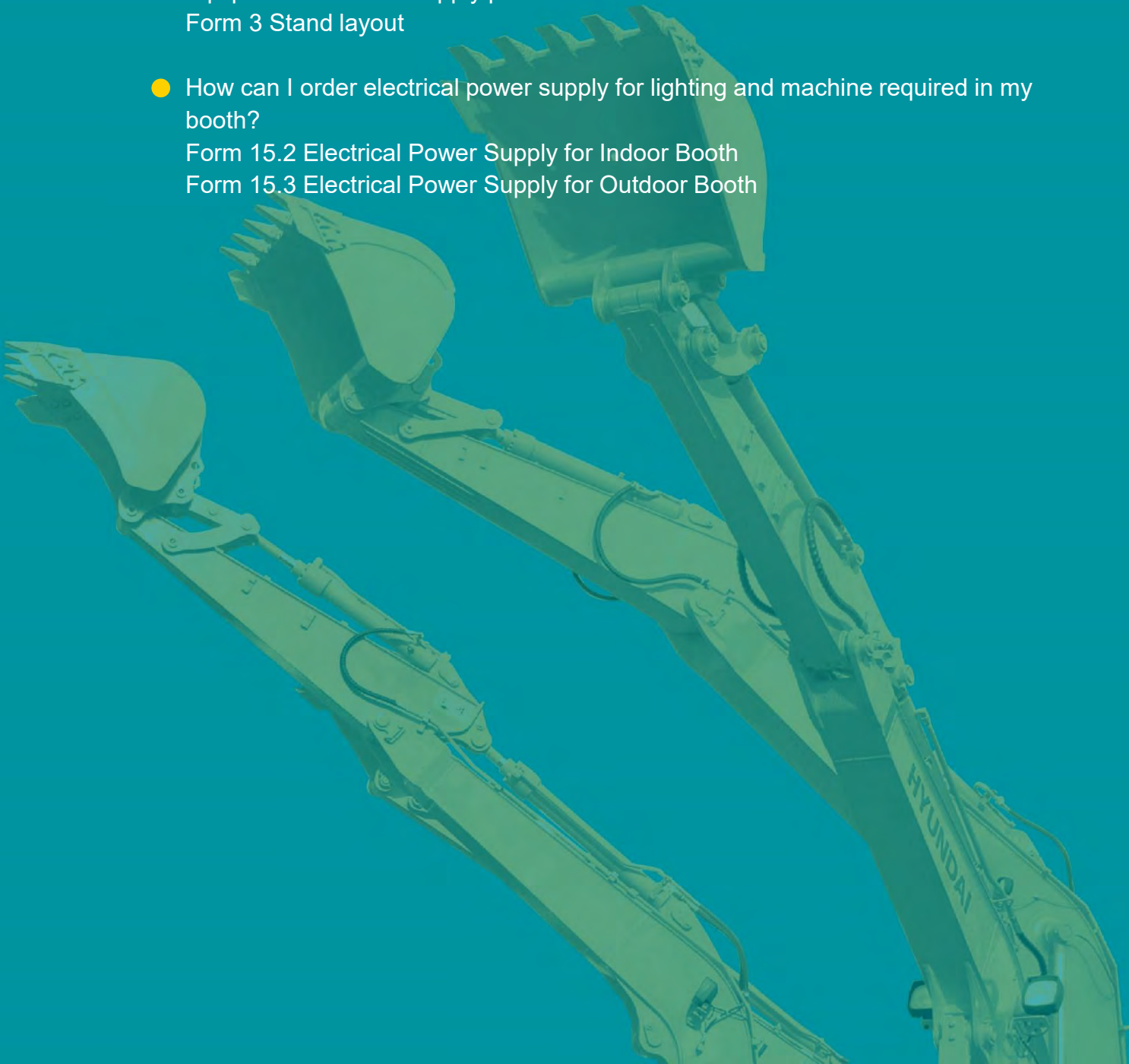
表格 15.3 室外展台电源供应



3/1

Raw Space Mandatory Forms

- How to get approval for my booth design after applying a raw space? How about move-in procedure for raw space stand contractor?
Form 1.1 Declaration of Exhibitor Nominated Stand Contractor for Raw Space
Form 1.2 Construction Regulations and Declaration of Safety Responsibility
Form 2.1 Building Approval for Indoor One-storey Booth Design
Form 2.2 Building Approval for Outdoor Booth and Two-storey Booth Design
- Do I need to prepare fire extinguisher for my two-storey booth?
Form 2.3 Rental of fire extinguisher in the Booth
- Where do I indicate my special requests on the location of additionally ordered equipment and main supply points?
Form 3 Stand layout
- How can I order electrical power supply for lighting and machine required in my booth?
Form 15.2 Electrical Power Supply for Indoor Booth
Form 15.3 Electrical Power Supply for Outdoor Booth



第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

表格 1.1 光地展台指定搭建商申报

截止日期：2024 年 9 月 27 日

室外 表格提交至 - 主办单位 室内 表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

所有光地展位参展商/搭建商必须填写此表格并返还。本表格应有参展商签名，除非有正式的法律委托文件。

- 所有展台设计图纸（包括效果图、立面图和俯视图，立面图需标上具体尺寸和最高搭建物高度）电子版必须在 **2024 年 9 月 27 日之前** 提交主办单位/指定搭建商审核备案，并须通过国家一级注册结构工程师/第三方安全监管单位的审核批准。未经如上要求审核批准的设计在展会期间不许搭建。
- 未付清参展相关费用（如展位费、广告费、会议室租赁费等）的展台不得办理进馆手续。
- 所有光地展台必须购买本届展会布展至撤展期间的展览会责任险（详情见后页）并提交主办单位/大会指定搭建商备案以办理进馆手续。
- 所有光地展商/搭建商须凭展览会责任险保险合同副本向大会指定搭建商支付展台管理费人民币 27 元/平方米以及展台综合管理押金，综合管理押金为人民币 200 元/平方米/展期，小于 100 平方米的光地展台最低需支付人民币 20,000 元/展台/展期。办妥以上相关手续并通过实名认证后方可向展馆购买施工证，每张施工证 30 元+施工人员意外伤害保险 20 元（10 天）/30 元（15 天）/60 元（60 天）。具体进馆手续请参考后页说明。
- 出于安全理由，所有施工人员都必须佩戴施工证。主办单位及展馆有权阻止未佩戴施工证的人员进场施工。
- 设施供应（如电源、水源、压缩空气、网络、吊点等）必须且只能通过主办单位预订。
- 除参展公司名称外，各展台须明显标示展台号。否则，主办单位有权为展台标记展台号并向参展商收取相应费用，未经主办单位许可不得随意除去展台号。展台标示内容不得违反中国法律法规及展会相关规定。
- 光地展台搭建商须是独立法人资格的单位，营业范围包括室内装修或展览装修工程服务，办理实名认证时须出具相关证明材料。
- 光地展台展商与其指定搭建商之间的任何约定或安排纯属双方之间达成的合约，由双方遵照执行。在执行过程中如发生任何意外、事故或纠纷，双方应循法律途径解决，主办单位不承担任何责任。
- 光地展台设计结构出现的公司名须与申请表上信息统一。如有变化，须向主办单位申请。
- 光地展台指定搭建商务必仔细阅读相关搭建规定，详见表格 1.2“展台搭建要求及安全声明”、其附页“消防规定及安全条例”和“室外展台和双层展台搭建要求”以及第 2 章参展规定事项。

贵司展台搭建信息（请划勾选择）

- ☐ 1. 欲搭建室内单层光地展台，低于 4.5 米
- ☐ 2. 欲搭建室内单层光地展台，高于（含）4.5 米，低于 6 米
- ☐ 3. 欲搭建室内双层光地展台，低于 8.5 米（仅适用于大于（含）24 平方米的展台）
- ☐ 4. 欲搭建室外单层光地展台，低于 6 米
- ☐ 5. 欲搭建室外双层光地展台，低于 8.5 米（仅适用于大于（含）24 平方米的展台）

注：以上 1-5 项搭建设计图纸均须通过国家一级注册结构工程师/第三方安全监管单位审核通过，将产生相关审图费用。

凡搭建双层展台须支付上层展台费用，上层展台费用按照地面展台价格的百分之五十计算。

请填写下列表格信息（盖公章生效）

展台搭建公司:		
地址:		
安全责任人:	现场联系电话:	传真:
电子邮箱:	值班电工:	现场联系电话:
盖章（签名）:	日期:	
参展公司:		
安全责任人:	现场联系电话:	电子邮箱:
盖章（签名）:		



根据上海新国际博览中心最新规定，凡于布展及撤展期间进入展馆（室内及室外）的展商、施工搭建人员及运输商，都必须佩戴安全帽。此外，参加高处作业人员必须按规定要求系好安全带。未遵守以上规定的人员，展馆的保安人员及大会指定搭建商有权拒绝其入场或禁止其施工。情节严重者扣除押金。安全帽和安全带自备。

第 3.1 章 光地展位展商/搭建商必须提交表格
SECTION III.A RAW SPACE MANDATORY FORMS

FORM1.1 DECLARATION OF EXHIBITOR NOMINATED STAND CONTRACTOR FOR RAW SPACE

DEADLINE: 27 SEPTEMBER 2024

Outdoor Form Submitted to - Organizer Indoor Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This Form must be completed and returned by **ALL Raw Space Exhibitors/Contractors**. This form must also be signed by the exhibitor unless power of attorney has been granted.

- For all raw space booths, technical drawings of the stand design including perspective drawings, elevations and layout with dimensions must be submitted to the organizer, official contractor **as well as top-level certified structural engineer / qualified third-party safety supervision agency** for approval **before 27 SEPTEMBER 2024**. Stand design without the approval as required above will not be permitted in the exhibition.
- Payment of the relevant booth fee (such as participation fee, expenses for advertisements and meeting room rental, etc.) is a prerequisite for proceeding move-in procedure.
- All raw space stands are required to purchase exhibition liability insurance during build-up / show / dismantling period (please refer to the next page for more details). The copy of insurance policy must be submitted to the organizer/official contractor for proceeding move-in procedure.
- Contractors should pay **Hall Management Fee** at RMB27/sqm as well as **General Management Deposit** with showing the copy of exhibition liability insurance policy, and purchase contractor badges (include RMB 30 badge fee + RMB 20 (10days) /RMB 30 (15days) /RMB 60 (60days) accidental injury insurance fee). Please refer "Move-in Procedure for Exhibitor Nominated Stand Contractor for Raw Space" on next page.
- For safety concern, all workmen on site must wear contractor badges. Construction workers without contractor badges are not allowed to enter the hall.
- Supply of facilities (e.g. electrical power, water, compressed air, internet, hanging points, etc.) **must** be ordered through the organizer **only**.
- For each booth, the booth number must be prominently displayed, besides the exhibiting company name. Otherwise, the organizer reserves the right to mark the booth number, which may not be removed without prior consent of the organizer. The cost incurred will be borne by the exhibitor. The displayed content of each booth shall not violate the laws and regulations of China and the relevant regulations of the show.
- For the raw space booth contractor, its business scope of independent legal entity shall cover interior decoration or exhibition decoration projects. Corresponding certification documents will be required for Real-name Authentication procedures.
- Any agreement or arrangement between exhibitors and their nominated booth contractors is deemed as an agreement reached and to be fulfilled by both parties. Both parties shall settle any accident or dispute arising from the performance of the agreement according to law, and the exhibition organizer shall not be liable for any losses caused by any default arising thereof.
- The existing company name displayed on stand construction must accord with the information in the application form. It's required to get the approval from the organizer if any modification.
- The raw space contractors must study Form 1.2 "Construction Regulations and Declaration of Safety Responsibility" with its attachment "Fire Protection Regulations and Safety Rules" and "Outdoor Booth and Two-storey Booth Construction Regulations" as well as Section II Technical Guidelines.

Your stand design / construction information (please mark ✓)

- ☐ 1. One-storey indoor stand, height < 4.5m
☐ 2. One-storey indoor stand, 4.5 ≤ height ≤ 6m
☐ 3. Two-storey indoor stand, height ≤ 8.5m (available for booth area not less than 24sqm only)
☐ 4. One-storey outdoor stand, height ≤ 6m
☐ 5. Two-storey outdoor stand, height ≤ 8.5m (available for booth area not less than 24sqm only)

Notes: The stand design drawings of the above booth type 1-5 must be reviewed and approved by **Grade A National Registered Structural Engineer / qualified third-party safety supervision agency**. The relevant inspection / re-inspection fee will be incurred accordingly.

The upper-storey booth space must be charged for two-storey booth construction. It costs 50% of the price of the respective ground-floor space.

Please fill the information below (valid with company stamp only):

Stand contractor:		
Address:		
Onsite safety manager:	Onsite phone no.:	Fax:
Email:	Electrician on duty:	Onsite phone no.:
Legally signature with company stamp:		Date:
Exhibiting company:		
Onsite safety manager:	Onsite phone no.:	Email:
Company stamp and legally binding signature of exhibitor:		



According to the newest regulation from Shanghai New International Expo Centre, every exhibitor, contractor and freight forwarder must wear the helmet on site during move-in and move-out period at the fairground (indoor & outdoor). In addition, all personnel must wear safety belts when working on construction in height. Otherwise, the security guards of SNIEC or the official contractor reserve the right to refuse against entrance and any construction. Any severe violation will lead to deduction from the deposit. All the helmets and safety belts should be self-prepared.

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

光地展台指定搭建商进馆手续

根据主办单位和上海新国际博览中心的要求，为了更好地监督和执行展厅搭建管理规则，所有展商指定展台搭建商以及自行搭建展台的参展商须购买本届展会布展至撤展期间的展览会责任险，凭保险合同副本向大会指定搭建商缴纳展台管理费及展台综合管理押金。所有搭建商及运输商通过认证后，在布展期间须凭展台管理费及展台综合管理押金收据、施工人员名单、施工人员身份证原件向展馆购买施工证。

展台设计未经主办单位及大会指定搭建商通过或未经国家一级注册结构工程师/第三方安全监管单位审核批准，该展台的展商/搭建商将不得进馆搭建布置。未付清参展相关费用（如展位费、广告费、会议室租赁费等）的展台不得办理进馆手续。

1. 展台管理费及展台综合管理押金

- A. 价格：
展台管理费：RMB 27/平方米/展期，总价按展位面积计算。
展台综合管理押金：RMB200/平方米/展期，小于 100 平方米的光地展台最低需缴纳：人民币 20,000 元/展台/展期
- B. 收费方式：以汇款形式在付款通知规定时间内支付给相应大会指定搭建商，不接受刷卡及现金
- C. 现场入场手续办理地点及时间：

以下展区请至**展馆 1#（南）入口大厅**办理进馆手续

展区	时间	地点
E1-E3 馆	2024 年 11 月 21 日-25 日	新怡展（上海）展览展示有限公司现场服务台
W1-W5 馆	2024 年 11 月 21 日-25 日	上海世福展览服务有限公司现场服务台

以下展区请至**展馆 2#（北）入口大厅**办理进馆手续

展区	时间	地点
N1 馆	2024 年 11 月 21 日-25 日	名唐展览服务（上海）有限公司现场服务台
室外展场	2024 年 10 月 24 日-11 月 18 日 9:00-11:00; 13:00-17:00 (仅适用于提前进场展台)	
	2024 年 11 月 19 日-25 日	
N2-N3 馆	2024 年 11 月 21 日-25 日	上海世福展览服务有限公司现场服务台

以下展区请至**展馆 3#（东）入口大厅**办理进馆手续

展区	时间	地点
E4-E7 馆	2024 年 11 月 21 日-25 日	新怡展（上海）展览展示有限公司现场服务台
N4-N5 馆	2024 年 11 月 21 日-25 日	

注意：

- ✧ 上述信息以布展前“重要通知”为准。
- ✧ 以上日期仅适用于办理手续，具体进馆日期/时间请参考第 1 章-展会指南“展会时间安排”。
- ✧ 为节省现场手续办理时间，必须通过汇款方式支付展台管理费及展台综合管理押金。汇款后及时提供开户名、开户行、开户账号及展位号等相关信息。汇款已确认的搭建商可于进馆时凭出示**汇款确认单以及展览会责任险保险合同副本**向大会指定搭建商领取盖章确认的展台管理费及展台综合管理押金收据。
- ✧ 汇款时的相关费用由展商/搭建商自行承担。

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

MOVE-IN PROCEDURE FOR EXHIBITOR NOMINATED STAND CONTRACTOR FOR RAW SPACE

According to request of Organizer and Shanghai New International Expo Centre, the exhibitor nominated stand contractors and exhibitors who build their booths on their own should purchase exhibition liability insurance during build-up / show / dismantling period, pay the hall management fee and the general management deposit to our official stand contractor with showing the copy of insurance policy. With completion of real-name authentication, all contractors and forwarders must buy construction badges from the venue with showing the receipts of hall management fee & general management deposit, contractor/forwarder name list and ID card during build-up period.

Stand design without the approval of the organizer, official contractor **as well as top-level certified structural engineer / qualified third-party safety supervision agency** will not be permitted in the exhibition. Payment of the relevant booth fee (such as participation fee, expenses for advertisements and meeting room rental, etc.) is a prerequisite for proceeding move-in procedure.

1. Hall Management Fee & General management Deposit

- A. Price:
Hall management fee: **RMB 27/sqm/ show period** (based on the rented area)
General management deposit: **RMB200/sqm/ show period. For booth smaller than 100sqm: RMB20000/ booth / show period**
- B. Methods of Payment: **pay to the relevant Official Contractor by bank transfer in RMB only within the date specified in Debit Note**
- C. Processing date & place:

For the following exhibition areas, please proceed **in 1# (South) Entrance Hall**

Exhibition Area	Date	Place
Hall E1-E3	21 - 25 November 2024	at service counter of Viewshop Exhibits & Display (Shanghai) Co., Ltd.
Hall W1-W5	21 - 25 November 2024	at service counter of Shanghai SERVE Exhibition Co., Ltd.

For the following exhibition areas, please proceed **in 2# (North) Entrance Hall**

Exhibition Area	Date	Place
Hall N1	21 - 25 November 2024	at service counter of Milton Exhibits & Engineering (Shanghai) Ltd.
Outdoor	24 October - 18 November 2024 9:00-11:00; 13:00-17:00 (for early move-in booths only)	
	19 - 25 November 2024	
Hall N2-N3	21 - 25 November 2024	at service counter of Shanghai SERVE Exhibition Co., Ltd.

For the following exhibition areas, please proceed **in 3# (East) Entrance Hall**

Exhibition Area	Date	Place
Hall E4-E7	21 - 25 November 2024	at service counter of Viewshop Exhibits & Display (Shanghai) Co., Ltd.
Hall N4-N5	21 - 25 November 2024	

Notes:

- ✧ The above information is subject to "Important Notice" publicized before move-in.
- ✧ The above date is available for processing. For official move-in, please refer "Operation Schedule" in SECTION I.
- ✧ To save time for onsite procedures, the exhibitors / contractors must pay the hall management fee & general management deposit in advance by transfer. Please fax the relative information concerning company name, bank name, A/C No., booth no and so on shortly after the payment is made. You can get the stamped receipts from Official Contractor during on-site check in after transfer is confirmed **with showing the bank note of transfer as well as the copy of exhibition liability insurance policy.**
- ✧ The exhibitors / contractors should be responsible for the fees when transferring the management fee & general management deposit.

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

**展台综合管理押金制度

- A. 对于未支付综合管理押金的搭建商，主办单位有权拒绝其进场搭建，并停止展位电力及其他设施供应。
- B. 参展商及其搭建商须确保遵守本《展商手册》中各项展台搭建要求、规定事项、消防规定、安全条例及参展条例，任何违规行为将会被扣减综合管理押金。扣减综合管理押金款项详情如下：

	综合管理押金罚则	扣减押金金额
1	展台设计未提交主办单位/大会指定搭建商审核通过或未经国家一级注册结构工程师/第三方安全监管单位审核批准	100%
2	所搭建展台的设计、结构、材料与呈交主办单位并通过审核的内容不符，或违反大会规则	100%
3	展台结构超过主办规定的展台高度上限	100%
4	展台结构或安全问题引致发生意外或人命伤亡，或存在安全隐患而没有或延时完成整改。如展台综合管理押金仍未能全部抵扣赔偿金，展馆方和主办单位有权对其继续进行索赔	100%
5	非法接驳电力或所用电力超出其应有电量	100%
6	违反消防规定，包括但不限于使用易燃、易爆及违禁物品；电线敷设未使用阻燃型或难燃型槽（管）进行全程穿管保护；搭建材料未按要求进行防火处理等	100%
7	未办理进馆手续私自进场；未办理加班手续私自加班或违规延时加班；未经主场搭建商书面授权，私自接驳水源、电源、压缩空气等；非因不可抗力因素未遵照已确认的提前进馆日期/时间进馆	50%
8	在布展、展会及撤展期间，光地展位展商/搭建商在闭馆离开展台前未切断展台内所有电箱电源，未设置电气线路总开关	50%
9	展台的结构、装饰、灯具、家具以及展品等超出展台租用范围	50%
10	非岛型展台未安装 2.5 米以上背板墙与相邻展台进行分隔	50%
11	任何面向毗邻展台的展台结构表面没有覆盖或覆盖物料未达到洁白、平滑及物料一致的标准	50%
12	利用展馆或相邻展台的结构作为固定自身展台或展示、装饰之用	50%
13	进撤馆及展会期间占用、阻塞、遮挡、堆物在蓄车区域、消防通道、逃生通道、紧急出口、消防设施、展场运营设施周围，须进行拆除恢复并扣除综合管理押金	50%
14	在布展/撤展期间未能在限定时间内清理好放置于展台以外的搭建物料，或处理好产生之垃圾、包装材料或建材；任何搭建物料、废料、空箱、木结构、展示牌及工具于布展/撤展期间被发现置于公共通道及卸货区内，造成拥堵	50%
15	展台内的音量超过 65 分贝（以收到的其他参展商/观众的投诉及现场测得的分贝数为准）	50%
16	展会未正式结束前拆除展台	50%
17	使用完的油漆桶、涂料桶、KT 板、地毯、低压塑料纸（气泡塑料纸）等一般性或油脂类废弃物随意丢弃倾倒，未自行回收处理	50%
18	现场若出现违规情况，且不听从主办整改意见	50%
19	在卸货区及卸货区黄线内随意堆放空箱或物料	50%
20	所有的金属结构和外壳未可靠接地。展台电箱未接地线或采用破损、不符合要求的电线电缆接驳，电箱电缆跨通道	30%
21	未根据规定配备足量年检合格的灭火器、喷淋设备、警报器等	30%
22	布撤展期间，将废料、废液或其他废弃物倾倒在非指定地点	30%
23	高空作业未佩戴安全帽、安全带，或未使用合格安全的升降工具及操作平台，或未派专人指挥、看护、设置安全区	30%
24	展台的施工人员未按照规定佩戴施工证件或安全帽	20%
25	在展馆区域内打架斗殴或扰乱现场秩序	20%
26	在展场内进行油漆作业或电焊、气焊、切割等明火作业	20%
27	野蛮施工，违规搭建、拆除展台（推、拉等），不设置安全警戒区，不遵守主办单位规定时间提前撤展	20%
28	特种作业人员伪造、涂改、冒用特种作业操作证或使用伪造的特种作业操作证或在施工过程中无证作业、未采取安全防护措施	10%
29	布撤展期间，各展台须指定一位现场安全责任人，主办及主场单位对展台进行安全检查时该负责人若不在现场	10%
30	在禁烟区吸烟	10%
31	损毁展馆设施（如墙壁、门口、地面、柱子等）	按实际收费收取，详见“展馆赔偿清单”

※ 参展商必须配合完成整改，否则展台电力供应有可能被终止直至完成整改为止。

※ 如有任何争议，主办单位保留最终决定权。

- C. 如未有发生违规情况，综合管理押金将通过汇款形式退回。展商/搭建商向大会指定搭建商提出退款申请时，须提供开户名、开户行、开户账号（务必与汇款时的账户信息一致）以及确认收款的联系人和联系方式。退款将在 30 个工作日内完成。如不能提供原始收据或收据书面文件，大会指定搭建商有权拒绝退还其押金。

- D. 针对室外场地，除了在展商/搭建商离场前由保安、保洁在撤展现场对地面、可见设施进行验收以外，在全场撤馆完毕清场后展馆还将进一步对综合井、污水井等设施进行开盖检查，根据设施受损情况定损并追加设施赔偿。综合管理押金退还以展馆最后确认结果为准。

**搭建商黑名单管理规则

如发生以下情况，相关展台搭建商将被列入黑名单，展馆及主办单位有权取消其在今后的展会上的展台搭建商资格：

- A. 因产生违规行为而收到整改通知后未整改或者未根据主办方要求进行整改；
- B. 及至撤展结束仍未安排展台拆除；
- C. 所搭建展台的设计、结构、材料与呈交主办单位并通过审核的内容不符或违反大会规则；
- D. 在展台施工过程中发生事故或人员伤亡。

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

** The General Management Deposit Rules

- A. To those unpaid booth, organizer has right to reject its build-up and stop the power supplies, etc.
 B. The exhibitor, and its stand contractor must surely comply with all of the various construction/fire protection/safety regulations and terms of participation in this manual. Any violation will lead to deduction from the deposit. Details as below:

	General Management Deposit Deduction Rules	Deduction Rate
1	The booth design drawings have not been submitted to the organizer / official contractor as well as top-level certified structural engineer / qualified third-party safety supervision agency for approval	100%
2	The design, structure or materials for booth construction is not in accord with the blueprints/drawings approved by the organizer or does not conform to any of the construction/fire protection/safety regulations.	100%
3	Booth height exceeds the maximum height limit.	100%
4	Booth structural/safety issues caused accidents, injuries or even death. Safety pitfalls are not rectified (in time) or still exist in the booth. If the deposit could not offset the compensation, the hall owner and the organizer have right to claim for further compensation.	100%
5	Unauthorized electric connection or power overload.	100%
6	For any behavior against the fire safety regulations, including but not limited to the use of flammable, explosive and other forbidden objects, wire laying without flame-retardant cables/grooves/pipes for full protection, using construction materials without fire treatment as required, and so on.	100%
7	For those without going through procedures entering the exhibition hall privately; working overtime secretly or delaying work against the regulations without applying for overtime; privately connect electrical power supply, water supply or compressed air without the written authorization of the official contractor. Failure to move in according to the designated early move-in date / time but not due to force majeure.	50%
8	Exhibitors/contractors of raw space booths did not cut off the electrical power supply before leaving the booth during build-up/show/dismantling period. An electrical master switch is not to be installed.	50%
9	The structure, decoration, light fittings, exhibits, etc. exceeds the booth range.	50%
10	Non-island booth without a back wall higher than 2.5m.	50%
11	Any uncovered structure surface facing the neighboring stand, or the covering substance are not pure white, smooth or consistent with the building materials.	50%
12	Using the structure of the exhibition hall or neighboring stands to stabilize or to decorate the exhibitors' own stand.	50%
13	During move-in/out or event period piling up anything that occupy, block and interrupt the truck buffer area, fire exits, escape routes, emergency exits, fire fighting facilities and operation facilities around the exhibition, they must be dismantled for recovery.	50%
14	Fail to clear up the construction materials, garbage and packing stuff within preset time in the move-in/out period. Any building materials, scraps, empty cases, wooden structures, display boards or tools are placed on public aisles or in loading bay which caused jams during the move-in/out period.	50%
15	The sound volume of the booth is above 65dB (with reference to the complaints and the sound volume measuring result on-site).	50%
16	Booth dismantling begins before the exhibition ends on the last show day.	50%
17	For not recycling the paint buckets, KT boards, carpets or low-pressure plastic paper (bubble plastic paper), general or grease waste after use.	50%
18	For any violation behaviour within the exhibition area and disobey the rectification opinion of the organizer.	50%
19	Place empty boxes or construction materials in the yellow areas of the loading bay without application.	50%
20	For not having a reliable grounding of all metallic structures and shells, not having grounding wires fixed on the electrical box or using damaged, non-conforming wire and cable connection. Cables cross the aisle.	30%
21	Not set up enough fire extinguishers, sprinkler system and automatic alarm as regulated.	30%
22	During the construction, exhibition and demolition of the booth, the scrap, waste or other abandoned items are dumped in non-designated place.	30%
23	For not wearing a helmet and seatbelt in aerial work, or without qualified and safe lifting tools or platforms and specialized personnel to command, care and set up security zones.	30%
24	For not wearing a valid document issued by the organizer on the construction site; or on-site construction workers not properly wearing qualified helmets.	20%
25	For fights and activities that disturb public order within the exhibition area.	20%
26	In terms of hot work such as paintwork, electrical welding, gas welding and cutting in the exhibition hall without written permissions	20%
27	In terms of brutal construction, illegal construction and demolition of stands (push and pull, etc.) without setting the security warning zones and dismantling the stand in advance against the provisions of the organizers	20%
28	For special operations personnel who forge, alter or misuse special operations permit or unlicensed operations during construction without taking safety measures,	10%
29	During setting up and dismantling the booth, each booth shall designate a person in charge of site safety and if he is not on the site when organizers and exhibition construction contractors conduct safety inspection of the booth.	10%
30	Smoking in smoking-free areas	10%
31	Damage made to the hall facilities (walls, gates, floor, pillars, etc.)	According to actual charges

※ The exhibitor has to cooperate with all the rectification necessary, otherwise the power supply will be fully cut until the rectification is made.

※ The organizer reserves the right of final decision in case of any controversies.

- C. The general management deposit will be returned by transfer if no undue irregularities. The exhibitor/contractor is required to provide the relative information concerning company name, bank name, A/C No. (in accordance with the account info when transferring), remittee's name and contact details when he applies for the refund of deposit at Official Contractor onsite service counter. It will take 30 working days to complete the refund. If the exhibitor/contractor could not return the original receipt of deposit or written receipt documents, the official contractor has the right to refuse to refund the deposit.
- D. For outdoor booths, the hall owner will open the shaft wells, sewage wells, etc. for further inspection and claim compensation based on damage to these facilities after the entire outdoor venue is cleared, in addition to the inspection and acceptance of the dismantled booth and visible facilities inside by security guards and cleaners before the exhibitor/contractor leaves the venue. The refund of the general management deposit is subject to the final confirmation of the hall owner.

**Regulations on the management of "blacklist" booth contractors

In the following situations, the responsible booth contractor will be included in the blacklist. The hall owner as well as the organizer has the right to cancel its qualification of booth contractor in the next shows.

- A. There are no rectifications or corrective actions in accordance with the requirements of the organizer after receiving rectification notice against irregularities.
- B. The booth dismantling has not been completely implemented by the end of move-out.
- C. The design, structure or materials for booth construction is not in accordance with the blueprints/drawings approved by the organizer or does not conform to any of the construction/fire protection/safety regulations.
- D. Any accident or injury occurs in the booth construction process.

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

2. 搭建商实名认证手续

所有展商指定展台搭建商及运输商须于布展前 15 天至上海新国际博览中心南广场（近 W1 馆）制证中心办理实名认证手续。

办理实名认证所需资料：施工负责人二代身份证原件（不接受第一代身份证）、身份证复印件（正反面、两份）、公司营业执照复印件（需加盖公章、两份）、相关行业的培训证原件、培训证复印件（两份）、《实名认证表格》、《搭建商安全承诺书》、《施工单位及施工负责人自愿接受短信通知确认书》。以上资料及证明必须为正楷填写的原件，由各公司负责人签署并加盖公章。如本人无法前来，还必须出具由委托人及受托人双方签署并加盖公章的《授权委托书》。

有关办理实名认证流程及所需资料，可登陆 http://www.snec.net/cn/about_download.php 查询，或联系上海新国际博览中心，电话：86-21 2890 6100*201/202/203/204。

3. 施工证及保险

所有搭建商及运输商通过认证后，在布展期间须凭**展台管理费及综合管理押金收据、施工人员名单、施工人员身份证原件**才能购买**施工证**，**施工证人民币每张 30 元+施工人员意外伤害保险 20 元（10 天）/30 元（15 天）/60 元（60 天）**，保险费用及承保范围详询上海新国际博览中心，购买地点为上海新国际博览中心南广场（近 W1 馆）制证中心或 P7 停车场（近 N5 馆）制证中心。未佩戴施工证的人员将被禁止所有施工活动。

为保证展会顺利进行以及出于对各种安全方面的考虑，主办单位要求所有光地展台必须购买本届展会布展至撤展期间的展览会责任险并提交主办单位/大会指定搭建商备案以办理进馆手续。每个展位保险责任范围须包含但不限于以下内容，总累计赔偿限额不得低于人民币 800 万元：

- A. 须将参展商（定做方）、搭建商（承揽方）及主办单位慕尼黑展览（上海）有限公司列为被保险人；
- B. 对于所租用展览场所的建筑物、各类固定设备及地面、地基、财产的损失；
- C. 由于所雇请的中国籍工作人员的人身伤亡引起的抚恤金、医疗费和其他有关费用；
- D. 由于第三者的人身伤亡，所引起的抚恤金、医疗费和其他有关费用；

推荐：

- A. 保险公司：中国平安财产保险股份有限公司
- B. 险种：展览会责任险
- C. 保费：人民币 1300 元/展台/展期（**特别注意事项：bauma CHINA 为大型器械展览，属于特殊风险，保险收费与普通展览不同，请与保险公司确认，以免理赔时发生纠纷**）
****如需扩展展位保险责任范围以包含所雇请的外籍工作人员，请在网上购买平台上勾选“扩展外籍员工保障”，总保费为人民币 1330 元/展台/展期**
- D. 联系方式：关佳 女士；电话：021-62485075；手机：13817536180/15821304337；邮箱：guanji001@pingan.com.cn
- E. 投保方式：微信二维码



常规扫码投保



有外籍员工请扫此码投保

提示：请务必确保保险起止期覆盖实际布展至撤展日期。

F. 理赔流程：

- 第一步：请在事故发生第一时间，拨打 95511 或者客服电话报案。
- 第二步：保留现场，做好拍照留证；如涉及人伤，请尽快就医并保留所有材料。
- 第三步：将保险公司所需材料整理提交。

同时，主办单位建议参展商为其参展展品购买相关保险。

主办单位对展商或其代理、雇员及搭建商的人身、财产以及展品等因展览而造成的直接或间接的伤害、遗失、破坏、损毁概不负责。

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

2. Real Name Authentication Procedure for Non-official Contractor

All stand contractors and freight forwarders are required to go through Real-Name Authentication procedure at Certification Center of SNIEC in South Square (near Hall W1) at least 15 days prior to the first move-in date in order to obtain entry permission from SNIEC.

Documents required for Real-name Authentication procedures include: The original and 2 photo copies (front and back sides) of second-generation ID cards (first-generation cards are not accepted) of the person in charge of the work from the contractor; Two photo copies of the contractor's business license, which bear the company seal; Originals and 2 photo copies of relevant industry training certificates; The Real-name Authentication Form for Erection Contractors and Transport Contractors; The Safety Commitment of Erection Contractor.

All the above-mentioned forms and certificates must be originals that have been filled out in block letters and bear the signature of the head of the respective company and its company seal. If the holder of the certificates and documents cannot make it to the SNIEC to go through the procedures in person, a Letter of Authorization signed and stamped by the entrusting party and the entrusted party must be provided.

Should you need any further clarification, please contact SNIEC via the hotlines: **86-21 28906100 ext. 201/202/203/204.**

3. Contractor Badge and Insurance

With completion of real-name authentication, all forwarders and contractors must **buy construction badges at Certification Center of SNIEC in South Square (near Hall W1) or at P7 Parking Lot (near Hall N5) with showing the receipts of hall management fee & general management deposit, contractor/forwarder name list and ID card during build-up period. Each badge includes RMB 30 badge fee + RMB 20 (10days) /RMB 30 (15days) /RMB 60 (60days) accidental injury insurance fee. Please consult SNIEC for details on contractor accidental injury insurance coverage.** Person without badge is forbidden to any construction activities.

Considering the safety issue and to ensure the smooth operation of the show, all raw space stands are required to purchase exhibition liability insurance during build-up / show / dismantling period. The copy of insurance policy must be submitted to the organizer/official contractor for proceeding move-in procedure. The scope of insurance for each booth should include but not limited to the following with cumulative compensation limit not less than 8 million RMB in total:

- A. For each booth, the exhibitor, contractor as well as the organizer Messe Muenchen Shanghai Co., Ltd must be listed as the insured.
- B. Insurance plan: In the insurance period, if the following loss or expense occurs arising out of the insured or its employees, negligence when performing the exhibition work, loading and unloading exhibit, operating machines, or doing other exhibition related work in the exhibition hall specified in the policy, the insurer will pay, according to the policy, for the amount that the insured is legally liable to pay to the third party in accordance with the law of the People's Republic of China(excluding laws of Hongkong, Macao, and Taiwan.):
 - a) The loss of the building, fixtures, ground, foundations and property in the rented exhibition premises.
 - b) The pensions, medical expenses and other related expenses caused by personal injury and death of the insured Chinese staff employed.
 - c) The pensions, medical expenses, and other related expenses incurred as a result of personal injury and death of a third party.

Recommendation:

- A. Insurance Company: PingAn Property & Casualty Insurance Company of China
- B. Insurance Type: Exhibition Liability Insurance
- C. Price: **RMB 1300/booth/show period (Special note: bauma CHINA as large equipment exhibition, may be classified into special risk type which is different from other exhibitions' insurance charges. Please check with your insurance company in order to avoid disputes when you claims.)**
 If you need to expand the scope of insurance for your booth to include foreign staff employed, please choose the "Expand Foreigner Protection" on the online purchase platform. It will be totally charged at **RMB 1330/booth/show period.
- D. Contact details: Ms. Guan; Tel: 86-21-62485075; MP: 86-13817536180/15821304337; Email: guanji001@pingan.com.cn
- E. Insurance method: Scan QR Code



Normal Version



With foreign employees to be insured, please apply via this code

Note: Please make sure that the insurance period covers the actual build-up till dismantling period.

F. Claim process:

- 1) Call 95511 or the contact at the first time.
- 2) Reserve the scene of the accident; take photos; The Injured shall be sent to hospital to have medical treatment as soon as possible and keep all the medical documents.
- 3) Submit all the required documents to the insurer.

The exhibitors are strongly recommended to purchase the relevant insurance for their exhibits.

The organizer is not liable for any direct or indirect personal injuries, damage and loss of property and exhibits towards exhibitors, their representatives, employees and contractors.

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

表格 1.2 展台搭建要求及安全声明 (进馆必填)

截止日期: 2024 年 9 月 27 日

尊敬的各位参展商、搭建商:

首先感谢各单位长期以来的配合和支持。为了加强展馆内的安全管理, 尽量避免安全事故发生, 希望各单位严格遵守以下规定:

1. 认真贯彻国家、上海市和上级劳动保护、安全生产主管部门颁布的有关安全生产、消防工作的方针、政策, 严格执行有关劳动保护法规、条例和规定。
2. 施工前应按照主办单位及上海新国际博览中心有关规定办理施工图纸报审手续, 并交纳相关费用。施工中严格按照报审图纸进行展台施工搭建。各展台须安排一名现场安全负责人, 全面负责布展、展会和展期间展台和工作人员的安全、消防工作, 并保证随时可联系。
3. 单层结构和广告搭建的最大高度为 6 米, 双层结构搭建的最大高度为 8.5 米。所有展台面向通道的一面必须至少开放一半。禁止搭建三层及以上展台。
4. 展台内所有搭建结构必须采用防火材料。展台搭建材料的燃烧性能等级不得低于 B1 级 (难燃型)。阻燃与可燃搭建材料需分开罗列。少量可燃材料须经过防火处理且阻燃性能达到 B1 级后方可在局部区域使用。搭建商须携带材料防火证明文件。
5. 室内展台结构不得以任何形式封顶。
6. 当二层展台的一层展示区域为大于 120 平方米的半封闭或全封闭结构时, 疏散门的数量不应少于 2 个, 宽度不应小于 0.9 米。当二层展台的上层展台面积超过 200 平方米, 楼梯的数量不少于 2 部 (宽度不小于 0.9 米), 二层相邻最近的两个疏散出口之间的直线距离不应少于 5 米。
7. 展台结构不得遮挡展馆内的消防设施、电气设备、紧急出口和观众通道。
8. 除岛形展台 (四面开展台) 和国家展团外, 其他所有展台必须各自安装不低于 2.5 米的白色背板墙与相接展台进行分隔。面向相接展台一侧的墙面须采用防火板或宝丽布 (PVC) 遮蔽, 并保持洁白干净平整。不得利用相邻展台的墙板背面作为自己的背板墙, 或在其上展示参展公司名称和商标等。严禁使用展馆或隔壁展台的结构固定自身展台或作装饰之用。
9. 展台内地台高度不得高于 15cm, 超过 10cm 高的地台必须做斜坡。
10. 展台内的吊点不得用于展台结构支撑, 即申请吊点的结构必须与地面结构相脱离; 展品不得申请吊点。
11. 展台的设计规划须于展前提交主办单位/大会指定搭建商审核, 所有光地展台搭建必须经过国家一级注册结构工程师/第三方安全监管单位审核通过。展台的施工搭建必须遵守公共的法律法规 (如上海建筑条例), 及符合主办单位合作条款的规定, 严禁出现影响建筑结构和使用安全的行为, 如将展台施工工作交于私人、个体或无法人资格及相关资质的单位, 施工人员私自承接与本展台搭建无关的工作或擅自在展馆内揽活, 使用国家明令淘汰的装修材料和设施等。
12. 所有室内双层展台, 一层每 8 平米区域必须安装一组有效的吸顶式灭火器加报警器装置, 且上下层每 12 平米区域还须配备一个年检合格的灭火器。所有室外展台, 每 8 平米区域必须安装一组有效的吸顶式灭火器加报警器装置, 且上下层每 12 平米区域还须配备一个年检合格的灭火器。一般配置 5KG 干粉灭火器, 带电或精密仪器需配备 3KG 二氧化碳灭火器。
13. 布撤展期间使用完的油漆桶、涂料桶需自行回收处理, 严禁随意丢弃。油脂类废弃物需由展商/搭建商自备专门的油脂类废弃物收集容器回收处理并带离展览场地。此外, 使用完的地毯、KT 板、低压塑料纸 (气泡塑料纸) 等一般性废弃物不得随意丢弃, 必须自行回收或委托清运公司提供有偿处理服务。禁止将一般性及油脂类废弃物等倾倒在展览场地内 (包括但不限于生活垃圾容器、卫生间、馆内及卸货区的地沟及地面、路面及绿化设施等)。违反规定者, 主办方有权扣除展台综合管理押金以作处罚。
14. 室外搭建的展台要做好防风措施, 确保展台结构的强度、刚度、稳定性以及局部稳定性。
15. 室外安装灯具、插座、配电盘等应选用防雨型, 室外用电设备应有可靠防雨措施。
16. 所有的金属构架、金属外壳必须可靠接地。所有展台配电箱必须接地线, 且采用符合要求的完好的电线电缆进行接驳。所有电缆及电缆严禁跨通道。
17. 在布展、展会及撤展期间, 所有光地展台展商/搭建商必须在闭馆离开展台前切断展台内所有配电箱电源并设置电气线路总开关。
18. 禁止在展览场地内任何室内区域或室外非指定吸烟点吸烟。展台施工不得使用易燃、易爆物品, 禁止明火作业。
19. 禁止在展厅内和室外展览场地使用飞艇和气球、无人机等空中悬停装备。
20. 展台施工人员应佩戴证件进场施工, 专业技术人员须持上岗证施工。凡于布展及撤展期间进入展馆 (室内及室外) 的展商、施工搭建人员及运输商, 都必须佩戴安全帽。此外, 参加高处作业人员必须按规定要求系好安全带。未遵守以上规定的人员, 展馆的保安人员有权拒绝其入场。安全帽和安全带自备。
21. 凡参加 2 米以上高处作业施工人员, 必须遵守高空作业安全规范。
22. 施工期间应保持展馆内建筑、结构、设施设备及配件的清洁完好。如有损坏或污染, 将参照中心的《建筑、结构损坏赔偿报价表》和《设施设备、配件损坏赔偿报价表》照价赔偿。
23. 展览会开幕后, 施工单位须留现场安全负责人及专职人员现场值班, 发现问题及时处理。
24. 撤展期间, 施工单位须将所有搭建材料全部撤出展馆并清运干净, 严禁堆放在展位或展厅外围区域。
25. 主办单位、大会指定搭建商及展馆有权进入展台进行检查, 并保留对特殊情况实行特别限制的权利。如发现展台用电安全隐患或严重违反安全的行为, 主办单位、大会指定搭建商及展馆有权在不通知参展商的情况下实施暂停或停止供电, 由此造成损失的, 由参展商或其搭建商承担。
26. 施工单位在进馆施工、撤展期间以及运输过程中因违反上述规定所造成的人员伤亡、火灾及场馆建筑物设施损坏等一切安全责任事故, 由施工单位负全部责任, 并承担由此给主办单位及展馆造成的所有的名誉及经济损失。

本展台展商及施工单位的法人委托授权人在此声明已仔细阅读并将严格遵守本《展商手册》以及此展台搭建要求, 并认可本《展商手册》中各项条款所具有的法律效力。如有违反相关规定的行为, 本展台展商、施工单位愿意接受主办单位、上海新国际博览中心及展馆保安的处罚, 并承担全部责任。

	参展商	展台搭建商
公司名称及展台号		
安全负责人姓名		
安全负责人承诺并签署 (盖公章生效)		

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

FORM 1.2 CONSTRUCTION REGULATIONS AND DECLARATION OF SAFETY RESPONSIBILITY (MANDATORY FORM FOR MOVE-IN)

DEADLINE: 27 SEPTEMBER 2024

In order to strengthen the safety management of SNIEC's facilities and exhibiting booth construction at the fairground and to avoid any accident, we, the raw space booth contractor, guarantee that we will strictly comply with the following regulations during the build-up/dismantling period:

- To strictly adhere to the national and local governmental policies on safe production and fire prevention and to implement the related regulations. Each stand contractor should pay relevant fees and submit respective application forms & drawings for stand construction approval according to request of the organizer and SNIEC. The booth must be built according to approved drawings submitted.
- During the build-up/show/dismantling period, each stand contractor should appoint an onsite full-time manager responsible for the safety and fire prevention of stand construction. The onsite manager should be reachable by phone at all times.
- The maximum height for one-storey structure and advertisement is 6,00m. The maximum height for two-storey structure is 8,50m. The wall facing the aisle must be at least 50% open. The building of three-storey booth or above is forbidden.**
- All the construction structures must be fireproof. Stand construction and decoration materials must be noncombustible with a burning diffusion rate not lower than Class B1. Fire-retardant and flammable construction / decoration materials must be placed separately. Normal flammable decoration materials are allowed to be used in partial area only if it is flame proofed and its burning diffusion rate up to Class B1. The contractor is required to carry the material fire proof documents on site.**
- All the indoor booths cannot have closed roof.
- When the 1st floor area of a double-storey booth is semi or fully enclosed and above 120sqm, 2 or more evacuation doors wider than 0.9m must be set up. When the upper storey area of a two-storey booth is above 200sqm, at least two stairways wider than 0.9m must be arranged, distance between 2 evacuation exits must be 5m at least.
- The fire protection system, electric installations, emergency exits and aisles may not be obstructed by stand constructions.
- A back wall or partition not lower than 2.5m must be installed for each raw space stand structure, except island stand and national pavilion structure, to separate from neighboring booth. The side of back wall facing neighboring booth must be covered with fire-proof material such as PVC and kept white, neutral and clean. The exhibitor should not use the back wall or partition of neighboring booth for his own use or for displaying his company name, logo, etc. Using the structure of the exhibition hall or neighboring stands to stabilize or to decorate the exhibitors' own stand is forbidden.
- The platform of any booth shall not exceed 15cm in height. Any platform exceeding 10cm in height must install slope.
- The hanging point used for supporting booth structure is strictly forbidden, which means that structures hung from the ceiling must be separate from the booth structure on the floor. Exhibits are not allowed to be hung from the ceiling of the exhibition hall.
- The proposal and design drawings of exhibition stand are required to be submitted to the organizer / official contractor for approval before the show. **All raw space booth construction plans must be approved by top-level certified structural engineer / qualified third-party safety supervision agency.** The stand construction must comply with public statutory regulations, such as the Shanghai Building Regulations, as well as with the terms of participation of the organizer. Any activity which affects the safe construction is forbidden: e.g.: exhibitor appoints a private person, individual household or companies which are unqualified or do not have any permits for construction work; a stand contractor carries out work, which is not related to its contracted exhibitors' stand in the venue without permission; a contractor uses eliminable decoration materials and facilities stipulated by national government.
- For indoor two-storey booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm of 1st floor and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. For outdoor booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. Generally with 5KG dry powder fire extinguishers, but electrical or precise instruments shall be equipped with 3KG carbon dioxide fire extinguishers.**
- During build-up and dismantling period, the paint buckets must be recycled after use. Oil and grease waste should be collected and disposed by a special grease waste collection container provided by the exhibitor/contractor and taken away from the venue. In addition, the general waste such as carpets, KT boards, low-pressure plastic paper (bubble plastic paper) and so on shall not be discarded after use but must be recycled by the exhibitor/contractor or disposed of by the clearing company appointed by the exhibitor/contractor. Dumping of general or grease waste in anywhere within the venue is prohibited, including but not limited to domestic refuse containers, toilets, gutters and ground, road and greening facilities in the exhibition halls and unloading areas. Otherwise, MM-SH has the right to deduct the general management deposit accordingly.
- The stand contractor should have in place windproof measures to ensure the safety and stability of outdoor stand structure.
- For outdoor stands, the lighting fixtures should be rainproof and the control switch must be combined with leakage protection devices.
- All metallic structures and shells shall have a reliable grounding. The grounding wire shall be fixed to electrical box and connected with eligible wire and cable. Any electrical box or cable cannot cross the public aisle.**
- Exhibitors/contractors of raw space booths must cut off the electrical power supply before leaving the booth during build-up/show/dismantling period. An electrical master switch must be installed.**
- Smoking is prohibited in any indoor area of the trade fair ground or in any outdoor non-designated smoking spots. Easily flammable and explosive materials may not be used. All work with open flames is forbidden.
- The use of airships/ blimps, balloons, unmanned aerial vehicles and other hovering equipment is not permitted in the halls and in the outdoor exhibition grounds.
- All workmen on site must wear contractor badges. Workers for specific-type work must possess Specific-type Operator Certificate. Every exhibitor, contractor and freight forwarder must wear the helmet on site during move-in and move-out period at the fairground (indoor & outdoor). In addition, all personnel must wear safety belts when working on construction in height. Otherwise, the security guards of SNIEC reserve the right to refuse against entrance. All the helmets and safety belts should be self-prepared.
- Builders working on construction in height of 2m and above must comply with safety rules and regulations of construction in height.
- To ensure the constructions and facilities of the venue are in good condition and working areas are kept clean. In case of any damage or pollution, the contractors should compensate according to "Venue Compensation List for On-site Damaged Facilities" and "Venue Compensation List for On-site Damaged Constructions".
- After the opening of the exhibition, each construction company shall leave safety person in charge and the full-time staff onsite in case of dealing with problems in a timely manner.
- During the dismantling period, the booth must be totally torn down without rubbish and damage.
- The organizer, official contractor and hall owner will reserve the right to carry on the onsite inspection and forbid those booths disobeying the regulations build up in the scope of the exhibition centre. In case of any hidden power safety hazard or serious security breach at a booth, they shall have the right to suspend or cut off the power supply immediately without notifying the exhibitor. Any loss incurred thereby shall be borne by the exhibitor/contractor.
- The stand contractor will be to blame and take all responsibilities for any damage and accident injury during the build-up/show/dismantling period or in the course of transportation if violating the above regulations.

We, the raw space exhibitor and stand contractor, have studied this Exhibitor Manual, including this form. We hereby accept that all terms in the Exhibitor Manual are recognized as legally binding in all parts and declare that the stand construction will comply with all regulations stated in the manual. We will be to blame and take all responsibilities if violating the relevant regulations and will accept all penalties from the management of the organizer and SNIEC.

	Exhibitor	Stand Contractor
Company Name & Booth No.		
Onsite Safety Manager (Name)		
Committed and Signed by Onsite Safety Manager (Valid with Company Stamp only)		

消防规定及安全条例

消防安全条例及建筑规范

根据上海新国际博览中心最新规定，所有光地展位搭建均须经过国家一级注册结构工程师/第三方安全监管单位审核通过。

展台的设计规划须于展前提交主办单位/大会指定搭建商审核。
单层结构和广告搭建的最大高度为 6 米，双层结构搭建的最大高度为 8.5 米。所有展台面向通道的一面必须至少开放一半。禁止搭建三层及以上展台。

室内展品不得超高超限。展台及展品不得超出租用区域边界。

室内展台结构不得以任何形式封顶。

当二层展台的一层展示区域为大于 120 平方米的半封闭或全封闭结构时，疏散门的数量不应少于 2 个，宽度不应小于 0.9 米。一层有顶的封闭房间门不能带锁。

展台搭建材料的阻燃性能等级不得低于 B1 级（难燃型），对于少量局部使用的可燃材料应当进行防火处理，达到 B1 级要求后方可使用。所有木质材料（包括展台结构、内部储藏室墙面等）必须全面厚涂防火涂料。**搭建商须携带材料防火证明文件。**布展/展会/撤展期间地面铺设的地毯阻燃性能等级不得低于 B1 级（难燃型），**搭建商现场必须持有地毯阻燃的型式检验报告和阻燃标识。**

弹力布、毛竹、稻草、泡沫塑料、仿真绿植等易燃材料，即便经过阻燃防火处理也严禁使用。

搭建地台时必须于展位范围内部地台边缘处设置缓坡通向公共通道，防止地台与地面的落差造成公众人身伤害。

使用玻璃材料装饰展台，必须采用钢化玻璃，要保证玻璃的强度、厚度（幕墙玻璃厚度不小于 10mm），玻璃的安装方式应合理、可靠，必须制作金属框架或采用专业五金件进行玻璃安装，框架及五金件与玻璃材料之间要使用弹性材料做垫层，确保玻璃使用安全。大面积玻璃材料应粘贴明显标识，以防破碎伤人。若使用玻璃地台，则结构支撑立柱、墙体必须固定于地台下方，不得直接在光滑玻璃面上方搭建展台结构，确保结构稳定。

钢结构立柱应使用直径 100mm 以上的无缝钢管，底部焊接底盘，上部焊接直径不小于 600mm 法兰盘以增加连接点接触面积，以保证展台结构的牢固性。

展台结构主体墙落地宽度不应小于 120mm，以确保墙体与地面的接触面积，超过 6m 的大跨度墙体及钢框架结构之间应在顶部加设横梁连接，下部须加设立柱支撑，保证展台整体刚度和稳定性。

展台承重构件，所采用的角钢、槽钢、方通等材料必须符合相应的中国国家标准，不得采用装饰用柔性金属材料或脆性材料。木质承重柱、承重梁须内衬连续实木方通，以保证构件本身结构完整、稳固。

木质结构单跨跨度限制在 6 米以内，高度限制在 5 米以内，钢结构和钢木混合结构（包括内衬钢质方筒、铁架）单跨结构限制在 8 米，成型钢网架跨度可根据其截面可适当放宽，但最大不得超过 12 米（专业舞台搭建网架除外），如果有展位超出以上标准，该展位要向展馆现场工作人员出示专门的结构稳定计算书。

无框架结构光地展位，木质墙体厚度不得小于 30 厘米；框架结构光地展位，木质墙体厚度不得小于 10 厘米。承重木质墙必须有方钢或无缝圆管做内撑。

电气设备、线路和燃气设备、管道的敷设应由具有相关资格的专业人员负责安装和维修；进行电焊等具有火灾危险的作业人员必须持证上岗并严格遵守消防安全操作规程。

展馆内严禁使用喷漆、电焊及电锯。

施工单位应严格执行内部动火审批制度，落实动火现场安全防护措施。在动用电焊的作业现场，应清除周围及焊渣滴落区的可燃物，并设专人监督，禁止在运行中的管道和装有易燃易爆危险品的容器进行焊接和切割，在作业后现场负责人应检查现场有无遗留火种及未烧尽的物品。

展馆在布展/展会/撤展期间严禁烟火和动用明火。

电气线路敷设应全程采用阻燃型电缆和绝缘护套电线；电线支路连接时，不应采用绝缘胶布直接包扎，应采用绝缘瓷、塑接头连接，并做好绝缘保护措施；电气线路的敷设应当架空固定布置，沿地铺设的电气线路应穿管保护或铺设过桥保护。

灯具与可燃展品之间应保持 50 厘米以上的间距。大功率用电设备的安装使用应经过展馆核定，在保证安全的前提下方可使用。所有带热源设备设施的装置须与展馆固定配电设施保持 3 米以上距离，不得面向固定配电设施排放热量。展台严禁使用 500W 以上大功率灯具以及碘钨式灯具，发热量大的灯具须设有隔热垫防护，广告灯箱和灯柱内必须留有对流的散热孔。

布展期间应及时清理可燃杂物，展品的可燃包装材料不得存放在展馆内；搭建中使用的油漆等易燃易爆危险品应存放在展馆外的安全场所。施工完毕后，所有的施工工具及施工物料不得存放于展台内或展台背面（侧面）的空间内，应在封馆前全部清出展馆外。

展馆内严禁展出易燃易爆危险品，易燃易爆危险品可用非易燃易爆的模拟样品替代。

汽车、摩托车等燃油内燃机车、机械设备展出时，不应维修、发动，油箱内存油量应低于 10%。

展品包括但不限于车辆类展品禁止在展馆内充电。

展览期间禁止占用、堵塞和封闭疏散通道和安全出口的行为。

展台范围内或附近如有消防设施、供电设施、通讯设施等设施的，不得遮挡，应保持至少 60cm 的安全或可操作距离，并在展台适当位置粘贴指示标识。

所有室内双层展台，一层每 8 平米区域必须安装一组有效的吸顶式灭火器加报警器装置，且上下层每 12 平米区域还须配备一个年检合格的灭火器。所有室外展台，每 8 平米区域必须安装一组有效的吸顶式灭火器加报警器装置，且上下层每 12 平米区域还须配备一个年检合格的灭火器。一般配置 5KG 干粉灭火器，带电或精密仪器需配备 3KG 二氧化碳灭火器。

布撤展期间使用完的油漆桶、涂料桶需自行回收处理，严禁随意丢弃。油脂类废弃物（包括但不限于：食品类废油、机器废油/油墨、泔水、食品残渣、清洗食物/机器后产生的废水废油等）需由展商/搭建商自备专门的油脂类废弃物收集容器回收处理并带离展览场地。此外，使用完的地毯、KT 板、低压塑料纸（气泡塑料纸）等一般性废弃物不得随意丢弃，必须自行回收或委托清运公司提供有偿处理服务。禁止将一般性及油脂类废弃物等倾倒在展览场地内（包括但不限于生活垃圾容器、卫生间、馆内及卸货区的地沟及地面、路面及绿化设施等）。违反规定者，主办方有权扣除展台综合管理押金以作处罚。

普通安全规定

根据上海新国际博览中心最新规定，凡于布展及撤展期间进入展馆（室内及室外）的展商、施工搭建人员及运输商，都必须佩戴安全帽。此外，参加高处作业人员必须按规定要求系好安全带。未遵守以上规定的人员，展馆的保安人员及大会指定搭建商有权拒绝其入场或禁止其施工，情节严重者将扣除押金。安全帽和安全带自备。

高处作业安全规范

1. 凡参加高处作业人员必须经医生体检合格，方可进行高处作业。对患有精神病、癫痫病、高血压、视力和听力严重障碍的人员，一律不准从事高处作业。
2. 凡参加高处作业人员，应在开工前组织安全学习，并经考试合格。
3. 参加高处作业人员应按规定要求戴好安全帽、系好安全带，穿软底鞋，衣着符合高处作业要求，并时刻注意以下规定：
 - ✓ 高处作业时时刻遵守规章制度
 - ✓ 在展览场地内作业时禁止饮酒
 - ✓ 禁止在非安全地带休息
 - ✓ 疲劳或睡眠不足时禁止作业
 - ✓ 严禁赌博嬉闹
 - ✓ 禁止随意挪动消防设施
 - ✓ 禁止违反规定使用私人安全设备
 - ✓ 禁止拆卸或损坏安全设施及装备
 - ✓ **禁止使用 2 米以上人字梯**
 - ✓ **移动式脚手架高度不得超过 4 米，顶层必须加装安全防护栏，防护栏高度必须达到 1.2 米。高空作业时，脚手架的四轮必须刹到位。**
 - ✓ **严禁一切诸如吊篮等高空悬空作业**
4. 施工人员必须树立牢固的风险、危险意识，这一点对保护自身和他人的安全十分重要。
5. 认真检查脚手架、踏脚板、临时爬梯是否符合规定要求并安全可靠。
6. 高处作业人员随身携带的工具应装袋精心保管，较大的工具（如手锤、千斤顶等）应放好、放牢。
7. 施工人员完工后须清理施工场地。
8. 吊装施工危险区域，应设围栏和警告标志，禁止行人通过和在起吊物件下逗留。
9. 夜间高处作业必须配备充足的照明。
10. 尽量避免重叠作业，必须重叠作业时，要有可靠的隔离措施。
11. 对带电、重要危险性作业，必须严格执行安全施工作业制度。
12. 在高处吊装施工时，密切注意、掌握季节气候变化，遇有暴雨、六级及以上大风，大雾等恶劣气候，应停止露天作业，并做好吊装构件、机械等稳固工作。
13. 盛夏做好防暑降温，冬季做好防冻、防寒、防滑工作。
14. 认真克服管理性违章，特别是各级施工领导必须认真履行自己的安全职责，有很多事故与管理性违章有直接的关系。
15. 展台安装使用的升降机械/车辆应经展馆同意后方能进入展馆。

凡进入中心开展特种作业，作业人员（如高空作业人员、电工、焊割工、铲车驾驶员等）必须持有政府规定的有关操作证，并向主办单位/主场搭建商出示相关资质证明文件，特种工种无证人员一律不得作业。操作必须严格按各规程执行，杜绝一切违章操作和指挥。

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

FIRE PROTECTION REGULATIONS AND SAFETY RULES

• Fire Protection Safety Regulations

According to the newest regulation of SNIEC, all raw space booth construction plans must be reviewed and approved by Grade A National Registered Structural Engineer / qualified third-party safety supervision agency.

The proposal and design drawings of exhibition stand are required to be submitted to the organizer or the official contractor for approval before the show.

The maximum height for one-storey structure and advertisement is 6.00m. The maximum height for two-storey structure is 8.50m. The wall facing the aisle must be at least 50% open. The building of three-storey booth or above is forbidden. Ultra-high or overweight exhibits are not permitted in the halls. Booth buildings and exhibits must remain within the borders of the rented area.

All the indoor booths cannot have closed roof. When the ground floor area of a two-storey booth is semi or fully enclosed and above 120 sqm, two or more evacuation doors wider than 0.9m should be set up.

Stand construction and decoration materials must be noncombustible with a burning diffusion rate not lower than Class B1. Normal flammable decoration material is allowed to be used in partial area only if it is flame proofed and its burning diffusion rate up to Class B1. All wood materials (including booth structure, internal storage room walls, etc.) must be fully and thickly coated with fire-proof paint. **The contractor is required to carry the material fire proof documents on site. During build-up/show/dismantling period, the carpet to be paved must be noncombustible with a burning diffusion rate not lower than Class B1. The contractor must hold on site the flame retardant test report and marking for the carpet.**

Flammable materials such as elastic fabric, bamboo, straw, foam and artificial green plants are prohibited even after they have undergone fire retardant treatment.

Ramps leading to the common passage at the edge of the platform within the range of booths shall be set up during the construction of platform to prevent public injuries caused by the gap between the platform and the ground.

If there are facilities such as fire-fighting, power supply, and communication facilities within or near the booth, they shall not be blocked during construction, and a safe or operable distance of minimum 60cm shall be maintained, and also instructions shall be affixed at an appropriate position on the booth.

For the stands decorated with glass materials, tempered glass must be used to ensure the strength and thickness of the glass (glass curtain wall thickness is not less than 10mm) and installations of the glass should be reasonable and reliable with metal frame structures or specialized hardware. Elastic materials need to be used as cushion between the frames or hardware and the glass materials to ensure the safety of glass. Large areas of glass materials should be clearly marked to prevent crushing injuries. If glass floor is used, the structural support columns and walls must be fixed under the floor. Directly building structures above the smooth glass surface is prohibited to ensure a stable structure.

For steel columns, seamless tubes with diameters over 100mm should be used with the chassis welded to the bottom, the flange with diameters over 600mm welded to the upper part, in order to increase contact area of the connection point and ensure the firmness of the booth structure.

The main wall landing width of the stand structure should be not less than 120mm to ensure the contact area between the wall and the ground. Connecting beams should be set up at the top between the wall spanning more than 6m long and steel frame structure. Supporting columns should be added in the lower part to ensure the overall stiffness and stability of the booth.

Load-bearing components of each booth shall use steel angles, U-bars, square tubes and other materials that meet corresponding Chinese national standards, but not use ornamental and flexible metals or brittle materials. Wooden load-bearing columns and supporting beams shall be lined with continuous solid wood square tubes inside to ensure their structural integrity and stability.

The single span of any wooden structure shall be no more than 6 meters wide and no more than 5 meters high. The single span of any steel or steel and wooden hybrid structure (including those lined with steel square tubes inside or equipped with iron frames) shall be no more than 8 meters wide. Molded steel grid structures can be wider depending on their cross-sections but shall be no more than 12 meters wide (except those used for professional stages).

The wooden walls of any frameless structure shall be at least 30 cm thick; and those with a frame structure shall be at least 10 cm thick. Wooden load-bearing walls shall be supported by square steel or seamless tubes inside them.

The installations and maintenance of electric fixture and connections, gas equipment and pipelines may only be carried out by authorized specialists with operation certifications. All workers for specific-type work, such as electric welding and other tasks that might be in link with fire hazard and etc, must possess Specific-type Operator Certificate and strictly accord with fire prevention operation rules.

Painting, welding, Chainsaw are forbidden to use in the venue.

The contractors must strictly comply with the approval procedure for open flames work and take required safety measures on spot. At the place where the electric welding is carried out, the flammable materials must be cleaned up at the surrounding area. A safety manager must be assigned onsite for supervision. The welding and cutting are prohibited to the pipelines in operation or to the containers with flammable and explosive materials inside. The onsite safety manager shall inspect and make sure there's no remnant tinder or unburned material after the work. Pyrotechnics and open fires are not permitted at the fairground during build-up/show/dismantling period.

Fire-resistant cables and insulate casing must be used for the whole wiring works; insulation porcelain and plastic connectors must be used during branch circuit connections. Aerial laying must be used when laying the wires, ground laid wires should be protected by cubes or by bridge plates.

The safe distance between lighting fixture and flammable exhibits must be kept more than 50cm. High-power equipment may only be installed and operated upon the approval of the venue and with a written undertaking letter from the exhibitor regarding on the premise of safety operation. All heat-generating devices shall be at least 3 meters from any fixed power supply facility at the venue and shall not emit heat towards these facilities. Do not use lighting devices whose power exceeds 500 W or use halogen-tungsten lamps. High heat-producing lighting devices shall be protected with insulation pads; light boxes, and lamp posts used for advertising shall have convection air vents.

The exhibitors/contractors shall clean up the flammable materials in time.

The storage of flammable packaging materials of exhibits is prohibited to be kept at the fairground. The flammable and explosive construction materials (e.g. painting) shall be stored in safe place outside of the fairground.

All construction tools and materials shall not be placed within or in the back (side) space of the booth, and shall be cleared out of the exhibition hall before its closing time after completed.

Flammable and explosive materials shall not be exhibited at the fairground. The flammable and explosive exhibits can be replaced with incombustible models.

Any exhibiting combustible vehicles or machines cannot be repaired or operated. Only 10% of the gasoline can be stored inside.

Charging of exhibits including but not limited to vehicle exhibits is prohibited in the venue.

Any behavior which could occupy, obstruct or block out the escape ways and emergency exits is forbidden during the build-up/show/dismantling period.

Fire-fighting facilities, power supply facilities, communication facilities and others within or near the booth shall not be blocked and shall maintain a safe or operable distance of at least 60cm. Indication signs shall be pasted in appropriate positions of the booth.

For indoor two-storey booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm of 1st floor and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. For outdoor booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. Generally with 5KG dry powder fire extinguishers, but electrical or precise instruments shall be equipped with 3KG carbon dioxide fire extinguishers.

During build-up and dismantling period, the paint buckets must be recycled after use. Oil and grease waste (including but not limited to food waste oil, machine waste oil/ink, swill, food residues, waste water or waste oil produced after cleaning food/machine, etc.) should be collected and disposed by a special grease waste collection container provided by the exhibitor/contractor and taken away from the venue. In addition, the general waste such as carpets, KT boards, low-pressure plastic paper (bubble plastic paper) and so on shall not be discarded after use but must be recycled by the exhibitor/contractor or disposed of by the clearing company appointed by the exhibitor/contractor. Dumping of general or grease waste in anywhere within the venue is prohibited, including but not limited to domestic refuse containers, toilets, gutters and ground, road and greening facilities in the exhibition halls and unloading areas. Otherwise, MM-SH has the right to deduct the general management deposit accordingly.

• General Safety Regulations

According to the newest regulation from Shanghai New International Expo Centre, every exhibitor, contractor and freight forwarder must wear the helmet on site during move-in and move-out period at the fairground (indoor & outdoor). In addition, all personnel must wear safety belts when working on construction in height. Otherwise, the security guards of SNIEC reserve the right to refuse against entrance. All the helmets and safety belts should be self-prepared.

• Safety rules and regulations of construction in height

- It is requested that all builders get the physical examination certificate for construction in height. Builders contracting mentally ill, epileptic, hypertensive, or vision and hearing-impaired personnel, are strictly forbidden to be assigned to construction in height! No exceptions made!
- Builders working on construction in height, should take educational safety course, and should pass all required exams before being assigned to such construction.
- Builders must wear safety helmets and belts, wear soft bottom shoes, and the clothing should be suitable for construction in height. They should always be aware of the following rules:
 - ✓ All rules and regulations for construction in height must be adhered to at all times
 - ✓ Alcohol is prohibited when working at the fairground.
 - ✓ Prohibited to take breaks in unsafe areas.
 - ✓ Prohibited to deliberately drop items.
 - ✓ Prohibited to work if too exhausted or sleep deprived.
 - ✓ No horseplay or gambling.
 - ✓ Prohibited to remove fire extinguishing equipment from designated places
 - ✓ Prohibited to disregard personal safety equipment regulations.
 - ✓ Prohibited to dismantle or damage safety devices and installations.
 - ✓ Prohibited to use herring bone ladder up to 2m
 - ✓ Prohibited to use movable scaffolding higher than 4m or without guardrail on the top or with guardrail lower than 1.2m on the top. The ladder / movable scaffolding must be in four-wheel-locked status when working on construction in height
 - ✓ All the aerial works as working on the hanging basket are strictly prohibited
- It is very important that all builders are ever aware of potential hazards and unsafe situations.
- Builders should check the scaffolding, ladders and steel cables carefully to ensure they are reliable before starting construction.
- Tools such as hammers, hoisting jacks etc. should be handled carefully by the builders.
- Builders are required to clean the construction area when their work is finished.
- Warning signs must be in place around construction hazard zones. It is prohibited to walk underneath cranes and payloads.
- At night, sufficient lighting must be provided for construction in height.
- Builders should avoid the overlapping and have the reliable isolation measure when the overlapping construction is unavoidable.
- Builders must strictly adhere to regulations for handling electric devices and power supplies, as well as for working in hazard zones.
- The construction should be stopped immediately if heavy weather such as rainstorms, heavy fog, and above level storms etc. should occur.
- Builders should be aware of the risks of heatstroke in summer and frostbite in winter.
- All levels of construction leaders should surmount the violation of regulations in management, because there are a lot of accidents which were caused by the violation of regulations in management.
- Lifting machines/vehicles used in the construction shall be allowed in the centre only with prior consent of the venue.

All workers entering into the Centre for specific-type work must possess "Shanghai Specific-type Operator Certificate" (workers in height, electricians, welders or forklift drivers and others) and submit the scan copy to the organizer / official contractor. Operators without certificates are not allowed to work. All relative operation rules and procedure must be strictly obeyed. Non-complying operation and supervision are strictly forbidden.

室外展台、双层展台搭建要求

● 普通条款

所有室外展台、双层展台必须经过国家一级注册结构工程师审核通过后方可进馆搭建。

经主办单位批准，允许在展厅搭建双层展台。双层展台的批准取决于展台在展厅内的位置，以及所占用的面积。在规划中必须考虑到展厅的整体外观，标志的可见性，对相邻展台的视觉影响，双层展台在数量上会受到限制，甚至被禁止搭建。

双层展台必须设计成可在指定的时间范围内安装和拆除，上层不能横穿展厅的过道。

只有大于 24 平米的展台，方可搭建双层展台。

双层展台总高度限于 8.5 米。展台结构不可悬挂于展馆结构。禁止搭建三层及以上展台。

上层展台可用面积的价格按照地面展台价格的百分之五十计算。

对违反规定的情况，主办单位有权依照合作的通用条款采取行动。

● 图纸审批程序

搭建申请必须在 **2024 年 9 月 27 日之前**提交至主办单位/大会指定搭建商。请将下列文件以电子文档形式与申请一同提交：

- 展商手册中的表格 1.1、1.2、2.1 及 2.2
- 展台整体效果图（正，两侧面）
- 底层平面图
- 上层平面图（双层展台）
- 正、侧立面图
- 剖面图
- 结构图
- 电路图
- 展台规划说明书及搭建材料说明

所有提交的图纸必须包含中文版本，按规定比例绘制。**传真的图纸不予受理。**

审批的费用由参展方承担。请注意展台的搭建者和/或使用应遵守公共的法律法规，比如说上海建筑条例，以及展台必须符合主办单位合作条款的规定，主办单位对此不再另作规定。

● 搭建

双层展台设计恒载及活载的总和不得超过展览场地的核定承载值。

搭建双层展台必须使用钢结构材料并作相应的加固处理，尤其承重结构必须采用钢材搭建，并做好接地保护。

双层展台柱梁的基础应采用地梁连接方式，并采用高强度螺丝连接加固，与地面接触面加硬胶防滑垫，以防平移。

● 展位的安排/上层展台的设计

楼梯、开放的展区及会客区必须离开过道至少 1 米距离。相邻展台之间至少应有 3 米间距。面向相邻展台的一侧应是白色，外观干净空白。

● 栏杆

一般而言，行走区域以及直接通向行走区域的边沿落差大于 0.20 米时，都必须装有扶手。扶手应高于 1.20 米，需配备有上弦、中弦和下弦。

如有必要，在上层楼面扶手处的地面上必须设置至少 0.05 米高的防滑安全设施。为防止物体（例如酒杯）放置在栏杆上而滑落，栏杆的扶手及顶端应做成圆弧形。

● 承载能力

天花板强度

对展览会室内展厅内的双层展台下层展台天花应进行以下评估：当上层展台天花板被来举行会议和接待参观客流时，例如在上层展台的会议室内摆放桌椅，其天花板的承载能力至少为每平方米 3.5 千牛。如上层展台被无限使用，例如用作展览室、销售处、会议室或置有大量椅子时，其承载能力至少为每平方米 5.0 千牛。在提交待审核的设计中应清楚列明其用途。

楼梯强度

所有楼梯都必须按照上海建筑条例的标准建造，承载能力必须达到每平方米 5.0 千牛。

栏杆/支柱强度

栏杆和扶手的设计应保证能承受在扶手处水平施加的每平米 1 千牛的力。必须出具楼梯承重没有超出展厅地面承重量的证明。

● 消防要求

上层展台面积超过 200 平方米，楼梯的数量不少于 2 部（宽度不小于 0.90 米），二层相邻最近的两个疏散出口之间的直线距离不应少于 5 米。不得在楼梯口周围和楼梯下安装架子或堆放物品。禁止使用螺旋梯作为逃生通道。

所有室内双层展台，一层每 8 平米区域必须安装一组有效的吸顶式灭火器加报警器装置，且上下层每 12 平米区域还须配备一个年检合格的灭火器。所有室外展台，每 8 平米区域必须安装一组有效的吸顶式灭火器加报警器装置，且上下层每 12 平米区域还须配备一个年检合格的灭火器。一般配置 5KG 干粉灭火器，带电或精密仪器需配备 3KG 二氧化碳灭火器。

室内双层展台的上层展台不得以任何形式封顶。

展台的任何封闭隔间都应设置窗户以确保能清楚看到外面的情况。

当二层展台的一层展示区域为大于 120 平方米的半封闭或全封闭结构时，疏散门的数量不应少于 2 个，宽度不应小于 0.9 米。一层有顶的封闭房间门不能带锁。

如果确有需要，主办单位有权要求展商必须增加额外的安全或防火措施，直到获得整个展台的最终审批。

● 室外作业要求

1. 户外施工作业中，应注意对搭建材料的遮挡和保护，大面积玻璃装饰材料应用警示标识进行标注，避免造成人员伤害。每日施工结束后应对未完成部分采取必要的遮挡和保护，防止出现飘落或遗洒。
2. 在户外堆放的搭建材料应注意防风防火，布、撤展期间须配备消防灭火设备。
3. 在户外堆放的搭建材料和进行中的施工作业，应注意大风对其影响和破坏。若在得到大风的天气预报后，施工场地应立即采取以下工作：对搭建材料进行遮挡和保护；对已完成和未完成的展台搭建部分进行加固和防风处理，并且将上层存放的物品进行妥善保管，防止造成飘落出现伤亡或损坏。
4. 当风力达到一定强度时，主办单位和大会指定搭建商有权根据天气因素调整和临时暂停布撤展进度和流程，光地参展商及其搭建商在完成必要的保护和加固工作后，必须遵照相应通知终止一切操作和施工，并且停止所有户外工作人员的施工作业，将人员疏散到安全场地。
5. 当出现降雨天气时，光地参展商及其搭建商应对施工内容和施工进度做出相应调整和放缓，当降雨达到一定强度时，主办单位和大会指定搭建商有权根据天气因素调整和临时暂停高空作业活动，以免造成高空作业施工地面湿滑，出现人员伤害情况。
6. 夜间户外施工作业时，光地参展商及其搭建商应根据照明条件和照明效果合理安排施工内容，若在光照不足的情况下，禁止开展一切存在安全隐患或具有较高难度的施工作业，包括但不限于材料吊装、玻璃幕墙安装、其他高空作业等。

其它相关规则详见表格 1.2“展台搭建要求及安全声明”、其附页“消防规定及安全条例”以及第 2 章参展规定事项。

OUTDOOR STAND & TWO-STOREY STAND CONSTRUCTION REGULATIONS

• General conditions

Outdoor stand or Two-storey stand construction is permitted at the fairground with approval of top level certified structural engineer, who is employed by exhibitor/contractor or recommended by the venue.

Approval for the two-storey stand depends on the position of the stand within the hall and the area occupied. Since consideration must be given to the overall appearance of the hall in question, the visibility of signs, and the visual affecting on neighboring stand, two-storey constructions may be limited in number or prohibited altogether.

Two-storey constructions must be designed in such a way, that it is possible to install and dismantle them within the designated time period. No upper storey may be built across the aisles.

Two-storey booth can only be built when the assigned booth area is 24 sqm and above.

The total stand height cannot be more than 8.5 m. The structures of booth cannot be hung on the structures of the hall. The building of three-storey booth or above is forbidden.

The price of the usable space on the upper floor is 50 % of the raw space price for the ground floor space.

In the case of infringement of any of the conditions specified here, the organizers reserve the right to take action in accordance with the general terms of participation.

• Approval procedure

The construction application must be submitted to the Organizers or the official contractor until **27 SEPTEMBER 2024**. The following documents must accompany the application.

- ⇒ Forms 1.1, 1.2, 2.1 and 2.2 of the exhibitor manual
- ⇒ Perspective
- ⇒ Plan of ground floor
- ⇒ Plan of upper floor (Two-storey booth)
- ⇒ Elevations and Cross-sections
- ⇒ Cutaway View
- ⇒ Structural drawing
- ⇒ Electricity layout
- ⇒ Specification of construction together with the materials

All documents are to be submitted in Chinese and English and all drawings are to be specified scale (m). **Documents submitted by fax cannot be processed.**

The cost of the approval procedure is to be borne by the exhibitor. Please note that irrespective of approval by the organizers, the installer and/or operator of an exhibition stand is responsible for compliance with public statutory regulations, such as the Shanghai Building Regulations, insofar as applicable to exhibition stand, as well as with the terms of participation of the organizers.

• Stand construction

The sum of the dead load and the live load for the designed two-storey booth shall not exceed the approved bearing value of the exhibition venue.

The two-storey booths shall be constructed with materials in steel structure and reinforcement processing accordingly. In particular, the load-bearing structure shall be constructed of steel and be well grounded.

The foundation of the pillar and beam for two-storey booths should be connected with ground beam and reinforced with high-strength screws. Moreover, hard rubber non-slip pads should be added to the ground contact surface as well to prevent translation.

• Positioning of cabins / Design of upper storey

Stairways, open cabins, terraces and hospitality zones must be set back a distance of at least 1 m from any aisles. A distance of at least 3 meters must be maintained between neighboring stands. If it is not possible to maintain this distance, a closed partition of at least 2 m in height must be installed here as a screen. The side facing the neighboring stand must be finished in white, of neutral and clean appearance. The neighbor is permitted to use this surface for promotion purposes.

• Balustrades

In general, areas where you can walk and also borders directly to areas, which are more than 0.20 m lower, must be provided with balustrades. These must be at least 1.20 m high. An upper chord, middle chord and lower chord must at least be provided.

In the upper storey, rolling safeguards in a height of at least 0.05m must be installed on the floor in the area of balustrades if required. To prevent object (such as wine glasses) being placed on balustrades where they can easily fall off, the handrails or tops of balustrades must be circular or rounded in shape.

• Load-bearing capacity

Ceiling strength:

The following should be estimated for the storey ceiling of a two-storey trade fair stand in a trade fair hall: When upper-decker is used for meetings and customer support, i.e., furnishing with tables and chairs arranged freely or in meeting cabins, the first-storey ceiling must be designed for a live load of 3.5 kN/sqm. If there is unrestricted use as exhibition or sales room, as meeting room or a great number of chairs, the first-storey ceiling must be designed for a live load of 5.0 kN/sqm. The use should be entered clearly recognizable in the plans, which are submitted for approval.

Strength of stairways:

The construction must be capable of resisting 1/20 of the load-bearing capacity in horizontal direction (point of attack: surface of upper floor). All stairways are to be constructed in accordance with Shanghai Building Regulations and with a live load of 5.0 kN/sqm.

Strength of balustrades / railings:

Balustrades and railings should be designed for 1 kN/sqm at railing height. Proof must be submitted that the bearing load of the supports does not exceed the permissible bearing load of the hall floor.

• Fire prevention

The upper storey area above 200sqm, at least two stairways must be arranged, distance between 2 evacuation exits must be 5m at least. Do not store any frames or other stuff at the bottom of the stair. Spiral stairs are not allowed to be used as evacuation stairs.

For indoor two-storey booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm of 1st floor and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. For outdoor booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. Generally with 5KG dry powder fire extinguishers, but electrical or precise instruments shall be equipped with 3KG carbon dioxide fire extinguishers.

None of the areas in the upper storey of indoor two-storey booth may have a closed ceiling/sail.

Windows must be installed in all cabins and enclosed areas to ensure a clear view of the outside.

When the 1st floor area of a two-storey booth is semi or fully enclosed and above 120 sqm, 2 or more evacuation doors wider than 0.9m should be set up. The door of any fully enclosed room must keep open.

Up until final approval of the completed stand, additional measures of safety or fire prevention may also be imposed if deemed necessary.

• Outdoor work management

1. For outdoor work, construction materials shall be sheltered and protected. A large area of the decorative glass materials shall be stuck with warning signs to avoid personal injury. After daily construction works, the unfinished part should be properly sheltered and protected to prevent falling or sprinkling.
2. The windproof and fireproof protective measures should be taken to those construction materials piled in outdoor area. Fire extinguishing equipment must be allocated during the build-up / dismantling period.
3. Construction materials piled in outdoor area and current construction works should be protected from strong wind. After getting blustery forecast, following measures should be taken at construction site: to shelter and protect construction materials, to reinforce finished and unfinished building structure for windproof, to keep properly the articles stored on upper layers to prevent injury or damage causing by falling.
4. When the wind strength reaches a certain value, the organizer and official contractor have the right to adjust or suspend construction works. After completing the necessary protection and reinforcement work, raw space exhibitors and their nominated contractors must comply with relevant announcement to suspend all operational and constructional activities (including outdoor areas), and to evacuate the staff to safe area.
5. When the weather turns rainy, raw space exhibitors and their nominated contractors should adjust the construction content and slow down construction progress. Provided that the rain reaches certain strength, the organizer and official contractor have the right to adjust or suspend the aerial works, so as to avoid personal injury due to slipping floor.
6. For outdoor construction works at night, raw space exhibitors and their nominated contractors shall arrange the construction content properly on the basis of lighting condition and lighting effects. In case of insufficient lighting, construction works which are existing potential safety hazards or with more difficulties (including but not limited to material lifting, assembling of glass wall, aerial works, etc.) are strictly forbidden.

For other rules, please refer Form 1.2 "Construction Regulations and Declaration of Safety Responsibility" with its attachment "Fire Protection Regulations and Safety Rules" as well as Section II Technical Guidelines.

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

表格 2.1 室内单层展台设计的建筑审批

截止日期：2024 年 9 月 27 日

表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

所有光地展位参展商/搭建商必须填写此表格并返还至指定搭建商。

为加强展台搭建安全, 根据上海新国际博览中心最新规定, 所有室内单层展台必须经过国家一级注册结构工程师/第三方安全监管单位审核通过。

请于 2024 年 9 月 27 日之前将下列文件以电子文档形式连同表格 1.1、1.2 和 2.1 一并提交至大会指定搭建商申请图纸审核/复核:

- 展台整体效果图 (正, 两侧面)
- 展台平面图
- 正、侧立面图
- 电路图
- 展台规划说明书及搭建材料明细 (须附防火检测报告)
- 剖面图
- 结构图
- 主要构件连接结点图
- 吊点结构尺寸、重量、桁架规格、材质说明、连接方式等 (如有)

注意

- 所有提交的文件必须包含中文版本, 所有图纸按规定比例绘制, 以米为单位。传真的图纸和文件不予受理。
- 委托展馆指定审图单位/第三方安全监管单位进行审核和复审的图纸必须将尺寸用阿拉伯数字具体标识, 切忌只用网格线标明, 如有此情况发生, 图纸将会被退还, 无法审核。若因此而造成时间上的延误, 后果由参展商及施工单位承担。
- 除上述材料, 委托展馆指定审图单位进行图纸复审的展台还需提供: 1. 结构计算书 (加盖国家一级注册结构工程师章); 2. 活载, 风载, 静载计算数据及结构图 (加盖国家一级注册结构工程师章); 3. 展台审核国家一级注册结构工程师资质证明复印件。
- 室内单层展台搭建设计图纸未经主办单位及大会指定搭建商审核通过或未经国家一级注册结构工程师/第三方安全监管单位审核批准的参展单位, 主办单位和展馆有权禁止该参展单位在展馆范围内施工。
- 室内高于 (含) 4.5 米单层展台搭建设计图纸未经国家一级注册结构工程师审核通过且未经展馆指定审图单位复核的参展单位, 主办单位和展馆及相关审图单位有权禁止该参展单位在展馆范围内施工。
- 展台施工现场须出示审图结果。展台施工搭建须严格按照已通过审核的图纸进行。
- 若晚于截至日期提交, 收到的图纸将不予保证接受和及时处理, 若造成时间上的延误, 相关后果由参展商和施工单位承担。

审核费用标准 (请勾选√)

	内容	单价 (人民币)
☐	审核费--委托由展馆指定审图单位的国家一级注册结构工程师审核	25/平方米
☐	复核费--委托展台设计已通过国家一级注册结构工程师审核, 由展馆指定审图单位复核	18/平方米

- ◆ 有效审图面积按展位面积计算。
- ◆ 2024 年 9 月 27 日以后收到的图纸审核/复核申请可能将不予受理。若被接受, 将收取 50%-100% 的逾期附加费。
- ◆ 已审核的展台设计如有变化, 须再次审图并缴纳审图费用。
- ◆ 对于未付清审核/复核费用的参展单位, 主办单位和展馆及相关审图单位有权禁止该单位在展馆范围内施工。
- ◆ 低于 (含) 4.5 米室内单层光地展台审核费用以第三方安全监管单位收费标准为准。

展台施工单位:

公司名称:			
地 址:			
电 话:		传 真:	
联 系 人:		电 邮:	
一级结构注册工程师姓名:		编 号:	
联系电话:		联系地址:	
备 注:	如参展/搭建商, 不交由展馆指定审图单位审核图纸, 请务必将一级结构注册工程师一栏, 填写清楚。 若交由展馆指定审图单位审核图纸, 则无须填写		

第 3.1 章 光地展位展商/搭建商必须提交表格
SECTION III.A RAW SPACE MANDATORY FORMS

FORM2.1 BUILDING APPROVAL FOR INDOOR ONE-STOREY BOOTH DESIGN

DEADLINE: 27 SEPTEMBER 2024

Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This Form must be completed and returned by **ALL Raw Space Exhibitors/Contractors**.

In order to enhance the safety of booth construction, according to the **newest regulation of SNIEC**, for all raw space booths, stand construction is permitted in the halls with the approval of **Grade A National Registered Structural Engineer / qualified third-party safety supervision agency**.

The digital file of the following documents must be submitted to the **Official Contractor** together with the forms 1.1, 1.2 & 2.1 until **27 SEPTEMBER 2024** for drawing inspection/re-inspection:

- Perspective
- Plan of ground floor
- Elevations and Cross-sections
- Electricity layout
- Booth plan and material description (with fire detection report)
- Plan of upper floor
- Cutaway View
- Structural drawing
- Dimension, weight, truss specifications, material description, connection method, etc. of hanging structure (if any)

Note:

- All documents are to be submitted in Chinese and English and all drawings are to be specified scale (m). Documents submitted by fax cannot be processed.
- All drawings submitted to the drawing approval company appointed by SNIEC / qualified third-party safety supervision agency for inspection/re-inspection shall be dimensioned in Arabic numbers. DO NOT specify only by grid, in which case, the drawings may be returned without approval. The builder shall be responsible for any delay thus caused.
- Besides the above mentioned drawings, the following documents are also necessary for drawing re-inspection by the drawing approval company appointed by SNIEC: 1. Structural calculation drawing stamped by Grade A registered National structural engineer, in duplicate; 2. Static test report or static load calculation stamped by Grade A registered National structural engineer, in duplicate; 3. A carbon copy of the certification of Grade A National registered structural engineer.
- Indoor one-storey booth design without the approval of the organizer, the official contractor as well as top-level certified structural engineer / qualified third-party safety supervision agency will not be permitted in the exhibition.
- For construction and design drawings for outdoor booths or two-storey booths without approval of top level certified structural engineer and drawing re-inspection by the drawing approval company appointed by SNIEC, the organizer as well as the venue keeps the right to prevent the construction by such exhibitors / contractors in the scope of the exhibition centre.
- The results of drawing inspection shall be rendered on-site and booth construction should be strictly in accordance with the approved drawings.
- If submitted later than the deadline, drawings received will not be accepted or processed timely. If delays occur, time-related consequences should be borne by the exhibitors and construction units.

Drawing Inspection / Re-inspection Fee

Item	Unit Price (RMB)
Inspection Fee -- Drawings to be inspected by the drawing approval company appointed by SNIEC	25/SQM
Re-inspection Fee -- Drawings, which are reviewed by registered structural engineer, to be re-inspected by the drawing approval company appointed by SNIEC	18/SQM

- ◆ The effective stand area is considered to be the usable space on the upper floor (as a rule the space on which a person could stand or walk) plus the construction space on the ground floor.
- ◆ The acceptance of late application received **after 27 SEPTEMBER 2024** is not guaranteed. If accepted, a 50%-100% surcharge of the total amount will be incurred as overdue penalty.
- ◆ If there is any modification on the approved stand drawing, the modified drawing design is still required to be reviewed and approved. The inspection fee will be charged again.
- ◆ The drawings will be inspected or re-inspected upon receipt of the payment.
- ◆ For one-storey indoor booth not higher than 4.5m, the drawing inspection fee is subject to the charge standard of the qualified third-party safety supervision agency.

Booth Contractor

Company:	
Address:	
Tel:	Fax:
Contact:	Email:
Name of Grade A Registered Structural Engineer:	No.:
Tel:	Mailing Add.:
Remark: If the exhibitor/builder submits the drawings to the drawing approval company appointed by SNIEC for re-inspection, please clearly fill in the field of "Name of Grade A Registered Structural Engineer". The above step can be ignored if the drawings are submitted to the drawing approval company appointed by SNIEC for inspection.	

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

表格 2.2 室外展台、双层展台设计的建筑审批

截止日期：2024 年 9 月 27 日

室外 表格提交至 - 主办单位 室内 表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

所有光地展位参展商/搭建商必须填写此表格并返还。

室外展台、双层展台必须经过国家一级注册结构工程师审核通过

请于 2024 年 9 月 27 日之前将下列文件以电子文档形式连同表格 1.1、1.2 和 2.2 一并提交至主办单位/大会指定搭建商申请图纸审核/复核:

- 展台整体效果图 (正, 两侧面)
- 底层平面图 (须标注各区域用途及消防设施配置情况)
- 上层平面图 (双层展台)
- 正、侧立面图
- 电路图
- 剖面图
- 结构图
- 展台规划说明书及搭建材料技术数据 (须附防火检测报告)
- 吊点结构尺寸、重量、桁架规格、材质说明、连接方式等 (如有)

注意

- 所有提交的文件必须包含中文版本, 所有图纸按规定比例绘制, 以米为单位。传真的图纸和文件不予受理。
- 委托展馆指定审图单位进行审核和复审的图纸必须将尺寸用阿拉伯数字具体标识, 切忌只用网格线标明, 如有此情况发生, 图纸将会被退还, 无法审核。若因此而造成时间上的延误, 后果由参展商及施工单位承担。
- 室外展台图纸中须注明材料规格及加固方式, 具备防风、防雨处理措施。
- 除上述材料, 委托展馆指定审图单位进行图纸复审的展台还需提供: 1. 结构计算书 (加盖国家一级注册结构工程师章); 2. 活载, 风载, 静载计算数据及结构图 (加盖国家一级注册结构工程师章); 3. 展台审核国家一级注册结构工程师资质证明复印件。
- 室外展台、双层展台搭建设计图纸未经国家一级注册结构工程师审核通过且未经展馆指定审图单位复核的参展单位, 主办单位和展馆及相关审图单位有权禁止该参展单位在展馆范围内施工。
- 展台施工现场须出示审图结果。展台施工搭建须严格按照已通过审核的图纸进行。
- 若晚于截至日期提交, 收到的图纸将不予保证接受和及时处理, 若造成时间上的延误, 相关后果由参展商和施工单位承担。

审核费用标准 (请勾选√)

	内容	单价 (人民币)
☐	审核费--委托由展馆指定审图单位的国家一级注册结构工程师审核	50/平方米
☐	复核费--委托展台设计已通过国家一级注册结构工程师审核, 由展馆指定审图单位复核	25/平方米

- ◆ 有效审图面积为上层实际搭建面积加上地面相关搭建面积。
- ◆ 室外展台的独立背景板结构 (展台内唯一结构) 有效审图面积为背景板平面面积 (长*高)。
- ◆ 2024 年 9 月 27 日以后收到的图纸审核/复核申请可能将不予受理。若被接受, 将收取 50%-100% 的逾期附加费。
- ◆ 已审核的展台设计如有变化, 须再次审图并缴纳审图费用。
- ◆ 对于未付清审核/复核费用的参展单位, 主办单位和展馆及相关审图单位有权禁止该单位在展馆范围内施工。

展台施工单位:

公司名称:			
地 址:			
电 话:		传 真:	
联 系 人:		电 邮:	
一级结构注册工程师姓名:		编 号:	
联系电话:		联系地址:	
备 注:	如参展/搭建商, 不交由展馆指定审图单位审核图纸, 请务必将一级结构注册工程师一栏, 填写清楚。 若交由展馆指定审图单位审核图纸, 则无须填写		

注: 室外展台进入场地布展前, 务必做好地面防护工作。

第 3.1 章 光地展位展商/搭建商必须提交表格
SECTION III.A RAW SPACE MANDATORY FORMS

FORM2.2 BUILDING APPROVAL FOR OUTDOOR BOOTH AND TWO-STOREY BOOTH DESIGN

DEADLINE: 27 SEPTEMBER 2024

Outdoor Form Submitted to - Organizer Indoor Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This Form must be completed and returned by **ALL Raw Space Exhibitors/Contractors**.

The stand design drawings of outdoor booths or two-storey booths must be reviewed and approved by Grade A National Registered Structural Engineer.

The digital file of the following documents must be submitted to the **Organizer / Official Contractor** together with the forms 1.1, 1.2 & 2.2 until **27 SEPTEMBER 2024** for drawing inspection/re-inspection:

- Perspective
- Plan of ground floor (marked with unit function & fire facilities)
- Elevations and Cross-sections
- Electricity layout
- Booth plan and material description (with fire detection report)
- Plan of upper floor (two-storey booth)
- Cutaway View
- Structural drawing
- Dimension, weight, truss specifications, material description, connection method, etc. of hanging structure (if any)

Note:

- A. All documents are to be submitted in Chinese and English and all drawings are to be specified scale (m). Documents submitted by fax cannot be processed.
- B. All drawings submitted to the drawing approval company appointed by SNIEC for inspection/re-inspection shall be dimensioned in Arabic numbers. DO NOT specify only by grid, in which case, the drawings may be returned without approval. The builder shall be responsible for any delay thus caused.
- C. All outdoor booth drawings shall be indicated in the specifications of the materials and the way of strengthening, and the wind/rain proof measures.
- D. Besides the above mentioned drawings, the following documents are also necessary for drawing re-inspection by the drawing approval company appointed by SNIEC: 1. Structural calculation drawing stamped by Grade A registered National structural engineer, in duplicate; 2. Static test report or static load calculation stamped by Grade A registered National structural engineer, in duplicate; 3. A carbon copy of the certification of Grade A National registered structural engineer.
- E. For construction and design drawings for outdoor booths or two-storey booths without approval of top level certified structural engineer and drawing re-inspection by the drawing approval company appointed by SNIEC, the organizer as well as the venue keeps the right to prevent the construction by such exhibitors / contractors in the scope of the exhibition centre.
- F. The booth drawing approval must be shown onsite. Booth construction should be strictly in accordance with the approved drawings.
- G. If submitted later than the deadline, drawings received will not be accepted or processed timely. If delays occur, time-related consequences should be borne by the exhibitors and contractors.

Drawing Inspection / Re-inspection Fee

Item	Unit Price (RMB)
Inspection Fee -- Drawings to be inspected by the drawing approval company appointed by SNIEC	50/SQM
Re-inspection Fee -- Drawings, which are reviewed by registered structural engineer, to be re-inspected by the drawing approval company appointed by SNIEC	25/SQM

- ◆ The effective stand area is considered to be the usable space on the upper floor (as a rule the space on which a person could stand or walk) plus the construction space on the ground floor.
- ◆ The effective stand area of the independent back wall (as the only structure) in the outdoor booth is considered to be the plane area of the back wall (L*H).
- ◆ The acceptance of late application received **after 27 SEPTEMBER 2024** is not guaranteed. If accepted, a 50%-100% surcharge of the total amount will be incurred as overdue penalty.
- ◆ **If there is any modification on the approved stand drawing, the modified drawing design is still required to be reviewed and approved. The inspection fee will be charged again.**
- ◆ The drawings will be inspected or re-inspected upon receipt of the payment.

Booth Contractor

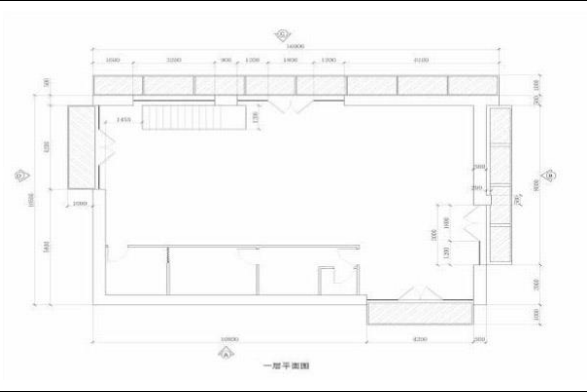
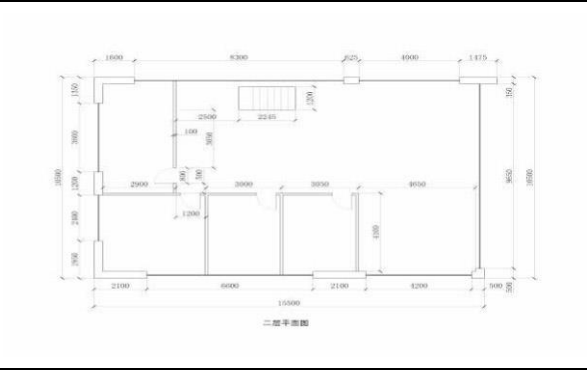
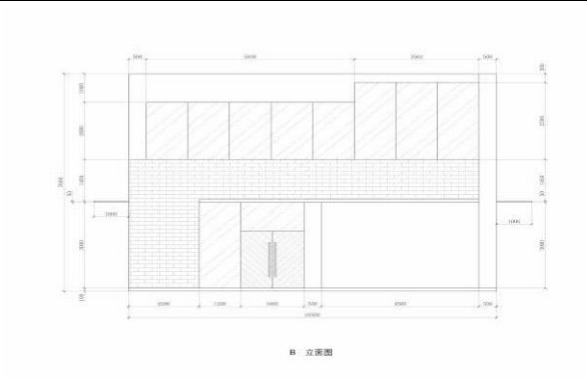
Company:	
Address:	
Tel:	Fax:
Contact:	Email:
Name of Grade A Registered Structural Engineer:	No.:
Tel:	Mailing Add.:
Remark: If the exhibitor/builder submits the drawings to the drawing approval company appointed by SNIEC for re-inspection, please clearly fill in the field of "Name of Grade A Registered Structural Engineer". The above step can be ignored if the drawings are submitted to the drawing approval company appointed by SNIEC for inspection.	

****Be sure to do the ground protection work before entering the outdoor exhibition site for construction.**

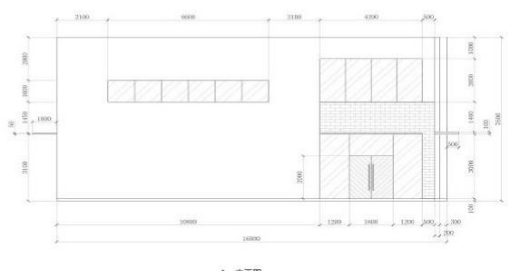
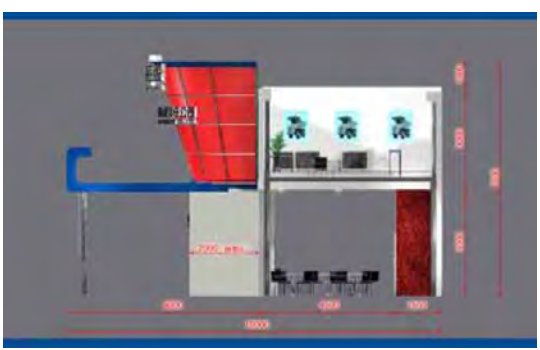
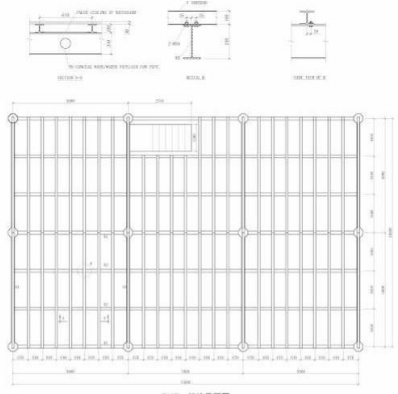
第 3.1 章 光地展位展商/搭建商必须提交表格
SECTION III.A RAW SPACE MANDATORY FORMS

提交设计图纸说明

STAND DESIGN DRAWING SPECIFICATION FOR BUILDING APPROVAL

图纸名称 Drawing	样图 Sample
展台效果图 (所有光地展台都需提交) Booth perspective (required for all raw space booths)	
底层平面图 (所有光地展台都需提交) Ground floor plan (required for all raw space booths)	
上层平面图 (双层展台需提交) Upper floor plan (required for two-storey booths)	
正立面图 (所有光地展台都需提交) Elevation (required for all raw space booths)	

第 3.1 章 光地展位展商/搭建商必须提交表格
SECTION III.A RAW SPACE MANDATORY FORMS

图纸名称 Drawing	样图 Sample
侧立面图 (所有光地展台都需提交) Side elevation (required for all raw space booths)	 A 立面图
剖面图 (所有光地展台都需提交) Cutaway view (required for all raw space booths)	 剖面图
展台规格说明书及搭建材料数据/材料清单 (所有光地展台都需提交) Detailed booth material checklist (required for all raw space booths)	 展位主结构所使用的工字钢规格是200MM*200MM 展位所使用的铁管是25MM*25MM的圆钢管, 壁厚1.0MM 展位所使用的9号螺丝
结构图 (所有光地展台都需提交) Structural drawing (required for all raw space booths)	 SMS 结构平面图

第 3.1 章 光地展位展商/搭建商必须提交表格
SECTION III.A RAW SPACE MANDATORY FORMS

图纸名称 Drawing	样图 Sample
复审展台需要额外提供: 结构计算书 (加盖国家一级注册结构工程师章) Booths require re-inspection: Structural calculation drawing (Stamped by Grade A registered National structural engineer)	
复审展台需要额外提供: 活载, 风载, 静载计算数据及结构图 (加盖国家一级注册结构工程师章) Booths require re-inspection: Static test report or static load calculation (Stamped by Grade A registered National structural engineer)	
复审展台需要额外提供: 国家一级注册结构工程师资质证明复印件 Booths require re-inspection: A carbon copy of the certification of Grade A National registered structural engineer	

表格 2.3 展台灭火器租赁

截止日期：2024 年 9 月 27 日

室外 表格提交至 - 主办单位 室内 表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

根据大会规定：所有室内双层展台，一层每 8 平米区域必须安装一组有效的吸顶式灭火器加报警器装置，且上下层每 12 平米区域还须配备一个年检合格的灭火器。所有室外展台，每 8 平米区域必须安装一组有效的吸顶式灭火器加报警器装置，且上下层每 12 平米区域还须配备一个年检合格的灭火器。一般配置 5KG 干粉灭火器，带电或精密仪器需配备 3KG 二氧化碳灭火器。

物品说明	单价 (人民币)	押金 (人民币) 现场支付	数量	总价 (人民币)
干粉灭火器	120.00	300.00		
火警报警器和天花喷淋	1300.00	500.00		

注意

- 截止日期以后收到的定单可能将不予受理。若被接受，将要支付 50%的附加费。
- 定单一经确认，任何更改都须支付 50%的附加费。
- 若取消定单，恕不退款。
- 主办方将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有物品均为租赁，不得交换，转移，退换。参展商有义务保证租赁物品的完好无损，如有遗失或损坏，需照价赔偿。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则，所有的项目将被认为是符合要求的。
- 发票由大会指定搭建商提供。

第 3.1 章 光地展位展商/搭建商必须提交表格
SECTION III.A RAW SPACE MANDATORY FORMS

FORM2.3 RENTAL OF FIRE EXTINGUISHER IN THE BOOTH

DEADLINE: 27 SEPTEMBER 2024

Outdoor Form Submitted to - Organizer Indoor Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

For indoor two-storey booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm of 1st floor and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. For outdoor booths, one set of automatic alarm and ceiling sprinkler system should be installed for each 8sqm and one annually eligible fire extinguisher for each 12sqm of upper and lower layers. Generally with 5KG dry powder fire extinguishers, but electrical or precise instruments shall be equipped with 3KG carbon dioxide fire extinguishers.

Description	Unit Price RMB	Deposit RMB (paid on-site)	Quantity	Total RMB
Powder Fire extinguisher	120.00	300.00		
Fire Alarm & Ceiling Sprinkler	1,300.00	500.00		

Note

- Overdue or late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- The official contractor will issue the invoice.

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

表格 15.2 室内展位电源供应

截止日期：2024 年 9 月 27 日

表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

所有光地展位参展商/搭建商必须填写此表格并返还至指定搭建商。

- ☐ 我们预定仅在展览会期间使用的物品。
所有预定物品须在表格3（展台位置图）上标注

	物品说明	单价 (人民币)		数量	总价 (人民币)
照明用电	申请照明用电电箱必须同时申请容量相同的电气火灾监控电箱	照明用电电箱	电气火灾监控电箱		
	380伏/15安培/50赫兹, 三相电 (无接驳)	2,430.00	470.00		
	380伏/30安培/50赫兹, 三相电 (无接驳)	3,880.00	550.00		
	380伏/60安培/50赫兹, 三相电 (无接驳)	6,750.00	630.00		
	380伏/100安培/50赫兹, 三相电 (无接驳)	9,050.00	780.00		
机器用电	380伏/15安培/50赫兹, 三相电 (无接驳)	2,400.00			
	380伏/30安培/50赫兹, 三相电 (无接驳)	3,800.00			
	380伏/60安培/50赫兹, 三相电 (无接驳)	6,700.00			
	380伏/100安培/50赫兹, 三相电 (无接驳)	9,000.00			
	380伏/200安培/50赫兹, 三相电 (无接驳)	18,500.00			
	380伏/300安培/50赫兹, 三相电 (无接驳)	25,000.00			
☐	标准展位展商如需预定机器用电, 须交室内电箱押金人民币3000元整				
☐	我们需要24小时供电 (所有展商/搭建商须在闭馆离开展台前切断展台内所有电源。如需保留电源, 请在此申请)				

搭建/撤展期间用电

展厅:

- 所预定电源将于展览开幕前一天开通。展厅各大门两侧机房墙面上的 63 安培/380 伏不锈钢电箱可作为临时电源供搭建/撤展期间使用。

注意

- 为有效防止电气火灾事故发生, 进一步提升展会消防安全保障系数, 上海新国际博览中心根据上海市消防局要求, 引入有偿电气火灾监测服务, 配套做好展位用电安全工作, 相关费用由展商/搭建商自行承担。展台二级电箱 (照明部分) 统一由电气火灾监控箱代替, 展商/搭建商常规来说无需再自行携带二级电箱 (分路电箱)。
- 所有价格包含电费。
- 预订光地的展商必须预订照明用电和电气火灾监控箱, 电气火灾监控箱出线端由展商/搭建商自行接驳。
- 电源接驳必须由展商/搭建商的具有相关资格的专业人员进行操作, 该人员应持有效电工操作证。
- 照明用电与机器用电必须分开预订。安全起见, 请根据最大启动电流预订用电。
- 每台运转演示机器须分别单独预定动力电源。LED 大屏建议单独申请机器用电。
- 标准/套装展台展商不得私接照明器材。若由于违规操作而造成跳闸、短路、电线起火、电箱损坏等情况, 展商须承担责任并赔偿损失。
- 插座不可用作照明、接灯, 仅供小功率设备用电, 且不得超过插座最大功率。如有大功率设备需用电, 请额外申请电源。
- 严禁使用多功能插座, 以防由于超负荷造成短路。
- 380VAC 应采用三相五线方式, 220VAC 应采用单相三线方式。
- 申请 24 小时用电应配置独立用电回路, 不得接入照明及其他相关器材, 不得用于夜间充电。24 小时用电申请须保证不会对本次展会造成任何不良影响, 若发生任何安全事故由展商/搭建商承担一切责任。
- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50% 的附加费。
- 定单一经确认, 任何更改都须支付 50% 的附加费。
- 若取消定单, 恕不退款。
- 大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有预定物品须在表格 3 (展台位置图) 上标注具体位置, 电气火灾监控电箱的位置默认同照明用电。若在截止日期前未收到该布置图, 展会指定搭建商将为您安装在展台的任何位置。现场要求的任何移位, 都将额外收取该物品租赁费的 50%-100% 作为现场移位费用。电气火灾监控电箱安装在照明用电电箱旁, 禁止将电气火灾监控电箱放入地沟。
- 展台使用的所有配电箱应放入展台的安全区域内。储藏室内放置配电箱时严禁储藏室房门上锁。严禁将配电箱放置于过道、消防通道或展台明显部位。
- 所有物品均为租赁, 不得交换, 转移, 退换。参展商有义务保证租赁物品的完好无损, 如有遗失或损坏, 需照价赔偿。
- 所租赁物品若无损坏或遗失, 押金将全额退还; 一旦损坏或遗失, 其修理 / 置换的费用将从押金里扣除。余额将被退还, 若有超支则开具账单向展商收取。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则, 所有的项目将被认为是符合要求的。
- 发票由大会指定搭建商提供。

所有展商/搭建商须对所供电箱负责, 并于电源开通后留心看顾。展台内所有电源须在闭馆离开展台前切断。谢谢!

第 3.1 章 光地展位展商/搭建商必须提交表格
SECTION III.A RAW SPACE MANDATORY FORMS

FORM15.2 ELECTRICAL POWER SUPPLY FOR INDOOR BOOTH

DEADLINE: 27 SEPTEMBER 2024

Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This Form must be completed and returned by **ALL Raw Space Exhibitors/Contractors**.

☐ We hereby order the following items to be used during the duration of the Exhibition only.

ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

	Description	Unit Price RMB		Quantity	Total RMB
For Lighting use only	A distribution box with monitoring function with the same capacity is necessary for a lighting electric box application.	Lighting Electric Box	Distribution Box with Monitoring Function		
	Power supply, 380 V / 15 Amp / 50 Hz three phase	2,430.00	470.00		
	Power supply, 380 V / 30 Amp / 50 Hz three phase	3,880.00	550.00		
	Power supply, 380 V / 60 Amp / 50 Hz three phase	6,750.00	630.00		
	Power supply, 380 V / 100 Amp / 50 Hz three phase	9,050.00	780.00		
For Machine use only	Power supply, 380 V / 15 Amp / 50 Hz three phase	2,400.00			
	Power supply, 380 V / 30 Amp / 50 Hz three phase	3,800.00			
	Power supply, 380 V / 60 Amp / 50 Hz three phase	6,700.00			
	Power supply, 380 V / 100 Amp / 50 Hz three phase	9,000.00			
	Power supply, 380 V / 200 Amp / 50 Hz three phase	18,500.00			
	Power supply, 380 V / 300 Amp / 50 Hz three phase	25,000.00			
☐	A deposit of RMB3000 will be charged for power supply for machine ordered by the shell scheme exhibitor.				
☐	We do need 24-hour non-stop power supply (All exhibitors/contractors must cut off the electrical power supply before leaving your booths. If you need 24-hour power supply, please apply here.)				

Power during build - up / dismantling period

Halls:

The herewith ordered power supply will be switched on one day before the show starts. Temporary power for build-up / dismantling is available on the wall of generator rooms beside each gate in the halls up to 63Amp/380V.

Notes

- In order to effectively prevent electrical fire accidents and further improve the fire safety, SNIEC has push forwarded the using of distribution box with monitoring function according to the requirements of Shanghai Fire Bureau. All booths are required to apply for distribution box with monitoring function and the charge will be borne by the exhibitors / contractors. The secondary level electric box (lighting part) of booth is replaced by the distribution box with monitoring function and generally the exhibitors / contractors do not need to carry secondary electrical box (shunt box).
- All prices include power consumption.
- All raw space exhibitors must order one number power main for lighting together with distribution box with monitoring function if they need power. The outlet of the distribution box with monitoring function shall be connected by the exhibitors / contractors.
- The power connection must be operated by qualified professionals of the exhibitor/contractor who must hold a valid electrician operation certificate.
- Power main for machine and lighting should be separated. For safety reasons, power should be ordered according to the maximum starting current.
- No lighting fixture is allowed to be connected by shell scheme exhibitors. For any result caused by that illegal behavior, such as power tripping, short circuit, wire burning and electric box broken, the exhibitors should take all responsibilities and compensate for losses.
- Each operation of the demonstration machine shall order power supply separately. It is recommended to apply for power main for machine separately for LED screen.
- Socket is not for lighting use, but for electricity supply of low power equipment only, which is lower than the maximum power of socket. For high power equipments, please order power supply additionally.
- The multi-function socket is forbidden to use so as to avoid the short circuit due to the overload.
- The three-phase five-wire mode shall be applied for 380VAC and single-phase three-wire mode for 220VAC.
- Facilities requesting 24-hour power supply shall be equipped with independent power circuits which shall not be connected to lighting or other equipment. 24-hour power cannot be used for overnight charging. 24-hour power usage will not have any adverse effect on the show and that the exhibitor/contractor will take full responsibility for any related safety accident.
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- Exhibitors are required to mark on the Form 3 (Stand Layout) the position of all items ordered. The location of distribution box with monitoring function is regarded as the same as lighting electric box. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 50%-100% on the rental price. The distribution box with monitoring function shall be installed next to the lighting electric box and not laid in the facility trench.
- For each booth, the electric boxes / distribution boxes must be fixed in a safe place within the booth area. The storage room shall keep open when placing such boxes inside. It is prohibited to place the electric boxes / distribution boxes in obvious location of the booth, on the public aisle or fire escape.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Deposits will be refunded in full if the equipments are not damaged or lost. If the equipment is lost or damaged, the cost of repair / replacement will be deducted from the deposit. Any positive balance will be refunded, and excess usage will be billed to exhibitors accordingly.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- The official contractor will issue the invoice.

Each exhibitor/contractor is responsible for the supplied switch box and is requested to take care after the power has been switched on. The electrical power supply must be cut off before you leave the booth. Thank you.

第 3.1 章 光地展位展商/搭建商必须提交表格

SECTION III.A RAW SPACE MANDATORY FORMS

表格 15.3 室外展位电源供应

截止日期：2024 年 9 月 27 日

表格提交至 - 主办单位	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

联系方式详见第 1 章-展会指南“联系名单”

所有光地展位参展商/搭建商必须填写此表格并返还至主办单位。

☐ 我们预定仅在展览会期间使用的物品。

所有预定物品须在表格3（展台位置图）上标注

	物品说明	单价（人民币）		数量	总价（人民币）
照明用电	申请照明用电配电箱必须同时申请容量相同的电气火灾监控配电箱	照明用电配电箱	电气火灾监控配电箱		
	380伏/15安培/50赫兹，三相电（无接驳）	3,700.00	540.00		
	380伏/30安培/50赫兹，三相电（无接驳）	5,850.00	630.00		
	380伏/60安培/50赫兹，三相电（无接驳）	10,180.00	720.00		
	380伏/100安培/50赫兹，三相电（无接驳）	13,900.00	900.00		
机器用电	380伏/15安培/50赫兹，三相电（无接驳）	3,650.00			
	380伏/30安培/50赫兹，三相电（无接驳）	5,800.00			
	380伏/60安培/50赫兹，三相电（无接驳）	10,100.00			
	380伏/100安培/50赫兹，三相电（无接驳）	13,800.00			
	380伏/200安培/50赫兹，三相电（无接驳）	27,850.00			
	380伏/300安培/50赫兹，三相电（无接驳）	36,500.00			
☐ 我们需要24小时供电（所有展商/搭建商须在闭馆离开展台前切断展台内所有电源。如需保留电源，请在此申请）					

搭建/撤展期间用电

室外场地：

- 室外场地不提供临时电源。
- 所预定电源从搭建第一天开始供应，视现场情况而定。
- 展商/搭建商须至少提前一天至大会指定搭建商现场办公室登记方可领取配电箱。
- 室外场地配电箱控制开关须具备漏电保护装置。
- 撤展期间展台内所有电源将关闭。如需延时期用电，请至晚于开展第三日至大会指定搭建商处申报。逾时不候。

注意

- 为有效防止电气火灾事故发生，进一步提升展会消防安全保障系数，上海新国际博览中心根据上海市消防局要求，引入有偿电气火灾监测服务，配套做好展位用电安全工作，相关费用由展商/搭建商自行承担。展台二级配电箱（照明部分）统一由电气火灾监控箱代替，展商/搭建商常规来说无需再自行携带二级配电箱（分路配电箱）。
- 所有价格包含电费。
- 预订光地的展商必须预订照明用电和电气火灾监控箱，电气火灾监控箱出线端由展商/搭建商自行接驳。
- 电源接驳必须由展商/搭建商的具有相关资格的专业人员进行操作，该人员应持有效电工操作证。
- 照明用电与机器用电必须分开预订。安全起见，请根据最大启动电流预订用电。
- 每台运转演示机器须分别单独预定动力电源。LED 大屏建议单独申请机器用电。
- 标准/套装展台展商不得私接照明器材。若由于违规操作而造成跳闸、短路、电线起火、电箱损坏等情况，展商须承担责任并赔偿损失。
- 插座不可用作照明、接灯，仅供小功率设备用电，且不得超过插座最大功率。如有大功率设备需用电，请额外申请电源。
- 严禁使用多功能插座，以防由于超负荷造成短路。
- 380VAC 应采用三相五线方式，220VAC 应采用单相三线方式。
- 申请 24 小时用电应配置独立用电回路，不得接入照明及其他相关器材，不得用于夜间充电。24 小时用电申请须保证不会对本次展会造成任何不良影响，若发生任何安全事故由展商/搭建商承担一切责任。
- 截止日期以后收到的定单可能将不予受理。若被接受，将要支付 50% 的附加费。开展期间，室外设施订单不予受理。
- 定单一经确认，任何更改都须支付 50% 的附加费。
- 若取消定单，恕不退款。
- 主办方将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有预定物品须在表格 3（展台位置图）上标注具体位置，电气火灾监控配电箱的位置默认同照明用电。若在截止日期前未收到该布置图，展会指定搭建商将为您安装在展台的任何位置。现场要求的任何移位，都将额外收取该物品租赁费的 50%-100% 作为现场移位费用。电气火灾监控配电箱安装在照明用电电箱旁，禁止将电气火灾监控电箱放入地沟。
- 展台使用的所有配电箱应放入展台的安全区域内。储藏室内放置配电箱时严禁储藏室房门上锁。严禁将配电箱放置于过道、消防通道或展台明显部位。
- 所有物品均为租赁，不得交换，转移，退换。参展商有义务保证租赁物品的完好无损，如有遗失或损坏，需照价赔偿。
- 所租赁物品若无损坏或遗失，押金将全额退还；一旦损坏或遗失，其修理 / 置换的费用将从押金里扣除。余额将被退还，若有超支则开具账单向展商收取。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则，所有的项目将被认为是符合要求的。
- 发票由大会指定搭建商提供。

所有展商/搭建商须对所供电箱负责，并于电源开通后留心看顾。展台内所有电源须在闭馆离开展台前切断。谢谢！

第 3.1 章 光地展位展商/搭建商必须提交表格
SECTION III.A RAW SPACE MANDATORY FORMS

FORM15.3 ELECTRICAL POWER SUPPLY FOR OUTDOOR BOOTH

DEADLINE: 27 SEPTEMBER 2024

Form Submitted to - Organizer For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This Form must be completed and returned by **ALL Raw Space Exhibitors/Contractors**.

☐ We hereby order the following items to be used during the duration of the Exhibition only.

ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

	Description	Unit Price RMB		Quantity	Total RMB
For Lighting use only	A distribution box with monitoring function with the same capacity is necessary for a lighting electric box application.	Lighting Electric Box	Distribution Box with Monitoring Function		
	Power supply, 380 V / 15 Amp / 50 Hz three phase	3,700.00	540.00		
	Power supply, 380 V / 30 Amp / 50 Hz three phase	5,850.00	630.00		
	Power supply, 380 V / 60 Amp / 50 Hz three phase	10,180.00	720.00		
	Power supply, 380 V / 100 Amp / 50 Hz three phase	13,900.00	900.00		
For Machine use only	Power supply, 380 V / 15 Amp / 50 Hz three phase	3,650.00			
	Power supply, 380 V / 30 Amp / 50 Hz three phase	5,800.00			
	Power supply, 380 V / 60 Amp / 50 Hz three phase	10,100.00			
	Power supply, 380 V / 100 Amp / 50 Hz three phase	13,800.00			
	Power supply, 380 V / 200 Amp / 50 Hz three phase	27,850.00			
	Power supply, 380 V / 300 Amp / 50 Hz three phase	36,500.00			

☐ We do need 24-hour non-stop power supply (All exhibitors/contractors must cut off the electrical power supply before leaving your booths. If you need 24-hour power supply, please apply here.)

Power during build - up / dismantling period

Outdoor Area:

- There is no temporary power supply available in the outdoor area.
- The herewith ordered power supply can be supplied starting from the first official build-up day upon request.
- To receive the power switch boxes, each individual exhibitor/contractor has to register at the official contractor onsite service counter at least one day in advance.
- The control switch of D/B box is equipped with leakage protection devices.
- The electrical power supply will be switched off during dismantling period. If you need overtime power supply, please apply at the official contractor onsite service counter at latest on third show day.

Notes

- In order to effectively prevent electrical fire accidents and further improve the fire safety, SNIEC has push forwarded the using of distribution box with monitoring function according to the requirements of Shanghai Fire Bureau. All booths are required to apply for distribution box with monitoring function and the charge will be borne by the exhibitors / contractors. The secondary level electric box (lighting part) of booth is replaced by the distribution box with monitoring function and generally the exhibitors / contractors do not need to carry secondary electrical box (shunt box).
- All prices include power consumption.
- All raw space exhibitors must order one number power main for lighting together with distribution box with monitoring function if they need power. The outlet of the distribution box with monitoring function shall be connected by the exhibitors / contractors.
- The power connection must be operated by qualified professionals of the exhibitor/contractor who must hold a valid electrician operation certificate.
- Power main for machine and lighting should be separated. For safety reasons, power should be ordered according to the maximum starting current.
- No lighting fixture is allowed to be connected by shell scheme exhibitors. For any result caused by that illegal behavior, such as power tripping, short circuit, wire burning and electric box broken, the exhibitors should take all responsibilities and compensate for losses.
- Each operation of the demonstration machine shall order power supply separately. It is recommended to apply for power main for machine separately for LED screen.
- Socket is not for lighting use, but for electricity supply of low power equipment only, which is lower than the maximum power of socket. For high power equipments, please order power supply additionally.
- The multi-function socket is forbidden to use so as to avoid the short circuit due to the overload.
- The three-phase five-wire mode shall be applied for 380VAC and single-phase three-wire mode for 220VAC.
- Facilities requesting 24-hour power supply shall be equipped with independent power circuits which shall not be connected to lighting or other equipment. 24-hour power cannot be used for overnight charging. 24-hour power usage will not have any adverse effect on the show and that the exhibitor/contractor will take full responsibility for any related safety accident.
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- Exhibitors are required to mark on the Form 3 (Stand Layout) the position of all items ordered. The location of distribution box with monitoring function is regarded as the same as lighting electric box. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 50%-100% on the rental price. The distribution box with monitoring function shall be installed next to the lighting electric box and not laid in the facility trench.
- For each booth, the electric boxes / distribution boxes must be fixed in a safe place within the booth area. The storage room shall keep open when placing such boxes inside. It is prohibited to place the electric boxes / distribution boxes in obvious location of the booth, on the public aisle or fire escape.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Deposits will be refunded in full if the equipments are not damaged or lost. If the equipment is lost or damaged, the cost of repair / replacement will be deducted from the deposit. Any positive balance will be refunded, and excess usage will be billed to exhibitors accordingly.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- The official contractor will issue the invoice.

Each exhibitor/contractor is responsible for the supplied switch box and is requested to take care after the power has been switched on. The electrical power supply must be cut off before you leave the booth. Thank you.

第 3.1 章 光地展位展商/搭建商必须提交表格
SECTION III.A RAW SPACE MANDATORY FORMS

表格 3 展台位置图
截止日期：2024 年 9 月 27 日

室外 表格提交至 - 主办单位 室内 表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

所有光地展位参展商/搭建商必须填写此表格并返还。

请递交您的展台位置图，于下图标出电源、供水、网线等主要能源的位置。

- 展台的配置 - 插座 - 灯具	- 电源接驳 - 水源接驳 - 压缩空气
-------------------------	----------------------------

数量

展台背景墙（相邻展位展台号）

_____ 插座 _____ 电源接驳 _____ 灯具 1 (类型: _____) _____ 灯具 2 (类型: _____) _____ 水源接驳 _____ 压缩空气	展台面积 _____ (米) : _____ (米)	右侧 相邻展位 展台号	<table border="1"> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> </table>																															左侧 相邻展位 展台号

标识

ST 插座
 ST24 24 小时插座
 L1 灯具 1
 L2 灯具 2
 W 水源接驳
 D 压缩空气
 T 电话
 F 传真机
 M 电源接驳

第 3.1 章 光地展位展商/搭建商必须提交表格
SECTION III.A RAW SPACE MANDATORY FORMS

FORM3 STAND LAYOUT

DEADLINE: 27 SEPTEMBER 2024

Outdoor Form Submitted to - Organizer Indoor Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This form must be completed and returned by **ALL Raw Space Exhibitors/Contractors**.

You are requested to send your stand layout showing your main supply points (electricity, water, internet, etc.).

- Positioning of cabin - Sockets - Lighting	- Machine connection - Water connection - Compressed air
---	--

Amount

_____ sockets
 _____ machine connection
 _____ light 1 (type: _____)
 _____ light 2 (type: _____)
 _____ water connection
 _____ compressed air

Booth size
 _____ (m): _____ (m)

Right
 (Neighboring
 Booth No.)

Booth back wall (Neighboring Booth No.)

left
 (Neighboring
 Booth No.)

Symbol

ST socket
 ST24 24hrs socket
 L1 light 1
 L2 light 2
 W water connection
 D compressed air
 T telephone
 F fax machine
 M machine connection

3/2

标准/套装展位展商必须提交的表格

- 申请标准/套装展位后，我的展台内会配备哪些家具及基本设施？
标准展位类型及配置
套装展位类型及配置
- 如果我对展台内家具及额外租赁设施的位置有特殊要求，在哪里注明？
表格 3 展台位置图
- 如何告知主办单位我希望在展台楣板上发布的公司名称？
表格 4 楣板及公司名称



3/2

Shell Scheme Mandatory Forms

- What complimentary facilities will be in my booth when I order stand package?
Basic Booth Description
Stand Packages Description
- Where do I indicate my special requests on the location of items and additionally ordered equipment in my booth?
Form 3 Stand layout
- How do I inform the organizer of the official company name to indicate on my booth fascia board?
Form 4 Company Name for Stand Fascia



第 3.2 章 标准/套装展位展商必须提交的表格

SECTION III.B SHELL SCHEME MANDATORY FORMS

标准展位配置

BASIC BOOTH DESCRIPTION

* 如果您需要更改标准/套装展位类型，请填写第 3.4 章表格 6

If you want to change the original stand package, please fill in Form 6 in SECTION III.D



Size: 3000mm W x 3000mm D x 2500mmH

A01_Basic 基本型 (最小 9 平方米 / min 9 sqm RMB450-- per sqm)						
展台最大高度: 2.5 米	Max. stand height 2.5m	9m ²	<=12m ²	<=18m ²	<=24m ²	<=30m ²
阻燃地毯 (灰色)	Carpet, needle punch, grey	√	√	√	√	√
墙板 (白色), 2.5 米高	Wall panels, white, 2.5m ht	√	√	√	√	√
内置家具:	Complimentary furniture:					
咨询桌	Information counter	1	1	2	2	2
方桌	Square table	1	1	2	2	3
锁柜	Lockable cupboard	1	1	2	2	2
折椅	Folding chair	2	3	4	6	9
废纸篓	Waste paper basket	1	1	2	2	2
100W 射灯	100W spotlight	3	4	6	8	10
13A/220V 500W 插座	13A/220V 500W socket	1	1	2	2	3
楣板 (蓝色), 0.4 米高, 公司名&展台号 (白色)	Fascia (Blue), 0.4m ht; Lettering & booth no. (white)	√	√	√	√	√

- 以上效果图仅作参考，实际搭建将视具体情况而定。
The above perspective is for reference only. The construction will be executed on a case-by-case basis.
- **未经主办单位批准，不得对标准/套装展位结构作任何改动或添加，包括墙板的油漆和粘贴墙纸，钉钉和钻孔。**如有违反，照价赔偿。确实需要拆改，必须得到主办单位的书面同意，且相关费用由参展商自行承担。
Shell scheme exhibitors shall not modify the booth construction, including painting, sticking, nailing and drilling, without the consent of the organizer. Exhibitors will have to make good of any damages or losses. A written approval from the organizer is required if the modification is necessary. All relating expenses shall be borne by the exhibitors.
- **标准/套装展位展商不得私接照明器材。若由于违规操作造成跳闸、短路、电线起火、电箱损坏等情况，展商须承担责任并赔偿损失。**
No lighting fixture is allowed to be connected by shell scheme exhibitors. For any result caused by that illegal behavior, such as power tripping, short circuit, wire burning and electric box broken, the exhibitors should take all responsibilities and compensate for losses.
- **插座不可用作照明、接灯，仅供小功率设备用电，且不得超过插座最大功率。如有大功率设备需用电，请额外申请电源。**
Socket is not for lighting use, but for electricity supply of low power equipment only, which is lower than the maximum power of socket. For high power equipments, please order power supply additionally.
- **多项插座不允许使用，以防由于超负荷造成短路。**
The multinomial sockets are not allowed to use so as to avoid the short circuit due to the overload.
- **申请标准/套装展位的展商，未经主办方书面同意，不得私自改为光地展位。**
Shell scheme exhibitors shall not change the booth type to raw space without written approval from the organizer.
- 主办方保留对展位配置较小改变的权利。
The organizer reserves the right of slight changes to the booth specification.
- 如需在展位搭建前进行展品就位工作，请预先声明。标准/套装展位将按照现场情况依次搭建，一般在开展前一天搭建完毕。展具在开展前一天下午配送到位。
Please declare in advance if your exhibits shall be in place before the construction of shell scheme booth. Normally shell scheme booth is built orderly according to onsite situation and completed 1 day before the exhibition. The furniture is ready for shell scheme booth in the afternoon of 2nd construction day.
- **标准/套装展位展商若私自使用非环保材料 (如 KT 板)、自行携带木制家具或现场私自增设搭建，主办单位及大会指定搭建商有权要求其整改，并采取根据展位面积收取人民币 100 元/平米的押金等形式进行现场管理。在撤展时由展商自行完成回收后，押金将被退还。**
If the exhibitor uses non-environmentally friendly materials (e.g. KT boards) or brings own wooden furniture or adds structure onsite in shell scheme booth, the organizer and the official contractor have the right to request rectification and charge a deposit of RMB 100/sqm according to the size of booth. The deposit will be refunded after all materials and structures are recycled by the exhibitor during the dismantling period.

第 3.2 章 标准/套装展位展商必须提交的表格
SECTION III.B SHELL SCHEME MANDATORY FORMS

套装展位类型及配置
STAND PACKAGES DESCRIPTION



Size: 3000mm W x 3000mm D x 3000mm H

A02_Sparkle 璀璨型 (最小 9 平方米 / min 9 sqm RMB560.-- per sqm)						
展台最大高度: 3 米	Max. stand height 3m	9m ²	<=12m ²	<=18m ²	<=24m ²	<=30m ²
阻燃地毯 (灰色)	Carpet, needle punch	√	√	√	√	√
墙板, 2.5 米高	Wall panels, 2.5m ht	√	√	√	√	√
特殊设计含灯箱, 3 米高	Design element with lightbox, 3m ht	√	√	√	√	√
内置家具:	Complimentary furniture:					
咨询桌	Information counter	1	1	2	2	2
锁柜	Lockable cupboard	1	1	2	2	2
方桌	Square table	1	1	2	2	3
折椅	Folding chair	3	4	6	8	12
废纸篓	Waste paper basket	1	1	2	2	2
100W 射灯	100W spotlight	3	4	6	8	10
13A/220V 500W 插座	13A/220V 500W socket	1	1	2	2	3
楣板, 0.4 米高, 公司名&展位号	Fascia, 0.4m ht; Lettering & booth no.	√	√	√	√	√
公司标志, 即时贴, 不含设计, 含制作	Logo, in sticker cut-out, excl. design, incl. production	√	√	√	√	√

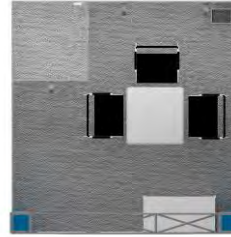
- 以上效果图仅作参考, 实际搭建将视具体情况而定。
The above perspective is for reference only. The construction will be executed on a case-by-case basis.
- 未经主办单位批准, 不得对标准/套装展位结构作任何改动或添加, 包括墙板的油漆和粘贴墙纸, 钉钉和钻孔。如有违反, 照价赔偿。
确实需要拆改, 必须得到主办单位的书面同意, 且相关费用由参展商自行承担。
Shell scheme exhibitors shall not modify the booth construction, including painting, sticking, nailing and drilling, without the consent of the organizer. Exhibitors will have to make good of any damages or losses. A written approval from the organizer is required if the modification is necessary. All relating expenses shall be borne by the exhibitors.
- 标准/套装展位展商不得私接照明器材。若由于违规操作造成跳闸、短路、电线起火、电箱损坏等情况, 展商须承担责任并赔偿损失。
No lighting fixture is allowed to be connected by shell scheme exhibitors. For any result caused by that illegal behavior, such as power tripping, short circuit, wire burning and electric box broken, the exhibitors should take all responsibilities and compensate for losses.
- 插座不可用作照明、接灯, 仅供小功率设备用电, 且不得超过插座最大功率。如有大功率设备需用电, 请额外申请电源。
Socket is not for lighting use, but for electricity supply of low power equipment only, which is lower than the maximum power of socket. For high power equipments, please order power supply additionally.
- 多项插座不允许使用, 以防由于超负荷造成短路。
The multinomial sockets are not allowed to use so as to avoid the short circuit due to the overload.
- 申请标准/套装展位的展商, 未经主办方书面同意, 不得私自改为光地展位。
Shell scheme exhibitors shall not change the booth type to raw space without written approval from the organizer.
- 主办方保留对展位配置较小改变的权利。
The organizer reserves the right of slight changes to the booth specification.
- 如需在展位搭建前进行展品就位工作, 请预先声明。标准/套装展位将按照现场情况依次搭建, 一般在开展前一天搭建完毕。展具在开展前一天下午配送到位。
Please declare in advance if your exhibits shall be in place before the construction of shell scheme booth. Normally shell scheme booth is built orderly according to onsite situation and completed 1 day before the exhibition. The furniture is ready for shell scheme booth in the afternoon of 2nd construction day.
- 标准/套装展位展商若私自使用非环保材料 (如 KT 板)、自行携带木制家具或现场私自增设搭建, 主办单位及大会指定搭建商有权要求其整改, 并采取根据展位面积收取人民币 100 元/平米的押金等形式进行现场管理。在撤展时由展商自行完成回收后, 押金将被退还。
If the exhibitor uses non-environmentally friendly materials (e.g. KT boards) or brings own wooden furniture or adds structure onsite in shell scheme booth, the organizer and the official contractor have the right to request rectification and charge a deposit of RMB 100/sqm according to the size of booth. The deposit will be refunded after all materials and structures are recycled by the exhibitor during the dismantling period.

第 3.2 章 标准/套装展位展商必须提交的表格

SECTION III.B SHELL SCHEME MANDATORY FORMS

套装展位类型及配置 (续)

STAND PACKAGES DESCRIPTION (CONT')



A03_Peak 尖峰型 (最小 9 平方米 / min 9 sqm RMB750.-- per sqm)							
展台最大高度: 3.5 米	Max. stand height 3.5m	9m ²	<=12m ²	<=18m ²	<=24m ²	<=30m ²	<=36m ²
阻燃地毯 (灰色)	Carpet, needle punch, grey	√	√	√	√	√	√
墙板 (白色), 2.5 米高	Wall panels, white, 2.5m ht	√	√	√	√	√	√
特殊设计 (蓝色), 3.5 米高	Design element (Blue), 3.5m ht	√	√	√	√	√	√
储藏室, 1 米*1 米	Storage room, 1m*1m	√	√	√	√	√	√
内置家具:	Complimentary furniture:						
方桌	Square table	1	1	2	2	3	4
黑皮椅	Black Leather chair	3	4	6	8	8	12
锁柜	Lockable cupboard	1	1	2	2	2	4
废纸篓	Waste paper basket	1	1	2	2	2	4
100W 射灯	100W spotlight	3	4	6	8	10	12
13A/220V 500W 插座	13A/220V 500W socket	1	1	2	2	3	4
楣板 (蓝色), 0.4m 高, 公司名&展台号	Fascia (Blue), 0.4m ht; Lettering & booth no.	√	√	√	√	√	√
公司标志, 0.3m*0.3m	Logo 0.3m*0.3m	√	√	√	√	√	√

- 以上效果图仅作参考, 实际搭建将视具体情况而定。
The above perspective is for reference only. The construction will be executed on a case-by-case basis.
- 未经主办单位批准, 不得对标准/套装展位结构作任何改动或添加, 包括墙板的油漆和粘贴墙纸, 钉钉和钻孔。如有违反, 照价赔偿。
确实需要拆改, 必须得到主办单位的书面同意, 且相关费用由参展商自行承担。
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- 标准/套装展位展商不得私接照明器材。若由于违规操作造成跳闸、短路、电线起火、电箱损坏等情况, 展商须承担责任并赔偿损失。
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- 插座不可用作照明、接灯, 仅供小功率设备用电, 且不得超过插座最大功率。如有大功率设备需用电, 请额外申请电源。
Socket is not for lighting use, but for electricity supply of low power equipment only, which is lower than the maximum power of socket. For high power equipments, please order power supply additionally.
- 多项插座不允许使用, 以防由于超负荷造成短路。
The multinomial sockets are not allowed to use so as to avoid the short circuit due to the overload.
- 申请标准/套装展位的展商, 未经主办方书面同意, 不得私自改为光地展位。
Shell scheme exhibitors shall not change the booth type to raw space without written approval from the organizer.
- 主办方保留对展位配置较小改变的权利。
The organizer reserves the right of slight changes to the booth specification.
- 如需在展位搭建前进行展品就位工作, 请预先声明。标准/套装展位将按照现场情况依次搭建, 一般在开展前一天搭建完毕。展具在开展前一天下午配送到位。
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If the exhibitor uses non-environmentally friendly materials (e.g. KT boards) or brings own wooden furniture or adds structure onsite in shell scheme booth, the organizer and the official contractor have the right to request rectification and charge a deposit of RMB 100/sqm according to the size of booth. The deposit will be refunded after all materials and structures are recycled by the exhibitor during the dismantling period.

第 3.2 章 标准/套装展位展商必须提交的表格

SECTION III.B SHELL SCHEME MANDATORY FORMS

套装展位类型及配置 (续)

STAND PACKAGES DESCRIPTION (CONT')



Size: 3000mm W x 6000mm D x 4000mmH

A04_Business 商务型 (最小 18 平方米 / min 18 sqm RMB1050.- per sqm)							
展台最大高度: 4 米	Max. stand height 4m	18m ²	<=24m ²	<=30m ²	<=36m ²	<=42m ²	<=48m ²
阻燃地毯 (灰色)	Carpet, needle punch, Grey	√	√	√	√	√	√
墙板 (白色) 2.5 米高	Wall panels, white, 2.5m ht	√	√	√	√	√	√
储藏间, 1 米*2 米	Storage Room, 1m*2m	√	√	√	√	√	√
内置家具:	Complimentary furniture:						
咨询桌	Information counter	1	1	1	2	2	2
方桌	Square table	2	2	2	4	4	4
黑皮椅	Black Leather chair	6	6	6	12	12	12
废纸篓	Waste paper basket	2	2	3	4	4	4
100W 射灯	100W spotlight	4	5	6	8	9	10
13A/220V 500W 插座	13A/220V 500W socket	2	2	3	4	4	4
楣板 (蓝色), 0.3 米高, 公司名&展台号 (白色)	Fascia (Blue), 0.3m ht; Lettering & booth no. (white)	√	√	√	√	√	√
公司标志, 喷绘, 不含设计, 含制作	Logo, digital print in mesh, excl. design, incl. production	√	√	√	√	√	√

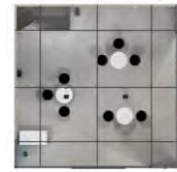
- 以上效果图仅作参考, 实际搭建将视具体情况而定。
The above perspective is for reference only. The construction will be executed on a case-by-case basis.
- 未经主办单位批准, 不得对标准/套装展位结构作任何改动或添加, 包括墙板的油漆和粘贴墙纸, 钉钉和钻孔。**如有违反, 照价赔偿。确实需要拆改, 必须得到主办单位的书面同意, 且相关费用由参展商自行承担。
Shell scheme exhibitors shall not modify the booth construction, including painting, sticking, nailing and drilling, without the consent of the organizer. Exhibitors will have to make good of any damages or losses. A written approval from the organizer is required if the modification is necessary. All relating expenses shall be borne by the exhibitors.
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- 插座不可用作照明、接灯, 仅供小功率设备用电, 且不得超过插座最大功率。如有大功率设备需用电, 请额外申请电源。**
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- 多项插座不允许使用, 以防由于超负荷造成短路。**
The multinomial sockets are not allowed to use so as to avoid the short circuit due to the overload.
- 申请标准/套装展位的展商, 未经主办方书面同意, 不得私自改为光地展位。**
Shell scheme exhibitors shall not change the booth type to raw space without written approval from the organizer.
- 主办方保留对展位配置较小改变的权利。
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- 如需在展位搭建前进行展品就位工作, 请预先声明。标准/套装展位将按照现场情况依次搭建, 一般在开展前一天搭建完毕。展具在开展前一天下午配送到位。
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- 标准/套装展位展商若私自使用非环保材料 (如 KT 板)、自行携带木制家具或现场私自增设搭建, 主办单位及大会指定搭建商有权要求其整改, 并采取根据展位面积收取人民币 100 元/平米的押金等形式进行现场管理。在撤展时由展商自行完成回收后, 押金将被退还。**
If the exhibitor uses non-environmentally friendly materials (e.g. KT boards) or brings own wooden furniture or adds structure onsite in shell scheme booth, the organizer and the official contractor have the right to request rectification and charge a deposit of RMB 100/sqm according to the size of booth. The deposit will be refunded after all materials and structures are recycled by the exhibitor during the dismantling period.

第 3.2 章 标准/套装展位展商必须提交的表格

SECTION III.B SHELL SCHEME MANDATORY FORMS

套装展位类型及配置 (续)

STAND PACKAGES DESCRIPTION (CONT')



Size: 6000mm W x 6000mm D x 4000mm H

A05_Deluxe 豪华型 (最小 36 平方米 / min 36 sqm RMB1280.-- per sqm)				
展台最大高度: 4 米	Max. stand height 4m	36m ²	<=42m ²	<=54m ²
阻燃地毯 (灰色)	Carpet, needle punch, Grey	√	√	√
墙板, 4 米高	Wall panels, 4m ht	√	√	√
储藏间, 1 米*2 米	Storage Room, 1m*2m	√	√	√
内置家具:	Complimentary furniture:			
咨询桌	Information counter	1	1	1
吧桌	Bar table	3	3	4
吧椅	Bar Stool	8	10	10
废纸篓	Waste paper basket	2	2	3
顶灯	Top Light	5	5	5
射灯	Spotlight	8	10	12
13A/220V 500W 插座	13A/220V 500W socket	3	4	5
楣板, 0.4 米高, 公司名 & 展台号	Fascia, 0.4m ht; Lettering & booth no.	√	√	√
公司标志, 喷绘, 不含设计, 含制作	Logo, digital print in mesh, excl. design, incl. production	√	√	√

- 以上效果图仅作参考, 实际搭建将视具体情况而定。
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- **未经主办单位批准, 不得对标准/套装展位结构作任何改动或添加, 包括墙板的油漆和粘贴墙纸, 钉钉和钻孔。**如有违反, 照价赔偿。
确实需要拆改, 必须得到主办单位的书面同意, 且相关费用由参展商自行承担。
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The multinomial sockets are not allowed to use so as to avoid the short circuit due to the overload.
- **申请标准/套装展位的展商, 未经主办方书面同意, 不得私自改为光地展位。**
Shell scheme exhibitors shall not change the booth type to raw space without written approval from the organizer.
- 主办方保留对展位配置较小改变的权利。
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If the exhibitor uses non-environmentally friendly materials (e.g. KT boards) or brings own wooden furniture or adds structure onsite in shell scheme booth, the organizer and the official contractor have the right to request rectification and charge a deposit of RMB 100/sqm according to the size of booth. The deposit will be refunded after all materials and structures are recycled by the exhibitor during the dismantling period.

第 3.2 章 标准/套装展位展商必须提交的表格
SECTION III.B SHELL SCHEME MANDATORY FORMS

表格 3 展台位置图

截止日期：2024 年 9 月 27 日

表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

所有标准/套装展位参展商必须填写此表格并返还。

请递交您的展台位置图，于下图标出标准配备或您所预定项目的位置。

- 展台的配置	- 电源接驳
- 插座	- 水源接驳
- 灯具	- 压缩空气

数量	展台背景墙（相邻展位展台号）				
_____ 插座					
_____ 电源接驳					
_____ 灯具 1（类型：_____）					
_____ 灯具 2（类型：_____）					
_____ 水源接驳					
_____ 压缩空气					
_____ 展台面积 _____（米）：_____（米）					
标识					
ST 插座					
ST24 24 小时插座					
L1 灯具 1					
L2 灯具 2					
W 水源接驳					
D 压缩空气					
T 电话					
F 传真机					
M 电源接驳					

右侧
相邻展位
展台号

左侧
相邻展位
展台号

第 3.2 章 标准/套装展位展商必须提交的表格
SECTION III.B **SHELL SCHEME MANDATORY FORMS**

FORM3 STAND LAYOUT

DEADLINE: 27 SEPTEMBER 2024

Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This form must be completed and returned by **ALL Shell Scheme Exhibitors**.

You are requested to send your stand layout showing your enclosed or additionally ordered equipment.

- Positioning of cabin - Sockets - Lighting	- Machine connection - Water connection - Compressed air
---	--

Amount

Booth back wall (Neighboring Booth No.)

_____ sockets
 _____ machine connection
 _____ light 1 (type:)
 _____ light 2 (type:)
 _____ water connection
 _____ compressed air

Booth size
 _____ (m): _____ (m)

Right
 (Neighboring
 Booth No.)

left
 (Neighboring
 Booth No.)

Symbol

ST socket
 ST24 24hrs socket
 L1 light 1
 L2 light 2
 W water connection
 D compressed air
 T telephone
 F fax machine
 M machine connection

第 3.2 章 标准/套装展位展商必须提交的表格
SECTION III.B SHELL SCHEME MANDATORY FORMS

表格 4 楣板及公司名称

截止日期: 2024 年 9 月 27 日

表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

所有标准/套装展位参展商必须填写此表格并返还, 请将贵公司的名称填入下表, 以便在展台楣板上列出。

参展商的名称必须以中文注明, 也可附加英文名称。请用书写体填写。

若参展商已有标准中文名称, 请在表格上注明。主办方将免费提供名称字体。

[1] 中文名称: 请保持字迹清晰

[2] 英文名称: 请用书写体填写

注意

- 如果在截止日期仍未收到有关楣板的详细内容, 申请表上的公司名称和内容将被采用。在上述情况下, 缩写将被采用, 例如: “Limited=Ltd.”。
- 楣板内容仅可使用公司名称, 广告标语及类似内容将不允许出现。
- 楣板上的公司名须与申请表上信息统一。如有变化, 须向主办单位申请。
- 包含商标制作的套餐, 请提供高精度 (300dpi) 电子文档 (jpg-、tif- 或 eps- 格式)。□ 如有需要请打√
- 可附在楣板上的商标最大为 300*300mm。请注意**额外商标制作费用由展商自行承担**。如果希望在展台楣板上制作商标, 请将高精度 (300dpi) 电子文档 (jpg-、tif- 或 eps- 格式) 连同**表格 22 展台专项服务**提交, 以便报价。

第 3.2 章 标准/套装展位展商必须提交的表格
SECTION III.B **SHELL SCHEME MANDATORY FORMS**

FORM4 COMPANY NAME FOR STAND FASCIA

DEADLINE: 27 SEPTEMBER 2024

Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This form must be completed and returned by **ALL Shell Scheme Exhibitor**. Please fill the company name into the space below as it should appear on the fascia.

The exhibitor's name must be placed in *English* and can additionally be placed in *Chinese*.

If the exhibitor has a standard Chinese name, please indicate this on this form. The lettering and characters will be provided at no extra charge.

[1] ENGLISH: PLEASE USE BLOCK LETTERS

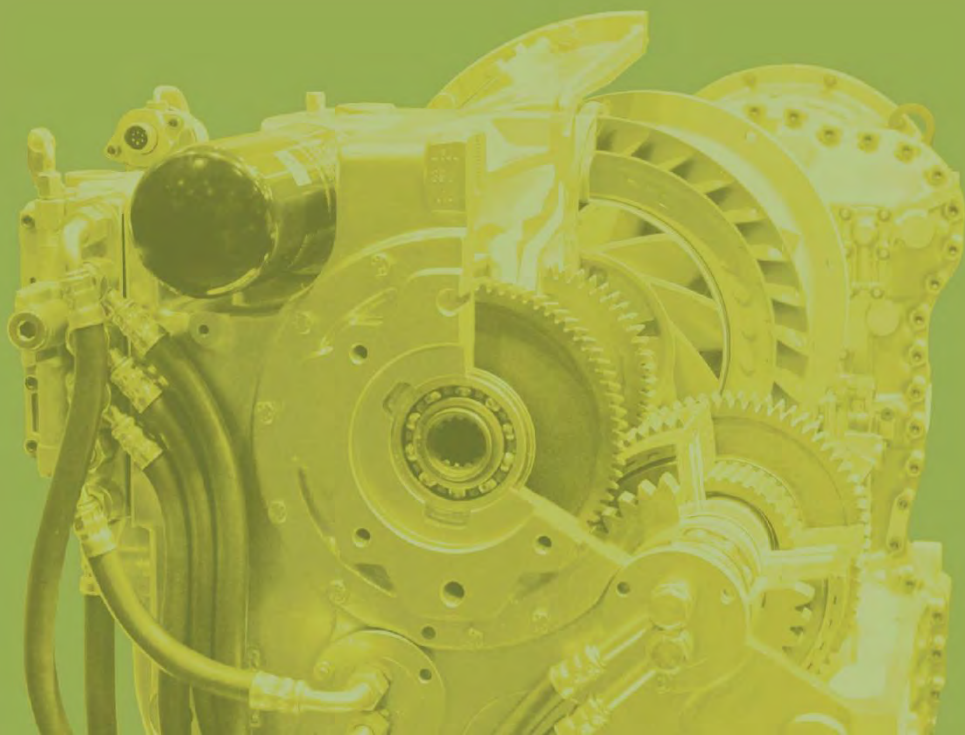
[2] CHINESE: PLEASE WRITE CLEARLY

Note

- If your fascia name details are not received by the above deadline, the company name and details in the application form will be used. In all cases, abbreviations will be used, e.g. Limited = Ltd.
- Only company names may be used on the fascia. Advertising slogans and the like will not be permitted.
- The company name for stand fascia must accord with the information in the application form. It is required to get the approval from the organizer if any modification.
- For the stand packages which include the production of a logo, please submit a high resolution (300dpi) digital file (jpg-, tif- or eps-).
- Logo not larger than 300 x 300 mm may be attached onto the fascia. Please note that **production of additional logo is solely at Exhibitor's Expense**. If you wish to have your logo on the fascia produced, please send a high resolution (300dpi) digital file (jpg-, tif- or eps-), together with **Form 22-Special Items**, for quotation.

3/3 所有展商必须提交的表格

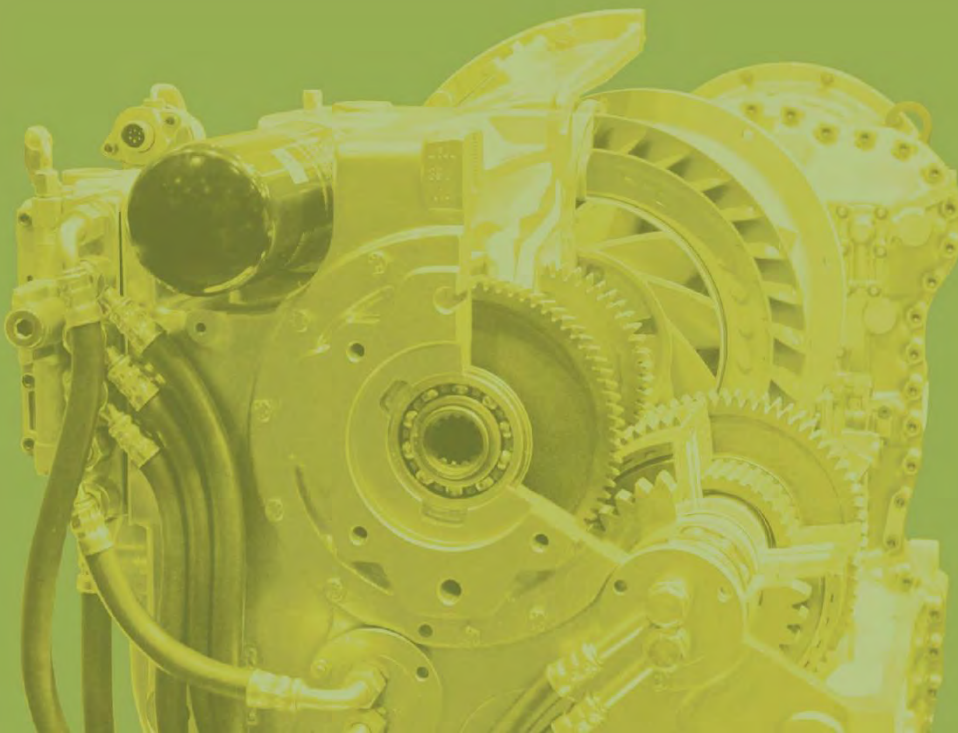
- 如何在会刊中发布公司信息?
表格 5 纸质会刊登录及广告机会



3/3

Mandatory Forms to All Exhibitors

- What should I do to get my company information published in the catalogue?
Form 5 Printed SHOW Catalogue Entries & Advertisements



表格 5 纸质会刊登录及广告机会

截止日期：2024 年 9 月 20 日

对于所有 bauma CHINA 2024 展商，纸质会刊基本信息只接受网上提交，请至以下路径：

<https://service.b-china.cn/login> → 展商服务平台登录 → 展商必填 → 会刊信息页面进行在线填写提交。（如贵司未收到有关展商系统的用户名和密码的邮件或者短信，请您直接联系展会主办方。）

如需额外纸质会刊登录及纸质会刊广告服务，

请参阅下列表格：表格 5A 至表格 5C

- 表格 5A - 参展商名录（按英文字母排序 - 额外资料登录）
- 表格 5B - 参展商名录（按产品分类排序 - 额外资料登录）
- 表格 5C - 广告和书签

会刊广告服务及额外刊登服务联系人：

慕尼黑展览（上海）有限公司

联系人：贺俊杰

电话：021-2020 5523（直线） / 021-2020 5500 转 823 分机

电邮：jeremy.he@mm-sh.com

重要资料 / 条款及细则

条款及细则

- 任何口头协议必须以书面落实，在线提交或邮件提交有关申请表格方可生效。
- 参展商如采用此申请表格，所有刊登内容以此申请表上填写的内容为准。在线提交，则以展商自行提交的内容为准。
- 除非贵公司有特别要求，否则申请表上填写之内容不做任何确认。
- 除非贵公司有特别要求，否则排版内容不会寄发予贵公司。
- 刊登内容之排序以印刷排版为准，不得异议。
- 如逾期参展商未提交在线系统内容或纸制文件，主办方将默认将其报名时基本信息刊登于最终会刊文件中。
- 所有广告价格不包括广告的制作费用，广告文件制作费用将由参展商自行承担。
- 贵公司必须认真检查提交申请表上填写的内容，以确保内容的完整和准确。因字迹模糊不清而无法辨认引致的文字错误，主办方概不承担任何责任。
- 贵公司若未能按时提交所需资料及文档（如表格、广告文件、公司标志等），主办方有权将该类资料刊登于增刊内，不得异议。
- 贵公司若未能按时提交广告文件或制作广告所需材料而导致广告未能刊登，或由于提供的材料有误或作品的不完善而导致令人不满意的印刷效果，主办方概不承担任何责任。
- 付款通知书收启后，请即缴付。
- 以上条款同时适用于联合参展公司。

表格	主题	项目 (内容及收费标准请参阅相关的表格)	备注
5A	参展商名录 (按公司英文字母排序)	免费刊登公司基本资料: ➤ 展馆/展台号 ➤ 1 个公司中、英文名称 ➤ 1 个公司网址	必填 官网线上提交
		➤ 公司商标 (彩色)	选填
5B	参展商名录 (按产品类别排列)	免费产品分类代码: ➤ 2 个产品分类代码 (刊登展馆/展台号和公司名称)	必填 官网线上提交
		➤ 额外产品类别	选填
5C	广告	➤ 广告—会刊 ➤ 广告—书签	选填

会刊登录表格 — 参展商名录（按公司名英文字母排序）

截止日期：2024 年 9 月 20 日

表格
5A

参展商请以电子版格式电邮至会刊服务联系人：

慕尼黑展览（上海）有限公司

联系人：贺俊杰

电话：+86-21 2020 5523

电邮：jeremy.he@mm-sh.com

填表人联系方式（不会刊登在会刊上）

公司名称：

联系人：

电话：

电子邮件：

展馆/展台号（如适用者）：

免费刊登公司基本资料（必填 - 线上提交）

展馆/展台号，1 个公司名称（中英文），1 个网址

额外公司商标

项目	项目内容	价格	数量
公司商标（彩色）	尺寸：40 毫米宽 x 20 毫米高	每个 人民币 2,500 元整	☐
➤ 请将贵司的商标以 PDF 或 JPG 或 PNG 的格式（分辨率：300 dpi）电邮至： jeremy.he@mm-sh.com			

敝司明白参展商名录（按公司英文字母排序）中所提及的会刊登录费用，并同意缴纳。

会刊登录表格 — 参展商名录 (按产品类别排序)

截止日期: 2024 年 9 月 20 日

表格
5B

参展商请以电子版本格式电邮至会刊服务联系人:

慕尼黑展览 (上海) 有限公司

联系人: 贺俊杰

电话: +86-21 2020 5523

电邮: jeremy.he@mm-sh.com

填表人联系方式 (不会刊登在会刊上)

公司名称:

联系人:

电话:

电子邮件:

展馆/展台号 (如适用者):

产品/服务介绍

项目

项目内容

价格

产品分类代码

刊登展馆/展台号 and 公司名称

2 个产品分类代码

免费 - 线上提交

额外的每个产品分类代码

人民币 500 元整

请参阅后页的展品分类代号一览表, 选择适合贵公司的额外展品代码并填写于下列的空格内 (例如: 1.1.1.1)

* 产品分类标题为不可选的项目

1. _____ 2. _____ 3. _____ 4. _____ 5. _____
6. _____ 7. _____ 8. _____ 9. _____ 10. _____

敝司明白参展商名录 (按产品类别排列) 中所提及的会刊登录费用, 并同意缴纳。

产品分类索引

施工机械

工程车辆

- 1.1.1 自卸车
1.1.1.1 侧卸车
1.1.1.2 前自卸车
1.1.1.3 多斗自卸车
1.1.1.4 三面翻倾式自卸车
1.1.1.5 料斗滚轮式自卸车
1.1.2 牵引车
1.1.3 半挂车
1.1.4 卡车底盘
1.1.5 清扫车
1.1.6 车体和拖车
1.1.6.1 油罐车
1.1.6.2 带圆形料仓的车辆
1.1.6.3 低平板拖车
1.1.6.4 重型拖车
1.1.6.5 其他拖车系列

土方机械

- 1.2.1 隧道掘进机
1.2.1.1 部分断面掘进机
1.2.1.2 全断面掘进机
1.2.1.3 隧道盾构
1.2.1.4 切削盾构
1.2.1.5 掘进设备
1.2.1.6 凿岩爆破车
1.2.1.7 通风及除尘设备
1.2.1.8 用于隧道的内衬系统
1.2.1.9 液压顶管式盾构机
1.2.2 挖掘机
1.2.2.1 履带式(液压)挖掘机
1.2.2.2 轮式(液压)挖掘机

- 1.2.2.3 伸缩式(液压)挖掘机
1.2.2.4 小型挖掘机
1.2.2.5 短尾回转式挖掘机
1.2.2.6 履带式机械挖掘机
1.2.2.7 轮式机械挖掘机
1.2.2.8 疏浚机
1.2.2.9 挖泥船
1.2.2.10 吸入式挖掘机, 绞吸式挖泥船
1.2.2.11 轮式挖掘机
1.2.3 挖掘装载机
1.2.4 装载机
1.2.4.1 履带式装载机
1.2.4.2 轮式装载机
1.2.4.3 滑移装载机
1.2.4.4 铰接式装载机
1.2.4.5 伸缩臂装载机
1.2.4.6 地下采矿装载机
1.2.5 铲运机
1.2.5.1 履带式铲土机
1.2.5.2 轮式自行式铲运机
1.2.6 推土机和平地机
1.2.6.1 履带式推土机
1.2.6.2 轮式推土机
1.2.6.3 自行式平地机
1.2.7 钻探设备和钻探成套设备
1.2.7.1 螺栓连接装置
1.2.7.2 钻探装置
1.2.7.3 钻井机械
1.2.7.4 注水钻机
1.2.7.5 便携式岩心钻进装置
1.2.7.6 水平钻井系统
1.2.7.7 钻孔机

- 1.2.7.8 牙轮钻机
1.2.7.9 车载岩芯钻机
1.2.7.10 抓斗
1.2.7.11 手动钻机冲锤
1.2.7.11.1 柴油锤
1.2.7.11.2 空气锤
1.2.7.11.3 电锤
1.2.7.11.4 液压锤
1.2.7.12 钻孔机械
1.2.8 打桩机和拔桩机

道路施工和养护设备

- 1.3.1 压路机
1.3.1.1 拖式压路机
1.3.1.2 三轮压路机
1.3.1.3 手扶式振动压路机
1.3.1.4 单钢轮压路机
1.3.1.5 沟槽压路机
1.3.1.6 轮胎压路机
1.3.1.7 堆填压实机
1.3.1.8 组合式压路机
1.3.1.9 双钢轮压路机
1.3.1.10 单钢轮压路机
1.3.2 平板振动机
1.3.3 跳夯
1.3.4 稳定土拌和机
1.3.5 道路施工、养护和维修专用机械
1.3.5.1 摊铺机
1.3.5.1.1 混凝土摊铺机
1.3.5.1.2 沥青摊铺机
1.3.5.1.3 稳定土摊铺机
1.3.5.2 沥青路面切割机
1.3.5.3 路面开槽机

1.3.5.4	划线机	1.6.2.3	焊接设备	1.9.6	配电设备
1.3.5.5	铣刨机	1.6.3	地下水降低成套设备, 泵	1.9.7	施工工地信号指示和锁闭系统
1.3.5.6	沥青再生设备	1.6.4	压缩空气工具	1.9.8	施工工地安全防护装备
1.3.5.7	路面清缝和填缝机	1.6.5	液压工具	1.9.8.1	施工工地防护栏杆
1.3.5.8	路面养护车	1.6.6	电动工具	1.9.8.2	安全网和安全带
1.3.6	稀浆封层车/沥青碎石同步封层车	1.6.7	汽油动力钻	1.9.8.3	救援设备
1.3.7	挖沟机	1.6.8	缩缝切割机	1.9.8.4	安全帽和防护服
1.3.8	铺路石铺设机	1.6.9	激光切割系统	1.9.8.5	呼吸器
管道和电缆铺设设备和工具		1.6.10	高压和蒸汽清洗机	1.9.9	混凝土清除剂和防锈剂
1.4.1	电缆铺设机械和设备	1.6.11	喷砂机	1.9.10	无人机
1.4.2	管道和电缆检测仪	1.6.12	测量检验设备	1.9.11	装载运送轨道
1.4.3	电缆的清理和翻新设备	1.6.13	螺纹切丝机	1.9.12	施工工地照明
起重和运输设备		1.6.14	焊接设备和部件	1.9.13	电子安全系统
1.5.1	起重机	1.6.15	压缩机	1.9.14	移动加油站
1.5.1.1	塔式起重机	1.6.16	沟渠护堤设备	1.9.15	建筑垃圾槽
1.5.1.2	伸缩吊杆式起重机	1.6.16.1	槽沟挡板装置	矿用原材料提取和加工设备	
1.5.1.3	越野起重机	1.6.16.2	管道挡板/支撑装置	矿用原材料提取设备	
1.5.1.4	移动式起重机	1.6.16.3	钢板桩	2.1.1	凿井, 竖井掘进
1.5.1.5	轨道起重机	1.6.16.4	吊管机	2.1.1.1	凿井井架
1.5.1.6	随车起重机	1.6.17	沟渠养护设备	2.1.1.2	凿井绞车, 提升机和输送机
1.5.1.7	固定桥式起重机	1.6.17.1	路障	2.1.1.3	凿井平台
1.5.1.8	小型起重机	1.6.17.2	检漏设备	2.1.1.4	钻井设备
1.5.1.9	龙门起重机	1.6.17.3	监测及修护设备	2.1.1.5	钻井和爆破设备
1.5.1.10	起重机零配件	1.6.18	手推车和建筑用梯	2.1.1.6	凿井抓斗(抓钩)
1.5.2	现场吊装设备	1.6.19	垃圾压紧机	2.1.1.7	凿井铲斗
1.5.2.1	物料建筑升降机	混凝土和砂浆在工地的加工和处理		2.1.1.8	凿井通风
1.5.2.2	载人升降机	1.7.1	混凝土泵和泵车	2.1.2	钻探设备
1.5.3	升降平台	1.7.2	混凝土泵车布料杆	2.1.2.1	测试和钻探设备
1.5.4	作业台	1.7.3	混凝土搅拌机	2.1.2.2	岩心钻机
1.5.5	桅柱式升降平台	1.7.4	气动传输机	2.1.2.3	深井旋挖钻机
1.5.6	葫芦和绞车	1.7.5	砂浆泵	2.1.2.4	矿井钻机
1.5.7	电葫芦, 电动升降机	1.7.6	混凝土喷枪	2.1.2.5	钻井液分离系统
1.5.8	起重真空吸盘装置	1.7.7	混凝土注射筒	2.1.3	掘进机(隧道)
1.5.9	叉车	1.7.8	混凝土废料循环利用, 混凝土	2.1.3.1	巷道掘进机
1.5.10	随车起重机	余料清洗		2.1.3.2	全断面掘进机
1.5.11	升降技术, 其他	1.7.9	抹墙机	2.1.3.3	隧道盾构
施工设备, 工具和特殊系统		1.7.10	混凝土捣固器	2.1.3.4	插板盾构
1.6.1	石材加工机械	1.7.11	伸缩传送带(自动推进)	2.1.3.5	掘进设备
1.6.1.1	锯片	1.7.12	骨料加工设备	2.1.3.6	岩台车和爆破车辆
1.6.1.1.1	墙锯	1.7.13	混凝土振动器	2.1.3.7	隧道施工运输和输送系统
1.6.1.1.2	固定式线状锯	模板和脚手架		2.1.3.8	通风集尘系统(装置)
1.6.1.1.3	便携式线状锯	1.8.1	土木工程模板	2.1.3.9	升降平台
1.6.1.1.4	金刚石链锯	1.8.1.1	墙体模板	2.1.3.10	手提钻
1.6.1.1.5	框锯	1.8.1.2	柱模, 井筒模	2.1.3.11	钻井架
1.6.1.1.6	圆锯	1.8.1.3	顶板模板	2.1.3.12	松土机
1.6.1.1.7	带锯机	1.8.1.4	弧形模板	2.1.3.13	隧道切割机
1.6.1.1.8	分牙锯	1.8.1.5	模板支撑	2.1.4	井筒支护
1.6.1.2	金刚石工具	1.8.1.6	爬升模板	2.1.5	顶板巷道支护
1.6.1.2.1	倒角砂轮	1.8.2	桥梁模板	2.1.5.1	隧道管线铺设系统
1.6.1.2.2	金刚石铣刀	1.8.3	隧道模板	2.1.5.2	型钢
1.6.1.2.3	金刚石岩芯钻机	1.8.4	模板板材	2.1.5.3	岩石锚
1.6.1.2.4	磨削工具	1.8.5	模板清洁, 维修和再造设备	2.1.5.4	工作平台, 辅助设备
1.6.1.2.5	金刚石链锯	1.8.6	模板布置软件	2.1.5.5	锚杆钻机(车)
1.6.1.2.6	金刚石钻洞工具	1.8.7	模板部件	2.1.5.6	喷浆机(泵)
1.6.1.2.7	金刚石线锯钢线	1.8.8	脚手架	2.1.5.7	充填设备
1.6.1.2.8	金刚石切割轮	1.8.8.1	组合式脚手架	2.1.5.8	喷射设备
1.6.1.2.9	金刚石实心钻头工具	1.8.8.2	工用脚手架	2.1.6	降水(地下水)设施
1.6.1.3	天然石材加工机械和工具	1.8.8.3	支撑架	2.1.7	泵
1.6.1.3.1	石钻机械	1.8.8.4	加固可移动脚手架	2.1.7.1	高压泵
1.6.1.3.2	岩石分切机械及设备	数字化工地		2.1.7.2	泥浆泵
1.6.1.3.3	平板切割机械及装置	1.9.1	活动房屋	2.1.7.3	潜水泵
1.6.1.3.4	砂浆机	1.9.1.1	房车、流动式施工工地和工作室	2.1.8	碎石刮铲
1.6.1.4	石料切割机	1.9.1.2	移动厕所	2.1.9	长壁开采
1.6.1.5	铣磨机	1.9.1.3	固定及活动棚厂	2.1.9.1	刨煤机系统
1.6.1.6	劈石机	1.9.2	除尘设备	2.1.9.2	剪切机
1.6.2	钢筋加工设备和工具	1.9.3	监测设备	2.1.9.3	注水设备
1.6.2.1	切割机械	1.9.4	探测和报警系统	2.1.9.4	液压支柱
1.6.2.2	弯卷机	1.9.5	空气加热设备	2.1.9.5	液压支架

第 3.3 章 所有展商必须提交的表格

SECTION III.C MANDATORY FORMS TO ALL EXHIBITORS

2.1.9.6	盾构控制系统	2.2.2.1	装料破碎机	2.3.8	托盘机
2.1.9.7	泵和液压力支撑装置	2.2.2.2	出料设备	2.3.9	颗粒化机器
2.1.9.8	洒水设备	2.2.2.3	斜置式螺旋输送机	2.3.10	料箱
2.1.9.9	切割辊,切割凿子	2.2.3	堆料成套设备	2.3.11	砂石干燥剂
2.1.10	房柱式采矿	2.2.3.1	取料装置	2.3.12	除尘部件设备
2.1.10.1	钻孔(钻井)设备设备	2.2.3.2	堆垛器	2.3.13	水处理系统
2.1.10.2	钻孔(凿岩)台车	2.2.3.3	刮板取料机	建材机械	
2.1.10.3	巷道掘进机	2.2.3.4	混合床装置	水泥, 石灰和石膏为基料的建筑构件用成套设备与机械	
2.1.10.4	连续采煤机	2.2.3.5	圆型储藏设备	3.1.1	水泥生产配套设备和机械
2.1.10.5	装料机	2.2.3.6	货车装卸装置	3.1.2	石膏生产配套设备和机械
2.1.10.6	拉索装载机(绞盘式)	选矿设备(包括, 焦炉设备)		3.1.3	石灰生产配套设备和机械
2.1.10.7	前端式装载机, 侧卸式装载机	2.3.1	成套加工设备	3.1.4	烘烤炉, 燃烧炉, 高压炉
2.1.10.8	无轨装载机和运输车	2.3.1.1	用于碎石及碎屑的设备	3.1.5	研磨煅烧设备
2.1.10.9	自卸卡车	2.3.1.1.1	移动系统	3.1.6	冷却设备
2.1.11	通风机和空调	2.3.1.1.2	半移动系统	3.1.7	搅拌站和搅拌机(注: 同 3.3 和 3.4)
2.1.11.1	主通风机	2.3.1.1.3	固定系统	3.1.8	石膏(板)加工机械及成套设备
2.1.11.2	地下通风机	2.3.1.2	用于沙砾与沙子的设备	混凝土, 混凝土制品及预制构件的生产设备	
2.1.11.3	通风管道	2.3.1.2.1	移动系统	3.2.1	混凝土生产机械和设备
2.1.11.4	风门	2.3.1.2.2	半移动系统	3.2.1.1	混凝土搅拌站
2.1.11.5	空气冷却器	2.3.1.2.3	固定系统	3.2.1.2	搅拌机
2.1.11.6	排气系统	2.3.1.3	用于矿石, 煤及工业矿物的设备	3.2.1.3	计量, 称重及输送设备
2.1.12	充填机(系统)	2.3.1.3.1	移动系统	3.2.1.4	平土机/索斗铲
2.1.12.1	离心式充填机	2.3.1.3.2	半移动系统	3.2.2	混凝土砌块(板)生产机械和设备
2.1.12.2	风力充填系统	2.3.1.3.3	固定系统	3.2.2.1	制砖机
2.1.12.3	液力充填系统	2.3.1.4	用于建筑物物料循环利用的设备	3.2.2.2	板式压滤机
2.1.13	脱水装置	2.3.1.4.1	移动系统	3.2.2.3	模具
2.1.14	露天采矿, 提取	2.3.1.4.2	半移动系统	3.2.2.4	托盘, 叠放板
2.1.14.1	链斗式挖掘机	2.3.1.4.3	固定系统	3.2.3	管井工程设备
2.1.14.2	斗轮式挖掘机	2.3.2	破碎机	3.2.3.1	管道机械
2.1.14.3	大型液压挖掘机	2.3.2.1	颚式破碎机	3.2.3.2	轴类加工机械
2.1.14.4	小型挖掘机	2.3.2.2	圆锥破碎机	3.2.3.3	模具
2.1.14.5	露天采矿机	2.3.2.3	冲击式破碎机	3.2.4	预制混凝土构件生产设备
2.1.14.6	炮孔钻机	2.3.2.4	锤式破碎机	3.2.4.1	模板(完整系统, 零配件, 表面处理设备)
2.1.14.7	装料机	2.3.2.5	辊式破碎机	3.2.4.2	大幅面绘图仪
2.1.15	海洋(水下)采矿	2.3.2.6	冲击滚轮式破碎机	3.2.4.3	表面处理机械
2.1.16	爆破设备	2.3.3	粉碎机	3.2.4.4	预压应力技术
2.1.17	矿用检测/测量技术	2.3.3.1	冲击式粉碎机	3.2.4.5	压缩系统
原材料处理设备		2.3.3.2	锤式粉碎机	3.2.5	轻型混凝土砌块与生产成套设备与机械
2.2.1	连续输送技术	2.3.3.3	辊式研磨机	3.2.6	钢筋混凝土生产机械与设备
2.2.1.1	带式输送机, 组件及零配件	2.3.3.4	球磨机	沥青生产机械和设备	
2.2.1.2	大型带式输送机系统	2.3.3.5	振动粉碎机	3.3.1	成套搅拌设备
2.2.1.3	闭式带型输送机	2.3.3.6	棒磨机	3.3.2	搅拌站和搅拌机
2.2.1.4	料斗车	2.3.3.7	滚砂机	3.3.3	燃烧炉
2.2.1.5	振动输送机	2.3.4	筛分机	3.3.4	沥青生产成套设备
2.2.1.6	空气输送机	2.3.4.1	圆孔振动筛	干砂浆, 灰泥, 砂浆, 建材超市产品生产设备	
2.2.1.7	液压输送机	2.3.4.2	偏心轮式振动筛	3.4.1	成套设备
2.2.1.8	专用设备(例如: 交叉皮带, 带式货车, 翻斗车, 移动式送料车, 倾斜式传送桥, 电缆车)	2.3.4.3	线性振动筛	3.4.2	搅拌站和搅拌机
2.2.1.9	过载输送机	2.3.4.4	椭圆共振型振动筛	石灰砂岩和用电厂灰渣废料生产建筑材料的生产配套设备	
2.2.1.10	(链轨式)过载撒布机	2.3.4.5	由电磁驱动的振动筛	3.5.1	成套设备
2.2.1.11	槽形链板输送机	2.3.4.6	辊式振动筛	3.5.2	搅拌站和搅拌机
2.2.1.12	环链式输送机	2.3.4.7	分离装置	3.5.3	石灰砂岩压力机
2.2.1.13	板式输送机	2.3.4.8	滚珠杆	3.5.4	高压坩埚
2.2.1.14	可弯曲铠面输送机	2.3.5	分拣设备	建材处理和包装(工厂内)	
2.2.1.15	往复板式给料机	2.3.5.1	选矿摇床	3.6.1	机械输送成套设备(螺旋输送机, 带式输送机, 输送带, 振动机)
2.2.1.16	振捣输送机	2.3.5.2	液压分拣器	3.6.2	气动运输成套设备
2.2.1.17	滚动筛	2.3.5.3	浮选机械	3.6.3	储运成套设备
2.2.1.18	斗式输送机	2.3.5.4	重介质分离器	3.6.4	包装系统设备和配件
2.2.1.19	螺旋输送机	2.3.5.5	磁力分离器	3.6.5	控制和工艺控制工程
2.2.1.20	皮带计量装置	2.3.5.6	静电分拣系统	3.6.6	计量和承重设备
2.2.1.21	泵	2.3.5.7	分拣及收集设备	配套件和服务供应商	
2.2.1.21.1	污泥泵	2.3.5.8	洗筒	传动工程, 流体技术及发电机组	
2.2.1.21.2	灰浆泵	2.3.5.9	烘干系统		
2.2.1.21.3	混凝土泵	2.3.5.10	夹具		
2.2.1.21.4	砂浆泵	2.3.6	脱水部件设备		
2.2.1.21.5	建筑施工用泵	2.3.6.1	浓缩机		
2.2.2	料仓设备	2.3.6.2	过滤器		
		2.3.6.3	离心机		
		2.3.7	压块部件设备		

第 3.3 章

SECTION III.C

所有展商必须提交的表格

MANDATORY FORMS TO

ALL EXHIBITORS

4.1.1	发动机	4.2.2.5	抓斗	4.2.30	涂料
4.1.2	齿轮	4.2.2.6	尾翼挖掘机配件	4.2.31	其他设备及零配件
4.1.3	齿轮传动部件	4.2.2.7	液压锤	服务	
4.1.4	轴	4.2.2.8	液压切割机配件	4.3.1	贸易出版商, 专业摄影及摄像
4.1.5	轴承	4.2.2.9	液压破碎机配件	4.3.2	专业协会组织
4.1.6	万向轴	4.2.2.10	振动工具配件	4.3.3	设备租赁公司
4.1.7	转向器	4.2.2.11	动力头	4.3.4	金融/租赁/保险公司
4.1.8	耦合器	4.2.2.12	叉尖、叉铲	4.3.5	车队管理用电子数据处理硬件
4.1.9	制动器	4.2.2.13	可伸缩导架, 固定导架	及软件	
4.1.10	液压传动, 控制及程序控制工程	4.2.2.14	筛分破碎机配件	4.3.6	咨询/工程
4.1.11	空气传动, 控制及程序控制工程	4.2.3	橡胶及金属连接器	4.3.7	调研
4.1.12	固定发电机组	4.2.4	履带底盘	4.3.8	公共机关, 专业的商业协会
4.1.13	可移动发电机组	4.2.5	齿及闸带	及其他组织	
4.1.14	频率及电流变压器	4.2.6	圆柄钎及类似工具	4.3.9	工业服务平台
4.1.15	电池	4.2.7	液压软管	检测设备, 控制系统以及软件	
4.1.16	车用电力装置	4.2.8	混凝土用管道及软管	4.4.1	监测, 转向及控制(软件, 传感技术, 录像, 文档及评估)
4.1.17	其他动力分配组件及照明设备	4.2.9	绳索, 卷轴, 链条等	4.4.1.1	远程处理及激光技术
4.1.18	设备与零部件	4.2.10	用于破碎机, 粉碎机等内衬	4.4.1.2	计量及称重技术
4.1.19	电力传动, 控制及程序控制工程	4.2.11	筛板	4.4.2	AR/VR 技术
4.1.20	混合动力系统	4.2.12	硫化设备及物料	4.4.3	工业自动化
4.1.21	新能源技术	4.2.13	专业用刷	通讯和导航	
4.1.21.1	锂电新能源技术	4.2.14	驾驶室	4.5.1	远程控制技术及数据传输
4.1.21.2	氢能新能源技术	4.2.15	座椅	4.5.2	产品技术及运营, 监控, 文案
4.1.21.3	新能源发动机及零配件	4.2.16	冷暖设备	及评估	
4.1.21.4	充换电站设备	4.2.17	特殊轮胎	4.5.3	电话, 无线电系统, 内部通信系统
4.1.21.5	绿色节能科技	4.2.18	防滑链条	及信号系统	
配件和耐磨部件		4.2.19	刹车及离合器衬片	4.5.4	导航设备
4.2.1	工程车辆配件	4.2.20	发动机过滤器	智能制造装备 (工厂内)	
4.2.1.1	混合料撒布车配件	4.2.21	密封件	4.6.1	机床工具
4.2.1.2	清扫车配件	4.2.22	中央润滑系统, 润滑剂	4.6.2	模具
4.2.1.3	路边用割草机配件	4.2.23	防噪音系统	4.6.3	铸锻造设备
4.2.1.4	扫雪机械配件	4.2.24	冷却装置	4.6.4	焊接设备
4.2.2	土方机械配件	4.2.25	保护通风及空调系统	4.6.5	工业机器人
4.2.2.1	液压剪	4.2.26	远程遥控	4.6.6	切割设备
4.2.2.2	液压抓斗	4.2.27	消防系统	4.6.7	3D 打印设备
4.2.2.3	挖掘机铲斗, 装载斗	4.2.28	爆炸保护装置		
4.2.2.4	快速更换系统	4.2.29	引擎排气净化器		

会刊登录表格 – 广告 / 书签

截止日期: 2024 年 9 月 20 日

表格
5C

参展商请以电子版格式电邮至会刊服务联系人:

慕尼黑展览 (上海) 有限公司

联系人: 贺俊杰

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填表人联系方式 (不会刊登在会刊上)

公司名称:

联系人:

电话:

电子邮件:

展馆/展台号 (如适用者):

会刊广告

	位置	价格	数量
普通版位 (非指定版面, 全彩)	会刊内页 – 全页	人民币 18,000 元整	☐
	会刊内页 – 半页	人民币 13,000 元整	☐
	会刊内页 – 1/3 页	人民币 8,000 元整	☐
特殊版位 (全彩)	封面拉页	人民币 48,000 元整	☐
	封底拉页	人民币 46,000 元整	☐
	封底	人民币 35,000 元整	☐
	封二 (封面内页)	人民币 33,000 元整	☐
	封三 (封底内页)	人民币 25,000 元整	☐
	扉页 (会刊翻开第一页)	人民币 23,000 元整	☐
	目录对页 (目录的左边)	人民币 30,000 元整	☐
	间隔目录页对页 (间隔目录页的左边)	人民币 20,000 元整	☐
书签	- 书签会夹在会刊中 - 最多只能插入 3 个书签 - 书签的正反面均可以刊登彩色广告 - 书签尺寸: 50 毫米 (宽) x 150 毫米 (高) (裁剪后成品尺寸) / 56 毫米 (宽) x 156 毫米 (高) (制作完稿-包括出血尺寸) - 书签顶部: 需要预留 10 毫米作打孔位置, 请勿制作文字内容	人民币 36,000 元整	☐

备注/尺寸:

- 会刊尺寸: 185 毫米 (宽) x 260 毫米 (高)
- 广告印刷文件在此基础上每边加 3 毫米出血, CMYK 印刷色彩模式
- 全页尺寸: 185 毫米 (宽) x 260 毫米 (高) (成品尺寸) / 出血尺寸: 191 毫米 (宽) x 266 毫米 (高)
请留意封二右边及封三左边, 会有 8 毫米的粘折位, 请不要制作重要内容在此范围
- 半页尺寸: 185 毫米 (宽) x 130 毫米 (高) (成品尺寸) / 出血尺寸: 191 毫米 (宽) x 136 毫米 (高)
- 1/3 页尺寸: 55 毫米 (宽) x 260 毫米 (高) (成品尺寸) / 出血尺寸: 61 毫米 (宽) x 266 毫米 (高)
- 上述费用不包括制作稿费用

请将贵司的商标以 PDF 或 JPG 或 PNG 的格式 (分辨率: 300 dpi) 电邮至: jeremy.he@mm-sh.com

敝司明白广告中所提及的会刊登录费用, 并同意缴纳。

FORM 5 PRINTED SHOW CATALOGUE ENTRIES & ADVERTISEMENTS

DEADLINE: 20 SEPTEMBER 2024

For all exhibitors of bauma CHINA 2024, the basic complimentary Printed Show Catalogue entry can only be submitted via online Exhibitor System as quoted below. Please make sure to complete relating procedure.

<https://service.b-china.cn/en/login>

→ Exhibitor Login → Exhibitors required → Show Catalogue

** If you do not receive the user name and password of the exhibitor's system via email, please contact the organizer directly.

For additional Printed Show Catalogue entry and advertisements application, please refer as below.

Contents

- Form 5A** — Exhibitor List (Alphabetical Order)
- Form 5B** — Exhibitor List (By Product Category)
- Form 5C** — Advertisements on Show Catalogue

For enquiries:

Messe Muenchen Shanghai Co., Ltd.

Contact: Mr. Jeremy.He
Tel.: +86-21-2020 5523
Email: jeremy.he@mm-sh.com

Terms and Conditions

1. Verbal agreements made when placing orders must be noted on the forms.
2. Only orders on our standardized catalogue order forms submitted by email or online submission system will be treated as valid.
3. Orders for catalogue entries will not be confirmed unless specifically requested.
4. Copy proofs of insertions will not be forwarded unless specifically requested.
5. The ranking of published content shall be based on the printing layout and shall not be disputed.
6. If the client fails to submit catalogue entry via online system timely, the organizer will publish the information submitted on the application form.
7. Costs for reproducing logos, trademarks & photos are already included in the published rates.
8. While every care will be taken to ensure the accuracy of information published in the official catalogue, the organizer shall not be liable under any circumstances for faulty, incorrect or omitted entries and advertisements.
9. The client shall be responsible for timely order and delivery of all necessary documentation (catalogue entries, advertisements, company logos, photos etc). Shall the organizer receive catalogue entries, logos, photos etc after the given deadlines, the organizer shall reserve the right to publish the information in a supplement to the official catalogue. The same terms and conditions also apply to the catalogue supplement.
10. Payment is effective immediately after receipt of invoice on a net basis.
11. All terms and conditions also apply to sub-exhibitors.

Form	Form Details	Item (For detail standards & costs, please refer to specific forms)	Remark
5A	Exhibitor List (Alphabetical Order)	Company Details (Basic Entry, free-of-charge): ➤ Hall/ booth number ➤ 1 company name (English & Chinese) ➤ 1 company website	Required by Each Exhibitor submission online
		➤ Company Logo (full color, CMYK format)	Optional
5B	Exhibitor List (By Product Category)	Product Categories (free-of-charge) ➤ 2 Product Categories (include exhibition hall/ booth number, company name as provided in Form 5A)	Required by Each Exhibitor submission online
		➤ Additional Product Categories	Optional
5C	Advertisements on Show Catalogue	➤ Advertisement on Show/ Catalogue ➤ Advertisement - Bookmark	Optional

CATALOGUE ENTRY FORM — EXHIBITOR LIST (ALPHABETICAL ORDER)

DEADLINE: 20 SEPTEMBER 2024

表格
5A

Please return the Form by email to:

Messe Muenchen Shanghai Co., Ltd.

Contact: Mr. Jeremy.He

Tel: +86-21-2020 5523

Email: jeremy.he@mm-sh.com

Contact Information

Company: _____

Contact: _____ Tel: _____

Email: _____

Hall/Stand Number (if any): _____

Company Details (Basic Entry, free-of-charge) (Compulsory –submission online)

Hall/ booth number, One (1) Company Name in English & Chinese, One (1) Website

Add Company Logo / Product Photo / QR Code

Item	Details	Price	Quantity
Company Logo (b/w)	➤ Size: 40 mm width x 20 mm height	RMB 2,500 per logo	☐

➤ Send Logo to jeremy.he@mm-sh.com in PDF/AI/JPG/PNG format (>300 dpi, CMYK).

In accordance with the "Terms and Conditions" and costs stated above, which we herewith accept, we order the following entries in the **Exhibitor List (By Alpha Order)**:

CATALOGUE ENTRY FORM — EXHIBITOR LIST (BY PRODUCT CATEGORY)

DEADLINE: 20 SEPTEMBER 2024

FORM
5B

Please return the Form by email to: Messe Muenchen Shanghai Co., Ltd. Contact: Mr. Jeremy.He Tel: +86-21-2020 5523 Email: jeremy.he@mm-sh.com	Contact Information Company: _____ Contact: _____ Tel: _____ Email: _____ Hall/Stand Number (if any): _____
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Additional Information:		
Item	Details	Price
Selected Product Categories	➤ Company profile include hall/ booth number, company name as provided in Form 5A	Two (2) product categories Free-of-charge (submission online) RMB 500 per additional product category
Please refer the product index on following pages and fill in <u>additional index numbers</u> in below blanks if necessary. * Please note that only the corresponding index numbers for each product category (see Index of Product Categories) have to be entered into the space provided below. No entries for product group headings! 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____ 9. _____ 10. _____		

In accordance with the "Terms and Conditions" and costs stated above, which we herewith accept, we order the following entries in the **Exhibitor List (By Product Category)**:

Index of Product Categories

All Around Construction Sites					
Construction vehicles					
1.1.1	Dumper trucks	1.2.1.6	Drilling vehicles and blasting vehicles	1.2.4.5	Telescopic loaders
1.1.1.1	Side dumpers	1.2.1.7	Ventilation and dust extraction	1.2.4.6	Underground mining loaders
1.1.1.2	Front dump trucks	1.2.1.8	Lining systems for tunnels	1.2.5	Scrapers
1.1.1.3	Multi-bucket tipplers	1.2.1.9	Hydraulic pipe jacking equipment	1.2.5.1	Crawler scraper
1.1.1.4	Three-way dumpers	1.2.2	Excavators	1.2.5.2	Wheel tractor-scrappers
1.1.1.5	Roll-off dump trucks	1.2.2.1	(Hydraulic) track- type excavators	1.2.6	Bulldozers and graders
1.1.2	Tractors	1.2.2.2	(Hydraulic) wheel-type excavators	1.2.6.1	Crawler dozers
1.1.3	Semitrailer trucks	1.2.2.3	(Hydraulic) telescopic excavators	1.2.6.2	Wheel dozers
1.1.4	truck chassis	1.2.2.4	Mini excavators	1.2.6.3	Motor graders
1.1.5	Road sweepers	1.2.2.5	Short-tail-swing excavators	1.2.7	Drilling equipment and systems
1.1.6	Body assemblies and trailers	1.2.2.6	Mechanical crawler excavator	1.2.7.1	Bolting equipment
1.1.6.1	Tanker trucks	1.2.2.7	Mechanical wheel excavators	1.2.7.2	Exploration drilling equipment
1.1.6.2	Silo vehicles	1.2.2.8	Dredging excavators	1.2.7.3	Well-drilling machines
1.1.6.3	Low-bed trailers	1.2.2.9	Dredges	1.2.7.4	Injection drills
1.1.6.4	Heavy-duty trailers	1.2.2.10	Vacuum excavators, cutter suction dredges	1.2.7.5	Core drilling equipment, portable
1.1.6.5	Other trailers	1.2.2.11	Road-rail excavators	1.2.7.6	Horizontal drilling systems
Earth-moving machines		1.2.3	Back-hoe loaders	1.2.7.7	Pile drilling equipment
1.2.1	Machines for tunnel construction / Tunneling machines	1.2.4	Loaders	1.2.7.8	Blast-hole drilling machines
1.2.1.1	Part-face heading machines	1.2.4.1	Crawler loaders	1.2.7.9	Core-drilling machines on carrier vehicles
1.2.1.2	Full-face heading machines	1.2.4.2	Wheel loaders	1.2.7.10	Pile grabs
1.2.1.3	Tunnel shields	1.2.4.3	Skid-steer loaders	1.2.7.11	Drilling hammers, hand operated
1.2.1.4	Cutter shields	1.2.4.4	Articulated loaders	1.2.7.11.1	Gas hammer
1.2.1.5	Heading and driving equipment			1.2.7.11.2	Pneumatic hammer
				1.2.7.11.3	Electric hammer

1.2.7.11.4	Hydraulic hammer	1.5.4	Working platforms	1.6.15	Compressors
1.2.7.12	Drilling machines	1.5.5	Mast climbing platforms	1.6.16	Canal sheeting equipment
1.2.8	Pile drivers and pulling tools	1.5.6	Hoists and winches	1.6.16.1	Trench sheeting equipment
Road Construction and Maintenance Equipment			Bottle hoists, electrical lifts	1.6.16.2	Canal sheeting/shoring
1.3.1	Rollers	1.5.8	Vacuum lift systems	1.6.16.3	Steel sheet piles
1.3.1.1	Towed rollers	1.5.9	Forklifts	1.6.16.4	Trench ring lifters
1.3.1.2	Three-wheel rollers	1.5.10	Lift trucks	1.6.17	Canal maintenance equipment
1.3.1.3	Walk-behind vibratory rollers	1.5.11	Lifting technology, others	1.6.17.1	Barriers
1.3.1.4	Single-wheel rollers	Construction equipment, tools and special systems		1.6.17.2	Leak test equipment
1.3.1.5	Trench rollers	1.6.1	Stone Processing Equipment	1.6.17.3	Inspection and repair equipment
1.3.1.6	Pneumatic-tyred rollers (PTR)	1.6.1.1	Saws	1.6.18	Wheelbarrows and construction ladders
1.3.1.7	Landfill compactors	1.6.1.1.1	Wall sawing machines	1.6.19	Garbage compactors
1.3.1.8	Combination rollers	1.6.1.1.2	Wire saws, stationary	Handling and processing concrete and mortar at construction sites	
1.3.1.9	Tandem vibratory rollers	1.6.1.1.3	Wire saws, portable	1.7.1	Concrete pumps
1.3.1.10	Single drum rollers	1.6.1.1.4	Diamond chain saws	1.7.2	Distributor booms for concrete pumps
1.3.2	Plate vibrators	1.6.1.1.5	Frame saws	1.7.3	Truck mixers
1.3.3	Tampers	1.6.1.1.6	Circular saws	1.7.4	Pneumatic conveyors
1.3.4	Soil stabilizers	1.6.1.1.7	Band saws	1.7.5	Mortar pumps
1.3.5	Special machines for road construction, maintenance and repair	1.6.1.1.8	Separating saws	1.7.6	Concrete guns
1.3.5.1	Pavers	1.6.1.2	Diamond tools	1.7.7	Concrete injectors
1.3.5.1.1	Concrete pavers	1.6.1.2.1	Diamond chamfering wheels	1.7.8	Waste concrete recycling, residual concrete washing systems
1.3.5.1.2	Asphalt pavers	1.6.1.2.2	Diamond milling tools	1.7.9	Rendering machines
1.3.5.1.3	Bitmac pavers	1.6.1.2.3	Diamond core-drilling bits	1.7.10	Concrete compaction
1.3.5.2	Asphalt cutters	1.6.1.2.4	Diamond grinding tools	1.7.11	Telescopic conveyor belts (self propelling)
1.3.5.3	Asphalt cutters	1.6.1.2.5	Diamond chains	1.7.12	Aggregates for the concrete and mortar processing
1.3.5.4	Road-surface rippers	1.6.1.2.6	Diamond holing tools	1.7.13	Concrete vibrator
1.3.5.5	Road-marking machines	1.6.1.2.7	Diamond saw wires	Formwork and scaffoldings	
1.3.5.6	Milling Machines	1.6.1.2.8	Diamond cut-off wheels	1.8.1	Formwork systems for civil engineering
1.3.5.7	Asphalt-pavement recycling machines	1.6.1.2.9	Diamond solid drill bits	1.8.1.1	Wall formwork
1.3.5.8	Joint cleaning and filling machines	1.6.1.3	Special construction equipment and tools for natural stone processing	1.8.1.2	Column formwork
1.3.5.9	Patching units	1.6.1.3.1	Stone-drilling machines	1.8.1.3	Slab formwork
1.3.6	Slurry sealing machine / Micro-surface paver	1.6.1.3.2	Stone-splitting machines and equipment	1.8.1.4	Circular formwork
1.3.7	Wall trenching cutters	1.6.1.3.3	Slab-cutting machines and equipment	1.8.1.5	Slab props
1.3.8	Paving stone placing machines	1.6.1.3.4	Grouting machines for cast-stone slabs	1.8.1.6	Climbing scaffold
Pipe & Cable Laying Equipment & Tools			Stone cutting machines	1.8.2	Formwork systems for bridge building
1.4.1	Cable laying machines	1.6.1.4	Milling and grinding machines	1.8.3	Formwork systems for tunnel construction
1.4.2	Pipeline and cable detectors	1.6.1.5	Stone splitting machines	1.8.4	Formwork plates
1.4.3	Cable sanitation and Renovation	1.6.1.6	Equipment and tools for reinforcing steel processing	1.8.5	Formwork cleaning, repair and regeneration
Lifting appliances and conveyors			Cutting machines	1.8.6	Software systems for formwork planning
1.5.1	Cranes	1.6.2.1	Bending machines	1.8.7	Formwork accessories
1.5.1.1	Tower cranes	1.6.2.2	Welding machines	1.8.8	Scaffolding
1.5.1.2	Telescopic cranes	1.6.2.3	Ground water lowering systems, construction pumps	1.8.8.1	Façade and modular scaffolds
1.5.1.3	Rough-terrain (RT) and all-terrain (RTF) cranes	1.6.3	Compressed air tools	1.8.8.2	Working scaffolds
1.5.1.4	Mobile cranes	1.6.4	Hydraulic tools	1.8.8.3	Shoring
1.5.1.5	Track cranes	1.6.5	Electrical tools	1.8.8.4	Reinforcement and mobile scaffolds
1.5.1.6	Truck loading cranes	1.6.6	Petrol-driven drills	Digital Construction Site and Job Safety	
1.5.1.7	Fixed bridge cranes	1.6.7	Joint cutters	1.9.1	Portakabins
1.5.1.8	Mini cranes	1.6.8	Laser cutting systems		
1.5.1.9	Gantry cranes	1.6.9	High-pressure and steam cleaners		
1.5.1.10	Attachments for cranes	1.6.10	Sand and shot blasting cleaners		
1.5.2	Site Hoists	1.6.11	Surveyor's equipment		
1.5.2.1	Construction hoists for materials	1.6.12	Bolt cutters		
1.5.2.2	Passenger hoists	1.6.13	Welding sets and accessories		
1.5.3	Transport platforms	1.6.14			

1.9.1.1	Motor caravans, job site and office caravans	2.1.3.10	Jackhammers and drills	2.1.13	Dewatering
1.9.1.2	Mobile toilet units	2.1.3.11	Drill stands, drilling supports	2.1.14	Open cast mining, extraction
1.9.1.3	Hangars, mobile and stationary	2.1.3.12	Dinting and ripping machines	2.1.14.1	Bucket-chain excavator
1.9.2	Dedusting	2.1.3.13	Floor cutters for driveways	2.1.14.2	Bucket-wheel excavators
1.9.3	Testing device	2.1.4	Shaft support	2.1.14.3	Large hydraulic excavators
1.9.4	Proximity detection and warning systems	2.1.5	Roof for roadways supports	2.1.14.4	Compact excavators
1.9.5	Contractors' air heaters	2.1.5.1	Lining systems for tunnels and drifts	2.1.14.5	Surface Miners
1.9.6	Power distributors	2.1.5.2	Steel sections	2.1.14.6	Blast-hole drills
1.9.7	Signal and locking systems for construction sites	2.1.5.3	Rock anchors	2.1.14.7	Charging machines
1.9.8	Construction site Safety Equipments	2.1.5.4	Working platforms, construction aids	2.1.15	Marine mining
1.9.8.1	Construction site fences	2.1.5.5	Anchor drilling and placing devices, anchor-bolt jumbos	2.1.16	Blasting equipment
1.9.8.2	Safety nets and belts	2.1.5.6	Shotcreting machines and pumps	2.1.17	Surveying/measuring technology for mining
1.9.8.3	Rescue equipment	2.1.5.7	Back-filling equipment	Handling of raw materials	
1.9.8.4	Clothing	2.1.5.8	Injection equipment	2.2.1	Continuous conveying
1.9.8.5	Respiratory Equipment	2.1.6	Facilities for lowering groundwater	2.2.1.1	Belt conveyors including components and accessories
1.9.9	Concrete removing and rust-protection agents	2.1.7	Pumps	2.2.1.2	Large belt conveyor systems
1.9.10	Drones	2.1.7.1	High-pressure pumps	2.2.1.3	Closed belt conveyors
1.9.11	Loading rails	2.1.7.2	Slurry pumps	2.2.1.4	Hopper trains
1.9.12	Construction site lighting	2.1.7.3	Submersible pumps	2.2.1.5	Vibrating conveyors
1.9.13	Electronic safety systems	2.1.8	Scrapers for gravel extraction	2.2.1.6	Pneumatic conveyors
1.9.14	Mobile gas stations	2.1.9	Longwall mining	2.2.1.7	Hydraulic conveyors
1.9.15	Construction waste chutes	2.1.9.1	Coal plow systems	2.2.1.8	Specialised equipment (e.g. cross belts, belt wagons, tripper cars, mobile feeders, slope conveyor bridges, cable trolleys)
Mining, Extraction and Processing of Raw Materials		2.1.9.2	Shearers	2.2.1.9	Overburden conveyor
Machines for extraction of raw materials and for mining		2.1.9.3	Infusion equipment	2.2.1.10	Overburden spreaders (track-mounted)
2.1.1	Shaft sinking	2.1.9.4	Hydraulic props	2.2.1.11	Trough-chain conveyors
2.1.1.1	Sinking head gear	2.1.9.5	Hydraulic roof support	2.2.1.12	Link-belt conveyors
2.1.1.2	Sinking winches, hoists and conveyors	2.1.9.6	Shield control systems	2.2.1.13	Apron conveyors
2.1.1.3	Shaft sinking platforms	2.1.9.7	Pumps and units for hydraulic face support	2.2.1.14	Armoured flexible conveyor
2.1.1.4	Shaft drilling equipment	2.1.9.8	Water spraying and sprinkling equipment	2.2.1.15	Reciprocating-plate feeders
2.1.1.5	Drilling and blasting equipment	2.1.9.9	Cutting rollers, cutting chisels	2.2.1.16	Vibro-conveyors
2.1.1.6	Sinking grapples	2.1.10	Room and pillar and vein mining (also tunneling)	2.2.1.17	Roller grizzly
2.1.1.7	Sinking buckets	2.1.10.1	Drilling machines	2.2.1.18	Bucket conveyors
2.1.1.8	Shaft-sinking ventilation	2.1.10.2	Drilling jumbos	2.2.1.19	Screw conveyors
2.1.2	Exploration drilling	2.1.10.3	Roadheaders	2.2.1.20	Belt conveyor scales
2.1.2.1	Testing and exploration drilling equipment	2.1.10.4	Continuous miners	2.2.1.21	Pumps
2.1.2.2	Core-drilling machines	2.1.10.5	Loading machines	2.2.1.21.1	Sludge pumps
2.1.2.3	Rotary deep-well drilling equipment	2.1.10.6	Dragline loaders	2.2.1.21.2	Mortar pumps
2.1.2.4	Large-well drilling equipment	2.1.10.7	Overhead shovel loaders, side-dump loaders	2.2.1.21.3	Concrete pumps
2.1.2.5	Separation systems for drilling fluid	2.1.10.8	Trackless loaders and transport vehicles	2.2.1.21.4	Screed pumps
2.1.3	Heading (also for tunneling)	2.1.10.9	Dump trucks	2.2.1.21.5	Construction pumps
2.1.3.1	Road headers	2.1.11	Ventilation and air-conditioning	2.2.2	Bin equipment
2.1.3.2	Full-face heading machines	2.1.11.1	Main ventilation fan	2.2.2.1	Feeder Breakers
2.1.3.3	Tunnel shields	2.1.11.2	Underground ventilation fans	2.2.2.2	Discharging equipment
2.1.3.4	Blade shields	2.1.11.3	Ventilation ducts	2.2.2.3	Bunker spiral chutes
2.1.3.5	Heading equipment	2.1.11.4	Ventilation doors	2.2.3	Stockyard systems
2.1.3.6	Drilling jumbos and blasting vehicles	2.1.11.5	Air coolers	2.2.3.1	Reclaimers
2.1.3.7	Transport and conveyor systems for tunnel	2.1.11.6	Gas exhaust systems	2.2.3.2	Stackers
2.1.3.8	Ventilation and dust collection	2.1.12	Stowing	2.2.3.3	Scraper-reclaimers
2.1.3.9	Lift platforms	2.1.12.1	Centrifugal stowing machines and vehicles	2.2.3.4	Mixed-bed devices
		2.1.12.2	Pneumatic stowing systems	2.2.3.5	Circular storage
		2.1.12.3	Hydraulic stowing systems	2.2.3.6	Train and truck loading and unloading
				Mineral processing (incl. coke oven equipment)	
				2.3.1	Complete processing plant
				2.3.1.1	for crushed rock and chippings

2.3.1.1.1 Mobile systems
2.3.1.1.2 Semi-mobile systems
2.3.1.1.3 Stationary systems
2.3.1.2 for gravel and sand
2.3.1.2.1 Mobile systems
2.3.1.2.2 Semi-mobile systems
2.3.1.2.3 Stationary systems
2.3.1.3 for ores, coal and industrial minerals
2.3.1.3.1 Mobile systems
2.3.1.3.2 Semi-mobile systems
2.3.1.3.3 Stationary systems
2.3.1.4 for building-material recycling
2.3.1.4.1 Mobile systems
2.3.1.4.2 Semi-mobile systems
2.3.1.4.3 Stationary systems
2.3.2 Crushers
2.3.2.1 Jaw crushers
2.3.2.2 Cone crushers
2.3.2.3 Impact crushers
2.3.2.4 Hammer crushers
2.3.2.5 Roll crushers
2.3.2.6 Impact-roll crushers
2.3.3 Mills
2.3.3.1 Impact mills
2.3.3.2 Hammer mills
2.3.3.3 Roller grinding mills
2.3.3.4 Ball mills
2.3.3.5 Vibration mills
2.3.3.6 Rod mills
2.3.3.7 Roll mills
2.3.4 Screening machines
2.3.4.1 Circular vibratory screens
2.3.4.2 Eccentric vibratory screens
2.3.4.3 Linear vibratory screens
2.3.4.4 Resonance and elliptically vibrating screens
2.3.4.5 Screens with electromagnetic drives
2.3.4.6 Drum screening machines
2.3.4.7 Separators
2.3.4.8 Roller bars
2.3.5 Sorting equipment
2.3.5.1 Concentrating tables
2.3.5.2 Hydro-classifiers / hydro-sorters
2.3.5.3 Flotation machines
2.3.5.4 Heavy-media separators
2.3.5.5 Magnetic separators
2.3.5.6 Electrostatic sorting systems
2.3.5.7 Sorting and picking equipment
2.3.5.8 Washing cylinders
2.3.5.9 Roasting systems
2.3.5.10 Jigs
2.3.6 Dewatering units
2.3.6.1 Thickeners
2.3.6.2 Filters
2.3.6.3 Centrifuges
2.3.7 Briquetting plants
2.3.8 Palletising machines
2.3.9 Granulation machines
2.3.10 Bins
2.3.11 Dryers for sand and gravel

2.3.12 Dedusting units
2.3.13 Water treatment systems
Production of Building Materials
Manufacture of cement, lime and gypsum compounds for building materials
3.1.1 Machinery and plant for the cement industry
3.1.2 Machinery and plant for the gypsum industry
3.1.3 Machinery and plant for the lime industry
3.1.4 Ovens, cookers, autoclaves
3.1.5 Pulverizing calcination plants
3.1.6 Coolers
3.1.7 Mixing plants / mixers
3.1.8 Machines and systems for producing gypsum and gypsum plasterboard
Machines and systems for producing concrete, concrete products and pre-fabricated components
3.2.1 Machines and plants for producing fresh concrete
3.2.1.1 Concrete batching plants
3.2.1.2 Mixers
3.2.1.3 Metering, weighing and conveying equipment
3.2.1.4 Scrapers / Draglines
3.2.2 Machines and plants for producing concrete blocks and plates
3.2.2.1 Block machines / concrete roof tile machines
3.2.2.2 Plate presses
3.2.2.3 Moulds
3.2.2.4 Pallets, stackable boards
3.2.3 Plant engineering for piping and shaft construction
3.2.3.1 Pipe machines
3.2.3.2 Shaft machines
3.2.3.3 Moulds
3.2.4 Plant engineering for producing pre-fabricated concrete parts
3.2.4.1 Formwork (complete systems, accessories, surface treatment)
3.2.4.2 Large-format plotters
3.2.4.3 Surface-treatment machines
3.2.4.4 Pre-stressing technology
3.2.4.5 Compaction systems
3.2.5 Plant engineering for lightweight building blocks
3.2.6 Machines and plants for working reinforced concrete
Machines and plants for producing asphalt
3.3.1 Turnkey mixing systems
3.3.2 Mixing plants / mixers
3.3.3 Cookers
3.3.4 Systems for the bitumen production

Machines and plants for producing pre-mixed dry mortar, plaster, screed and building supply store products

3.4.1 Turnkey systems
3.4.2 Mixing plants / mixers

Machines and plants for producing lime sandstone and building products using power plant residue (fly ash, slag, etc.)

3.5.1 Turnkey systems
3.5.2 Mixing plants / mixers
3.5.3 Lime sandstone presses
3.5.4 Autoclaves

Building material handling and packaging (in a plant)

3.6.1 Mechanical conveyor systems (conveying worms, band conveyors, conveyor belts, vibration machines)
3.6.2 Pneumatic conveyor systems
3.6.3 Transport and storage systems
3.6.4 Packaging systems and accessories
3.6.5 Control and process control engineering
3.6.6 Metering and weighing technology

Component and Service Suppliers

Transmission engineering, fluid technology and power generation units

4.1.1 Motors and engines
4.1.2 Gearwheels
4.1.3 Gear units
4.1.4 Axles
4.1.5 Bearings
4.1.6 Universal driving shafts
4.1.7 Steering mechanisms
4.1.8 Coupling
4.1.9 Brakes
4.1.10 Hydraulic drive, control and process control engineering
4.1.11 Pneumatic drive, control and process control engineering
4.1.12 Power generation units, stationary
4.1.13 Power generation units, mobile
4.1.14 Frequency and current transformers
4.1.15 Batteries
4.1.16 Electricity equipment for vehicles
4.1.17 Other power distribution elements and lighting
4.1.18 Equipment and accessories
4.1.19 Electrical drive, control and process control engineering
4.1.20 Hybrid drive
4.1.21 New energy technologies
4.1.21.1 Lithium battery technologies
4.1.21.2 Hydrogen energy technologies

4.1.21.3 New energy engine and parts
4.1.21.4 Charging/swapping station
equipment
4.1.21.5 Energy conservation
technologies

**Attachments, Accessories and
wear parts**

4.2.1 Attachments for construction
vehicles
4.2.1.1 Chips and sand spreaders
4.2.1.2 Sweepers
4.2.1.3 Roadside mowers
4.2.1.4 Snow-clearing machines
4.2.2 Attachments Earth-moving
machines
4.2.2.1 Hydraulic shears
4.2.2.2 Hydraulic grapples
4.2.2.3 Excavator buckets, loader
buckets
4.2.2.4 Quick coupling systems
4.2.2.5 Grapples
4.2.2.6 Backhoes
4.2.2.7 Hydraulic hammers
4.2.2.8 Hydraulic cutters
4.2.2.9 Hydraulic crushers
4.2.2.10 Vibratory tools
4.2.2.11 Auger drives
4.2.2.12 Fork prongs/carriers
4.2.2.13 Telescopic pile leaders, fixed
leaders
4.2.2.14 Screener crushers
4.2.3 Rubber/metal connectors
4.2.4 Track-laying chassis
4.2.5 Teeth and cutting strips
4.2.6 Round shaft chisels and similar
tools
4.2.7 Hydraulic hoses
4.2.8 Tubes and hoses for concrete
pumps, mortar pumps and

4.2.9 pneumatic conveyors
4.2.10 Ropes, reels, chains, etc.
4.2.11 Linings for crushers, mills, etc.
4.2.12 Screen decks
4.2.13 Vulcanization equipment and
materials
4.2.14 Brushes, technical
4.2.15 Drivers' cabs
4.2.16 Driver seats
4.2.17 Heaters, coolers, etc.
4.2.18 Special tires
4.2.19 Anti-skid tire chains
4.2.20 Brake and clutch linings
4.2.21 Filters for engines
4.2.22 Gaskets
4.2.23 Central lubrication systems,
lubricants
4.2.24 Noise-protection systems
4.2.25 Coolers
4.2.26 Protective ventilation and
air-conditioning systems
4.2.27 Remote radio controls
4.2.28 Fire extinguisher systems
4.2.29 Explosion control equipments
4.2.30 Engine exhaust gas purifiers
4.2.31 Coatings
4.2.32 Equipment and accessories,
other

Services

4.3.1 Trade publishers, trade
literature, films and
photographic documentation
4.3.2 Professional associations /
organizations
4.3.3 Equipment rental companies
4.3.4 Financing / leasing / insurance
companies
4.3.5 EDP hardware and software for
fleet management

4.3.6 Consulting / engineering
4.3.7 Research and advice
4.3.8 Public agencies, business and
professional associations,
other organizations
4.3.9 Industrial service platform

**Test, measurement and process
control engineering**

4.4.1 Measuring, steering,
controlling (software, sensor
technology, recording,
documentation and
evaluation)
4.4.1.1 Telematics, laser technology
4.4.1.2 Metering and weighing
technology
4.4.2 AR/VR Technology
4.4.3 Industrial Automation

Communication and navigation

4.5.1 Remote control technique and
data transmission
4.5.2 Goods technology and
operation, monitoring,
documentation and evaluation
4.5.3 Telephones, radio systems,
intercom systems and signal
systems
4.5.4 Navigation equipment

**Production Process Equipment (in
a plant)**

4.6.1 Machine Tool
4.6.2 Moulds
4.6.3 Casting and Forging Equipment
4.6.4 Welding Machine
4.6.5 Industrial Robot
4.6.6 Cutting Equipment
4.6.7 3D Printing Technology

CATALOGUE ENTRY FORM — ADVERTISEMENTS

DEADLINE: 20 SEPTEMBER 2024

FORM
5C

Please return the Form by email to:

Messe Muenchen Shanghai Co., Ltd.

Contact: Mr. Jeremy.He

Tel: +86-21-2020 5523

Email: jeremy.he@mm-sh.com

Contact Information

Company: _____

Contact: _____ Tel: _____

Email: _____

Hall/Stand Number (if any): _____

Advertisements			
Position		Price	Quantity
Run-off Page	Full-page Ad., 4C (inner page)	RMB 18,000	☐
	1/2 page Ad., 4C (inner page)	RMB 13,000	☐
	1/3 page Ad., 4C(inner page)	RMB 8,000	☐
Special Placements	Cover Pull-out, 4C	RMB 48,000	☐
	Back Cover Pull-out, 4C	RMB 46,000	☐
	Back Cover, 4C	RMB 35,000	☐
	Inside Front Cover, 4C	RMB 33,000	☐
	Inside Back Cover, 4C	RMB 25,000	☐
	Opening page, 4C	RMB 23,000	☐
	Table of Contents Left Page, 4C	RMB 30,000	☐
	Interval Table of Contents Left Page, 4C	RMB 20,000	☐
Bookmark Promotion	- To be included in the <i>Official Catalogue</i> as a loose leaflet insert. - Limited to three (3) inserts. - Both front and back sides of the insert are available as advertising space. - Size: 50 mm (W) x 150 mm (H); Bleed = 56 mm (W) x 156 mm (H) - At the top of the insert, 10 mm shall be reserved for piercing.	RMB 36,000	☐
Remarks/Specifications: ➤ Show Catalogue, Ad. size: 185 mm width x 260 mm height ➤ Color only restricted to CMYK Color Model. ➤ Full page, size: 185 mm width x 260 mm height (Trim) / 191 mm width x 266 mm height (Bleed) **There is an 8 mm width hinge joint on the right of Inside Front Cover and on the left of Inside Back Cover, do not include important text within this range** ➤ 1/2 page Ad., size: 185 mm width x 130 mm height (Trim) / 191 mm width x 136 mm height (Bleed) ➤ 1/3 page Ad., size: 55 mm width x 260 mm height (Trim) / 61 mm width x 266 mm height (Bleed) ➤ Charges for artwork are not included. ➤ Please send advertisement file / Bookmark to jeremy.he@mm-sh.com in PDF format including all used fonts and images (min. 300 dpi).			

In accordance with the "Terms and Conditions" and costs stated above, which we herewith accept, we order the following entries in the **Print Advertisements**:

3/4 其他可选的表格

- 我可以预订标准/套装展位、个性化套装展位或更改原先的展位类型吗?
表格 6 标准/套装展位预订表格
表格 7 个性化套装预订表格
- 如何申请更多的展商胸卡?
表格 8 额外展商胸卡登记
- 我可以要求提前进馆吗?
表格 9 室内/室外展位提前进馆信息统计表
- 是否需要将参展展品（如塔式起重机、履带式起重机和超高展品）及展品演示提前申报主办单位?
表格 10.1-4 室外场地安放塔式起重机/履带式起重机以及室内外场地超高展品申请
表格 10.5 现场动态展品演示申报
表格 10.6 现场展品演示安全承诺书
表格 10.7 展品安全承诺书
- 如果安装和放置重型展品时需要砂砾和钢板，怎么办?
表格 11 砂砾及钢板
- 展馆现场有可供租赁的会议室吗?
表格 12 会议室预订
- 如何通过广告形式展示我的企业形象?
表格 13 市场宣传赞助申请表
- 是否提供展台翻译及接待?
表格 14 展台工作人员（翻译/接待）
- 有哪些额外家具、设备或服务可供租赁申请?
表格 15.1 电器设备及配件（标准/套装展位可选）
表格 15.2 室内展位电源供应
表格 15.3 室外展位电源供应
表格 16 供水
表格 17 压缩空气供应（仅适用于室内展位）
表格 18 电话及网络（仅适用于室内展位）
表格 19 结构吊点和广告吊旗（仅适用于室内展位）
表格 20 额外家具
表格 21 办公设备
表格 22 展台专项服务
表格 23 展台额外清洁
- 展会布展、开幕、撤展期间的午餐如何安排?
表格 24 商务套餐订餐
- 展会有指定酒店提供预订吗?
表格 25 酒店预订
- 如何获得申请签证所需的邀请函?
表格 26 来华邀请函申请

3/4 Optional Forms

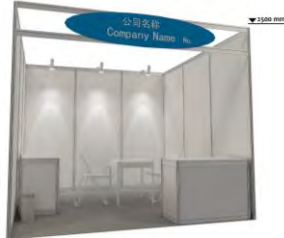
- Can I order the stand package or change the original stand package type?
Form 6 Stand Packages Order Form
Form 7 Individual Packages Order Form
- How to apply for additional exhibitor badge?
Form 8 Registration of Additional Exhibitor Badges
- May I require early move in?
Form 9 Information Required for Indoor/Outdoor Booth Early Move-in
- Should I inform the organizer beforehand of our exhibits (e.g. tower cranes, crawler cranes & high exhibits) and dynamic exhibit demonstration?
Form 10.1-4 Application of Tower Crane/Crawler Crane/High Exhibit Deployment in Indoor & Outdoor Exhibition Area
Form 10.5 Declaration of On-site Dynamic Exhibit Demonstration
Form 10.6 Declaration of Safety Responsibility for On-site Dynamic Exhibit Demonstration
Form 10.7 Declaration of Safety Responsibility for Exhibit
- What to do if I need gravel or steel plate for assembling and allocation of heavy exhibits?
Form 11 Gravel and Steel Plate
- Is there any conference room that I can reserve during the show?
Form 12 Meeting Rooms
- How can I optimize my company's advertising exposure during the show?
Form 13 Advertising and Sponsoring Order Form
- May I require Interpreter or Hostess for my booth?
Form 14 Booth Personnel (Interpreter/Hostess)
- What types of additional furniture, equipment and other services can I order?
Form 15.1 Electrical Equipment & Fittings (Optional for Shell Scheme)
Form 15.2 Electrical Power Supply for Indoor Booth
Form 15.3 Electrical Power Supply for Outdoor Booth
Form 16 Water Supply
Form 17 Compressed Air Supply (for Indoor Exhibitors only)
Form 18 Telephone & Internet (for Indoor Exhibitors only)
Form 19 Hanging Points & Banners (for Indoor Exhibitors only)
Form 20 Additional Furniture
Form 21 Office Equipment
Form 22 Special Items
Form 23 Additional Booth Cleaning
- How can I arrange for lunch boxes during move-in/show period/move-out?
Form 24 Set Lunch Order
- Is there any official hotel I can reserve?
Form 25 Hotel Reservation
- How can I get the invitation letter required for my visa application?
Form 26 Invitation Letter to China

表格 6 标准/套装展位预订表格
FORM6 STAND PACKAGES ORDER FORM

A01 BASIC
基本型

(最小 9 平方米)
(min. 9 sqm)

RMB450.-- per sqm



A02 SPARKLE
璀璨型

(最小 9 平方米)
(min. 9 sqm)

RMB560.-- per sqm



A03 PEAK
尖峰型

(最小 9 平方米)
(min. 9 sqm)

RMB750.-- per sqm



A04 BUSINESS
商务型

(最小 18 平方米)
(min. 18 sqm)

RMB1050.-- per sqm



A05 DELUXE
豪华型

(最小 36 平方米)
(min. 36 sqm)

RMB1280.-- per sqm



* 以上效果图仅作参考，实际搭建将视具体情况而定。具体配置请参考第 3.2 章 标准/套装展位必须提交的表格。
The above perspective is for reference only. The construction will be executed on a case-by-case basis. For more details, please refer to Section III.B Shell Scheme mandatory forms.

表格 6 标准/套装展位预订表格

截止日期：2024 年 9 月 27 日

请回执： 慕尼黑展览（上海）有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话：+86 (0)21-2020 5536 传真：+86 (0)21-2020 5688 电邮：elly.chen@mm-sh.com 联系人：陈颖 小姐	公司：	
	地址：	
	电话：	传真：
	电邮：	
	负责人：	
	签名：	日期：
	展馆/展台号：	

光地展位展商如需预订标准/套装展位或**标准/套装展位展商**如需更改您原先预订的展位类型

请填写此表格回传并支付相应费用。**场地需分开租赁。**

凡在此预订了标准/套装展位套餐，请务必填妥第 3.2 章标准/套装展位展商必须提交的表格并回传。

编号	标准/套装展位类型	面积	每平方米搭建费用 (以人民币计价) 元	总费用 (以人民币计价) 元
A01	基本型 (最小 9 平方米)		450.--	
A02	璀璨型 (最小 9 平方米)		560.--	
A03	尖峰型 (最小 9 平方米)		750.--	
A04	商务型 (最小 18 平方米)		1050.--	
A05	豪华型 (最小 36 平方米)		1280.--	

有关以上标准/套装展位的类型及配置详情，请参考第 3.2 章。

注意

- 未收到汇款之前，预订服务将不予受理。
- 楣板内容仅可使用公司名称，广告标语及类似内容将不允许出现。
- 楣板上的公司名须与申请表上信息统一。如有变化，须向主办单位申请。
- 包含商标制作的展位套餐，需提供高精度 (300dpi) 电子文档 (jpg-、tif- 或 eps- 格式)。() 如有需要请打√
- 可附在楣板上的商标最大为 300*300mm。请注意**额外商标制作费用由展商自行承担**。如果希望在展台楣板上制作商标，请将高精度 (300dpi) 电子文档 (jpg-、tif- 或 eps- 格式) 连同**表格 22-展台专项服务**提交，以便报价。
- 截止日期以后收到的定单可能将不予受理。若被接受，将要支付 50% 的附加费。
- 定单一经确认，任何更改都须支付 50% 的附加费。
- 若取消订单，恕不退款。
- 未经主办单位批准，不得对标准/套装展台结构作任何改动或添加，包括墙板的油漆和粘贴墙纸，钉钉和钻孔。如有违反，照价赔偿。
- 确实需要拆改，必须得到主办单位的书面同意，且相关费用由参展商自行承担。
- 对于标准/套装展台配置中未使用的部分，没有费用减免。
- 任何损失或损坏由参展商负责。
- 大会指定搭建商免费提供展台清洁服务。
- **汇款时产生的相关费用由展商自行承担。**
- **申请标准/套装展位的展商，未经主办方书面同意，不得私自改为光地展位。**
- 主办方保留对展位配置较小改变的权利。
- 如需在展位搭建前进行展品就位工作，请预先声明。标准/套装展位将按照现场情况依次搭建，一般在开展前一天搭建完毕。展具在开展前一天下午配送到位。
- 标准/套装展位展商若私自使用非环保材料 (如 KT 板)、自行携带木制家具或现场私自增设搭建，主办单位及大会指定搭建商有权要求其整改，并采取根据展位面积收取人民币 100 元/平米的押金等形式进行现场管理。在撤展时由展商自行完成回收后，押金将被退还。

第 3.4 章 其他可选表格
SECTION III.D OPTIONAL FORMS

FORM6 STAND PACKAGES ORDER FORM

DEADLINE: 27 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5536 Fax: +86 (0)21 2020 5688 Email: elly.chen@mm-sh.com Contact Person: Ms. Elly Chen	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

The Raw Space Exhibitor who would like to order the stand package **or the Shell Scheme Exhibitor** who would like to change the original stand package type

Please complete this form and return with the necessary payment. **AREA HAS TO BE ORDERED SEPARATELY.**

Once the shell scheme package ordered, please find SECTION III.B

to complete and return Shell Scheme Mandatory Forms.

Item	Booth Type	Sqm	Price per Sqm RMB Stand package only (without Rental Space)	Total Price RMB
A01	Basic (min. 9 Sqm)		450.--	
A02	Sparkle (min. 9 Sqm)		560.--	
A03	Peak (min. 9 Sqm)		750.--	
A04	Business (min. 18 Sqm)		1050.--	
A05	Deluxe (min. 36 Sqm)		1280.--	

Please find further details and specifications of the above Shell Scheme Stand Packages in SECTION III.B

Note

- Orders without remittances will not be entertained.
- Only company names may be used on the fascia. Advertising slogans and the like will not be permitted.
- The company name for stand fascia must accord with the information in the application form. It's required to get the approval from the organizer if any modification.
- For the stand packages which include the production of a logo, please submit a high resolution (300dpi) digital file (jpg-, tif- or eps-). () Please ✓ if required
- Logo not larger than 300 x 300 mm may be attached onto the fascia. Please note that **production of additional logo is solely at Exhibitor's Expense**. If you wish to have your logo on the fascia produced, please send a high resolution (300dpi) digital file (jpg-, tif- or eps-), together with **Form 22-Special Items**, for quotation.
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Shell scheme exhibitors shall not modify the booth construction, including painting, sticking, nailing and drilling, without the consent of the organizer. Exhibitors will have to make good of any damages or losses.
- A written approval from the organizer is required if the modification is necessary. All relating expenses shall be borne by the exhibitors.
- No refundment will be entertained for unused complimentary furniture in stand packages.
- Exhibitors will be held responsible for any loss or damage.
- The official contractor will take in charge of booth cleaning.
- **The exhibitors should be responsible for the bank charges when transferring the payment.**
- **Shell scheme exhibitors shall not change the booth type to raw space without written approval from the organizer.**
- The organizer reserves the right of slight changes to the booth specification.
- Please declare in advance if your exhibits shall be in place before the construction of shell scheme booth. Normally shell scheme booth is built orderly according to onsite situation and completed 1 day before the exhibition. The furniture is ready for shell scheme booth in the afternoon of 2nd construction day.
- If the exhibitor uses non-environmentally friendly materials (e.g. KT boards) or brings own wooden furniture or adds structure onsite in shell scheme booth, the organizer and the official contractor have the right to request rectification and charge a deposit of RMB 100/sqm according to the size of booth. The deposit will be refunded after all materials and structures are recycled by the exhibitor during the dismantling period.

表格 7 个性化套装预订表格

截止日期：2024 年 10 月 11 日

请回执： 上海世福展览服务有限公司 上海市普陀区中山北路 3000 号长城大厦 12 楼 电话：+86-21-5239 6651 传真：+86-21-5239 6653 电邮：nicolezhang@serve-expo.com 联系人：章瑜 小姐	公司：	
	地址：	
	电话：	传真：
	电邮：	
	负责人：	
	签名：	日期：
	展馆/展台号：	

款式 A

18 平米起

单价1400.00元/平米

家具配置

•接待台

•洽谈桌椅：1 桌 4 椅

•展示柜

•吧椅

•废纸篓

*1

*2

*1

*1

*1



FORM7 INDIVIDUAL PACKAGES ORDER FORM

DEADLINE: 11 OCTOBER 2024

Please return form to: Shanghai SERVE Exhibition Co., Ltd. 12F, No.3000, Great Wall building North Zhongshan Road, Putuo District Shanghai, China, 200063 Tel.: +86-21-5239 6651 Fax: +86-21-5239 6653 eMail: nicolezhang@serve-expo.com Contact Person: Ms. Nicole Zhang	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

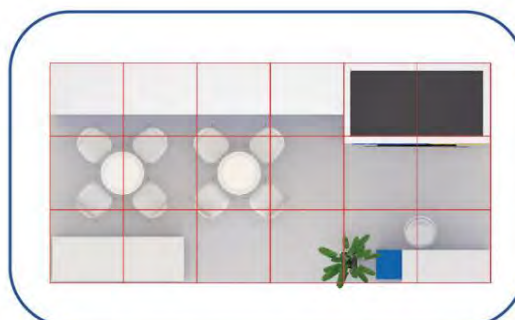
MODEL A

min. 18 sqm

PRICE 1400.00
RMB/Sqm

Furniture List

- Information Counter *1
- Round table set: 1 table and 4 chairs..... *2
- Display cube..... *1
- Bar Stool..... *1
- Wastepaper basket..... *1



个性化套装预订表格 (续)

截止日期：2024 年 10 月 11 日

请回执： 新怡展（上海）展览展示有限公司 上海市浦东新区博成路 850 号上海世博展览馆 北面地下空间 A08-A11, B01 室（200126） 电话：+86 (0)21-3251 3138*604 传真：+86 (0)21-3251 3139 电邮：amy.zhang@viewshop.net 联系人：章云	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

款式 B

18平米起

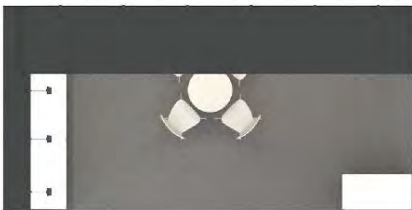
单价

1400.00

元 / 平米

家具配置

- 问询桌 *1
- 吧椅 *2
- 圆桌 *1
- 洽谈椅 *4
- 废纸篓 *1



INDIVIDUAL PACKAGES ORDER FORM (CONT'D)

DEADLINE: 11 OCTOBER 2024

Please return form to: VIEWSHOP EXHIBITION & DISPLAY (SHANGHAI) CO., LTD Room A08-A11, No.850 Bo Cheng Road Pudong New Area, Shanghai 200126/ P.R.China Tel.: +86 (0)21-3251 3138*604 Fax: +86 (0)21-32513139 eMail: amy.zhang@viewshop.net Contact Person: Ms. Amy Zhang	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

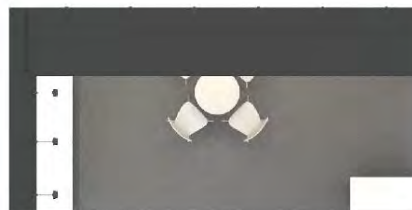
MODEL B

min. 18 sqm

PRICE 1400.00
RMB/Sqm

Furniture List

- Reception counter *1
- Barstool *2
- Meeting table *1
- Chair *4
- Wastebasket *1



个性化套装预订表格 (续)

截止日期：2024 年 10 月 11 日

请回执: 上海世福展览服务有限公司 上海市普陀区中山北路 3000 号长城大厦 12 楼 电话: +86-21-5239 6651 传真: +86-21-5239 6653 电邮: nicolezhang@serve-expo.com 联系人: 章瑜 小姐	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

款式 C

24 平米起

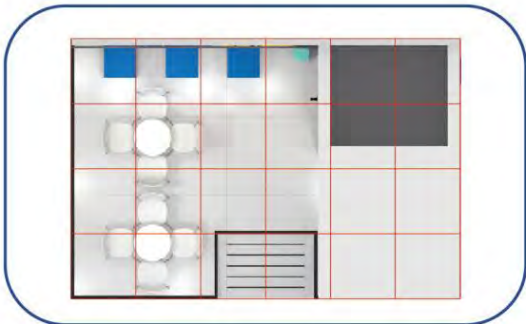
单价

1400.00

元/平米

家具配置

- 接待台 *1
- 洽谈桌椅: 1 桌 4 椅..... *2
- 展示柜 *3
- 吧椅 *1
- 废纸篓 *1



第 3.4 章 其他可选表格
SECTION III.D OPTIONAL FORMS

INDIVIDUAL PACKAGES ORDER FORM (CONT'D)

DEADLINE: 11 OCTOBER 2024

Please return form to: Shanghai SERVE Exhibition Co., Ltd. 12F, No.3000, Great Wall building North Zhongshan Road, Putuo District Shanghai, China, 200063 Tel.: +86-21-5239 6651 Fax: +86-21-5239 6653 eMail: nicolezhang@serve-expo.com Contact Person: Ms. Nicole Zhang	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

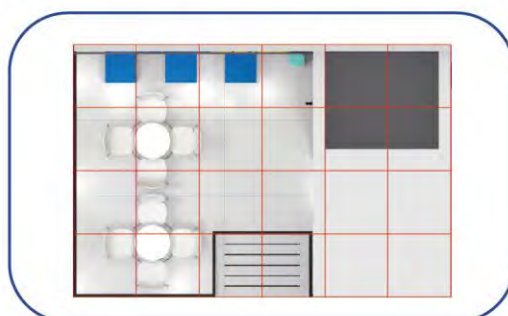
MODEL C

min. 24 sqm

PRICE **1400.00**
RMB/Sqm

Furniture List

- Information Counter..... *1
- Round table set: 1 table and 4 chairs..... *2
- Display cube..... *3
- Bar Stool..... *1
- Wastepaper basket..... *1



个性化套装预订表格 (续)

截止日期：2024 年 10 月 11 日

请回执： 新怡展（上海）展览展示有限公司 上海市浦东新区博成路 850 号上海世博展览馆 北面地下空间 A08-A11, B01 室（200126） 电话：+86 (0)21-3251 3138*604 传真：+86 (0)21-3251 3139 电邮：amy.zhang@viewshop.net 联系人：章云	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

款式 D

24平米起

单价

1400.00

元 / 平米

家具配置

- 问询桌 *1
- 吧椅 *2
- 圆桌 *2
- 洽谈椅 *8
- 废纸篓 *1



第 3.4 章 其他可选表格
SECTION III.D OPTIONAL FORMS

INDIVIDUAL PACKAGES ORDER FORM (CONT'D)

DEADLINE: 11 OCTOBER 2024

Please return form to: VIEWSHOP EXHIBITION & DISPLAY (SHANGHAI) CO., LTD Room A08-A11, No.850 Bo Cheng Road Pudong New Area, Shanghai 200126/ P.R.China Tel.: +86 (0)21-3251 3138*604 Fax: +86 (0)21-32513139 eMail: amy.zhang@viewshop.net Contact Person: Ms. Amy Zhang	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

MODEL D
min. 24sqm

PRICE 1400.00
RMB/Sqm

Furniture List

- Reception counter *1
- Barstool *2
- Meeting table *2
- Chair *8
- Wastebasket *1



个性化套装预订表格 (续)

截止日期: 2024 年 10 月 11 日

请回执: 上海世福展览服务有限公司 上海市普陀区中山北路 3000 号长城大厦 12 楼 电话: +86-21-5239 6651 传真: +86-21-5239 6653 电邮: nicolezhang@serve-expo.com 联系人: 章瑜 小姐	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

款式 E

36 平米起

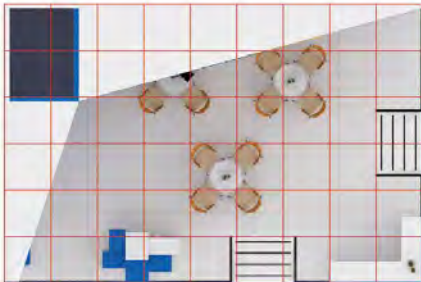
单价

1400.00

元/平米

家具配置

- 接待台..... *1
- 洽谈桌椅: 1 桌 4 椅..... *3
- 展示柜..... *8
- 吧椅..... *1
- 废纸篓..... *1



第 3.4 章 其他可选表格
SECTION III.D OPTIONAL FORMS

INDIVIDUAL PACKAGES ORDER FORM (CONT'D)

DEADLINE: 11 OCTOBER 2024

Please return form to: Shanghai SERVE Exhibition Co., Ltd. 12F, No.3000, Great Wall building North Zhongshan Road, Putuo District Shanghai, China, 200063 Tel.: +86-21-5239 6651 Fax: +86-21-5239 6653 eMail: nicolezhang@serve-expo.com Contact Person: Ms. Nicole Zhang	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

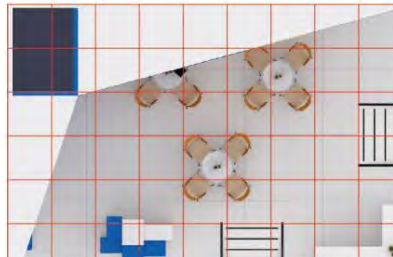
MODEL E

min. 36 sqm

PRICE 1400.00
RMB/Sqm

Furniture List

- Information Counter *1
- Round table set: 1 table and 4 chairs.... *3
- Display cube..... *8
- Bar Stool..... *1
- Wastepaper basket..... *1



个性化套装预订表格 (续)

截止日期：2024 年 10 月 11 日

请回执: 新怡展（上海）展览展示有限公司 上海市浦东新区博成路 850 号上海世博展览馆 北面地下空间 A08-A11, B01 室 (200126) 电话: +86 (0)21-3251 3138*604 传真: +86 (0)21-3251 3139 电邮: amy.zhang@viewshop.net 联系人: 章云	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

款式 F

36平米起

单价

1400.00

元 / 平米

家具配置

- 问询桌 *2
- 吧椅 *2
- 圆桌 *2
- 洽谈椅 *6
- 废纸篓 *1



第 3.4 章 其他可选表格
SECTION III.D OPTIONAL FORMS

INDIVIDUAL PACKAGES ORDER FORM (CONT'D)

DEADLINE: 11 OCTOBER 2024

Please return form to: VIEWSHOP EXHIBITION & DISPLAY (SHANGHAI) CO., LTD Room A08-A11, No.850 Bo Cheng Road Pudong New Area, Shanghai 200126/ P.R.China Tel.: +86 (0)21-3251 3138*604 Fax: +86 (0)21-32513139 eMail: amy.zhang@viewshop.net Contact Person: Ms. Amy Zhang	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

MODEL F

min. 36 sqm

PRICE 1400.00
RMB/Sqm

Furniture List

- Reception counter *2
- Barstool *2
- Meeting table *2
- Chair *6
- Wastebasket *1



表格 8 额外展商胸卡登记

截止日期: 2024 年 10 月 18 日

请回执: 慕尼黑展览 (上海) 有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话: +86 (0)21-2020 5572 传真: +86 (0)21-2020 5688 电邮: leo.liu@mm-sh.com 联系人: 刘琛 先生	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

1. 展商胸卡办理

展会期间, 展商将会免费收到一定数量的展商胸卡。展商胸卡将打印公司名及展位号。若展商要求获得额外的展商胸卡, 需另行收费, 费用为人民币 50 元/张胸卡。展商胸卡仅限用于参展方展台工作人员。惟有已确认参展的展商可申请办理该胸卡。

胸卡数量标准

胸卡数量(个)

展厅					
参展面积 (平方米)		胸卡数量 (个)	参展面积 (平方米)		胸卡数量 (个)
☐	9 - 17	5	☐	55 - 100	30
☐	18 - 26	10	☐	101 - 400	40
☐	27 - 54	20	☐	大于 400	最多 50
室外场地					
参展面积 (平方米)		胸卡数量 (个)	参展面积 (平方米)		胸卡数量 (个)
☐	300 - 450	30	☐	601 - 1000	50
☐	451 - 600	40	☐	大于 1000	最多 60

☐ 我们需要_____张额外的展商胸卡
(额外的展商胸卡, 需另行收费, 费用为人民币 50 元/张胸卡)

展商胸卡不可转让, 不能赠送或出售给没有被授权参展的第三方, 例如, 将其转让给那些未得到主办单位相应授权但却想在展览会上提供产品或服务的个人或公司。仅在确认参展商及其联合参展商的参展费用已全额支付的条件下, 主办单位才会发放展商胸卡。

2. 领证

展位费用一经确认收到, 参展商可于展会开幕前至现场展商登记处领取胸卡。

3. 特殊要求

展商若需在展商胸卡上打印展台工作人员姓名和头衔, 请用表格完整填写相关信息, 直接发送电子邮件至 leo.liu@mm-sh.com

注意

根据上海新国际博览中心规定, 展会期间每家参展商须指定一位现场安全负责人。

FORM8 REGISTRATION OF ADDITIONAL EXHIBITOR BADGES

DEADLINE: 18 OCTOBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5572 Fax: +86 (0)21 2020 5688 Email: leo.liu@mm-sh.com Contact Person: Mr. Leo Liu	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

1. Application of Exhibitor Badges

During the show period, the exhibitor will receive a number of free exhibitor badges. Only Exhibitor Company Name and Booth No. will be printed on the exhibitor badges. Any additional exhibitor badge will be charged at RMB50 per badge. The Exhibitor badges are strictly for exhibition booth personnel. Only registered exhibitors are eligible to apply for these badges.

Exhibitor badge entitlement is as follows

Halls					
Registered sqm		Badges entitled	Registered Sqm		Badges entitled
☐	9 to 17	5	☐	55 to 100	30
☐	18 to 26	10	☐	101 to 400	40
☐	27 to 54	20	☐	more than 400	maximum 50
Outdoor					
Registered sqm		Badges entitled	Registered Sqm		Badges entitled
☐	300 to 450	30	☐	601 to 1000	50
☐	451 to 600	40	☐	more than 1000	maximum 60

- ☐ We require _____ additional pieces of exhibitor badges.
(Any additional exhibitor badge will be charged at RMB50 per badge.)

All exhibitor badges must not be given away or sold to unauthorised third parties, e.g. to persons or companies who wish to offer goods for sale or to render services at the trade fair centre without corresponding authorisation from the organizer. Exhibitor badges are issued only after payment of the participation fee, and the remuneration for the admission of any co-exhibitors.

2. Collection of Badges

Badges can be obtained from the exhibitor registration area before the exhibition opening, provided payment has been received.

3. Application of Special Requirements

Should you require to print Booth Personnel's Name and Designation on the exhibitor badges, please send a request for the file master to: leo.liu@mm-sh.com

Notice

According to the regulation from SNIEC, each company attending the show must appoint an onsite safety manager during the show period.

表格 9.1 室内展位提前进馆信息统计表

截止日期： 2024 年 9 月 27 日

请回执： 慕尼黑展览（上海）有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话：+86 (0)21-2020 5500 传真：+86 (0)21-2020 5688 电邮：april.deng@mm-sh.com dacia.zheng@mm-sh.com 联系人：邓婕 小姐 / ext. 869 郑敏 小姐 / ext. 809	公司：	
	地址：	
	电话：	传真：
	电邮：	
	负责人：	
	签名：	日期：
	展馆/展台号：	

室内展商如需提前（即 2024 年 11 月 24 日前）进馆布展，请填写此表回传至我司。

申请提前进馆信息

日期：2024 年 11 月____日 - 11 月____日

时间：_____ 点 至 _____ 点

每日作业区域：_____（请随附标注具体位置及尺寸的展位平面图）

每日作业占地面积：_____平方米

作业内容：_____

提前吊点： ☐是 ☐否

- 为了合理安排所有室内展商，主办单位将保留安排指定进馆日期的权力。
- 待主办单位确定交通运输方案后，将向所有室内展商发布提前进馆时间的具体安排。
- 所有申请以主办单位书面确认为准，确认后请务必根据确认的提前进馆日期/时间严格执行，如非因不可抗力因素而造成的延迟进馆，主办有权扣除相应综合管理押金作为处罚或赔偿。
- 若展商进馆超出指定提前进馆日期和时间，上海新国际博览中心有权对此收取人民币 2600 元/1000 平方米/小时（8am - 10pm）、人民币 5200 元/1000 平方米/小时（10pm - 8am）的额外费用。
- 提前进场的展商依然要接受各项安全管理和来自主办单位和主场服务商以及展场管理人员的监督管理，若出现违规操作或存在安全隐患的操作，其提前进馆施工活动有权被停止。

FORM 9.1 INFORMATION REQUIRED FOR INDOOR BOOTH EARLY MOVE-IN DEADLINE: 27 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5500 Fax: +86 (0)21 2020 5688 Email: april.deng@mm-sh.com dacia.zheng@mm-sh.com Contact Person: Ms. April Deng / ext. 869 Ms. Dacia Zheng / ext. 809	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

For Indoor Exhibitors who require early move in before 24 November 2024, please fill in this form and return to the organizer.

Information Required for Early Move In

Date: _____ November 2024

Time: from _____ to _____

Daily Operating Area: _____ (Please attach dimensioned floor plan with specific location marked)

Daily Space Area: _____ SQM

Working Scope: _____

Early Move In for Hanging Points: ☐Yes ☐No

- The organizer reserves the right to assign the date for your early move-in.
- Details about the assignment of early move-in days will be sent out to every indoor exhibitor after the organizer has finalized the traffic and logistics concept.
- The application is subject to the written approval of the organizer. After confirmation, please strictly follow the confirmed early move-in date / time. If the confirmed early move-in is delayed but not due to force majeure, the organizer has the right to deduct the general management deposit as a penalty or compensation.
- SNIEC is generally entitled to charge an additional fee of **RMB 2600 / 1,000 SQM / hour (8am - 10pm) or RMB 5200 / 1,000 SQM / hour (10pm - 8am)** for early move-in, in case the exhibitor move in exceeds the assigned early move-in date and time.
- The exhibitors who move in the exhibition hall in advance shall still be subject to various safety management regulations and the supervision of the organizers, exhibition construction contractors and venue management staff. The construction activities after advanced move-in may be stopped if the operations violate the rules or have potential safety hazards.

表格 9.2 室外展位提前进馆信息统计表

截止日期： 2024 年 9 月 13 日

请回执： 慕尼黑展览（上海）有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话：+86 (0)21-2020 5500 传真：+86 (0)21-2020 5688 电邮：vivian.zhang@mm-sh.com krystal.cao@mm-sh.com 联系人：张莉芸 小姐 / ext. 696 曹莺燕 小姐 / ext. 829	公司：	
	地址：	
	电话：	传真：
	电邮：	
	负责人：	
	签名：	日期：
	展馆/展台号：	

在我们所规划的交通运输方案中，可能将提供部分室外展商提前进馆时间，即 11 月 12 日至 18 日上午 9 点至下午 6 点。请有此需求的展商填妥此表，并告知我们贵司建议开始进馆的日期。

申请提前进馆信息

日期：2024 年 11 月____日 - 11 月____日

时间：_____ 点 至 _____ 点

每日作业区域：_____（请随附标注具体位置及尺寸的展位平面图）

每日作业占地面积：_____平方米

每日作业展品/结构占地面积：_____平方米

作业内容：_____

- 主办单位保留安排提前进馆日期的权力。
- 待主办单位确定进馆方案后，将向提交申请的室外展商发布提前进馆时间的具体安排。
- 所有申请以主办单位书面确认为准，确认后请务必根据确认的提前进馆日期/时间严格执行，如非因不可抗力因素而造成的延迟进馆，主办有权扣除相应综合管理押金作为处罚或赔偿。
- 上海新国际博览中心有权对此收取人民币 2600 元/1000 平方米/小时(8am - 10pm)、人民币 5200 元/1000 平方米/小时（10pm - 8am）的加班费用。
- 提前进场的展商依然要接受各项安全管理和来自主办单位和主场服务商以及展场管理人员的监督管理，若出现违规操作或存在安全隐患的操作，其提前进馆施工活动有权被停止。
- 提前进馆作业区域外围采取安全隔离措施后方可进行施工作业。
- 提前进馆作业需考虑延长施工人员意外伤害保险承保期限。

**FORM9.2 INFORMATION REQUIRED FOR
OUTDOOR BOOTH EARLY MOVE-IN
DEADLINE: 13 SEPTEMBER 2024**

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5500 Fax: +86 (0)21 2020 5688 Email: vivian.zhang@mm-sh.com krystal.cao@mm-sh.com Contact Person: Ms. Vivian Zhang / ext. 696 Ms. Krystal Cao / ext. 829	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

Within the scope of our traffic and logistics concept, it will be possible for certain outdoor exhibitors to make use of early move in from 9 am to 6 pm during 12 - 18 November 2024. This form must be completed by all Outdoor Exhibitors of bauma CHINA 2024 who require early move in during this period. Please fill in this form and inform us about suggested start date of move in for your company.

Information Required for Early Move In

Date: _____ November 2024

Time: from _____ to _____

Daily Operating Area: _____ (Please attach dimensioned floor plan with specific location marked)

Daily Space Area: _____ SQM

Daily Space Area for Operating Exhibit / Booth Structure: _____ SQM

Working Scope: _____

- The organizer reserves the right to assign the date for your early move-in.
- Details about the assignment of early move-in days will be sent out to every applicant after the organizer has confirmed the move in plan.
- The application is subject to the written approval of the organizer. After confirmation, please strictly follow the confirmed early move-in date o time. If the early move-in is delayed but not due to force majeure, the organizer has the right to deduct the general management deposit as a penalty or compensation.
- SNIEC is generally entitled to charge an additional fee of **RMB 2600 / 1,000 SQM / hour (8am - 10pm)** or **RMB 5200 / 1,000 SQM / hour (10pm - 8am)** for early move-in.
- The exhibitors who move in the exhibition hall in advance shall still be subject to various safety management regulations and the supervision of the organizers, exhibition construction contractors and venue management staff. The construction activities after advanced move-in may be stopped if the operations violate the rules or have potential safety hazards.
- The construction work can only be carried out after necessary safe isolation measures are taken in the periphery of early move-in operating area.
- Please consider to extend the insurance period of accidental injury insurance for construction personnel for early move-in work.

表格 10.1 室内场地安放超高展品申请

截止日期：2024 年 9 月 27 日

请回执： 慕尼黑展览（上海）有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话：+86 (0)21-2020 5500 传真：+86 (0)21-2020 5688 电邮：april.deng@mm-sh.com dacia.zheng@mm-sh.com 联系人：邓婕 小姐 / ext. 869 郑敏 小姐 / ext. 809	公司：	
	地址：	
	电话：	传真：
	电邮：	
	工程技术负责人：	电话：
	电邮：	
	负责人：	
	签名：	日期：
	展馆/展台号：	

此表格的提交不作为主办单位的最终审核确认。

所有要放置在室内展览场地的高于 8 米的展品，须**至少于展览会开始的 8 周前**向主办单位取得事先的书面批准并填写此表格进行登记。

如所需文件未在开展前 8 周递交，主办单位将基于安全的考虑对其展品设置限高。如有必要，主办单位有权约束或禁止该搭建以维持限高。

出于安全考虑，室内展览场地高于 8 米的展品仅允许静态展示。

请将以下申报材料连同此表格一并提交：

- 展品类型说明
- 展品位于展台区域内的标有具体尺寸的平面图（比例 1：100）
- 展台的安全证明
- 展品确切重量及对地面承载要求
- 展品规格及详细尺寸
- 计划进行室内展品演示：
- **表格 10.7 “展品安全承诺书” 须随同本申请一并提交。**

_____ 地点，时间
_____ 展商盖章 （签名）

请注意：

- * 室内展览场地的地面承重为3.3吨/平方米（33千牛/平方米）。展商须自行配备安全牢固基础以减小展品重量对地面的压强。
- * 严禁一切诸如吊篮等高空悬空作业。

展商必须严格遵守有关规定要求及技术指南中的相关安全守则。

FORM10.1 APPLICATION OF HIGH EXHIBIT DEPLOYMENT IN INDOOR EXHIBITION AREA DEADLINE: 27 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5500 Fax: +86 (0)21 2020 5688 Email: april.deng@mm-sh.com dacia.zheng@mm-sh.com Contact Person: Ms. April Deng / ext. 869 Ms. Dacia Zheng / ext. 809	Company: Address: Tel: Fax: Email: Engineer: Tel: Email: Person in charge: Signature: Date: Hall / Booth No.:
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All exhibits in indoor exhibition area with a **height in excess of 8m** must be registered with the organizer via this service form **8 weeks prior to the commencement of the trade fair at the latest**.

If the required documents are submitted to the organizer later than 8 weeks prior to the commencement of the trade fair, the organizer will stipulate the maximum height such exhibits may have for safety reasons. The organizer is then entitled to restrict or prohibit the structure concerned in order to comply with height specifications.

For safety reasons, only static display is allowed for the exhibits with a height in excess of 8m in indoor exhibition area.

The following documents are to be submitted together with this service form:

- Clarification of what kind of exhibit
- Dimensioned ground plan of exhibit within the stand area (layout M 1:100)
- Stand safety certificate
- Exact weight of exhibit and flooring load required
- Specifications and detailed dimensions of Exhibit
- **Form 10.7 "Declaration of Safety Responsibility for Exhibit"**

Place, date
Company stamp and legally binding signature of exhibitor

Please note:

- * The maximum permissible **ground load** in the indoor exhibition area is 3.3t/sqm (33kN/sqm). The exhibitor is requested to provide a foundation which ensures an efficient load distribution from the exhibit to the ground.
- * All the over-hanging operations as working on the cradle are strictly prohibited.

Exhibitors are solely responsible for complying with regulatory requirements when erecting their equipments. The relevant safety regulations apply in addition to MM-SH's Technical Guidelines.

表格 10.2 室外场地安放塔式起重机申请

截止日期：2024 年 9 月 27 日

请回执： 慕尼黑展览（上海）有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层（200122） 电话：+86 (0)21-2020 5500 传真：+86 (0)21-2020 5688 电邮：vivian.zhang@mm-sh.com krystal.cao@mm-sh.com 联系人：张莉芸 小姐 / ext.696 曹莺燕 小姐 / ext. 829	公司：	
	地址：	
	电话：	传真：
	电邮：	
	工程技术负责人：	电话：
	电邮：	
	负责人：	
	签名：	日期：
	展馆/展台号：	

此表格的提交不作为主办单位的最终审核确认。

塔式起重机展品参展须知

- 所有室外展出的塔式起重机展品须由参展商向主办单位提交书面申请并根据展品设计参数和实际展出要求填写此表格。该申请不得晚于展览会开始的12周前向主办单位正式提交。本表格须由参展现场负责调试该型设备的工程师进行签字确认。由主办单位对展品位置、展品工况和展品安全措施以及展品预案进行审核，并以此作为许可该型展品参展的参考标准之一。
- 如所需文件未在开展前12周递交，主办单位将基于安全的考虑对其展品设置限高。如有必要，主办单位有权约束或禁止该搭建以维持限高。
- 提交塔式起重机实物展品参展的展商，须承担展品在组装、调试、展出、拆卸各个时间段内的安全责任，并服从主办单位工作人员出于对现场安全管理要求所提出的相关调整意见，以及最大程度配合主办单位工作人员协调相应周边参展商（仅限塔臂投影垂直区域内的其他参展商）的诉求和要求。
- 塔式起重机参展商须根据示意图（O-1.1 图1）所列标示，如实提供下列数据至主办单位，主办单位将基于安全因素对数据进行审核并对可能存在影响其它展商或安全隐患的展示方案提出修改要求。

A. 塔式起重机类型

- ☐ 快装塔式起重机 ☐ 平头塔式起重机 ☐ 动臂塔式起重机

B. 塔式起重机基座类型

- ☐ 行走式轨道 ☐ 板式基础 ☐ 桩基承台混凝土结构

C. 塔式起重机重量：_____ 接地比压：_____ 吨/平方米

- ◆ 室外展览场地的地面承重为5吨/平方米，轻载区为3吨/平方米，重载区为20吨/平方米。
- ◆ 若超出展场场地标准接地比压数据，展商须单独申报至主办单位并采取必要的地面强度补强措施。
- ◆ 当天气情况无法保证时，应采取适当措施以确保场地安全。

D. 塔式起重机展示方式

- ☐ 现场静态展示（推荐） ☐ 现场动态演示（型号：_____ 历时：_____ 频率：_____）

- ◆ 动态演示的展商须至少于展览会开始的一个月前向主办单位提交书面申请
- ◆ 进行操作演示的展商必须严格遵守相应的安全守则，并承担一切由此造成的人身或财产损失。在危险品范围内进行安全保护及对演示作出监控的责任归于展商。

E. 塔式起重机回转制动器

- ☐ 紧固 ☐ 松开（原则上此项要求不被许可。作为可选择的解决方案，展商必须采取适当的保护措施。主办单位有权对该措施进行检查，相关费用由展商承担。）
- ◆ 主办方仅允许限于在天气预报等相关信息佐证下，基于安全的考虑塔式起重机展品参展商根据风速和风向等有限条件下松开回转制动器。

F. 塔式起重机展品数值（单位：厘米）

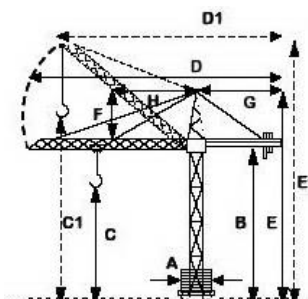
- A. _____ B. _____

- C或C(1). _____ D或D(1). _____

- E或E(1). _____ F. _____

- G. _____ H. _____

- ◆ 动臂式工况塔式起重机按照虚线标识信息填写
- ◆ 平头塔式起重机仅填 A,B,C,D 四项基本数据
- ◆ 动臂塔式起重机仅填 A,B,C1,D1,E1 五项基本数据



塔式起重机展品示意图（O-1.1 图1）

请将以下申报材料连同此表格一并提交

- 塔式起重机位于展台区域内的标有具体尺寸的示意图（比例 1：100）
- 塔式起重机的工程/尺寸图
- 标有塔式起重机起重臂具体伸展方向的图纸
- 允许塔式起重机起重臂自由旋转的最大风力数据
- 表格 10.5 “现场动态展品演示申报”
- 表格 10.6 “现场展品演示安全承诺书”
- 表格 10.7 “展品安全承诺书”

展商必须严格遵守有关规定要求（见后页）及技术指南中的相关安全守则。

地点，时间

展商盖章（签名）

FORM10.2 APPLICATION OF TOWER CRANE DEPLOYMENT IN OUTDOOR EXHIBITION AREA DEADLINE: 27 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5500 Fax: +86 (0)21 2020 5688 Email: vivian.zhang@mm-sh.com krystal.cao@mm-sh.com Contact Person: Ms. Vivian Zhang / ext. 696 Ms. Krystal Cao / ext. 829 The submission of this form is not the final approval from the organizer.	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Engineer:	Tel:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

Instructions on the exhibition of tower cranes

- For all tower cranes exhibited outdoor, the exhibitors shall submit a written application to the organizer and fill in this form based on the exhibit design parameters and actual exhibition requirements. Such application shall be submitted to the organizers at least **12 weeks prior to the commencement of the trade fair**. This form shall be signed and confirmed by the engineer of the exhibitor who is responsible for the field bugging of that equipment. The organizer will examine the location and working conditions of the exhibit as well as the safety measures and pre-arranged planning for it as a reference standard for the admission of the exhibit.
- If the required documents are submitted to the organizer later than 12 weeks prior to the commencement of the trade fair, the organizer will stipulate the maximum height and projection such exhibits may have for safety reasons. The organizer is then entitled to restrict or prohibit the structure concerned in order to comply with height and boom length specifications.
- The exhibitors who submit tower cranes for exhibition shall be responsible for the security in various links such as assembly, debugging, exhibition and dismantlement of exhibits, obey relevant adjustment opinions raised by the staff of the organizers to meet the requirements for field safety management, and offer maximum support to these staff in coordinating the appeals and demands of the relevant surrounding exhibitors (only limited to the other exhibitors within the vertical projection area of the crane arm).
- The exhibitors of tower cranes shall provide the following data to the organizer according to the schematic diagram (O-1.1 Diagram 1). The organizer will review the data for safety reasons and require a revision to the exhibition scheme with possible influences on the other exhibitors or potential safety hazards.

A. Type of tower cranes

- ☐ Fast-assembly tower crane ☐ Flat-top tower crane ☐ Whip-typed tower crane

B. Type of tower crane base

- ☐ Walking rail ☐ Slab foundation ☐ Pile foundation concrete structure

C. The weight of tower crane is _____. The ground pressure of tower crane is _____ t/m²

- ◆ The maximum permissible **ground load** in the outdoor exhibition area is 5t/sqm, for light load area 3t/sqm and for heavy load area 20t/sqm.
- ◆ If the actual ground pressure is higher than the standard one, the exhibitor shall declare it to the organizer individually and take necessary measures to enhance ground intensity.
- ◆ If weather condition cannot be guaranteed, appropriate alternative measures must be taken to secure the area.

D. Tower crane demonstration mode

- ☐ Static demonstration on the spot (recommended)
- ☐ Dynamic demonstration on the spot (Type: _____ Duration: _____ Frequency: _____)
- ◆ The exhibitors who will conduct dynamic demonstration shall fill in corresponding application documents **1 month prior to the commencement of the trade fair at the latest** for approval
 - ◆ The relevant safety regulations require compliance. The exhibitor carrying out the demonstration is liable in full for the persons and properties located at the place of demonstration. It is his duty to monitor access to the demonstration and to take necessary safety precautions wherever risks exist.

E. Slewing brake of tower crane

- ☐ Fastened ☐ Loosened (Exhibitors have no entitlement to a wind-free location. If such a location can not be offered, suitable measures for securing the exhibit must be taken. The organizer reserves the right to have the measures taken checked by an independent expert. The cost of this inspection is payable by the exhibitor.)
- ◆ The organizers only allow the tower crane exhibitors to loosen the slewing brake under limited conditions such as wind speed and wind direction for security reasons and with relevant information support such as the weather forecast

F. Numerical values of tower crane exhibit (unit: cm)

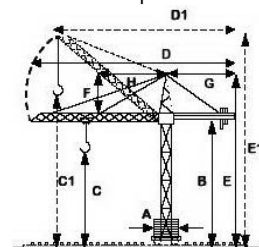
A. _____ B. _____

C or C(1). _____ D or D(1). _____

E or E(1). _____ F. _____

G. _____ H. _____

- ◆ For whip-typed (working condition) tower cranes, fill in the information shown with dotted lines.
- ◆ For flat-top tower cranes, A, B, C, D are only required.
- ◆ For whip-typed tower cranes, A, B, C1, D1, E1 are only required.



Schematic diagram of tower crane exhibits (O-1.1 Diagram 1)

The following documents are to be submitted together with this service form

- Dimensioned ground plan of tower crane within the stand area (layout M 1:100)
- Drawing of tower crane design in its exhibition configuration
- Drawing with extension direction of the boom of tower crane
- Data of maximum wind force for free rotating of the boom of tower crane
- **Form 10.5 "Declaration of On-site Dynamic Exhibit Demonstration"**
- **Form 10.6 "Declaration of Safety Responsibility for On-site Exhibit Demonstration"**
- **Form 10.7 "Declaration of Safety Responsibility for Exhibit"**

Exhibitors are solely responsible for complying with regulatory requirements (on next page) when erecting their equipments. The relevant safety regulations apply in addition to MM-SH's Technical Guidelines.

Place, date

Company stamp and legally binding signature of exhibitor

室外场地安放塔式起重机申请（续）

截止日期：2024 年 9 月 27 日

塔式起重机展品现场装卸规定

1. 塔式起重机展品现场装卸须严格遵守JGJ196-2010《建筑施工塔式起重机、安装、使用、拆卸安全技术规范》相应内容的规定执行。
2. 在现场装卸过程中,专职操作人员须严格遵守JGJ80-91《建筑施工高处作业安全技术规范》第四章“攀登与悬空作业的安全防护”相应内容的规定执行。
3. 所有塔式起重机参展商应于室外展场展商正式进馆日之前完成塔式起重机展品组装工作，并于周边展商完全撤展完毕后进行拆卸作业。
4. 塔式起重机相关装卸作业禁止在夜间或天气因素及其它不符合JGJ196-2010 要求条件下进行。
5. 严禁一切诸如吊篮等高空悬空作业。

塔式起重机展品现场展示规定

1. 塔式起重机展品展出的垂直投影面积应最大程度保证在本参展商申请展位面积内。
2. 塔式起重机展品严禁悬挂各类广告或宣传旗帜，因高空广告引起的任何安全问题由展商承担全部责任，对此主办单位有权扣除综合管理押金。
3. 本展位或相邻展位有两台（含）以上塔式起重机展品展出时参展商单方和相邻展商均必须严格遵守 JGJ196-2010 2.0.14 关于塔式起重机交叉作业的强制规定。
4. 参展商须遵照GB50009-2001（2006 年版）第7项风荷载”相关标准合理安排展品的展出状态，并根据有关气象资料和天气预报，对塔式起重机姿态进行适当安全调整。
5. 如遇六级或以上大风或阵风，应立即锁紧夹轨器，将回转机构制动器完全松开，起重臂应能随风转动。对轻型俯仰变幅起重机，应将起重臂落下并与塔身结构锁紧在一起。

APPLICATION OF TOWER CRANE DEPLOYMENT IN OUTDOOR EXHIBITION AREA (CONT'D) DEADLINE: 27 SEPTEMBER 2024

Regulations on the field assembly and disassembly of tower crane exhibits

1. The field assembly and disassembly of tower crane exhibits shall strictly observe the relevant provisions in JGJ196-2010 (*Technical Specification for Safety Installation Operation and Dismantlement of Tower Crane in Construction*).
2. During field assembly and disassembly, professional operators shall strictly observe the relevant provisions in Chapter IV "Safety Protection for Climbing and Impending Operations" of JGJ80-91 (*Technical Code for Safety of High Altitude Operation of Building Construction*).
3. All tower crane exhibitors shall complete the assembly of tower crane exhibits before the official move-in of outdoor exhibitors and start disassembly after the move-out of all surrounding exhibitors.
4. The tower crane assembly and disassembly operations may not be conducted at night or when weather factors or other conditions fail to meet the requirements of JGJ196-2010.
5. All the over-hanging operations as working on the cradle are strictly prohibited.

Regulations on the spot demonstration of tower crane exhibits

1. The vertical projection area of the tower crane exhibit shall be limited to the booth area applied by the exhibitor to the greatest extent.
2. The lifting hook of the tower crane exhibit is prohibited from hanging all kinds of advertising or publicity banners. The exhibitor assumes all responsibility for any safety issues caused by hanging any kind of advertising or publicity banners, and the organizer has the right to deduct the general management deposit.
3. When there are two or more tower crane exhibits in the booth or adjacent booths, the exhibitor and the adjacent exhibitors shall strictly observe the mandatory provisions on cross operations of tower cranes in JGJ196-2010 2.0.14.
4. The exhibitors shall well arrange the demonstration status of the exhibits in accordance with Section VII "Wind Load" of GB50009-2001 (**2006 version**), and make proper safety adjustments to the stance of tower crane according to the relevant meteorological data and weather forecast.
5. In case of strong wind or gust of force 6 grade or above, the rail clamp shall be immediately locked and the slewing gear brake shall be loosened completely so that the cargo boom can turn with the wind. For light-duty luffing jib cranes, the cargo boom shall be laid down and locked with the tower body structure.

表格 10.3 室外场地安放履带式起重机申请

截止日期：2024 年 9 月 27 日

请回执： 慕尼黑展览（上海）有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层（200122） 电话：+86 (0)21-2020 5500 传真：+86 (0)21-2020 5688 电邮：vivian.zhang@mm-sh.com krystal.cao@mm-sh.com 联系人：张莉芸 小姐 / ext.696 曹莺燕 小姐 / ext.829	公司：	
	地址：	
	电话：	传真：
	电邮：	
	工程技术负责人：	电话：
	电邮：	
	负责人：	
	签名：	日期：
	展馆/展台号：	

此表格的提交不作为主办单位的最终审核确认。

履带式起重机展品参展须知

- 所有室外展出的履带式起重机展品须由参展商向主办单位提交书面申请并根据展品设计参数和实际展出要求填写此表格。该申请不得晚于展览会开始的12周前向主办单位正式提交。本表格须由参展现场负责调试该型设备的工程师进行签字确认。由主办单位对展品位置、展品工况和展品安全措施以及展品预案进行审核，并以此作为许可该型展品参展的参考标准之一。
- 如所需文件未在开展前12周递交，主办单位将基于安全的考虑对其展品设置限高。如有必要，主办单位有权约束或禁止该搭建以维持限高。
- 提交履带式起重机实物展品参展的展商，须承担展品在组装、调试、展出、拆卸各个时间段内的安全责任，并服从主办单位工作人员出于对现场安全管理要求所提出的相关调整意见。履带式起重机主臂（及变幅副臂）垂直投影均不能超出该展商展位区域。
- 履带式起重机参展商须根据示意图（O-1.2 图1）所列标示，如实提供下列数据至主办单位，主办单位将基于安全因素对数据进行审核并对可能存在影响其它展商或安全隐患的展示方案提出修改要求。

A. 履带式起重机类型

- ☐ 履带式桁架臂起重机 ☐ 履带式伸缩臂起重机

B. 履带式起重机工况类型

- ☐ 展示含变幅桁架副臂工况 ☐ 展示超起配重工况 ☐ 伸缩臂和桁架副臂组合工况 ☐ 仅主臂工况

C. 履带式起重机重量：_____ 接地比压：_____ 吨/平方米

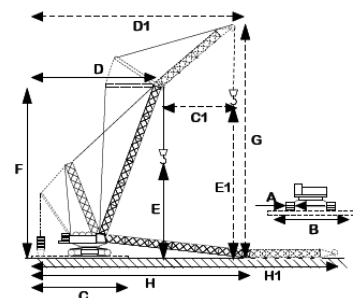
- ◆ 室外展览场地的地面承重为5吨/平方米，轻载区为3吨/平方米，重载区为20吨/平方米。
- ◆ 若超出展场场地标准接地比压数据，展商须单独申报至主办单位并采取必要的地面强度补强措施。
- ◆ 任何现场进行组装的履带式起重机，其下车部件在就位前必须对摆放位置进行地面补强保护措施。
- ◆ 当天天气情况无法保证时，应采取适当措施以确保场地安全。

D. 履带式起重机展示方式

- ☐ 现场静态展示（推荐） ☐ 现场操作（型号：_____ 历时：_____ 频率：_____）
- ◆ 履带式起重机操作须至少于展览会开始的一个月前向主办单位提交书面申请
 - ◆ 履带式起重机在操作半径内须采取必要的地面补强措施和安全管理措施，并由参展商独立承担一切操作责任。
 - ◆ 进行操作演示的展商必须严格遵守相应的安全守则，并承担一切由此造成的人身或财产损失。在危险品范围内进行安全保护及对演示作出监控的责任归于展商。

E. 履带式起重机展品数值（单位：厘米）

- A. _____ B. _____
 C或C(1). _____ D或D(1). _____
 E或E(1). _____ F. _____
 G. _____ H或H(1). _____
- ◆ 含变幅副臂工况履带式起重机按照虚线标识信息填写
 - ◆ 仅主臂工况（含伸缩臂）履带式起重机仅填A, B, C, D, E, F五项基本数据



履带式起重机展品示意图（O-1.2 图1）

请将以下申报材料连同此表格一并提交

- 履带式起重机位于展台区域内的标有具体尺寸的示意图（比例 1: 100）
- 履带式起重机的工程/尺寸图
- 标有履带式起重机起重臂具体伸展方向的图纸
- 表格 10.5 “现场动态展品演示申报”
- 表格 10.6 “现场展品演示安全承诺书”
- 表格 10.7 “展品安全承诺书”

地点，时间

展商盖章（签名）

展商必须严格遵守有关规定要求（见后页）及技术指南中的相关安全守则。

FORM10.3 APPLICATION OF CRAWLER CRANE DEPLOYMENT IN OUTDOOR EXHIBITION AREA DEADLINE: 27 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5500 Fax: +86 (0)21 2020 5688 Email: vivian.zhang@mm-sh.com krystal.cao@mm-sh.com Contact Person: Ms. Vivian Zhang / ext. 696 Ms. Krystal Cao / ext. 829 The submission of this form is not the final approval from the organizer.	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Engineer:	Tel:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

Instructions on the exhibition of crawler cranes

- For all crawler cranes exhibited outdoor, the exhibitors shall submit a written application to the organizer and fill in this form based on the exhibit design parameters and actual exhibition requirements. Such application shall be submitted to the organizers at least **12 weeks prior to the commencement of the trade fair**. This form shall be signed and confirmed by the engineer of the exhibitor who is responsible for the field bugging of that equipment. The organizer will examine the location and working conditions of the exhibit as well as the safety measures and pre-arranged planning for it as a reference standard for the admission of the exhibit.
- If the required documents are submitted to the organizer later than 12 weeks prior to the commencement of the trade fair, the organizer will stipulate the maximum height and projection such exhibits may have for safety reasons. The organizer is then entitled to restrict or prohibit the structure concerned in order to comply with height and boom length specifications.
- The exhibitors who submit crawler cranes for exhibition shall be responsible for the security in various links such as assembly, debugging, exhibition and dismantlement of exhibits, obey relevant adjustment opinions raised by the staff of the organizers to meet the requirements for field safety management. The vertical projection area of the main boom (and luffing auxiliary boom) of crawler crane may not exceed the booth area of the exhibitor.
- The exhibitors of crawler cranes shall provide the following data to the organizer according to the schematic diagram (O-1.2 Diagram 1). The organizer will review the data for safety reasons and require a revision to the exhibition scheme with possible influences on the other exhibitors or potential safety hazards.

A. Type of crawler cranes

- ☐ Lattice boom crawler crane ☐ Telescopic boom crawler crane

B. Working condition type of crawler cranes

- ☐ Luffing auxiliary lattice boom ☐ Superlift counterweight ☐ Telescopic boom + Auxiliary lattice boom ☐ Only main boom

C. The weight of crawler crane is _____. The ground pressure of crawler crane is _____ t/m²

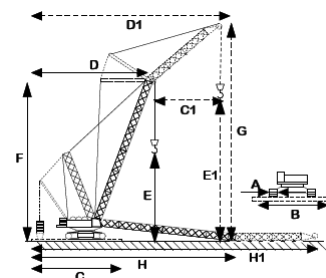
- ◆ The maximum permissible **ground load** in the outdoor exhibition area is 5t/sqm, for light load area 3t/sqm and for heavy load area 20t/sqm.
- ◆ If the actual ground pressure is higher than the standard one, the exhibitor shall declare it to the organizer individually and take necessary measures to enhance ground intensity.
- ◆ For any crawler crane assembled on site, ground reinforcement measures must be taken for its locating place before the lower parts are put in place.
- ◆ If weather condition cannot be guaranteed, appropriate alternative measures must be taken to secure the area.

D. Field operation of crawler cranes

- ☐ Static field demonstration (recommended)
- ☐ Field operation (Type: _____ Duration: _____ Frequency: _____)
- ◆ The operation of crawler cranes must be declared to the organizer **1 month prior to the commencement of the trade fair at the latest** for approval
 - ◆ Within the operational radius of crawler cranes, the exhibitors must take necessary ground reinforcement and safety management measures and take all operational responsibilities independently.
 - ◆ The relevant safety regulations require compliance. The exhibitor carrying out the demonstration is liable in full for the persons and properties located at the place of demonstration. It is his duty to monitor access to the demonstration and to take necessary safety precautions wherever risks exist.

E. Numerical values of crawler crane exhibit (unit: cm)

- A. _____ B. _____
- C or C(1). _____ D or D(1). _____
- E or E(1). _____ F. _____
- G. _____ H or H(1). _____
- ◆ For crawler cranes with the working condition of luffing auxiliary boom, fill in the information shown with dotted lines.
 - ◆ For crawler cranes with the working condition of the main boom (including the telescopic boom), A, B, C, D, E, F are only required.



Schematic diagram of crawler crane exhibits (O-1.2 Diagram 1)

The following documents are to be submitted together with this service form

- Dimensioned ground plan of crawler crane within the stand area (layout M 1:100)
- Drawing of crawler crane design in its exhibition configuration
- Drawing with extension direction of the boom of crawler crane
- [Form 10.5 "Declaration of On-site Dynamic Exhibit Demonstration"](#)
- [Form 10.6 "Declaration of Safety Responsibility for On-site Exhibit Demonstration"](#)
- [Form 10.7 "Declaration of Safety Responsibility for Exhibit"](#)

Place, date

Company stamp and legally binding signature of exhibitor

Exhibitors are solely responsible for complying with regulatory requirements (on next page) when erecting their equipments. The relevant safety regulations apply in addition to MM-SH's Technical Guidelines.

室外场地安放履带式起重机申请（续）

截止日期：2024年9月27日

履带起重机展品现场装卸规定

1. 履带起重机展品现场装卸须严格遵守 JG 5055-1994 《履带起重机安全规程》150吨以下履带起重机应遵守 GB/T14560-1993 《150t以下履带起重机技术条件国家标准》相应内容的规定执行。
2. 在现场装卸过程中,专职操作人员须严格遵守JGJ80-91《建筑施工高处作业安全技术规范》第四章“攀登与悬空作业的安全防护”相应内容的规定执行。
3. 基于现场管理安全的考虑,所有履带起重机参展商应于室外展场展商正式进馆日之前完成履带起重机展品组装工作,并于周边展商完全撤展完毕后进行拆卸作业。
4. 履带起重机相关装卸作业禁止在夜间或天气因素及其它不符合JG 5055-1994 要求条件下进行。
5. 主臂及变幅桁架副臂扳起、放倒前或车体进行位移前,现场负责工程师应对履带起重机所有关键数据进行测量和审核,确保数据符合国家相关规定范围内。
6. 主臂及变幅桁架副臂扳起、放倒前或车体进行位移前,由展商负责人向主办方提交相应工作计划,并对相应区域进行封闭管理,禁止其它人员接近该展品。
7. 其它超大型履带起重机展品现场装卸应严格按照国家相应标准规定和产品说明手册严格执行。
8. 严禁一切诸如吊篮等高空悬空作业。

履带起重机展品现场展示规定

1. 展览期间除天气原因,履带起重机不能进行任何调整。
2. 履带起重机展品静态展示过程中,参展商须遵照GB50009-2001（2006年版）第7项“风荷载”相关标准合理安排展品的展出状态,并根据有关气象资料和天气预报,对履带起重机姿态进行适当安全调整。

**APPLICATION OF CRAWLER CRANE DEPLOYMENT
IN OUTDOOR EXHIBITION AREA (CONT'D)**
DEADLINE: 27 SEPTEMBER 2024

Regulations on the field assembly and disassembly of crawler crane exhibits

1. The field assembly and disassembly of crawler crane exhibits shall strictly observe the relevant provisions in JG 5055-1994 (*Safety Rules for Crawler Crane*); and in GB/T 14560-1993 (*Technical Requirement for Cranes with Lifting Capacity Up to 150 Tons*) for crawler cranes with lifting capacity up to 150 tons.
2. During field assembly and disassembly, professional operators shall strictly observe the relevant provisions in Chapter IV "Safety Protection for Climbing and Impending Operations" of JGJ80-91 (*Technical Code for Safety of High Altitude Operation of Building Construction*).
3. For on-site safety management, all crawler crane exhibitors shall complete the assembly of crawler crane exhibits before the official move-in of outdoor exhibitors and start disassembly after the move-out of all surrounding exhibitors.
4. The crawler crane assembly and disassembly operations may not be conducted at night or when weather factors or other conditions fail to meet the requirements of JG 5055-1994.
5. Before the main boom and luffing auxiliary lattice boom are pulled up, laid down or the crane body is displaced, the field engineer shall measure and verify all key data of the crawler crane to ensure that they conform to the relevant state regulations.
6. Before the main boom and luffing auxiliary lattice boom are pulled up, laid down or the crane body is displaced, the person-in-charge of the exhibitor shall submit a corresponding work plan to the organizers and close the relevant areas to keep off other people.
7. The field assembly and disassembly of other extra-large crawler crane exhibits shall strictly follow the relevant standards and regulations of the state and the product manual.
8. All the over-hanging operations as working on the cradle are strictly prohibited.

Regulations on the spot demonstration of crawler crane exhibits

1. Crawler cranes may not be adjusted in any way except for weather factors during the exhibition.
2. During the static exhibition of crawler crane exhibits, the exhibitors shall well arrange the demonstration of exhibits in accordance with Section VII "Wind Load" of GB50009-2001 (**2006** version), and make proper safety adjustments to the stance of crawler crane according to the relevant meteorological data and weather forecast.

表格 10.4 室外场地安放高空展品申请

截止日期：2024 年 9 月 27 日

请回执： 慕尼黑展览（上海）有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话：+86 (0)21-2020 5500 传真：+86 (0)21-2020 5688 电邮：vivian.zhang@mm-sh.com krystal.cao@mm-sh.com 联系人：张莉芸 小姐 / ext.696 曹莺燕 小姐 / ext. 829 此表格的提交不作为主办单位的最终审核确认。	公司：	
	地址：	
	电话：	传真：
	电邮：	
	工程技术负责人：	电话：
	电邮：	
	负责人：	
	签名：	日期：
	展馆/展台号：	

高空展品参展须知

- 所有室外展出的高空展品须由参展商向主办单位提交书面申请并根据展品设计参数和实际展出要求填写此表格。该申请**不得晚于展览会开始的12周前**向主办单位正式提交。本表格须由参展现场负责调试该型设备的工程师进行签字确认。由主办单位对展品位置、展品工况和展品安全措施以及展品预案进行审核，并以此作为许可该型展品参展的参考标准之一。
- 如所需文件未在开展前12周递交，主办单位将基于安全的考虑对其展品设置限高。如有必要，主办单位有权约束或禁止该搭建以维持限高。
- 提交高空实物展品参展的展商，须承担展品在组装、调试、展出、拆卸各个时间段内的安全责任，并服从主办单位工作人员出于对现场安全管理要求所提出的相关调整意见。高空展品任何部分及零件的垂直投影均不能超出该展商展位区域。
- 高空展品参展商须根据示意图（O-1.3 图1）所列标示，如实提供下列数据至主办单位，主办单位将基于安全因素对数据进行审核并对可能存在影响其它展商或安全隐患的展示方案提出修改要求。

A. 高空展品类型

- ☐ 混凝土/沥青搅拌站（塔） ☐ 高空作业平台 ☐ 混凝土泵输送车辆 ☐ 特种云梯车辆
☐ 其他（说明：_____）

B. 高空展品展示类型

- ☐ 现场静态展示（推荐） ☐ 现场操作（型号：_____ 历时：_____ 频率：_____）

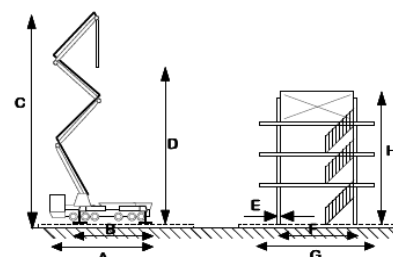
- ◆ 高空展品操作演示**须至少于展览会开始的一个月前**向主办单位提交书面申请
- ◆ 进行操作演示的展商必须严格遵守相应的安全守则，并承担一切由此造成的人身或财产损失。在危险品范围内进行安全保护及对演示作出监控的责任归于展商。

C. 高空展品重量：_____ 接地比压：_____ 吨/平方米

- ◆ 室外展览场地的地面承重为5吨/平方米，轻载区为3吨/平方米，重载区为20吨/平方米。
- ◆ 若超出展场场地标准接地比压数据，展商须单独申报至主办单位并采取必要的地面强度补强措施。
- ◆ 任何现场进行展示的高空展品，其支腿底座部件在就位前必须对摆放位置进行地面补强保护措施。
- ◆ 当天气情况无法保证时，应采取适当措施以确保场地安全。

D. 高空展品数值（单位：厘米）

- A. _____ B. _____
 C. _____ D. _____
 E. _____ F. _____
 G. _____ H. _____
 ◆ 其他类型展品，按照A,B,C,D 四项基本数据填写
 ◆ 全地面起重机参展商须提交该型展品展出示意图（1:100）



高空展品示意图（O-1.3 图1）

请将以下申报材料连同此表格一并提交

- 高空展品位于展台区域内的标有具体尺寸的示意图（比例 1: 100）
- 高空展品的工程/尺寸图
- **表格 10.5 “现场动态展品演示申报”**
- **表格 10.6 “现场展品演示安全承诺书”**
- **表格 10.7 “展品安全承诺书”**

展商必须严格遵守有关规定要求（见后页）及技术指南中的相关安全守则。

地点，时间

展商盖章（签名）

FORM10.4 APPLICATION OF HIGH EXHIBIT DEPLOYMENT IN OUTDOOR EXHIBITION AREA DEADLINE: 27 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5500 Fax: +86 (0)21 2020 5688 Email: vivian.zhang@mm-sh.com krystal.cao@mm-sh.com Contact Person: Ms. Vivian Zhang / ext. 696 Ms. Krystal Cao / ext. 829 The submission of this form is not the final approval from the organizer.	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Engineer:	Tel:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

Instructions on the exhibition of high exhibits

1. For all high exhibits exhibited outdoor, the exhibitors shall submit a written application to the organizer and fill in this form based on the exhibit design parameters and actual exhibition requirements. Such application shall be submitted to the organizers at least **12 weeks prior to the commencement of the trade fair**. This form shall be signed and confirmed by the engineer of the exhibitor who is responsible for the field bugging of that equipment. The organizer will examine the location and working conditions of the exhibit as well as the safety measures and pre-arranged planning for it as a reference standard for the admission of the exhibit.
2. If the required documents are submitted to the organizer later than 12 weeks prior to the commencement of the trade fair, the organizer will stipulate the maximum height and projection such exhibits may have for safety reasons. The organizer is then entitled to restrict or prohibit the structure concerned in order to comply with height and boom length specifications.
3. The exhibitors who submit high exhibits for exhibition shall be responsible for the security in various links such as assembly, debugging, exhibition and dismantlement of exhibits, obey relevant adjustment opinions raised by the staff of the organizers to meet the requirements for field safety management. The vertical projection of any part of high exhibits should not exceed region of the exhibitor's booth.
4. The exhibitors with high exhibits shall provide the following data to the organizer according to the schematic diagram (O-1.3 Diagram 1). The organizer will review the data for safety reasons and require a revision to the exhibition scheme with possible influences on the other exhibitors or potential safety hazards.

A. Type of high exhibits

- ☐ Concrete/ bituminous mixing plant (tower) ☐ Aerial work platform ☐ Concrete pump transporting vehicle
☐ Special aerial ladder vehicle ☐ Others (Description _____)

B. Exhibition type of high exhibits

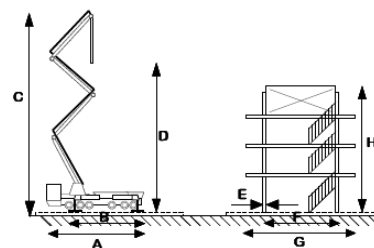
- ☐ Field motionless show (recommended) ☐ Field operation (Type: _____ Duration: _____ Frequency: _____)
 ◆ The operation of high exhibits must be declared to the organizer **1 month prior to the commencement of the trade fair at the latest** for approval
 ◆ The relevant safety regulations require compliance. The exhibitor carrying out the demonstration is liable in full for the persons and properties located at the place of demonstration. It is his duty to monitor access to the demonstration and to take necessary safety precautions wherever risks exist.

C. The weight of high exhibit is _____. The ground pressure of high exhibit is _____ t/m²

- ◆ The maximum permissible **ground load** in the outdoor exhibition area is 5t/sqm, for light load area 3t/sqm and for heavy load area 20t/sqm.
 ◆ If the actual ground pressure is higher than the standard one, the exhibitor shall declare it to the organizer individually and take necessary measures to enhance ground intensity.
 ◆ Before putting foundation of landing leg, make ground reinforcement measures at the locating position for any high exhibits on display.
 ◆ If weather condition cannot be guaranteed, appropriate alternative measures must be taken to secure the area.

D. Numerical values of high exhibit (unit: cm)

- A. _____ B. _____
 C. _____ D. _____
 E. _____ F. _____
 G. _____ H. _____
 ◆ For exhibits of other type, fill in the four basic data of A, B, C, and D.
 ◆ The exhibitors with all-terrain crane are required to submit sketch map of the exhibit (1:100)



Schematic diagram of high exhibits (O-1.3 Diagram 1)

The following documents are to be submitted together with this service form

- Dimensioned ground plan of high exhibit within the stand area (layout M 1:100)
- Drawing of high exhibit design in its exhibition configuration
- **Form 10.5 "Declaration of On-site Dynamic Exhibit Demonstration"**
- **Form 10.6 "Declaration of Safety Responsibility for On-site Exhibit Demonstration"**
- **Form 10.7 "Declaration of Safety Responsibility for Exhibit"**

Exhibitors are solely responsible for complying with regulatory requirements (on next page) when erecting their equipments. The relevant safety regulations apply in addition to MM-SH's Technical Guidelines.

Place, date

Company stamp and legally binding signature of exhibitor

室外场地安放高空展品申请（续）

截止日期：2024年9月27日

高空展品现场装卸规定

1. 高空展品现场装卸须严格遵守国家有关设备行业安全规范和标准相应内容的规定执行。
2. 在现场装卸过程中,专职操作人员须严格遵守JGJ80-91《建筑施工高处作业安全技术规范》第四章“攀登与悬空作业的安全防护”相应内容的规定执行。
3. 基于现场管理安全的考虑,所有高空展品在进行空中组装、拆卸、调试、展示各个阶段应选择非高峰布撤展期间进行,应禁止避免操作空间内其他车辆和人员穿行。
4. 高空作业装卸作业禁止在夜间或天气因素及其它不符合有关设备行业安全规范和标准要求条件下进行。
5. 高空展品组装拆卸过程中或车体进行位移前,现场负责工程师应对高空展品所有关键数据进行测量和审核,确保数据符合国家相关规定范围内,并由展商负责人向主办方提交相应工作计划,以及对相应区域进行封闭管理,禁止其它人员接近该展品。
6. 其它超大型高空展品现场装卸应严格按照国家相应标准规定和产品说明手册严格执行。
7. 严禁一切诸如吊篮等高空悬空作业。

高空展品现场展示规定

1. 高空展品展出过程中,禁止安排各种展示和工作、参观人员以任何理由攀登或登上展品10米(含)以上部分。
2. 本展位或相邻展位有两台(含)以上高空展品展出时参展商单方和相邻展商均必须严格遵守空中安全距离避让强制规定。
3. 高空展品展示过程中,参展商须遵照 GB50009-2001 (2006年版) 第 7 项“风荷载”相关标准合理安排展品的展出状态,并根据有关气象资料和天气预报,对高空展品姿态进行适当安全调整。

**APPLICATION OF HIGH EXHIBIT DEPLOYMENT
IN OUTDOOR EXHIBITION AREA (CONT'D)**
DEADLINE: 27 SEPTEMBER 2024

Regulations on Field Assembling and Disassembling of High Exhibits

1. Strictly comply with relevant industrial safe specification and standards stipulated by the state for assembling and disassembling of high exhibits at site.
2. Full-time operators should comply with chapter four "Safety Protection for Climbing and Hanging Operation" in Technical Code for JGJ80-91 Safety of High Altitude Operation of Building Construction during field assembling and disassembling work.
3. Based on consideration for safety of field management, please choose non peak time of exhibition arrangement and removal for assembling, disassembling, debugging, and showing of high exhibits. It is forbidden to allow other vehicles and staffs pass through operation field.
4. High work and assembling and disassembling work are not permitted to undertaken at night or in weather or under conditions that do not conform to industrial safe code and standards.
5. During assembling and disassembling of high exhibits or before vehicle moving, field-responsible engineer should measure key data and review them so as to ensure the data in accordance with national regulations. Person in charge should submit work plan and make closed-off management for relevant region and keep other people off the exhibits.
6. The assembling and disassembling of other extra large high exhibits should conform to relevant state regulations and standards and description of products.
7. All the over-hanging operations as working on the cradle are strictly prohibited.

Regulations on Field Display of High Exhibits

1. It is forbidden to arrange any exhibition and work, or allow visitors to climb exhibits 10 m higher than the ground (including 10 m) during the exhibition of high exhibits.
2. If there are more than two high exhibits (including two) at one booth or two neighboring booths, the two neighboring exhibitors should conform to mandatory provisions of safe distance in air that require distance maintaining.
3. Exhibitors should comply with item seven "wind load" in GB50009-2001 (2006) and arrange display state of exhibits reasonably. They should also make safety adjustment of position of high exhibits based on relevant meteorological data and weather forecast.

表格 10.5 现场动态展品演示申报 (一张表格对应一台展品, 如有多台展品演示请分别填写此表)

截止日期: 2024 年 9 月 27 日

请回执: 慕尼黑展览(上海)有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话: +86 (0)21-2020 5500 传真: +86 (0)21-2020 5688 电邮: vivian.zhang@mm-sh.com krystal.cao@mm-sh.com 联系人: 张莉芸 小姐 / ext.696 曹莺燕 小姐 / ext.829 此表格的提交不作为主办单位的最终审核确认。		公司: 电话: 邮箱: 展台负责人: 移动电话: 展品安全负责人: 移动电话: 日期: 展馆/展台号:	
开展期间展台内动态演示和/或示范其设备、展品或产品的参展商, 应事先向主办单位提交本申请以供主办单位、展馆和相关安全监管部门审核备案。展期以外, 不得在展馆内进行动态展品演示。 表格 10.6 “现场展品演示安全承诺书”及表格 10.7 “展品安全承诺书”须随同本申请一并提交。			
展品类型:	型号:	规格:	
演示区域: (提供标注演示区域位置、朝向等信息的展台平面图)		演示日期/时间:	
每日演示频率: 次/天		每次演示历时: 分钟	
演示是否会产生有害的光、烟、气、射线等物质: ☐ 是 ☐ 否		演示高峰期的噪音分贝: _____ 分贝 (注意: 展台内音量不得超过 65 分贝)	
安全防护措施包括但不限于以下内容: - 运行演示的机器安装安全防护装置及运行标志 - 演示区域包含危险区域设围栏和警告标志, 禁止行人通过和在危险物件下逗留 - 演示设备必须距离展台结构或边缘至少 50 厘米以上, 与观众保持相对安全距离 - 采取必要的地面补强措施 - 由专业合格的人员操作监管, 作业人员做好安全防护措施 - 使用发动机、引擎或动力驱动机器时配备足量年检合格灭火器			
重要提示: - 本申请中现场动态展品演示区域仅限于所属展台范围内, 如超出展台范围, 为避免影响其他展台权益及公共安全, 主办单位有权要求暂停整改或停止, 一切损失或后果将由展商自行承担。 - 本申请需随附演示视频, 如主办单位、展馆和政府安全监管部门有要求, 展商有义务进一步提供资料或修改相关方案。本申请的提交不作为主办单位、展馆和政府安全监管部门的审核确认。 - 请确保以上信息及随附提交材料是真实、正确、完整的, 如现场演示与申报内容不符, 或现场安全监管部门发现展品演示过程中存在安全问题, 有权要求暂停整改, 情节严重的可以责令停止活动, 一切损失或后果将由展商自行承担。 - 如展品演示过程中违反政府法律法规、展馆及主办单位相关安全规定和要求, 对展会、其他展商、观众造成任何不良影响, 主办单位有权要求暂停整改, 情节严重的可以责令停止活动, 一切损失或后果将由展商自行承担。 - 出于对现场展品演示各种安全方面的考虑, 主办单位要求所有有展品演示环节的参展商购买第三者公众责任险以及其它涉及其雇员人身、参展展品等的相关保险。主办单位对展商或其代理、雇员的人身以及其财产、展品等因展览而造成的直接或间接的遗失、破坏、损毁概不负责。			
安全责任声明			
- 本公司承诺严格遵守中华人民共和国法规, 以及展馆、主办单位的相关安全规定和要求, 坚持“安全第一”的原则, 主动排查、消除一切安全隐患, 确保展品演示过程、内容安全。 - 本公司提交的申报材料真实、完整, 将严格按照经审核确定的内容进行展品演示。 - 本公司将积极落实相关安全防护工作, 接受现场安全监管部门及主办单位监督、服从指挥。 - 如我公司所进行展品演示违反相关安全规定和要求, 或存在安全隐患, 或对展会、其他展商、观众造成任何不良影响或安全事故, 我公司愿意接受现场安全监管部门、展馆、主办单位及展馆保安的任何处理, 并承担全部责任。由此造成的损失, 由我公司承担。			
参展公司 (盖章) 以及其授权代表 (签字)		日期	

第 3.4 章 其他可选表格
SECTION III.D OPTIONAL FORMS

**FORM 10.5 DECLARATION OF ON-SITE DYNAMIC EXHIBIT DEMONSTRATION
(ONE FORM ONE EXHIBIT, FOR MULTIPLE EXHIBITS PLEASE FILL
SEPARATELY)
DEADLINE: 27 SEPTEMBER 2024**

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5500 Fax: +86 (0)21 2020 5688 Email: vivian.zhang@mm-sh.com krystal.cao@mm-sh.com Contact Person: Ms. Vivian Zhang / ext. 696 Ms. Krystal Cao / ext. 829 The submission of this form is not the final approval from the organizer.	Company:	
	Tel:	
	Email:	
	Onsite Safety Manager for Booth:	
	Mobile:	
	Onsite Safety Manager for Demonstration:	
	Mobile:	
	Booth No.:	Date:

The exhibitors who carry out onsite dynamic demonstration / presentation of their products and exhibits during the exhibition are required to submit this declaration in advance to the organizer, the venue and relevant safety supervision departments for review and record. No demonstration permitted in the venue during the non-exhibition period.

The form 10.6 "Declaration of Safety Responsibility for On-site Exhibit Demonstration" and form 10.7 "Declaration of Safety Responsibility for Exhibit" on the following pages must be submitted together with this application.

Exhibit for demonstration:	Type:	Dimension:
Demonstration Area: (Floor plan showing the location and orientation of the demo is required.)		Demonstration Date/Time:
Frequency: time/day	Duration per time: mins	
Is there any harmful light, smoke, gas, rays or dangerous object caused during the demonstration? ☐ Yes ☐ No	Noise decibels at the peak of demonstration: _____ dB (Max. 65dB)	

Security measures should include but unlimited as follow:

- All machines for onsite demonstration must be equipped with safety devices and running signs.
- Fences and warning signs should be set up for dangerous demonstration areas to prevent pedestrians from passing and staying under dangerous objects.
- The demonstration equipment must be at least 50 cm from the stand structure or edge and keeping a relatively safe distance from the audience.
- To take necessary ground reinforcement measures.
- Demonstration must be operated and supervised by professionally qualified personnel with safety protection measures.
- Adequate annually eligible fire extinguishers must be equipped when using motor, engine or power to drive machine.

Important Notes:

- The area of on-site dynamic exhibit demonstration in this form is only limited to the range within the booth. If exceeding the scope of the booth, in order not to affect the rights of other exhibitors and public safety, the demonstration may be suspended or stopped. All losses and consequences will be borne by the exhibitor.
- This application must be submitted together with a demonstration video. Exhibitors are obliged to provide further information or modify related plans if required by the organizer, the venue and the government's safety supervision department. The submission of this form is not as the final approval by the organizer, the venue and the government's safety supervision department.
- Please ensure that the above information and the attached documents submitted are true, accurate, and complete. If the on-site demonstration is not in accordance with the declaration content, or there is any safety problem during the demonstration of the exhibits, the on-site safety supervisor has the right to request the suspension for rectification. In serious cases, the demonstration will be stopped. All losses and consequences will be borne by the exhibitors.
- The organizer has the right to require the suspension for rectification if any violation of government laws and regulations, related safety regulations and requirements of the venue and the organizer, or there is any negative effect or safety accident on the exhibition, exhibitors and visitors during the demonstration of the exhibits. In serious cases, the demonstration will be stopped. All losses and consequences will be borne by the exhibitors.
- In consideration of various safety aspects of the on-site exhibit demonstration, the organizer strongly recommends that the related exhibitors and their contractors be required to purchase third party public liability insurance and other related insurances involving their employees and exhibits. The organizer is not liable for any direct or indirect personal injuries, damage and loss of property and exhibits towards exhibitors, their representatives, employees and contractors.

Declaration of Safety Responsibility

- The company is committed to strictly abide by the laws and regulations of the People's Republic of China, the relevant safety regulations and requirements of the venue and the organizer, adhere to the "safety first" principle, proactively investigate and eliminate all potential safety hazards, and ensure the safety of the content and demonstration process of exhibits.
- The application documents submitted by the company are true and complete. The company will carry out the exhibit demonstration in strict accordance with the content examined and approved.
- The company will actively implement relevant safety protection measures, and accept supervision and obey orders from the organizer and on-site safety supervisors.
- Our company is willing to accept the handling and punishment of the on-site safety supervisors, hall owner, organizer and security guards if the exhibit demonstration conducted by our company violates the relevant safety regulations and requirements, or there is any hidden safety risk or any negative effect or safety accident on the exhibition, exhibitors and visitors, and assume full responsibility. All losses and consequences caused by this will be borne by our company.

Company stamp/Signature of authorized representative

Date

表格 10.6 现场展品演示安全承诺书

截止日期：2024 年 9 月 27 日

为了营造一个专业、文明、安全的参展及观展环境，需要在其展台内演示和/或示范其设备、展品或产品，和/或进行现场活动的参展商，特此提请仔细阅读并严格遵守《展商手册》中各项要求及以下安全规定：

1. 展台内的声量不得超过 65 分贝。展示活动不得以任何方式影响附近展台，如果参展商两次及以上违反这些规定，展台的电源将被切断。由此造成的直接或者间接的损失，参展商不能得到任何赔偿。主办单位有权限制或禁止产生噪音、造成视觉干扰、引起泥土、灰尘或其他散发物飞扬或确实对展会或参展者造成不良影响的展示（不管其先前是否获得许可）的进行。
2. 所有运行演示的机器均应安装安全装置及运行标志，只有当机器被切断动力源并确保无安全隐患时，方可拆除安全装置。如现场演示包含危险区域，应设围栏和警告标志，禁止行人通过和在危险物件下逗留。
3. 演示设备必须距离展台结构或边缘至少 50 厘米以上。运行的机器必须与观众保持相对安全距离，并使用安全防护装置。所用防护装置设计方案文件须在开展前提交至主办单位报备，参展商有义务配合主办单位提出的任何有关安全隐患方面的整改要求。
4. 进行切割、切削、激光等易产生明火、高温、人体伤害的危险展品演示时，必须配备并安装符合中国相关部门质量标准的防护罩，安排专业人员操作且按规定配备灭火器。
5. 展品演示操作须充分考虑地面负重能力，采取必要的地面补强措施。
6. 所有演示不得对展馆建筑、地面及技术设施造成损坏、污染或做任何改造。展会结束后场地须清理干净。
7. 仅能在所租用区域的展位上演示机器、设备，并由合格的人员操作，运作时必须由上述人员监管，该人员须持有政府规定的相关操作证以便现场检查。特殊工种无证人员一律不得作业。操作必须严格按照各规程执行，杜绝一切违章操作和指挥。若展商没有采取充分的防火措施，不得使用发动机、引擎或动力驱动机器。
8. 若特殊展品的展示需超出展台范围，其延伸方向和摆放位置需征得主办单位同意，展商需根据现场实际情况按主办单位要求进行整改。
9. 每台运转演示机器须分别单独预定动力电源。
10. 汽车、摩托车等燃油内燃机车、机械设备进行展出时，不应维修、发动，且油箱内存油量应低于 10%。
11. 严禁展品产生的有毒气体、废气或其它刺激物排入展馆。因外观、气味、噪音、振动或类似属性确实会影响展会运作，尤其是会对展会参与者或第三方的实体造成实质性危险或干扰的展品，须应主办单位的的要求立即被清除出场地。即使事先在登记表上指明展品此类特性及获得许可的参展商亦有此义务。如参展商没有及时撤走这些物品，主办单位有权将其撤走，且由参展商承担由此引起的费用和风险。
12. 严禁演示、操作暖气、烧烤炉、生热或明火器具、蜡烛、灯笼、火炬、焊接设备或其它生烟材料。严禁演示、操作任何可能被认定危险的电力、机械或化学器具。
13. 电子、无线通讯和卫星传输设备的使用和演示必须获得本地相关政府部门的许可，并遵守有关规定和要求。
14. 出于对现场展品演示各种安全方面的考虑，主办单位要求所有有展品演示环节的参展商及其搭建商购买第三者公众责任险以及其它涉及其雇员人身、参展展品等的相关保险。主办单位对展商或其代理、雇员的人身以及其财产、展品等因展览而造成的直接或间接的遗失、破坏、损毁概不负责。具体保险方案详见《展商手册》
15. 主办单位保留对特殊情况进行进一步限制的权利。主办单位有权进入展台检查展台是否符合以上规定。现场如出现违规行为，主办单位保留扣除展台综合管理押金的权利。

我司在此声明已仔细阅读并将严格遵守以上规定以及《展商手册》中各项要求，并认可其所具有的法律效力。如有违反上述规定的行为，我司愿意接受主办单位、展馆及相关部门的处理与处罚，并承担全部责任。

公司名称：_____

展位号：_____

展品安全负责人：_____

职位：_____

联系方式（手机）：_____

展品安全负责人签字及公司盖章

日期

FORM 10.6 DECLARATION OF SAFETY RESPONSIBILITY FOR ON-SITE EXHIBIT DEMONSTRATION DEADLINE: 27 SEPTEMBER 2024

The exhibitors who carry out onsite demonstration / presentation of their products and services are required to read carefully and strictly abide by the rules and regulations in the Exhibitor Manual and the following safety requirements:

1. The loudness level may not exceed 65 dB(A) at stand borders. The presentation / demonstration shall not in any way effect the neighbouring stands. If exhibitors receive warnings of noise pollution for 2 or more times, the organizer has the right to cut off the electricity power supply within the booth. If any direct or indirect damages towards the power cut off, exhibitors will not receive any compensation and will not bear all the damage by themselves. The organizer is authorized to restrict or prohibit presentations (despite previously granted permission), which cause noise, visual annoyance, dirt, dust, vibrations or any other emissions or result in substantial negative effects on the event or event participants for any other reasons.
2. All machines for onsite demonstration must be equipped with safety devices and running signs, which may be removed only when the machines are disconnected from power without any latent danger. If the onsite demonstration contains dangerous areas, fences and warning signs should be set up to prevent pedestrians from passing and staying under dangerous objects.
3. The demonstration equipment must be at least 50 cm from the stand structure or edge. Working machines must be placed at a relatively safe distance from visitors, and safety operation device is needed. The design of the protective device to be used must be submitted to the organizer before the exhibition. The exhibitor is obliged to cooperate with any rectification requirements related to hidden safety hazards proposed by the organizer.
4. In the demonstration of dangerous exhibits involving cutting, shearing, and lasers which are exposed to the risk of open flame, high temperature and physical injury, the exhibitors shall equip and install protective covers that meet the quality standards of the Chinese relevant authorities, arrange professionals for the operation, and furnish fire extinguishers as required.
5. The demonstration and operation of exhibits must fully consider the load capacity of the exhibition ground and take necessary ground reinforcement measures.
6. All demonstrations shall not cause damage, pollution or any modification to the building, ground and technical facilities of the venue. The ground must be cleaned up after the exhibition.
7. Any machine or apparatus can only be demonstrated within the booth, and operated and supervised by qualified persons who must hold the relevant operation permit required by the government for on-site inspection. All undocumented personnel in special types are not allowed to operate. The operation must be carried out in strict accordance with various regulations, and all illegal operations and commands must be avoided. No motors, engines or power driven machines are allowed to be used without adequate fire-protection measures taken by the exhibitors.
8. If the display of special exhibit exceeds the range of the booth, its extension direction and location needs the prior written permit of the organizer, and the exhibitor needs to rectify with the requirement of the organizer according to the actual situation.
9. Electrical power supply for machine must be ordered separately for each running demonstration exhibit.
10. Any exhibiting combustible vehicles or machines cannot be repaired or operated. Only 10% of the gasoline can be stored inside.
11. Toxic fume, exhaust or other irritants caused by the exhibits / products are not released into the exhibition hall. Exhibition materials, which cause substantial disturbance of event operations due to their appearance, smell, noises, vibrations or similar properties, especially those that result in substantial danger to or interference with event participants or objects of third parties, must be removed immediately upon request by the organizer. This obligation of an exhibitor also exists if he pointed out such properties in the registration and received permission for them in spite of this. If an exhibitor does not comply without undue delay with his obligation to remove exhibition material, the organizer is authorized to remove the exhibition goods at the expense and own risk of the exhibitor or to close his trade fair stand without the exhibitor having any right to assert claims from this against the organizer.
12. It is strictly prohibited to demonstrate or operate heating, barbecue stoves, or make heating or open fire apparatus, candles, lanterns, torches, welding equipment or other smoke creating material. It is strictly prohibited to demonstrate or operate any electric power, mechanism or chemistry apparatus which are recognized dangerous.
13. All relevant local government authorized licenses and / or permits must be obtained and its stipulated regulations and conditions observed and abided with for the demonstration and / or use of electronics, radio and / or satellite transmitting equipment.
14. In consideration of various safety aspects of the on-site exhibit demonstration, the organizer strongly recommends that the related exhibitors and their contractors be required to purchase third party public liability insurance and other related insurances involving their employees and exhibits. The organizer is not liable for any direct or indirect personal injuries, damage and loss of property and exhibits towards exhibitors, their representatives, employees and contractors. For more details, please refer to 'Exhibitor Manual'.
15. The organizer reserves the right to make further restrictions for special cases. The organizer is authorized to enter stands to check if the stand compliances with the above regulations. The organizer has the right to deduct the general management deposit accordingly if any violation.

We hereby declare that we have carefully read and will strictly abide by the above requirements as well as all rules and regulations in the Exhibitor Manual, and recognize the legal effect of all parts. We are willing to accept the handling and punishment of the organizer, the hall owner and related departments, and assume full responsibility if any violation.

Company Name: _____ Booth No. _____

Onsite Safety Manager for Exhibit: _____

Title: _____ Mobile Phone No. _____

Committed and Signed by Onsite Safety Manager
(Valid with Company Stamp only)

_____ Date

表格 10.7 展品安全承诺书

截止日期：2024 年 9 月 27 日

为了营造一个专业、文明、安全的参展及观展环境，特此提请展商仔细阅读并严格遵守《展商手册》中各项要求及以下规定：

1. 现场组装的展品须提供安全说明书。参与展品装卸的操作人员须持有有关操作证或具备相关资质，并严格遵守政府部门、展馆及主办所列各项安全规定。
2. 展品组装人员、高空作业人员等应按照规定正确佩戴安全帽、系好安全带。
3. 严禁一切诸如吊篮等高空悬空作业。
4. 展品安置、演示操作须充分考虑地面负重能力，采取必要的地面补强措施。
5. 展品的高空作业半径内须采取必要的地面补强措施和安全管理措施，比如设置围栏和警告标志禁止行人通过和逗留等。
6. 高空实物展品参展的展商须承担展品在组装、调试、展出、拆卸各个时间段内的安全责任，并服从主办单位出于对现场安全管理要求所提出的相关调整意见。
7. 主办单位将基于安全考虑对展品设置限高。如有必要，主办单位有权约束或禁止该搭建以维持限高。
8. 若特殊展品的展示需超出展台范围，其延伸方向和摆放位置需征得主办单位同意，展商需根据现场实际情况按主办单位要求进行整改。
9. 出于安全的考虑，禁止在起重机、工作平台和展品上悬挂广告材料或其他物体。
10. 展会期间禁止安排工作人员、参观人员以任何理由登上展品。
11. 现场进行展品操作演示的展商必须严格遵守相应安全守则，并承担一切由此造成的人身或财产损失。主办单位要求展商必须购买第三者公众责任险以及其它涉及其雇员人身、展品的相关保险。
12. 因外观、气味、噪音、振动或类似属性确实会影响展会运作，尤其是会对展会参与者或第三方的实体造成实质性危险或干扰的展品，主办单位有权叫停或将其清除出场地。
13. 现场如出现违规行为，主办单位保留扣除展台综合管理押金的权利。

我司在此声明已仔细阅读并将严格遵守以上规定以及《展商手册》中各项要求，并认可其所具有的法律效力。如有违反上述规定的行为，我司愿意接受主办单位、展馆及相关部门的处理与处罚，并承担全部责任。

公司名称：_____

展位号：_____

展品安全负责人：_____

职位：_____

联系方式（手机）：_____

展品安全负责人签字及公司盖章

日期

FORM 10.7 DECLARATION OF SAFETY RESPONSIBILITY FOR EXHIBIT

DEADLINE: 27 SEPTEMBER 2024

The exhibitors are required to read carefully and strictly abide by the rules and regulations in the Exhibitor Manual and the following safety requirements:

1. Exhibits assembled on site must be provide with safety instructions. Operators involving in the loading and unloading of exhibits shall hold relevant operating certificates or be qualified, and strictly abide by the safety regulations formulated by government departments, the exhibition hall and the organizer.
2. Exhibit assembly staff, aerial workers, etc. should wear helmets and fasten belts properly according to regulations.
3. All the aerial works as working on the hanging basket are strictly prohibited.
4. The placement, demonstration and operation of exhibits must fully consider the load capacity of the exhibition ground and take necessary ground reinforcement measures.
5. The necessary ground reinforcement and safety management measures must be taken within the aerial working radius of the exhibits, such as setting up fences and warning signs to prohibit pedestrians from passing and staying.
6. The exhibitors must bear the safety responsibilities on the display of high-altitude exhibits during the assembly, commissioning, exhibition, and disassembly, and cooperate with the relevant rectification suggestions proposed by the organizer for the requirements of onsite safety management.
7. The organizer will set a height limit for exhibits for safety reasons. If necessary, the organizer has the right to restrict or prohibit the installation of exhibits to maintain the height limit.
8. If the display of special exhibit exceeds the range of the booth, its extension direction and location needs the prior written permit of The organizer, and the exhibitor needs to rectify with the requirement of The organizer according to the actual situation.
9. For safety reasons, it is prohibited to hang advertising materials or other objects on cranes, work platforms and exhibits.
10. It is forbidden to arrange staff and visitors to board exhibits for any reason during the exhibition.
11. Exhibitors conducting on-site demonstrations of exhibits must strictly abide by the corresponding safety regulations and bear all personal or property damage caused thereby. The organizer requires exhibitors to purchase third party public liability insurance and other related insurances involving their employees and exhibits.
12. Exhibition materials, which cause substantial disturbance of event operations due to their appearance, smell, noises, vibrations or similar properties, especially those that result in substantial danger to or interference with event participants or objects of third parties, must be removed immediately upon request by the organizer.
13. The organizer has the right to deduct the general management deposit accordingly if any violation.

We hereby declare that we have carefully read and will strictly abide by the above requirements as well as all rules and regulations in the Exhibitor Manual, and recognize the legal effect of all parts. We are willing to accept the handling and punishment of the organizer, the hall owner and related departments, and assume full responsibility if any violation.

Company Name: _____

Booth No. _____

Onsite Safety Manager for Exhibit: _____

Title: _____

Mobile Phone No. _____

Committed and Signed by Onsite Safety Manager
(Valid with Company Stamp only)

Date

第 3.4 章 其他可选表格

SECTION III.D OPTIONAL FORMS

表格 11 砂砾及钢板

截止日期：2024 年 9 月 27 日

请回执： 慕尼黑展览（上海）有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话：+86 (0)21-2020 5500 传真：+86 (0)21-2020 5688 电邮：vivian.zhang@mm-sh.com krystal.cao@mm-sh.com 联系人：张莉芸 小姐 / ext.696 曹莺燕 小姐 / ext. 829	公司：	
	地址：	
	电话：	传真：
	电邮：	
	负责人：	
	签名：	日期：
	展馆/展台号：	

所有参展商如需提供砂砾或钢板以安置重型展品，请填写以下表格并回传至主办单位。

☐ 有关砂砾及钢板具体铺设位置，参展商需另附展台位置图并标注。

	物品说明	单价 (人民币) /立方米	数量 (立方米)	总价 (人民币) /立方米
灰砂砾	0 – 8毫米	视情况而定		
	16 – 24 毫米			
白砂砾				
**砂砾由展商自行铺设。				

	物品说明	单价 (人民币) /平方米	数量 (平方米)	总价 (人民币) /平方米
钢板		视情况而定		

注意

- 截止日期以后收到的定单可能将不予受理。若被接受，将要支付 50%的附加费。
- 定单一经确认，任何更改都须支付 50%的附加费。
- 若取消定单，恕不退款。
- 主办方将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有物品均为租赁，不得交换，转移，退换。参展商有义务保证租赁物品的完好无损，如有遗失或损坏，需照价赔偿。
- 任何关于租赁和安装/铺设方面的问题须在展会开始前提出。否则，所有的项目将被认为是符合要求的。

第 3.4 章 其他可选表格
SECTION III.D OPTIONAL FORMS

FORM11 GRAVEL AND STEEL PLATE

DEADLINE: 27 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5500 Fax: +86 (0)21 2020 5688 Email: vivian.zhang@mm-sh.com krystal.cao@mm-sh.com Contact Person: Ms. Vivian Zhang / ext. 696 Ms. Krystal Cao / ext. 829	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This form should be completed and returned by all exhibitors who require gravel and steel plate for assembling and allocation of heavy exhibits.

☐ All ordered items must be marked on stand layout, which should be submitted along with the order form.

	Description	Unit Price RMB/CBM	Quantity (CBM)	Total RMB/CBM
Grey Gravel	0 – 8mm	Upon request		
	16 – 24mm			
White Gravel				
** The gravel shall be spread by the exhibitor own.				

	Description	Unit Price RMB/SQM	Quantity (SQM)	Total RMB/ SQM
Steel Plate		Upon request		

Note

- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.

表格 12 会议室预订

截止日期：2024 年 9 月 27 日

请回执：
慕尼黑展览（上海）有限公司
中国上海市浦东新区世纪大道 1788-1800 号
陆家嘴金控广场 T1 塔楼 11 层（200122）
电话：+86-21-2020 5531
传真：+86-21-2020 5688
电邮：salvatore.yu@mm-sh.com
联系人：余俊杰 先生

公司：

地址：

电话：

传真：

电邮：

负责人：

签名：

日期：

展馆/展台号：

参展商如需使用会议室，请填写以下表格并回传至主办单位。

编号	面积 平方米	形式	容量	家具配置及有关说明	单位	价格 人民币
会议室						
☐	W1-M1*	110	剧院型	64	讲台 1, 写字板 1, 椅子 64, 水 1 桶, 固定式 5000 流明 1080P 短焦投影机+100 寸幕布, 无线投屏设备, 专业音响, 无线手持麦克风*2, 75 寸智能会议平板	4 小时/次 7,180.00
☐	W2-M2	110	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶 使用固定式会议室 LED 屏 (3mH*4mW)	4 小时/次 12,520.00
☐	W2-M2	110	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶 不使用固定式会议室 LED 屏 (3mH*4mW)	4 小时/次 4,300.00
☐	W2-M3	110	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次 4,300.00
☐	W3-M4	110	教室型	40	讲台 1, 写字板 1, 椅子 40, 有线话筒 2, 水 1 桶	4 小时/次 4,300.00
☐	W3-M5	110	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次 4,300.00
☐	W4-M6	110	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次 4,300.00
☐	W4-M7	110	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次 4,300.00
☐	W5-M8*	110	剧院型	64	讲台 1, 写字板 1, 椅子 64, 水 1 桶, 固定式 5000 流明 1080P 短焦投影机+100 寸幕布, 无线投屏设备, 专业音响, 无线手持麦克风*2, 75 寸智能会议平板	4 小时/次 7,180.00
☐	W2-M9	220	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 3, 水 1 桶	4 小时/次 7,180.00
☐	W3-M10	220	教室型	120	讲台 1, 写字板 1, 椅子 120, 有线话筒 3, 水 1 桶	4 小时/次 7,180.00
额外设施						
☐	多媒体投影机 (2500 流明)				台/场次	1,495.00
☐	多媒体投影机 (5000 流明)				台/场次	2,990.00
☐	100"投影屏幕 (1.6M*2.2M)				个/场次	230.00
☐	120"投影屏幕 (2.4M*1.8M)				个/场次	1,196.00
☐	专业音响 (如需在 110 平方米及以下的小会议室使用 3 个以上话筒, 须预订专业音响)				套/场次	920.00
☐	无线话筒				个/场次	299.00
☐	会议室指示牌 (1*2.5mh), 含制作, 不含设计				个/场次	860.00
☐	会议室指示牌 (1*1.5mh), 含制作, 不含设计				个/场次	650.00
☐	会议室 LED 屏 (2.5mH*4mW, 适用于 200 平米以下会议室)				个/场次	8,220.00
☐	会议室 LED 屏 (2.5mH*4mW, 适用于 200 平米以下会议室)				个/展期	14,950.00
☐	会议室 LED 屏 (2.5mH*5.5mW, 适用于 200 平米以上会议室)				个/场次	9,720.00
☐	会议室 LED 屏 (2.5mH*5.5mW, 适用于 200 平米以上会议室)				个/展期	18,700.00

以上标*会议室除原配麦克风外，无法额外增租麦克风。

请注明使用会议室及额外设施的时间段：

	2024 年 11 月 26 日	2024 年 11 月 27 日	2024 年 11 月 28 日	2024 年 11 月 29 日
9 am - 1 pm	☐	☐	☐	☐
1 pm - 5 pm	☐	☐	☐	☐

注意

- 预定遵循先定先得原则。
- 截止日期以后收到的定单可能将不予受理。若被接受，将要支付 50%的附加费。
- 定单一经确认，任何更改都须支付 50%。若取消定单，恕不退款。
- 主办方将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有物品均为租赁，不得交换，转移，退换。参展商有义务保证租赁物品的完好无损，如有遗失或损坏，需照价赔偿。
- 在会议室使用期间，若会议室设施损坏，由展商负责赔偿。
- 会议室门口指示牌需另外收费。如需租赁，请填写本表格“额外设施”并回传。
- 会议室使用须知详见第 188 页。

FORM12 MEETING ROOMS
DEADLINE: 27 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5531 Fax: +86 (0)21 2020 5688 Email: salvatore.yu@mm-sh.com Contact Person: Mr. Salvatore Yu	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This form should be completed and returned by exhibitors who require a meeting room for their own use.

Room No.	Area sqm	Style	Seats	Description Incidental & Furniture	Unit	Price RMB
Meeting Room						
☐ W1-M1*	110	Theater	64	1 Podium, 1 white board, 64 chairs, 19 L water, fixed 5000 lumens 1080P short-focus projector with 100" projector screen, wireless screen projection equipment, professional audio, wireless handheld microphone *2, 75" intelligent conference tablet	4 hours/time	7,180.00
☐ W2-M2	110	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water USE fixed LED Screen (3mH*4mW)	4 hours/time	12,520.00
☐ W2-M2	110	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water DO NOT USE fixed LED Screen (3mH*4mW)	4 hours/time	4,300.00
☐ W2-M3	110	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ W3-M4	110	Class	40	1 Podium, 1 white board, 40 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ W3-M5	110	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ W4-M6	110	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ W4-M7	110	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ W5-M8*	110	Theater	64	1 Podium, 1 white board, 64 chairs, 19 L water, fixed 5000 lumens 1080P short-focus projector with 100" projector screen, wireless screen projection equipment, professional audio, wireless handheld microphone *2, 75" intelligent conference tablet	4 hours/time	7,180.00
☐ W2-M9	220	Theater	160	1 Podium, 1 white board, 160 chairs, 3 microphones, 19 L water	4 hours/time	7,180.00
☐ W3-M10	220	Class	120	1 Podium, 1 white board, 120 chairs, 3 microphones, 19 L water	4 hours/time	7,180.00
Additional Facilities						
☐	3-Dimensional Practicality Projector 2500Lumen				pcs/seminar	1,495.00
☐	3-Dimensional Practicality Projector 5000Lumen				pcs/seminar	2,990.00
☐	Projector Screen 100" (1.6M*2.2M)				pcs/seminar	230.00
☐	Projector Screen 120" (2.4M*1.8M)				pcs/seminar	1,196.00
☐	Professional Amplifier System (Mandatory for more than three microphones in small meeting room up to 110sqm)				pcs/seminar	920.00
☐	Wireless Microphone				pcs/seminar	299.00
☐	Meeting Room Signage (1*2.5mh), incl. production, excl. design				pcs/seminar	860.00
☐	Meeting Room Signage (1*1.5mh), incl. production, excl. design				pcs/seminar	650.00
☐	LED Screen (2.5mH*4mW, available for meeting room < 200sqm)				pcs/seminar	8,220.00
☐	LED Screen (2.5mH*4mW, available for meeting room < 200sqm)				pcs/show period	14,950.00
☐	LED Screen (2.5mH*5.5mW, available for meeting room > 200sqm)				pcs/seminar	9,720.00
☐	LED Screen (2.5mH*5.5mW, available for meeting room > 200sqm)				pcs/show period	18,700.00

No additional microphones are available for the above meeting rooms marked with *.

Please mark the required duration of rental:

	26 November 2024	27 November 2024	28 November 2024	29 November 2024
9 am – 1 pm	☐	☐	☐	☐
1 pm – 5 pm	☐	☐	☐	☐

Note

- The meeting rooms will be rented to exhibitors on a first come, first served basis.
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied. Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- The exhibitors will be responsible for any damage or loss of furnitures & facilities inside during the usage of meeting rooms.
- **The signage outside meeting room will be charged separately. Please complete and return this form for rental.**
- **Please refer to the 'Notice for Meeting Room Rental' on page 189.**

会议室预订 (续)

截止日期: 2024 年 9 月 27 日

请回执: 慕尼黑展览 (上海) 有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话: +86-21-2020 5587 传真: +86-21-2020 5688 电邮: nancy.huang@mm-sh.com 联系人: 黄蕙 小姐	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

参展商如需使用会议室, 请填妥以下表格并回传至主办单位。

编号	面积 平方米	形式	容量	家具配置及有关说明	单位	价格 人民币
会议室						
☐ E1-M11*	75	剧院型	60	讲台 1, 写字板 1, 椅子 60, 水 1 桶, 固定式 5000 流明 1080P 短焦投影机+100 寸幕布, 无线投屏设备, 专业音响, 无线手持麦克风*2	4 小时/次	5,750.00
☐ E1-M12*	75	剧院型	60	讲台 1, 写字板 1, 椅子 60, 水 1 桶, 固定式 5000 流明 1080P 短焦投影机+100 寸幕布, 无线投屏设备, 专业音响, 无线手持麦克风*2	4 小时/次	5,750.00
☐ E1-M13*	101	剧院型	64	讲台 1, 写字板 1, 椅子 64, 水 1 桶, 固定式 5000 流明 1080P 短焦投影机+100 寸幕布, 无线投屏设备, 专业音响, 无线手持麦克风*2, 75 寸智能会议平板	4 小时/次	7,180.00
☐ E2-M14	101	教室型	40	讲台 1, 写字板 1, 椅子 40, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ E1-M15	232	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E1-M16	232	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E1-M15+16	464		320	讲台 2, 写字板 2, 椅子 320, 有线话筒 8, 水 2 桶	4 小时/次	12,900.00
☐ E2-M17	232	教室型	120	讲台 1, 写字板 1, 椅子 120, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E2-M18	232	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶 使用固定式会议室 LED 屏 (3mH*5.5mW)	4 小时/次	16,900.00
☐ E2-M18	232	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶 不使用固定式会议室 LED 屏 (3mH*5.5mW)	4 小时/次	7,180.00
☐ E2-M17+18	464		280	讲台 2, 写字板 2, 椅子 280, 有线话筒 8, 水 2 桶 使用固定式会议室 LED 屏 (3mH*5.5mW)	4 小时/次	22,620.00
☐ E2-M17+18	464		280	讲台 2, 写字板 2, 椅子 280, 有线话筒 8, 水 2 桶 不使用固定式会议室 LED 屏 (3mH*5.5mW)	4 小时/次	12,900.00
☐ E2-M19	292	剧院型	220	讲台 1, 写字板 1, 椅子 220, 有线话筒 4, 水 1 桶	4 小时/次	8,625.00
☐ E2-M20	90	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ E3-M21	105	教室型	40	讲台 1, 写字板 1, 椅子 40, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ E3-M22	105	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ E3-M23	240	教室型	120	讲台 1, 写字板 1, 椅子 120, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E3-M24	220	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
额外设施						
☐	多媒体投影机 (2500 流明)				台/场次	1,495.00
☐	多媒体投影机 (5000 流明)				台/场次	2,990.00
☐	100"投影屏幕 (1.6M*2.2M)				个/场次	230.00
☐	120"投影屏幕 (2.4M*1.8M)				个/场次	1,196.00
☐	专业音响 (如需在 110 平方米及以下的小会议室使用 3 个以上话筒, 须预订专业音响)				套/场次	920.00
☐	无线话筒				个/场次	299.00
☐	会议室指示牌 (1*2.5mh), 含制作, 不含设计				个/场次	860.00
☐	会议室指示牌 (1*1.5mh), 含制作, 不含设计				个/场次	650.00
☐	会议室 LED 屏 (2.5mH*4mW, 适用于 200 平米以下会议室)				个/场次	8,220.00
☐	会议室 LED 屏 (2.5mH*4mW, 适用于 200 平米以下会议室)				个/展期	14,950.00
☐	会议室 LED 屏 (2.5mH*5.5mW, 适用于 200 平米以上会议室)				个/场次	9,720.00
☐	会议室 LED 屏 (2.5mH*5.5mW, 适用于 200 平米以上会议室)				个/展期	18,700.00

以上标*会议室除原配麦克风外, 无法额外增租麦克风。

请注明使用会议室及额外设施的时间段:

	2024 年 11 月 26 日	2024 年 11 月 27 日	2024 年 11 月 28 日	2024 年 11 月 29 日
9 am - 1 pm	☐	☐	☐	☐
1 pm - 5 pm	☐	☐	☐	☐

注意

- 预定遵循先定先得原则。
- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50%的附加费。
- 定单一经确认, 任何更改都须支付 50%的附加费。若取消定单, 恕不退款。
- 主办方将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有物品均为租赁, 不得交换, 转移, 退换。参展商有义务保证租赁物品的完好无损, 如有遗失或损坏, 需照价赔偿。
- 在会议室使用期间, 若会议室设施损坏, 由展商负责赔偿。
- 会议室门口指示牌需另外收费。如需租赁, 请填写本表格“额外设施”并回传。
- 会议室使用须知详见第 188 页。

MEETING ROOMS (CONT'D)

DEADLINE: 27 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5587 Fax: +86 (0)21 2020 5688 Email: nancy.huang@mm-sh.com Contact Person: Ms. Nancy Huang	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This form should be completed and returned by exhibitors who require a meeting room for their own use.

Room No.	Area sqm	Style	Seat	Description Incidental & Furniture	Unit	Price RMB
Meeting Room						
☐ E1-M11*	75	Theater	60	1 Podium, 1 white board, 60 chairs, 19 L water, fixed 5000 lumens 1080P short-focus projector with 100" projector screen, wireless screen projection equipment, professional audio, wireless handheld microphone *2	4 hours/time	5,750.00
☐ E1-M12*	75	Theater	60	1 Podium, 1 white board, 60 chairs, 19 L water, fixed 5000 lumens 1080P short-focus projector with 100" projector screen, wireless screen projection equipment, professional audio, wireless handheld microphone *2	4 hours/time	5,750.00
☐ E1-M13*	101	Theater	64	1 Podium, 1 white board, 64 chairs, 19 L water, fixed 5000 lumens 1080P short-focus projector with 100" projector screen, wireless screen projection equipment, professional audio, wireless handheld microphone *2, 75" intelligent conference tablet	4 hours/time	7,180.00
☐ E1-M14	101	Class	40	1 Podium, 1 white board, 40 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ E1-M15	232	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E1-M16	232	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E1-M15+16	464		320	2 Podium, 2 white board, 320 chairs, 8 microphones, 38 L water	4 hours/time	12,900.00
☐ E2-M17	232	Class	120	1 Podium, 1 white board, 120 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E2-M18	232	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water USE fixed LED Screen (3mH*5.5mW)	4 hours/time	16,900.00
☐ E2-M18	232	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water DO NOT USE fixed LED Screen (3mH*5.5mW)	4 hours/time	7,180.00
☐ E2-M17+18	464		280	2 Podium, 2 white board, 280 chairs, 8 microphones, 38 L water USE fixed LED Screen (3mH*5.5mW)	4 hours/time	22,620.00
☐ E2-M17+18	464		280	2 Podium, 2 white board, 280 chairs, 8 microphones, 38 L water DO NOT USE fixed LED Screen (3mH*5.5mW)	4 hours/time	12,900.00
☐ E2-M19	292	Theater	220	1 Podium, 1 white board, 220 chairs, 4 microphones, 19 L water	4 hours/time	8,625.00
☐ E2-M20	90	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ E3-M21	105	Class	40	1 Podium, 1 white board, 40 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ E3-M22	105	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ E3-M23	240	Class	120	1 Podium, 1 white board, 120 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E3-M24	220	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
Additional Facilities						
☐	3-Dimensional Practicality Projector 2500Lumen				pcs/seminar	1,495.00
☐	3-Dimensional Practicality Projector 5000Lumen				pcs/seminar	2,990.00
☐	Projector Screen 100" (1.6M*2.2M)				pcs/seminar	230.00
☐	Projector Screen 120" (2.4M*1.8M)				pcs/seminar	1,196.00
☐	Professional Amplifier System (Mandatory for more than three microphones in small meeting room up to 110sqm)				pcs/seminar	920.00
☐	Wireless Microphone				pcs/seminar	299.00
☐	Meeting Room Signage (1*2.5mh), incl. production, excl. design				pcs/seminar	860.00
☐	Meeting Room Signage (1*1.5mh), incl. production, excl. design				pcs/seminar	650.00
☐	LED Screen (2.5mH*4mW, available for meeting room < 200sqm)				pcs/seminar	8,220.00
☐	LED Screen (2.5mH*4mW, available for meeting room < 200sqm)				pcs/show period	14,950.00
☐	LED Screen (2.5mH*5.5mW, available for meeting room > 200sqm)				pcs/seminar	9,720.00
☐	LED Screen (2.5mH*5.5mW, available for meeting room > 200sqm)				pcs/show period	18,700.00

No additional microphones are available for the above meeting rooms marked with *.

Please mark the required duration of rental:

	26 November 2024	27 November 2024	28 November 2024	29 November 2024
9 am - 1 pm	☐	☐	☐	☐
1 pm - 5 pm	☐	☐	☐	☐

Note

- The meeting rooms will be rented to exhibitors on a first come, first served basis.
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied. Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- The exhibitors will be responsible for any damage or loss of furnitures & facilities inside during the usage of meeting rooms.
- **The signage outside meeting room will be charged separately. Please complete and return this form for rental.**
- Please refer to the 'Notice for Meeting Room Rental' on page 189.

会议室预订 (续)

截止日期: 2024 年 9 月 27 日

请回执: 慕尼黑展览 (上海) 有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话: +86-21-2020 5563 传真: +86-21-2020 5688 电邮: caitriona.da@mm-sh.com 联系人: 达敏 小姐	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

参展商如需使用会议室, 请填写以下表格并回传至主办单位。

编号	面积 平方米	形式	容量	家具配置及有关说明	单位	价格 人民币
会议室						
☐ E4-M25	105	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ E4-M26	105	教室型	40	讲台 1, 写字板 1, 椅子 40, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ E4-M27	220	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E5-M28	240	教室型	90	讲台 1, 写字板 1, 椅子 90, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E5-M29	105	教室型	40	讲台 1, 写字板 1, 椅子 40, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ E5-M30	105	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ E5-M31	220	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E5-M32	220	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E6-M33	240	教室型	120	讲台 1, 写字板 1, 椅子 120, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E6-M34	105	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ E6-M35	105	教室型	40	讲台 1, 写字板 1, 椅子 40, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ E6-M36	220	教室型	120	讲台 1, 写字板 1, 椅子 120, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E6-M37	220	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E7-M38	240	教室型	120	讲台 1, 写字板 1, 椅子 120, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ E7-M39	105	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
额外设施						
☐	多媒体投影机 (2500 流明)				台/场次	1,495.00
☐	多媒体投影机 (5000 流明)				台/场次	2,990.00
☐	100"投影屏幕 (1.6M*2.2M)				个/场次	230.00
☐	120"投影屏幕 (2.4M*1.8M)				个/场次	1,196.00
☐	专业音响 (如需在 110 平方米及以下的小会议室使用 3 个以上话筒, 须预订专业音响)				套/场次	920.00
☐	无线话筒				个/场次	299.00
☐	会议室指示牌 (1*2.5mh), 含制作, 不含设计				个/场次	860.00
☐	会议室指示牌 (1*1.5mh), 含制作, 不含设计				个/场次	650.00
☐	会议室 LED 屏 (2.5mH*4mW, 适用于 200 平米以下会议室)				个/场次	8,220.00
☐	会议室 LED 屏 (2.5mH*4mW, 适用于 200 平米以下会议室)				个/展期	14,950.00
☐	会议室 LED 屏 (2.5mH*5.5mW, 适用于 200 平米以上会议室)				个/场次	9,720.00
☐	会议室 LED 屏 (2.5mH*5.5mW, 适用于 200 平米以上会议室)				个/展期	18,700.00

请注明使用会议室及额外设施的时间段:

	2024 年 11 月 26 日	2024 年 11 月 27 日	2024 年 11 月 28 日	2024 年 11 月 29 日
9 am - 1 pm	☐	☐	☐	☐
1 pm - 5 pm	☐	☐	☐	☐

注意

- 预定遵循先定先得原则。
- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50%的附加费。
- 定单一经确认, 任何更改都须支付 50%的附加费。
- 若取消定单, 恕不退款。
- 主办方将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有物品均为租赁, 不得交换, 转移, 退换。参展商有义务保证租赁物品的完好无损, 如有遗失或损坏, 需照价赔偿。
- 在会议室使用期间, 若会议室设施损坏, 由展商负责赔偿。
- 会议室门口指示牌需另外收费。如需租赁, 请填写本表格“额外设施”并回传。
- 会议室使用须知详见第 188 页。

MEETING ROOMS (CONT'D)
DEADLINE: 27 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5563 Fax: +86 (0)21 2020 5688 Email: caitriona.da@mm-sh.com Contact Person: Ms. Caitriona Da	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This form should be completed and returned by exhibitors who require a meeting room for their own use.

Room No.	Area sqm	Style	Seats	Description Incidental & Furniture	Unit	Price RMB
Meeting Room						
☐ E4-M25	105	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ E4-M26	105	Class	40	1 Podium, 1 white board, 40 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ E4-M27	220	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E5-M28	240	Class	90	1 Podium, 1 white board, 90 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E5-M29	105	Class	40	1 Podium, 1 white board, 40 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ E5-M30	105	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ E5-M31	220	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E5-M32	220	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E6-M33	240	Class	120	1 Podium, 1 white board, 120 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E6-M34	105	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ E6-M35	105	Class	40	1 Podium, 1 white board, 40 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ E6-M36	220	Class	120	1 Podium, 1 white board, 120 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E6-M37	220	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E7-M38	240	Class	120	1 Podium, 1 white board, 120 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ E7-M39	105	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
Additional Facilities						
☐	3-Dimensional Practicality Projector 2500Lumen				pcs/seminar	1,495.00
☐	3-Dimensional Practicality Projector 5000Lumen				pcs/seminar	2,990.00
☐	Projector Screen 100" (1.6M*2.2M)				pcs/seminar	230.00
☐	Projector Screen 120" (2.4M*1.8M)				pcs/seminar	1,196.00
☐	Professional Amplifier System (Mandatory for more than three microphones in small meeting room up to 110sqm)				pcs/seminar	920.00
☐	Wireless Microphone				pcs/seminar	299.00
☐	Meeting Room Signage (1*2.5mh), incl. production, excl. design				pcs/seminar	860.00
☐	Meeting Room Signage (1*1.5mh), incl. production, excl. design				pcs/seminar	650.00
☐	LED Screen (2.5mH*4mW, available for meeting room < 200sqm)				pcs/seminar	8,220.00
☐	LED Screen (2.5mH*4mW, available for meeting room < 200sqm)				pcs/show period	14,950.00
☐	LED Screen (2.5mH*5.5mW, available for meeting room > 200sqm)				pcs/seminar	9,720.00
☐	LED Screen (2.5mH*5.5mW, available for meeting room > 200sqm)				pcs/show period	18,700.00

Please mark the required duration of rental:

	26 November 2024	27 November 2024	28 November 2024	29 November 2024
9 am - 1 pm	☐	☐	☐	☐
1 pm - 5 pm	☐	☐	☐	☐

Note

- The meeting rooms will be rented to exhibitors on a first come, first served basis.
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- The exhibitors will be responsible for any damage or loss of furnitures & facilities inside during the usage of meeting rooms.
- **The signage outside meeting room will be charged separately. Please complete and return this form for rental.**
- **Please refer to the 'Notice for Meeting Room Rental' on page 189.**

第 3.4 章 其他可选表格

SECTION III.D OPTIONAL FORMS

会议室预订 (续)

截止日期: 2024 年 9 月 27 日

请回执: 慕尼黑展览 (上海) 有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话: +86-21-2020 5665 传真: +86-21-2020 5688 电邮: scott.zhang@mm-sh.com 联系人: 张小帆 先生	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

参展商如需使用会议室, 请填写以下表格并回传至主办单位。

编号	面积 平方米	形式	容量	家具配置及有关说明	单位	价格 人民币
会议室						
☐ N1-M40	85	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ N2-M41	85	教室型	40	讲台 1, 写字板 1, 椅子 40, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ N2-M42	233	剧院型	160	讲台 1, 写字板 1, 椅子 160, 水 1 桶, 136 寸 LED (1.75mH*3mW*0.28mTH, 显示比例 16:9, 分辨率>1080P, 内置 BOSE 音箱和 Android 智能系统, 支持无线投屏), 无线手持麦克风*4, 无线会议麦克风*6	4 小时/次	11,490.00
☐ N3-M43	85	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ N4-M44	85	教室型	40	讲台 1, 写字板 1, 椅子 40, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ N4-M45	85	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ N4-M46	223	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ N5-M47	233	教室型	120	讲台 1, 写字板 1, 椅子 120, 有线话筒 4, 水 1 桶 使用固定式会议室 LED 屏 (3mH*5.5mW)	4 小时/次	16,900.00
☐ N5-M47	233	教室型	120	讲台 1, 写字板 1, 椅子 120, 有线话筒 4, 水 1 桶 不使用固定式会议室 LED 屏 (3mH*5.5mW)	4 小时/次	7,180.00
☐ N5-M48	85	剧院型	64	讲台 1, 写字板 1, 椅子 64, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ N5-M49	85	教室型	40	讲台 1, 写字板 1, 椅子 40, 有线话筒 2, 水 1 桶	4 小时/次	4,300.00
☐ N5-M50	204	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
☐ N5-M51	204	剧院型	160	讲台 1, 写字板 1, 椅子 160, 有线话筒 4, 水 1 桶	4 小时/次	7,180.00
额外设施						
☐	多媒体投影机 (2500 流明)				台/场次	1,495.00
☐	多媒体投影机 (5000 流明)				台/场次	2,990.00
☐	100"投影屏幕 (1.6M*2.2M)				个/场次	230.00
☐	120"投影屏幕 (2.4M*1.8M)				个/场次	1,196.00
☐	专业音响 (如需在 110 平方米及以下的小会议室使用 3 个以上话筒, 须预订专业音响)				套/场次	920.00
☐	无线话筒				个/场次	299.00
☐	会议室指示牌 (1*2.5mh), 含制作, 不含设计				个/场次	860.00
☐	会议室指示牌 (1*1.5mh), 含制作, 不含设计				个/场次	650.00
☐	会议室 LED 屏 (2.5mH*4mW, 适用于 200 平米以下会议室)				个/场次	8,220.00
☐	会议室 LED 屏 (2.5mH*4mW, 适用于 200 平米以下会议室)				个/展期	14,950.00
☐	会议室 LED 屏 (2.5mH*5.5mW, 适用于 200 平米以上会议室)				个/场次	9,720.00
☐	会议室 LED 屏 (2.5mH*5.5mW, 适用于 200 平米以上会议室)				个/展期	18,700.00

请注明使用会议室及额外设施的时间段:

	2024 年 11 月 26 日	2024 年 11 月 27 日	2024 年 11 月 28 日	2024 年 11 月 29 日
9 am – 1 pm	☐	☐	☐	☐
1 pm – 5 pm	☐	☐	☐	☐

注意

- 预定遵循先定先得原则。
- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50% 的附加费。
- 定单一经确认, 任何更改都须支付 50%。
- 若取消定单, 恕不退款。
- 主办方将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有物品均为租赁, 不得交换, 转移, 退换。参展商有义务保证租赁物品的完好无损, 如有遗失或损坏, 需照价赔偿。
- 在会议室使用期间, 若会议室设施损坏, 由展商负责赔偿。
- 会议室门口指示牌需另外收费。如需租赁, 请填写本表格“额外设施”并回传。
- 会议室使用须知详见第 188 页。

MEETING ROOMS (CONT'D)

DEADLINE: 27 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5665 Fax: +86 (0)21 2020 5688 Email: scott.zhang@mm-sh.com Contact Person: Mr. Scott Zhang	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This form should be completed and returned by exhibitors who require a meeting room for their own use.

Room No.	Area sqm	Style	Seats	Description Incidental & Furniture	Unit	Price RMB
Meeting Room						
☐ N1-M40	85	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ N2-M41	85	Class	40	1 Podium, 1 white board, 40 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ N2-M42	233	Theater	160	1 Podium, 1 white board, 160 chairs, 19 L water, 136" LED (1.75mH*3mW*0.38Mth, display ratio 16:9, resolution >1080P, built-in BOSE speaker and Android smart system, support wireless screen casting), professional audio, wireless handheld microphone*4, wireless conference microphone*6	4 hours/time	11,490.00
☐ N3-M43	85	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ N4-M44	85	Class	40	1 Podium, 1 white board, 40 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ N4-M45	85	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ N4-M46	223	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ N5-M47	233	Class	120	1 Podium, 1 white board, 120 chairs, 4 microphones, 19 L water USE fixed LED Screen (3mH*5.5mW)	4 hours/time	16,900.00
☐ N5-M47	233	Class	120	1 Podium, 1 white board, 120 chairs, 4 microphones, 19 L water DO NOT USE fixed LED Screen (3mH*5.5mW)	4 hours/time	7,180.00
☐ N5-M48	85	Theater	64	1 Podium, 1 white board, 64 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ N5-M49	85	Class	40	1 Podium, 1 white board, 40 chairs, 2 microphones, 19 L water	4 hours/time	4,300.00
☐ N5-M50	204	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
☐ N5-M51	204	Theater	160	1 Podium, 1 white board, 160 chairs, 4 microphones, 19 L water	4 hours/time	7,180.00
Additional Facilities						
☐	3-Dimensional Practicality Projector 2500Lumen				pcs/seminar	1,495.00
☐	3-Dimensional Practicality Projector 5000Lumen				pcs/seminar	2,990.00
☐	Projector Screen 100" (1.6M*2.2M)				pcs/seminar	230.00
☐	Projector Screen 120" (2.4M*1.8M)				pcs/seminar	1,196.00
☐	Professional Amplifier System (Mandatory for more than three microphones in small meeting room up to 110sqm)				pcs/seminar	920.00
☐	Wireless Microphone				pcs/seminar	299.00
☐	Meeting Room Signage (1*2.5mh), incl. production, excl. design				pcs/seminar	860.00
☐	Meeting Room Signage (1*1.5mh), incl. production, excl. design				pcs/seminar	650.00
☐	LED Screen (2.5mH*4mW, available for meeting room < 200sqm)				pcs/seminar	8,220.00
☐	LED Screen (2.5mH*4mW, available for meeting room < 200sqm)				pcs/show period	14,950.00
☐	LED Screen (2.5mH*5.5mW, available for meeting room > 200sqm)				pcs/seminar	9,720.00
☐	LED Screen (2.5mH*5.5mW, available for meeting room > 200sqm)				pcs/show period	18,700.00

Please mark the required duration of rental:

	26 November 2024	27 November 2024	28 November 2024	29 November 2024
9 am – 1 pm	☐	☐	☐	☐
1 pm – 5 pm	☐	☐	☐	☐

Note

- The meeting rooms will be rented to exhibitors on a first come, first served basis.
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- The exhibitors will be responsible for any damage or loss of furnitures & facilities inside during the usage of meeting rooms.
- **The signage outside meeting room will be charged separately. Please complete and return this form for rental.**
- **Please refer to the 'Notice for Meeting Room Rental' on page 189.**

会议室预订 (续)

会议室/办公室/空房间使用须知

1. 会议室不得用于会议之外的其他用途，办公室、空房间应按照申请用途使用。
2. 结构设施不得损坏；
3. 墙面、讲台不得张贴；
4. 家具不得外搬（经验和建议：擦齐贴墙摆放，然后封上围板）；
5. 禁止拉横幅，禁止顶部挂物；
6. 不得对会议室/办公室/空房间外墙体（玻璃、框架）进行装饰；
7. 如需在外放置门头等结构，须于布展前四周向主办单位提交相关设计、搭建方案，经展馆审核同意后方可实施；
8. 室内禁止用餐；
9. 若您的电脑需与音箱连接，请提前两周告知主办方，若未事先通知，现场需自备音频线；如您自带投影仪，请自备投影仪与电脑连接线，建议准备较长的连接线；
10. 自带话筒与会议室音响不兼容；
11. 如有需要，请自备名片盒、签到簿、席卡、签到桌、桌布；
12. 展会时间：2024 年 11 月 26 日-28 日 9:00 -17:00，11 月 29 日 9:00 - 15:00，即每天上午 9:00 后观众进场；此外，会议室租赁时段为：9:00-13:00 或 13:00-17:00，请根据贵司租用的场次预留布置时间及会议室复位时间；如会议室需要在搭建期间 9:00-17:00 提前进入搭建或布置，请提前向主办单位申请，如条件允许的情况下可以提供免费 4 小时（连续一次性）提前进场搭建或布置，此 4 小时仅限在 9:00-18:00 之间且会议室空闲时使用，禁止用于其他用途。如超出该时间范围，将按会议室加班费标准收取加班费（8:00--22:00：1,000/间/小时；22:00--08:00+1：2,000/间/小时，1 小时起申请）。布展/开展/撤展期外不接受会议室加班。如遇会议室连续两天全天排满，且第二天使用者与第一天不同的，允许第二天使用者在第一天 18:00-22:00 对会议室进行翻场，期间免收加班费用，超出的仍按会议室加班费标准收取。
13. 开展期间，会议室布置搭建材料不得进馆。如有需要，请于布展期间提前备妥。
14. 如涉及布置和搭建，施工方须于布展前两周将相关搭建布置方案提交我司审核备案，并于进馆前向大会指定搭建商支付会议室综合管理押金人民币 5000 元/会议室。门楼等结构搭建须将设计提交大会指定搭建商申请图纸审核，将产生审图费。活动结束后，若会议室复位完毕并无任何破坏，押金将于展会结束后退还。

(以上如提及表格皆为展商手册内相关表格)

MEETING ROOMS (CONT'D)

Notice for usage of meeting room / office / space room

1. The meeting rooms shall not be used for any purpose other than meetings / conferences. The offices and space rooms shall be used according to the purpose of application.
2. The buildings and facilities should not be destroyed.
3. The posters are not allowed to be mounted on the buildings and facilities.
4. All the equipped furniture and facilities in the rooms are not allowed to be moved out.
5. Banner or hanging banner is forbidden.
6. It is prohibited to decorate the exterior walls (e.g. glass, frame).
7. If you need to set up arch or kind of structure outside the room, you are required to submit the proposal to the organizer 4 weeks before move-in for approval of SNIEC.
8. Dining in the rooms is prohibited.
9. Should you need audio cable, please inform the organizer in advance; If you bring your own projector, please prepare the connecting line long enough to connect the laptop.
10. The microphone brought by yourself does not match the sound system equipped in the meeting room.
11. Please consider the necessity to provide business card holder, attendance book, place card, registration desk and table cloth for yourself.
12. Exhibition hours are 9:00 – 17:00 during 26 – 28 November 2024 and 9:00 – 15:00 on 29 November 2024. The time slot for meeting room rental is 9:00-13:00 or 13:00-17:00, please arrange the room decoration and resetting accordingly. 4-hour (consecutive one-time) move-in is provided for free for meeting room decoration, which can only be used between 9:00 and 18:00 and when the meeting room is available. No use for other purposes. Exceeding hours will be charged at the meeting room overtime rate (8:00--22:00: 1,000/room/hour; 22:00--08:00+1: 2,000/room/hour, one hour at least). Meeting room overtime is not accepted beyond the move-in / show / dismantling period. If the meeting room is fully booked on two consecutive days and the user of the second day is different from the first day, the second day user is allowed to turn over the meeting room from 18:00 to 22:00 on the first day free of charge, exceeding hours will be charged at the meeting room overtime rate.
13. The building materials for room decoration are permitted into the venue during move-in period only.
14. Contractors, who are responsible for the room decoration, should pay a general management deposit min. RMB 5000 per room to the official contractor before move-in. For the construction of arch or other structures, the design drawings must be submitted to the official contractor for inspection, and drawing inspection fee will be incurred. After the trade fair, the complete examination will be carried on by the hall owner. If the room has been totally reset without damage, the deposit will be returned after the show.

表格 13 市场宣传赞助申请表

市场赞助服务不仅将让您在展商林立的展会中脱颖而出，更会吸引观众来到您的展台前并最终成为您的客户

所有推广机会的申请原则是先到先得

请回执： 慕尼黑展览（上海）有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层（200122） 电话：+86 (0)21 2020 5536 传真：+86 (0)21 2020 5688 电邮：elly.chen@mm-sh.com 联系人：陈颖 小姐	公司：
	地址：
	电话：
	传真：
	电邮：
	法定代表人或授权代表签字：
	日期：
	公司盖章：

赞助申请者应仔细阅读本申请表格所附市场宣传推广项目（续）及赞助条款的全部内容，与赞助申请者的权益（可能）存在重大关系的条款（包括主办单位声明、赞助商责任等），赞助申请者须重点阅读。赞助申请者在申请表上盖章（公章或合同专用章）即表明其已阅读本申请表所附条款和条件的全部内容并同意受其约束。

编号	项目	价格（人民币）	数量	总金额	申请截止日期	设计截止日期
1.1	综合套餐方案一	188,000 元			2024 年 9 月 9 日	2024 年 9 月 25 日
1.2	综合套餐方案二	108,000 元			2024 年 9 月 9 日	2024 年 9 月 25 日
2.1	线上推广套餐一	90,000 元			2024 年 9 月 9 日	2024 年 9 月 25 日
2.2	线上推广套餐二	52,000 元			2024 年 9 月 9 日	2024 年 9 月 25 日
2.3	线上推广套餐三	25,000 元			2024 年 9 月 9 日	2024 年 9 月 25 日
3	预登记推广套餐	80,000 元/月（9 月或 10 月）			2024 年 9 月 9 日	2024 年 9 月 25 日
		150,000 元/月（11 月）			2024 年 10 月 10 日	2024 年 10 月 25 日
4.1	官方微信公众号	12,000 元/期（植入图片）			2024 年 11 月 1 日	2024 年 11 月 10 日
		18,000 元/期（图文推送）				
		28,000 元/期（图文推送+植入图片）				
4.2	官方微信公众号菜单推荐展商	15,000 元/月			2024 年 11 月 1 日	2024 年 11 月 10 日
4.3	官方微信展商联合宣传海报	38,000 元/期（含制作，内容需自行提供）			2024 年 11 月 1 日	2024 年 11 月 10 日
4.4	官方微信展商联合宣传视频	50,000 元/期（含制作，内容需自行提供）			2024 年 11 月 1 日	2024 年 11 月 10 日
4.5	官网观众预登记主页面	25,000 元/月（9 月或 10 月）			2024 年 9 月 9 日	2024 年 9 月 25 日
		40,000 元/月（11 月）			2024 年 10 月 10 日	2024 年 10 月 25 日
4.6	官网观众预登记确认函	25,000 元/月（9 月或 10 月）			2024 年 9 月 9 日	2024 年 9 月 25 日
		40,000 元/月（11 月）			2024 年 10 月 10 日	2024 年 10 月 25 日
4.7	微信观众预登记主页面	38,000 元/月（9 月或 10 月）			2024 年 9 月 9 日	2024 年 9 月 25 日
		58,000 元/月（11 月）			2024 年 10 月 10 日	2024 年 10 月 25 日
4.8	微信电子胸卡	38,000 元/月（9 月或 10 月）			2024 年 9 月 9 日	2024 年 9 月 25 日
		68,000 元/月（11 月）			2024 年 10 月 10 日	2024 年 10 月 25 日
4.9	官方网站图片宣传	首页滚动位：15,000 元/月（9 月或 10 月）			2024 年 9 月 9 日	2024 年 9 月 25 日
		首页滚动位：25,000 元/月（11 月）			2024 年 10 月 10 日	2024 年 10 月 25 日
		右侧位：15,000 元/月（9 月或 10 月）			2024 年 9 月 9 日	2024 年 9 月 25 日
		右侧位：25,000 元/月（11 月）			2024 年 10 月 10 日	2024 年 10 月 25 日
4.10	联合新品直播秀	价格待定			2024 年 6 月 30 日	2024 年 7 月 15 日
4.11	官方直播秀	80,000 元/期			2024 年 10 月 10 日	2024 年 10 月 25 日
4.12	预登记确认短信	38,000 元/月（9 月或 10 月）			2024 年 9 月 15 日	2024 年 9 月 25 日
		60,000 元/月（11 月）			2024 年 10 月 15 日	2024 年 10 月 25 日
4.13	官方电子邮件	20,000 元/ 4 期 EDM			2024 年 11 月 1 日	2024 年 11 月 15 日

****注意事项详见第 196&198 页。**

FORM13 MARKETING AND SPONSORSHIP ORDER FORM

Stand out from your competition and turn attendees into YOUR customers

The opportunities are reserved on a first-come, first-served basis

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5536 Fax: +86 (0)21 2020 5688 Email: elly.chen@mm-sh.com Contact Person: Ms. Elly Chen	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Legal representative or authorized representative signature:	
	Date:	
	Company stamp:	

Applicants hereby confirm that they have carefully read attached Marketing and Sponsoring Opportunities (cont'd) and the Terms of Sponsorship (including the sponsor's undertakings and warrents, and organizer's disclaimer, etc. that have a significant relationship with the applicant's rights and interests). The applicant confirms all the contents of these terms and conditions and agrees to be bound by them.

No.	Sponsorship & Ad.	Price	Total Qt	Total RMB	Deadline of order submission	Deadline of design submission
1.1	Integrated Package 1	RMB 188,000			9 Sep, 2024	25 Sep, 2024
1.2	Integrated Package 2	RMB 108,000				
2.1	Online Package 1	RMB 90,000				
2.2	Online Package 2	RMB 52,000				
2.3	Online Package 3	RMB 25,000				
3	Pre-registration package	RMB 80,000/ Any 1 month from Sep to Oct			9 Sep, 2024	25 Sep, 2024
		RMB 150,000/ 1 month in Nov			10 Oct, 2024	25 Oct, 2024
4.1	Wechat Promotion	RMB 12,000/time (headline banner			1 Nov, 2024	10 Nov, 2024
		RMB 18,000/time (non-headline message)				
		RMB 28,000/time (message + banner)				
4.2	Wechat Recommended Exhibitors	RMB 15,000/ 1 month			1 Nov, 2024	10 Nov, 2024
4.3	Joint e-Poster on WeChat	RMB 38,000			1 Nov, 2024	10 Nov, 2024
4.4	Joint show on WeChat	RMB 50,000			1 Nov, 2024	10 Nov, 2024
4.5	Banner on Pre-Registration Page	RMB 25,000/ Any 1 month from Sep to Oct			9 Sep, 2024	25 Sep, 2024
		RMB 40,000/ 1 month in Nov			10 Oct, 2024	25 Oct, 2024
4.6	Banner on Registration Confirmation Letter	RMB 25,000/ Any 1 month from Sep to Oct			9 Sep, 2024	25 Sep, 2024
		RMB 40,000/ 1 month in Nov			10 Oct, 2024	25 Oct, 2024
4.7	Ad. on WeChat Registration Page	RMB 38,000/ Any 1 month from Sep to Oct			9 Sep, 2024	25 Sep, 2024
		RMB 58,000/ 1 month in Nov			10 Oct, 2024	25 Oct, 2024
4.8	Ad on Wechat E-badge	RMB 38,000/ Any 1 month from Sep to Oct			9 Sep, 2024	25 Sep, 2024
		RMB 68,000/ 1 month in Nov			10 Oct, 2024	25 Oct, 2024
4.9	Ad on Official Website (stage banner)	RMB 15,000/ Any 1 month from Sep to Oct			9 Sep, 2024	25 Sep, 2024
		RMB 25,000/ 1 month in Nov			10 Oct, 2024	25 Oct, 2024
	Ad on Official Website (banner on all web pages)	RMB 15,000/ Any 1 month from Sep to Oct			9 Sep, 2024	25 Sep, 2024
		RMB 25,000/ 1 month in Nov			10 Oct, 2024	25 Oct, 2024
4.10	New Product Live Show	TBD			30 June, 2024	15 July, 2024
4.11	Official Live Show	RMB 80,000/time			10 Oct, 2024	25 Oct, 2024
4.12	Pre-registration Confirmation SMS	RMB 38,000/sms/time			1 Nov, 2024	10 Nov, 2024
		RMB 60,000/2sms/time				
4.13	Official eNewsletter	RMB 20,000 for 4 Email			1 Nov, 2024	15 Nov, 2024
		RMB 6,000 for 1 Email				

**** Please refer to the notes on page 197&199.**

第 3.4 章 其他可选表格

SECTION III.D OPTIONAL FORMS

市场宣传赞助申请表 (续)

请回执: 慕尼黑展览 (上海) 有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话: +86 (0)21 2020 5536 传真: +86 (0)21 2020 5688 电邮: elly.chen@mm-sh.com 联系人: 陈颖 小姐	公司:
	地址:
	电话:
	传真:
	电邮:
	法定代表人或授权代表签字:
	日期:
	公司盖章:

赞助申请者应仔细阅读本申请表所附市场宣传推广项目 (续) 及赞助条款的全部内容, 与赞助申请者的权益 (可能) 存在重大关系的条款 (包括主办单位声明、赞助商责任等), 赞助申请者须重点阅读。赞助申请者在申请表上盖章 (公章或合同专用章) 即表明其已阅读本申请表所附条款和条件的全部内容并同意受其约束。

编号	项目	价格 (人民币)	数量	总金额	申请截止日期	设计截止日期
5.1	观众指南	封底彩色图片: 100,000 元 独家			2024 年 10 月 10 日	2024 年 10 月 25 日
		内页彩色图片: 40,000 元				
		展位 LOGO: 15,000 元				
5.2	观众吊带	500,000 元 (MM-SH 制作)			2024 年 9 月 9 日	2024 年 9 月 23 日
5.3	观众胸卡	350,000 元 (MM-SH 制作)				
5.4	展会包袋	150,000 元 (赞助商制作)				
5.5	官方指定服装	100,000 元 (赞助商制作)			2024 年 8 月 9 日	2024 年 9 月 15 日
5.6	联名徽章盲盒	28,000 元 (MM-SH 制作)			2024 年 8 月 9 日	2024 年 9 月 15 日
5.7	预登记观众礼品	100,000 元 (赞助商制作)			2024 年 9 月 9 日	2024 年 10 月 25 日
6.1	内广场三角指示牌 (含发布、制作费)	5 米*4 米: 40,000 元/面/块/展期			2024 年 9 月 9 日	2024 年 10 月 14 日
		4 米*5 米: 100,000 元/3 面/块/展期				
6.2	内广场四面指示牌 (含发布、制作费)	3 米*4 米: 120,000 元/4 面/块/展期			2024 年 9 月 9 日	2024 年 10 月 14 日
6.3	连廊悬挂横幅 (含发布、制作费)	100,000 元/组/展期			2024 年 9 月 9 日	2024 年 10 月 14 日
6.4	入口大厅宣传 (含发布、制作费)	35,000 元/块/展期 (1 号南入口大厅)			2024 年 9 月 9 日	2024 年 10 月 14 日
		138,000 元/4 块/组/展期 (1 号南入口大厅)				
		30,000 元/块/展期 (3 号东入口大厅)				
6.5	1 号南入口大厅廊下 宣传 (含发布、制 作费)	60,000 元/块/展期			2024 年 9 月 9 日	2024 年 10 月 14 日
		100,000 元/2 块/组/展期				
6.6	2 号北入口大厅移动 宣传 (含发布、制 作费)	40,000 元/块/展期			2024 年 9 月 9 日	2024 年 10 月 14 日
6.7	入口大厅 LED 宣传	150,000 元/展期 (含发布)			2024 年 9 月 9 日	2024 年 10 月 14 日
6.8	入口长廊玻璃幕墙 宣传 (含发布、制 作费)	60,000 元/展期 (1 号南入口厅至 E1 馆近 南入口厅侧) / (2 号北入口厅至 N1 馆近 N1 侧)			2024 年 9 月 9 日	2024 年 10 月 14 日
		80,000 元/展期 (1 号南入口厅至 E1 馆近 E1 馆侧) / (2 号北入口厅至 W5 馆近北 入口厅侧)				
		158,000 元/展期 (3 号东入口厅至 E7 馆)				
		180,000 元/展期 (1 号南入口大厅至 W1 馆)				
6.9	展馆廊下玻璃幕墙 宣传 (含发布、制 作费)	28.4m*5mH: 200,000 元/块/展期				
		45m*7.2mH: 500,000 元/块/展期				

**注意事项详见第 196&198 页。

MARKETING AND SPONSORSHIP ORDER FORM (CONT'D)

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5536 Fax: +86 (0)21 2020 5688 Email: elly.chen@mm-sh.com Contact Person: Ms. Elly Chen	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Legal representative or authorized representative signature:	
	Date:	
	Company stamp:	

Applicants hereby confirm that they have carefully read attached Marketing and Sponsoring Opportunities (cont'd) and the Terms of Sponsorship (including the sponsor's undertakings and warrents, and organizer's disclaimer, etc. that have a significant relationship with the applicant's rights and interests). The applicant confirms all the contents of these terms and conditions and agrees to be bound by them.

No.	Sponsorship & Ad.	Price	Total Qt	Total RMB	Deadline of order submission	Deadline of design submission
5.1	Ad. On the Visitor Guide	RMB 100,000/ Back cover colour Ad (Exclusive)			15 Oct, 2024	30 Oct, 2024
		RMB 40,000/ Inner page colour Ad				
		RMB 15,000/ LOGO on the hall map				
5.2	Visitor Lanyard	RMB 500,000 (production by MM-SH)			12 Sep, 2024	23 Sep, 2024
5.3	Show Badge	RMB 350,000 (production by MM-SH)				
5.4	Show Bag	RMB 150,000 (production by Sponsor)			9 Sep, 2024	15 Oct, 2024
5.5	Waterproof Windbreaker	RMB 100,000 (production by Sponsor)			9 Sep, 2024	15 Oct, 2024
5.6	Blind Box Pins	RMB 28,000 (production by Sponsor)				
5.7	Gift for pre-registrants	RMB 100,000 (production by Sponsor)			9 Sep, 2024	25 Oct, 2024
6.1	Movable Signpost	RMB 40,000/ 1 side/set			9 Sep, 2024	14 Oct, 2024
		RMB 100,000/ 3 sides/set				
6.2	Four sides Signpost	RMB 120,000/ 4 sides/set			9 Sep, 2024	14 Oct, 2024
6.3	Corridor Hanging Banners	RMB 100,000/set			9 Sep, 2024	14 Oct, 2024
6.4	Hanging banner in Entry Halls (#1&3)	RMB 35,000/piece (South Entrance)				
		RMB 138,000/ 4 pieces (South Entrance)				
		RMB 30,000/piece (East Entrance)				
6.5	AD above arch in #1 South Entrance Hall	RMB 60,000/piece				
		RMB 100,000/ 2 pieces				
6.6	Movable Ad in #2 North Entrance Hall	RMB 40,000/piece			9 Sep, 2024	14 Oct, 2024
6.7	LED Screen Ad	RMB 150,000 (for release only)				
6.8	Ad. on Glass Curtain Wall Facing Outdoor Area	RMB 60,000/piece (from E1 to South Entrance near South Entrance / N1 to North Entrance near N1)				
		RMB 80,000/piece (from E1 to South Entrance near Hall E1 / W5 to North Entrance near North Entrance)				
		RMB 158,000/piece (from E7 to East Entrance)				
		RMB 180,000/piece (from W1 to South Entrance)				
6.9	Ad. on Glass Wall outside the hall	RMB 200,000/piece Size: 28.4m * 5m				
		RMB 500,000/piece Size: 45m * 7.2m				

** Please refer to the notes on page 197&199.

第 3.4 章 其他可选表格
SECTION III.D OPTIONAL FORMS

市场宣传赞助申请表 (续)

请回执: 慕尼黑展览 (上海) 有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话: +86 (0)21 2020 5536 传真: +86 (0)21 2020 5688 电邮: elly.chen@mm-sh.com 联系人: 陈颖 小姐	公司:
	地址:
	电话:
	传真:
	电邮:
	法定代表人或授权代表签字:
	日期:
	公司盖章:

赞助申请者应仔细阅读本申请表所附市场宣传推广项目 (续) 及赞助条款的全部内容, 与赞助申请者的权益 (可能) 存在重大关系的条款 (包括主办单位声明、赞助商责任等), 赞助申请者须重点阅读。赞助申请者在申请表上盖章 (公章或合同专用章) 即表明其已阅读本申请表所附条款和条件的全部内容并同意受其约束。

编号	项目	价格 (人民币)	数量	总金额	申请截止日期	设计截止日期
6.10	连廊公告板 (含发布、制作费)	W1-W5 / E1-E7 / N1-N5 馆 (除 N2-N3 馆之间): 25,000 元/块/展期 入口大厅至各馆: 30,000 元/块/展期			2024 年 9 月 9 日	2024 年 10 月 14 日
6.11	连廊小型公告板	5,000 元/个/展期 4 个起 (含发布、制作费)			2024 年 9 月 9 日	2024 年 10 月 14 日
6.12	现场登记指引牌 (含发布、制作费)	W1 号馆内: 150,000 元/展期 东入口大厅/ W5 号馆内: 100,000 元/展期			2024 年 9 月 9 日	2024 年 10 月 14 日
6.13	展厅地面宣传	8,000 元/个/展期 (含发布、制作费)			2024 年 9 月 9 日	2024 年 10 月 14 日
6.14	室外变电站围栏宣传 (含发布、制作费)	10.4 米*3.8 米: 40,000 元/面/展期			2024 年 9 月 9 日	2024 年 10 月 14 日
6.15	WIFI 休息区 (含发布、制作费)	50,000 元/区域/展期			2024 年 9 月 9 日	2024 年 10 月 14 日
6.16	洗手间宣传海报 (含发布、制作费)	1 号南入口大厅: 50,000 元/间/展期 2 号北入口大厅: 50,000 元/间/展期 W1-W5 馆内: 38,000 元/间/展期			2024 年 9 月 9 日	2024 年 10 月 14 日
6.17	展厅地图立牌指引	10,000 元/2 个/组/展期				
6.18	观众入口围挡护栏宣传	100,000 元/组/展期 (含发布、制作费)				
6.19	观众自助登记开屏宣传	200,000 元/区域/展期				
7.1	北广场户外连廊宣传位 (含发布、制作费)	500,000 元/展期 独家			2024 年 9 月 9 日	2024 年 10 月 14 日
7.2	室外广场立牌 8 米 x5 米, 最多四块画面联体 (含发布、制作费)	南广场: 60,000 元/块/展期 北广场: 60,000 元/块/展期 东广场: 35,000 元/块/展期				
7.3	室外宣传旗 (含发布、制作费)	南广场: 10,000 元/根/4 面/展期				
7.4	馆外玻璃幕墙单透宣传位 (含发布、制作费)	W5 馆外围 500,000 元/块/展期 W1-4/E1-7/N1-5 外围 350,000 元/块/展期				
7.5	南入口贵宾停车场广告 (含发布、制作费)	12 米*7.2 米: 100,000 元/块/展期 36 米*7.2 米: 250,000 元/块/展期			2024 年 9 月 9 日	2024 年 10 月 14 日
7.6	观众指引条幅	100,000 元/展期 (含发布、制作费)				
7.7	南入口广场柱身宣传 (含发布、制作费)	35,000 元/根/4 面/展期 180,000 元/6 根/4 面/展期				
7.8	北广场砖墙墙贴宣传	250,000 元/展期 (含发布、制作费) 独家				
数量总计:						
赞助服务费总计 (人民币):						

**注意事项详见第 196&198 页。

MARKETING AND SPONSORSHIP ORDER FORM (CONT'D)

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5536 Fax: +86 (0)21 2020 5688 Email: elly.chen@mm-sh.com Contact Person: Ms. Elly Chen	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Legal representative or authorized representative signature:	
	Date:	
	Company stamp:	

Applicants hereby confirm that they have carefully read attached Marketing and Sponsoring Opportunities (cont'd) and the Terms of Sponsorship (including the sponsor's undertakings and warrents, and organizer's disclaimer, etc. that have a significant relationship with the applicant's rights and interests). The applicant confirms all the contents of these terms and conditions and agrees to be bound by them.

No.	Sponsorship & Ad.	Price	Total Qt	Total RMB	Deadline of order submission	Deadline of design submission
6.10	Corridor Billboard	RMB 30,000/piece (from entrance to halls) RMB 25,000/piece (W1-W5 / E1-E7 / N1-N5 halls except N2-N3)			9 Sep, 2024	14 Oct, 2024
6.11	Corridor Post	RMB 5,000/piece (MOQ: 4 pcs)				
6.12	Visitor Guide board (incl. release + production)	RMB 150,000 Hall W1 RMB 100,000 East Entrance/Hall W5			9 Sep, 2024	14 Oct, 2024
6.13	Floor Mark	RMB 8,000/piece			9 Sep, 2024	14 Oct, 2024
6.14	Substation fences Ad board	RMB 40,000/side Size: 10.4m * 3.8m			9 Sep, 2024	14 Oct, 2024
6.15	Wifi Area	RMB 50,000/area			9 Sep, 2024	14 Oct, 2024
6.16	Toilets Ad	RMB 50,000/room (North Entrance) RMB 50,000/room (South Entrance) RMB 38,000/room (Halls W1-W5)			9 Sep, 2024	14 Oct, 2024
6.17	Ad. On hall map guide	RMB 10,000/2 piece/set				
6.18	Fence Ad. in the Entrance	RMB 100,000/5 piece/set				
6.19	Visitor self-register screen	RMB 200,000/area				
7.1	Ad on Curtain Wall of SNIEC bridge (North Square)	RMB 500,000 (Exclusive)				
7.2	Entrance Square Billboard	RMB 60,000/piece (South Square) RMB 60,000/piece (North Square) RMB 35,000/piece (East Square)			9 Sep, 2024	14 Oct, 2024
7.3	Outdoor Ad Flag Post	RMB 10,000/piece (South Entrance)			9 Sep, 2024	14 Oct, 2024
7.4	Ad. on Glass facade of exhibition halls	RMB 500,000/piece (Outer area of Hall W5) RMB 350,000/piece (Outer area of Halls W1-W4, E1-E7, N1-N5)				
7.5	Ad on VIP Parking lot (South Square)	RMB 100,000/piece Size: 12m * 7.2m RMB 250,000/piece Size: 36m * 7.2m			9 Sep, 2024	14 Oct, 2024
7.6	Ad in Entrance Guidance	RMB 100,000				
7.7	AD in front of the gate in #1 South Entrance	RMB 35,000/pillar RMB 180,000/ 6 pillars				
7.8	Wall sticker Ad. on the brick wall (North Square)	RMB 250,000 (Exclusive)			9 Sep, 2024	14 Oct, 2024
Total Quantity						
Total Sponsorship Fees (RMB)						

**Please refer to the notes on page 197&199.

市场宣传赞助项目（续）

赞助商须知

- 赞助商应确保向主办单位所提供的宣传信息（包括公司介绍等）真实有效，且符合相关法律法规（包括但不限于广告法、反不正当竞争法等）。例如：
 - (1) 广告不得含有虚假、欺骗或误导性的内容；
 - (2) 广告不得有下列内容：
 - 中华人民共和国国旗、国徽、国歌；
 - 国家机关和国家机关工作人员名义；
 - 国家级、最高级、最佳等用语；
 - 妨碍社会安定、损害公共利益的内容；
 - 违背社会良好风俗的内容；
 - 含有民族、种族宗教、性别歧视的内容；
 - (3) 广告用语不得使用繁体中文
- 赞助商应确保所提交的广告资料（包括设计方案、文字、logo、图片、视频等）均不侵犯任何第三方知识产权及其他合法权益，包括但不限于商标权、著作权、专利权及肖像权等。主办单位可以为了提供相关服务而将该广告资料转交给第三方，也可以为实现商业目的而处理和使用赞助商提供的广告资料。
- 主办单位对赞助商提交的广告资料具有审核权，如赞助商提供的广告资料涉嫌违反法律法规或存在主办单位认为的不适当情形，主办单位有权拒绝发布。
- 赞助商如对上述有任何违反，主办单位有权修改、删除相关内容或停止向赞助商提供相应服务，赞助商应承担全部责任，并赔偿给主办单位造成的一切损失（包括但不限于对第三方的赔偿、罚款等）。

户外广告申报材料

- 根据《上海市户外广告设施管理办法》等相关法律法规规定的户外广告发布要求以及主办单位的要求，赞助商须于规定截止日期前向主办单位提供以下广告申报材料，以便及时审批并投放相关广告：
 - (1) 需发布广告的赞助商营业执照或者同等法律效力的主体资格证明文件（提供复印件的，应当由提供人在复印件上签字、盖公章，并注明“与原件核对无误”，以下 (2) (3) 同）；
 - (2) 广告所涉及品牌、商标或肖像使用权的合法证明；
 - (3) 证明广告内容真实、合法的有关文件（如广告发布内容涉及专利或技术，需提供完整的证明材料以确保真实、合法）；
 - (4) 广告画面所示日期需在展会批文范围内；
 - (5) 设计样稿光盘（附彩稿签字盖公章；平面广告加盖骑缝公章；视频广告应分别在标明广告目录的纸页和提交的只读光盘上加盖公章）；
 - (6) 广告发布位置、示意图（签字盖章）

注意事项

- 详细信息请咨询主办单位。
- 所有推广机会的申请原则都是先到先得。如有纠纷产生，主办单位拥有最后决定权。
- **获得推广机会的赞助商，请务必提供高精度的电子设计文档 (jpg- tif- 或者 AI-格式, AI 格式文字必须转曲；推广尺寸比例 1:1 的情况下，图片精度为 100 dpi) 。所有展馆内部及周边推广的电子设计文档四边必须各出血 5 厘米。**
- 如因提供材料错误而造成的制作费用将由提供材料的赞助商承担。
- 截止日期以后收到的赞助申请可能将不予受理。若被受理，赞助申请者将要支付 50% 的附加费。赞助申请一经主办单位确认，任何更改均需支付 50% 的附加费。
- 请在**截止日期（具体以付款通知书为准）**前将所有款项付清，所有宣传品的制作与执行只有在收到相关赞助申请表中的全额款项之后才会开始运作。
- 取消赞助申请，恕不退款。
- 汇款时产生的相关费用由赞助商自行承担。
- 展会期间，如发生不可抗力（大风、大雪、大雨、其他恶劣天气等）事件，为保证展会整体安全，展馆及主办单位有权终止发布，已产生费用不予退还。

MARKETING AND SPONSORSHIP OPPORTUNITIES (CONT'D)

Terms and Conditions

- Exhibitors shall ensure that the information (including company introduction, etc.) provided to the organizer are authentic and valid, and in accordance with relevant laws and regulations (including without limitation Advertising Law, Anti-Unfair Competition Law, etc.). For example:
 - (1) Advertisements shall not contain false, deceptive or misleading contents;
 - (2) The following contents shall not be involved in the advertisements:
 - National flag, national emblem or national anthem of the people's Republic of China;
 - State organs and functionaries of state organs;
 - Wording such as 'at the national level', 'five-star', 'optimal' and so on;
 - Contents interfering with the social stability and/or damaging the public interest;
 - Contents violating good social custom;
 - Contents relating to ethnic, religious or sexualgender discrimination;
 - (3) Traditional Chinese shall not be used in the advertisements.
- Exhibitors shall ensure that all the advertising materials (including designs, text, logo, photos, videos, etc.) submitted to the organizer do not in any way whatsoever violate or infringe any third party's intellectual property rights or other legal rights, including without limitation trademarks, copyrights, patents and portraiture right, etc. Such advertising materials could be forwarded to third parties in order to fulfil the purpose of provision of relevant exhibitor services as well as being processed and used for fulfilling the business purposes of the organizer.
- The organizer has the right to review the advertising materials submitted by exhibitors. If the advertising materials provided by exhibitors are suspected of violating laws and regulations or there are inappropriate situations considered by the organizer, the organizer has the right to refuse to publish it.
- In case of any breach of this Terms and Conditions by exhibitors, the organizer reserves the right to modify and delete the relevant content or stop providing services to such exhibitors. In that case, exhibitors shall bear full responsibility and compensate the organizer for all the losses arising from the exhibitors' breach of this Terms of Conditions (including without limitation any compensation to third parties and fines, etc.).

Documents for outdoor advertising

- According to <Shanghai Outdoor Advertising Facilities Management Regulation> and other relevant laws and regulations of outdoor advertising requirements and the requirements of the organizer, the exhibitors are required to provide the following documents before the specified deadline for approval and issuing of outdoor advertisements:
 - (1) The business license or other documents which have the same legal valid and prove the exhibitor's legality (For the photocopied document, it should be signed and stamped by the provider and remark with 'checked'. So do the followings);
 - (2) Documents to show the legality of brands, trademarks or portraits involved in advertising;
 - (3) Related documents to prove the truth and legality of the contents of advertisements (please provide complete documents to prove the truth and legality of patent or technology if it is involved);
 - (4) The dates shown on the advertisements should accord with the show license;
 - (5) Read-only disc of design (attached color draft with signature and stamp, video with stamp on the sheet of contents of advertising);
 - (6) Advertising layout with signature and stamp.

Notes

- Please contact the organizer for the detailed information.
- The bookings for advertising and sponsoring opportunities will be assigned by first-come-first-served basis. In case of any dispute, the organizer reserves the right to make the final decision.
- **For advertising opportunities, please submit us your layout ready for print with a high resolution digital file (jpg-, tif- or AI- format, please convert text to curves for AI file; Resolution: 100dpi on the scale of 1:1; 5cm bleed each edge)**
- Production cost incurred as a result of advertising material being supplied in an incorrect format will be charged to the exhibitor.
- After the deadline of design submission, late orders may not be accommodated. If accepted and available, a surcharge of 50 % after the deadline and 50% 2 weeks before build-up must be levied.
- The payment shall be fully made before the deadline given in the invoice or debit note. All orders will only be processed upon receipt of full payment.
- Cancelled orders are not refundable.
- The exhibitors should take over the bank charges when transferring the payment.
- For safety reason, the hall owner and the organizer have the right to cancel the release of advvertisements in case of force majeure or other circumstances beyond its control (e.g. strong wind, heavy snow, heavy rain, other bad weather, etc.). The expenses incurred will not be refunded.

第 3.4 章 其他可选表格

SECTION III.D OPTIONAL FORMS

市场宣传赞助项目（续）

赞助条款

1 赞助申请及赞助合同

申请必须完整并如实填写赞助申请表，填写完毕须加盖公司公章或合同专用章，将申请表以最快的方式（在申请截止日期前）送达给慕尼黑展览（上海）有限公司（“MM-SH”）（传真件、扫描件均为有效）。赞助商可保留一份申请复印件。

通过申请，赞助商向MM-SH表达其作为赞助商的浓厚兴趣。

当赞助商提交申请表，即表明其认可并遵守申请表中的赞助条款，并等同与MM-SH就赞助内容及相关服务签订了“赞助合同”。赞助商提交的赞助申请表（包括赞助条款）以及《市场赞助手册》、MM-SH为赞助商制作的赞助方案（如有）是赞助合同中不可或缺的部分，对双方具有法律约束力。未经MM-SH事先书面同意，赞助商不得将其在本赞助合同中的部分或全部权利义务转让给任何第三方。

2 赞助费

赞助服务费详见赞助申请表。

赞助费包括MM-SH提供的广泛服务，例如咨询和计划建议、制定赞助方案和技术支持。

赞助申请表中价格包含6%的增值税，在开具发票前如遇中国税务部门调整税种或税率的，MM-SH有权自税务部门调整税种或税率之日起按照新的税种和税率计算税金并开具发票。如遇赞助商所在地区或国家有进一步的税务要求，则赞助商应予以承担。赞助商必须支付赞助费，MM-SH将随后出具相应的含税发票。

MM-SH将在收到赞助商申请表后在合理时间内开具预付款通知。具体付款要求以付款通知为准。如果申请人自行减少赞助项目，减少部分的预付款也不予退还，而是整体计入赞助费。

除非在付款通知上另有其它付款期限，其所注明的款项应立即支付。支付赞助费是获得赞助服务的必要条件。

如果赞助商向MM-SH订购服务，在赞助商没有向MM-SH履行其支付义务之前，MM-SH有权拒绝提供该赞助商的一切相关服务，这还适用于曾经有过未履约或未及时履行对主办方的付款义务。

如果赞助商因公司名称、公司税号或地址更改而需重新开立发票，需向MM-SH支付每次450元人民币及相应的政府税费，若该修改是由MM-SH错误造成，则赞助商无需承担修改费用。

3 支付条款

付款通知中所列明的付款截止时间必须要遵守。按时支付全部应付款项是获得赞助服务的前提条件。如赞助商收到关于其它费用(例如技术服务)的确认通知及付款通知，赞助商收到通知后应立即支付。赞助商应当用转账方式以人民币支付MM-SH出具的所有付款通知的总金额至付款通知所示银行账户，不得自行任何费用和扣减。赞助商应自行付手续费（即转账时银行转账费，手续费由赞助商支付），汇款账户信息为：

收款单位：慕尼黑展览（上海）有限公司
开户行：中国工商银行股份有限公司上海市分行第二营业部
账号：1001190709016219311

4 解除合同

如果赞助商方案经MM-SH和赞助商书面确认后又被MM-SH改变过多，以致于不能合理地期望赞助商接受此赞助服务时，**赞助商有权在收到MM-SH书面通知后一周内解除此赞助合同。**否则除了法定的解除合同的权力，赞助商无权解除此合同。**赞助商在提交本申请表后，单方面解除赞助合同的，应承担就赞助事项已经发生的实际成本并赔偿因解除合同对MM-SH造成的直接损失。**

如果赞助商不能及时履行其支付义务，MM-SH有权解除赞助合同。这里的及时是指MM-SH已经放过了5天的截止期，在截止日赞助商仍未履行支付义务。如果赞助商违反赞助合同约定，MM-SH也有权解除合同，且MM-SH不会再承担期望遵守合同。在前述情况下，MM-SH已不再有权解除赞助合同而且可以向赞助商要求支付100%赞助费作为补偿。MM-SH追讨其它损失的权力仍然不受影响。

5 不可抗力

如果由于不可抗力（如地震、旱灾、海啸、台风、飓风、水灾等自然灾害，火灾、战争、暴乱、恐怖活动、政府行为、疾病、黑客攻击、网络故障、断电、电信部门技术调整导致重大影响、因政府管制造成的关闭、病毒侵袭等）或者其它超越其控制范围的情况而导致MM-SH被迫推迟或变更赞助服务，赞助商无要求行使解除或者取消合同的权利，也没有任何向MM-SH提出索赔的权利，尤其是要求赔偿金的权利。如果MM-SH由于不可抗力或者其它超越其控制范围情况而取消或不再提供赞助服务，或者对于MM-SH来说提供赞助服务已经变得不合理而不再提供赞助服务，MM-SH对于由以上原因而导致的不再提供赞助服务所给赞助商造成的损害和不利影响不承担责任。

6 赞助商承诺及保证

6.1 赞助商声明并保证对市场赞助服务中的发布内容拥有知识产权，或者已事先合法取得合法权利人授权。赞助商应向自己提供的一切宣传资料的知识产权归属自行承担法律责任。

6.2 如赞助商违反本条款规定，赞助商应赔偿MM-SH因侵权行为所遭受的合法性及安全性且不涉及任何侵权事宜，如因侵权行为造成第三方损失的，赞助商应承担相应的法律责任并由赞助商承担。

6.3 赞助商如果发布含有气象、教育、医疗、交通、金融、财政、动漫、刊物、资讯等行业专业信息的内容，或含有公众人物、名人、个人的头像、标识、肢体语言等信息的内容，应确保拥有合法的使用权、肖像权等。

6.4 赞助商保证通过市场赞助服务所发布的图片、视频、Logo、广告设计稿件、文章等宣传资料（以下称“发布内容”）不会侵犯任何第三方的合法权利（包括但不限于著作权、商标权、肖像权等）。如果赞助商所发布内容存在侵犯任何第三方合法权利的情况，赞助商将承担相关法律责任和风险。如果MM-SH因赞助商发布的发布内容侵犯第三方合法权利而陷入诉讼、索赔或其他司法程序（以下称“侵权诉讼”），赞助商同意按照以下规定进行处理和赔偿：

- 1) MM-SH在发生上述侵权诉讼后迅速通知赞助商，并在上述侵权诉讼过程中中止向赞助商提供市场赞助服务；
 - 2) 赞助商应及时收到MM-SH书面通知后，指派代表为MM-SH的权益参与上述第三方提起的侵权诉讼，赞助商应在上述侵权诉讼进行过程中就诉讼策略及其他事宜向MM-SH提供必要的支持并协助，并应承担产生的一切诉讼费用、律师费用、差旅费用、和解金额或生效法律文书中规定的损害赔偿金额等费用。
 - 3) MM-SH有权按照本条款和条件关于违约责任的约定要求赞助商承担违约责任。
- 6.5 如赞助商提供实物礼品，赞助商应确保其负责所提供礼品的质量和运输，保证该礼品符合国家或行业标准并检验合格且自运至MM-SH指定地点。赞助商保证产品包装完好、标识完整。如因产品质量而产生的处罚、法律责任、第三人的主张或索赔乃至引起相关诉讼程序，赞助商无条件独立地对此承担一切责任或后果，与MM-SH无关。
- 6.6 赞助商如对上述任何违反，MM-SH有权修改、删除相关内容或停止向赞助商提供服务，赞助商应对该违反情况承担全部责任，并赔偿MM-SH因此造成的一切损失（包括但不限于对第三方的赔偿、罚款等）。

7 免责声明

- 7.1 宣传内容由赞助商提供，MM-SH不对内容的真实性、完整性和最新状态承担任何责任。
- 7.2 如线上宣传中包含第三方外部网站的链接，在任何情况下，相关网站提供者或运营者须对链接网站的内容负责，MM-SH不对此承担任何责任。
- 7.3 MM-SH特别保留权利更改或扩展数字营销渠道所涉平台所提供内容，恕不另行通知。MM-SH不对因赞助商提供的信息造成的任何直接或间接损失承担赔偿责任。
- 7.4 对任何赞助商市场宣传的损失，包括但不限于因发布内容含有错误、遗漏、病毒等而导致的损失，MM-SH不对此承担任何法律责任。
- 7.5 在任何情况下，MM-SH均不就赞助商接受市场赞助服务所发生的任何间接性、后果性、惩戒性、偶然性、特殊性的损害，包括赞助商使用赞助服务而遭受的利润损失承担责任。
- 7.6 MM-SH虽无义务但有权利对赞助商提供的发布内容进行审查，如果发现赞助商发布的发布内容不符合国家法律法规、政策规定，或发布内容涉嫌侵犯他人合法权益，或MM-SH认为不符合要求的情况，MM-SH有权拒不发布且不承担任何责任。

8 关于直播的特别条款

8.1 直播发布内容

赞助商在提交申请表的同时应向MM-SH提交直播主题、直播时间、主讲人等信息以及发布内容，赞助商的发布内容须经MM-SH确认，赞助商的直播时间由MM-SH根据实际情况进行安排。MM-SH有权对赞助商提供的发布内容进行审查，如果发现赞助商的发布内容不符合国家法律法规、政策规定，或发布内容涉嫌侵犯他人合法权益，或MM-SH认为不符合要求的情况，MM-SH有权拒不发布且不承担任何责任。但是，该约定不视为MM-SH对赞助商发布的发布内容提供合法性担保，赞助商应自行对发布内容的真实性、合法性提供担保，并承担由此引发的全部责任。

8.2 赞助商不得存在以下行为：

- 1) 未经MM-SH事先书面同意，将所订购的赞助服务转让给第三方。
- 2) 通过任何手段修改发布内容及相关材料（包括但不限于直播主题、主讲人、图片、链接等），将链接与直播主题无关的产品进行关联。
- 3) 逆向工程、反编译或试图以其他方式发现直播平台的软件的源代码。
- 4) 通过任何技术手段或其他不正当手段（包括但不限于黑产、买量、强制/诱导用户进行重复点击/访问、通过技术手段、作弊软件进行重复点击/访问等）制造无效流量及/或虚增访问量、展示量、点击量等。
- 5) 任何通过不正当手段获取直播平台流量、不正当利益，扰乱直播平台秩序的行为。
- 6) 散布违反国家相关法律法规、规定及不利于MM-SH的垃圾信息、骚扰信息、垃圾电话、骚扰电话、电子邮件广告。
- 7) 利用直播服务散发不受欢迎的或者未经请求的广告或包含反动、色情等有害信息的文本、语音及视频内容，在直播服务中售卖己方或第三方的产品或服务。
- 8) 利用直播服务提供的资源和政治直播如下信息或内容，为他人直播该等信息提供任何便利：
 - a) 违反国家规定的宣传和/或新闻信息；
 - b) 涉及国家秘密和/或安全的信息；
 - c) 封建迷信和/或淫秽、色情、下流的信息或教唆犯罪的信息；
 - d) 博彩有奖、赌博游戏、“私服”、“外挂”等非法互联网出版活动；
 - e) 违反国家民族和宗教政策的信息；
 - f) 妨碍互联网运行安全的信息；
 - g) 侵害他人合法权益的信息和/或其他有损于社会秩序、社会治安、公共道德的信息或内

容；

- h) 其他违反法律法规、部门规章或国家政策的内容。
- 9) 建立或使用有关设备、配置运行与所购服务无关的程序或进程，导致占用大量直播平台资源（如网络带宽、存储空间等）所组成的平台中服务器内存、CPU或者网络或资源，影响直播与互联网网络带宽、存储空间、服务器及直播内部的通讯联系，或者导致直播平台产品与服务或者直播的其他用户网站所在的服务器的宕机、死机或者用户基于直播平台的产品/应用不可访问等。
 - 10) 进行任何改变或试图改变直播平台的系统配置或破坏系统安全的行为。
 - 11) 私自进行逆向解析直播平台源码，包括但不限于私自获取视频源地址、拉流地址、使用视频下载地址进行拉流操作。
 - 12) 从事其他违法、违规、违反本条款和条件或侵犯第三方合法权益及影响（或可能影响）MM-SH及其关联公司、任何第三方声誉的行为。

如果赞助商违反上述条款的规定，MM-SH或直播平台有权根据情况采取相应的处理措施，包括但不限于立即终止/中止本服务，保存有关记录，向相关主管部门报告，删除相应信息等。

8.3 直播内容规范

- 1) 赞助商应当保证，其发布内容应当符合法律法规及其他规范性文件、本条款和条件的约定，不得侵犯MM-SH及/或任何第三方的知识产权及其他合法权益；且发布内容应有健康的表现形式，客观真实。
- 2) 赞助商通过直播服务发布或传播的全部内容不得违反广告法等相关法律法规，不得含有直播平台、MM-SH所禁止发布的内容。
- 3) 赞助商应当保证所发布或传播的直播内容（含直播主题、引导图、视频预告等）：
 - a) 不得有不实、虚假、夸大宣传，以各种方式对观众进行误导；
 - b) 不得发布其他第三方及/或其商品的负面信息，恶意或比较贬损前述第三方及/或其商品；
 - c) 不得采用任何不正当营销方式（包括但不限于借助热门话题、内容炒作、虚构经历进行营销、或采用虚假承诺（如承诺用户购买有赠品、实际没有赠品）等）；
 - d) 不得擅自在直播中接入第三方平台的链接、二维码，或出现任何个人（包括自媒体达人自身）、商家的二维码、联系方式等信息及/或其他含有广告销售意图的图片或文字。

8.4 责任承担

- 1) 赞助商知悉并认可，鉴于计算机、互联网的特殊性，下述情况不属于MM-SH违约：
 - a) 直播平台或直播服务在进行服务器配置、维护时，需要短时间中断服务；
 - b) 由于Internet上的通路阻塞或信号变弱等问题造成赞助商网站访问上行或下行速度下降；
 - c) 因不可抗力、计算机病毒或黑客攻击、国家相关行业主管部门及运营商的调整、系统不稳定、赞助商所在位置、赞助商机关及其任何技术、互联网、通信线路原因等造成的直播服务中断或不能满足赞助商的要求；
 - d) 由于行业技术水平无法避免的瑕疵造成直播服务存在瑕疵（如MM-SH无法保证赞助商的数据存储为绝对性安全）；
 - e) MM-SH无法保证赞助商在本协议项下的存储数据资料不会丢失，亦不对赞助商的数据存储及备份结果承担任何责任，赞助商有义务和责任对自身数据资料进行二次存储和备份。
- 2) 赞助商知悉并认可，赞助商使用直播赞助服务可能存在于来自任何第三方的包括侵权、诽谤或非法的内容或行为或对他人的合法权利和/或声誉造成损害或损害网站访问上行或下行速度下降风险。MM-SH对提供的直播赞助服务不作任何类型的担保，不论是明示的或默示的，包括但不限于任何信息真实性、适用性、所有权或非侵权性的默示担保和条件，因此导致任何因赞助商不正常使用或非使用直播赞助服务产生的直接、间接、偶然、特殊及后续的损害，不承担任何责任。
- 3) 赞助商需要自行承担上述责任和赔偿费用，如MM-SH因下列原因遭受任何损失，由赞助商全额赔偿：
 - a) 赞助商通过直播服务存储的数据资料或者发起的直播内容，侵害到其他人任何权益导致任何第三人提出的索赔或请求；
 - b) 赞助商违反本条款和条件导致任何第三人提出的索赔或请求；
 - c) 赞助商违反本条款和条件导致任何法律责任；
 - d) 赞助商在直播中就宣传的产品或服务与观众之间产生的任何纠纷；
 - e) 赞助商在直播服务中存储的数据资料所导致的任何法律责任。

9 知识产权

赞助商所宣传的实物、宣传资料等均不侵犯第三方合法权利，包括但不限于已注册或其它确认的商标权、著作权、专利权等知识产权及其他合法权益。如MM-SH认为赞助商提供的宣传资料存在违反相关法律法规或侵犯第三方知识产权及其他合法权益的情况，MM-SH有权解除赞助合同并拒绝提供相应赞助服务，赞助费用不予退还且赞助商须赔偿给MM-SH造成的全部损失。如MM-SH因赞助商的前述侵权行为受到任何行政处罚、司法诉讼以及权利相关的第三方主张权利，赞助商应承担由此产生的全部责任，包括但不限于出庭应诉、接受调查以及向第三方归还及赔偿。赞助商应积极配合知识产权行政管理部门、司法机关及有关监督与管理，以及现场取证、勘验、询问等工作。赞助商应接受有关部门处理并撤出涉嫌侵权的宣传物品或有关资料，MM-SH亦有权要求清除任何涉嫌侵权的宣传物品或有关材料。

10 口头协议

所有口头协议、个人协议和特殊协议只有在得到MM-SH的书面确认之后才能生效。

11 履行地、适用法律

上海是履行地，包括对于所有的支付义务。适用法律为中华人民共和国法律。

12 管辖、仲裁协议

以下条款将适用于注册在中国境内的赞助商：

若有任何由本赞助合同直接引起的，或因本赞助合同有关内容所引起，或因本赞助合同违约、终结或失效而引起的纠纷，争讼或要求（总称“纠纷”），合约双方应在纠纷出现第一时间进行友好协商。若不能友好解决，任何一方应在MM-SH的住所地享有管辖权的法院提起诉讼。

以下条款将适用于注册地或者主营业务地在中国境外的赞助商：

若有任何本赞助合同直接引起的，或因本赞助合同有关内容所引起，或因本赞助合同违约、终结或失效而引起的纠纷，争讼或要求（总称“纠纷”），合约双方应在纠纷出现第一时间进行友好协商。若不能友好解决，任何一方应将此纠纷递交至上海国际经济贸易仲裁委员会，根据仲裁步骤规则在上海进行仲裁。

13 数据保护

13.1 定义

“数据” 指以电子或其他电子方式记录的所有种类的信息，包括（但不限于）个人信息、敏感个人信息、重要数据和其他一般信息。

“个人信息” 指以电子或者其他方式记录的与已识别或可识别的自然人个人有关的各种信息，不包括匿名化处理后的信息。典型的个人信息包括（但不限于）姓名、出生信息、身份证件号码、生物识别信息、住址、电话、手机号码、电子邮箱、健康信息和行踪信息。

“敏感个人信息” 一旦泄露或者非法使用，容易导致自然人的人格尊严受到侵害或者人身、财产安全受到危害的个人信息，包括（但不限于）生物识别、宗教信仰、特定身份、医疗健康、金融账户、行踪轨迹等信息，以及不满十四周岁未成年人的信息。

“重要数据” 指一旦遭到篡改、破坏、泄露、非法获取或非法使用，可能对国家安全、经济运行、社会

稳定、公共卫生或安全等造成危害的数据。

“数据主体” 指个人信息被收集和处理的可识别的或可识别的自然人。

MM-SH和赞助商应始终了解并遵守所有适用的与网络安全和数据保护有关的中国法律、法规。

在向MM-SH提供（或使MM-SH能够访问）任何数据之前，赞助商应将适用于数据的任何特殊监管要求以及MM-SH基于该特殊监管要求在处理该数据之前需要实施的任何安全合规措施通知MM-SH。

赞助商同意并承诺：(i) 仅向MM-SH提供（或使MM-SH能够访问）使双方能够履行本《赞助条款》项下义务和承担其相关业务所需范围内的数据；(ii) 严格遵守双方约定的内容、格式、数量、渠道等相应要求（如有）；(iii) 若向MM-SH提供任何个人信息（例如赞助商员工或联系人的个人信息），确保已经提前适当地获得了法定要求的数据主体的同意（包括在某些情况下获得单独同意，例如为与MM-SH分享个人信息、处理敏感个人信息或允许MM-SH进一步将个人信息传输至在中国境外第三方），以便MM-SH能够合法处理该等个人信息。

在适用中国法律规范允许的范围内，赞助商向MM-SH授予一项不可撤销的处理数据的权利，包括但不限于MM-SH自行处理、委托第三方处理、向境外第三方传输/出口数据等。

赞助商理解并同意，如果监管机构或法院的任何规定或适用的中国法律法规（统称“法定要求”）要求MM-SH披露其在本《赞助条款》项下或合作期间接收或访问的数据，则MM-SH可以披露该等数据。如果法律上允许MM-SH通知赞助商，MM-SH将在法定要求予以实施可行的方式将该等披露通知赞助商。

赞助商进一步确认，除个人信息外，本《赞助条款》项下或合作期间提供的数据不得包含中国法律法规管辖的数据（例如重要数据）。赞助商在此特别确认，其向MM-SH提供（或使MM-SH能够访问）的数据未被任何公开的官方文件（包括但不限于法律、法规、国家标准、行业标准等，且不限于地、部门、局或任何中国监管机构/官员归类或定义为重要数据，尽管如此，若任何提供的数据（除个人信息外）之后被确定为是要受管制的数据，双方应在互相积极协商，尽最大努力共同评估并制定合法可行的措施，以使得本《赞助条款》以及赞助商和MM-SH之间的合作得以维持，并减轻因此产生的任何潜在负面影响。

就因赞助商（包括赞助商的员工、代理或赞助商委托的其他代表）未遵守适用的中国法律法规或其在本数据保护条款下的有关义务而产生的任何权利主张、违约金或损害赔偿，赞助商应全额赔偿MM-SH，并使其免受追索。

14 分商条款

如果赞助条款中或者市场赞助手册中规定的条款在法律上无效或者不完整，其它条款或相关合同的有效性将不受影响。在这种情况下，合同双方有义务更换失效的条款和/或补足相关条款，最大可能地使得合同双方实现其追求的经济目的。

MARKETING AND SPONSORSHIP OPPORTUNITIES (CONT'D)

Terms of Sponsorship

1. Application for Sponsorship and Sponsorship Contract

All potential sponsors wishing to take part in the event must express their wish to do so by fully and as with faithfully completing and signing – by affixing with company seal or contract seal – the application form ("Application Form") and submitting it to Messe Muenchen Shanghai Co., Ltd. ("MM-SH") (facsimile or scanned copies are deemed as legally valid) at the earliest opportunity (at the latest by the application deadline). The applying sponsor may keep a photocopy of the application.

By submitting the application, the applying sponsor expresses to MM-SH its keen interest to be a sponsor ("Sponsor"). When an applying sponsor submits the Application Form, it means that the sponsor acknowledges and observes the Terms of Sponsorship under the Application Form, and a sponsorship contract ("Sponsorship Contract") shall also be deemed to have been entered into between MM-SH and the sponsor in relation to the sponsorship and related services. The Application Form submitted by the applying sponsor (including the Terms of Sponsorship), the Marketing Sponsorship Manual, and the sponsorship package (if any) made by MM-SH for the Sponsor are indispensable parts of the Sponsorship Contract, which has legally binding force on both parties. Without the written consent of MM-SH, the Sponsor shall not transfer any part or all of its rights and obligations under the Sponsorship Contract to any third party.

2. Sponsorship Fees

The details of the sponsorship fees are specified in the Application Form.

The sponsorship fees include extensive services provided by MM-SH, such as consultation and planning advice, sponsorship package design and technical assistance, etc.

The prices under the Application Form include 6% value-added tax. If the tax authority in China adjusts the tax type or tax rate before MM-SH issues the faipiao, MM-SH has the right to calculate the tax amount and issue the corresponding faipiao according to the new tax type and tax rate from the date when the tax authority in China adjusts the tax type or tax rate. In case of any further tax requirements in the Sponsor's state / country of residence, such taxes shall be borne by the Sponsor. The Sponsor must pay the sponsorship fees first and MM-SH will subsequently issue the receiptable faipiao (tax invoice) to the Sponsor.

After receipt of the Application Form, MM-SH will, within reasonable time, issue an invoice for the advance payment. The specific requirements of the payment shall be subject to such invoice. If the applicant reduces the sponsorship services as its own discretion, the Sponsor is obliged to pay the sum amounting to RMB 150,000 (one hundred and fifty thousand RMB) for the reduced services will not be refunded but still be a part of the sponsorship fees.

The amounts specified in the invoice shall be paid immediately, unless other payment due time is specified therein. Payment of sponsorship fees is an essential condition for obtaining sponsorship services.

Before the Sponsor fulfills its payment obligation to MM-SH for the ordered services, MM-SH has the right to refuse to provide any related services. This right of refusal shall apply to those Sponsors who have failed to perform or perform in a timely manner the payment obligations to the organizer.

Should the Sponsor wish to have a faipiao reissued because the company name, tax number or address of the recipient of the faipiao has changed, the Sponsor is obliged to pay a sum amounting to RMB 150,000 (one hundred and fifty thousand RMB) for the reissuance of the faipiao is caused due to mistakes of MM-SH, the Sponsor is not required to assume the cost for the reissuance.

3. Payment Terms

The deadlines for payment given in the invoices must be observed. Payment in full and in due time of the amounts invoiced is a condition for obtaining the sponsorship services. The Sponsor will receive invoices for all additional charges (e.g. technical services) with the confirmation of the order; they are to be paid by the Sponsor immediately on receipt thereof. All invoiced amounts in all MM-SH invoices are to be paid in RMB, without deductions and free of all charges (i.e. bank transfer fee and charges for the transferring via bank account shall be paid by the Sponsor), by credit transfer to the account specified in the invoices. The beneficiary's bank account information is as follows:

Beneficiary: Messe Muenchen Shanghai Co., Ltd.
IBAN: CIBC Shanghai Branch, No.2 Business Department
Account No.: 1001190709016219311
Swift code: CIBKCNBJSH

4. Withdrawal from Contract

If the sponsorship contract has been confirmed by MM-SH and the Sponsor in writing is subsequently changed so much by MM-SH that the Sponsor can no longer be reasonably expected to accept, the Sponsor is entitled to withdraw from the Sponsor Contract within one week of receiving the written notification by MM-SH. Otherwise, apart from the statutory rights to withdraw from the contract, the Sponsor has no right to withdraw from the Contract. If the Sponsor withdraws from the Contract unilaterally after submitting the Application Form, it shall be liable for actual cost occurred in relation to the matters of sponsorship and compensation for all direct losses incurred by MM-SH for such withdrawal.

MM-SH is entitled to withdraw from the Sponsor Contract if the Sponsor fails to fulfill its payment obligations to MM-SH in time. For such purpose "in time" means MM-SH has extended the deadline for the payment by 5 days and the Sponsor shall fulfill the payment in full within this grace period. If the Sponsor fails to fulfill the payment obligation to MM-SH, the Sponsor breaches any stipulation under the Sponsorship Contract, and MM-SH shall no longer be reasonably expected to adhere to the Sponsor Contract. In the event of such breach, MM-SH shall not only be entitled to terminate the Sponsor Contract but also to demand from the Sponsor 100% of the sponsorship fees as compensation. MM-SH shall not claim further losses and damages remains unaffected.

5. Force Majeure

If MM-SH is compelled, as a result of force majeure (e.g. natural disasters such as earthquakes, droughts, tsunamis, typhoons, hurricanes, epidemics, or fires), or acts of government (epidemic, hacker attacks, network failures, power outages, major disruptions due to technical adjustments by the telecommunications department, shutdowns due to government controls, virus attacks, etc.) or other circumstances beyond its control, to postpone or change any sponsorship services, MM-SH shall not be liable for damages. If MM-SH cancels or no longer provides the sponsorship services as a result of force majeure or other circumstances beyond its control, or because it has become unreasonable for MM-SH to provide the sponsorship services, MM-SH is not liable for damages and disadvantages to the Sponsor arising from such no more provision of the sponsorship services as a result of the above situations.

6. Sponsor's Undertakings and Warranties

6.1 The Sponsor represents and warrants that, it owns the intellectual property rights of the Published Contents during the marketing sponsorship services, or has been legally authorized by the lawful right owner in advance. The Sponsor shall ensure that the published contents do not infringe the intellectual property rights of all the marketing materials provided by itself.

6.2 The Sponsor shall not involve any link to the Sponsor's website, the Sponsor shall ensure the legitimacy and security of such website link, and ensure that it does not involve any infringement. The Sponsor shall bear any loss and liability caused by violation of this warranty.

6.3 The Sponsor shall not provide any professional information of industries such as meteorology, education, healthcare, transportation, finance, film and television, animation, publication and information, or contain information of public figures, celebrities, personal icons, marks or body languages, etc., the Sponsor shall ensure that it owns the lawful right to use such information.

6.4 The Sponsor warrants that the pictures, videos, Logos, drafts of advertising design, articles and other marketing materials published through marketing sponsorship services (hereinafter referred to as the "Published Contents") shall not infringe the legal rights of any third party, including but not limited to the trademark right of portrait, etc. If the Published Contents from the Sponsor infringe any legal right of a third party, the Sponsor will bear relevant legal liabilities and risks. If MM-SH is involved in any lawsuit, claim or other judicial proceedings because the Published Contents from the Sponsor infringe the legal right of a third party (hereinafter referred to as "Infringement Proceedings"), the Sponsor agrees to handle the Infringement Proceedings and make compensation as follows:

- 1) MM-SH informs the Sponsor of the abovementioned Infringement Proceedings promptly after the occurrence thereof, and suspends the marketing sponsorship services to the Sponsor during the abovementioned Infringement Proceedings.
- 2) The Sponsor shall, after receiving the written notice from MM-SH and for the interest of MM-SH, designate representative(s) to participate in the abovementioned Infringement Proceedings brought by the third party, and shall provide full support and assistance regarding litigation strategies and other matters during the abovementioned Infringement Proceedings, and shall bear all expenses incurred such as the legal costs, attorney fees, travel expenses, settlement amount, or damages deemed in effective legal instruments.
- 3) MM-SH is entitled to require the Sponsor to bear the liability for breach of contract according to the provisions on the liability for breach of contract under these terms and conditions.

6.5 If the Sponsor provides gifts in physical form, the Sponsor shall ensure the quality and transportation of such gifts that it is responsible to provide, guarantee that such gifts are compliant with national or industrial standards and qualified upon inspection and examination, and are delivered to the place designated by MM-SH. The Sponsor shall guarantee that the products/packages are intact and the Logos and other trademarks are not damaged. Pursuant to legal liabilities, claims from a third party, or even relevant lawsuit proceedings arising due to product quality, the Sponsor shall unconditionally and independently assume all indemnity liabilities and consequences arising therefrom, for all of which MM-SH is irrelevant.

6.6 If the Sponsor violates any above provision, MM-SH is entitled to modify or delete relevant contents or stop providing the Sponsor with services. The Sponsor shall bear all liabilities for such violation and compensate MM-SH all losses caused thereby (including but not limited to the compensation paid to a third party, penalties, etc.).

7. Disclaimer

7.1 The marketing contents are provided by the Sponsor, and MM-SH shall not be responsible for the correctness, completeness and up-to-date status of the contents.

7.2 If the online link to the Sponsor's website of a third party, under any circumstances the website provider or operator shall be responsible for the contents of the linked website, and MM-SH shall not be liable therefor.

7.3 MM-SH particularly reserves the right to modify or extend the contents provided by the platforms involved in the digital marketing channels without separate notice. MM-SH shall not bear the liability to compensate any direct or indirect loss caused by the information provided by the Sponsor.

7.4 MM-SH shall not bear any legal liability for the Sponsor's any loss from the marketing promotion, including but not limited to losses caused by mistakes, omissions, virus, etc. of relevant contents.

7.5 Under no circumstances shall MM-SH be liable for any indirect, consequential, disciplinary, incidental or special damages arising out of the Sponsor's receiving the marketing sponsorship services, including the profit loss suffered by the Sponsor as a result of the Sponsor's use of the sponsorship services.

7.6 MM-SH is not obliged but has the right to review the Published Contents provided by the Sponsor. If it finds that such Published Contents do not comply with national laws, regulations, or policies and rules, or that the Published Contents may infringe on the rights and interests of other parties, or it finds other situations which MM-SH deems as informality, MM-SH is entitled to refuse to publish such contents without any liability.

8. Special Terms on Live-streaming

8.1 Published Contents on Live-streaming
When it submits the Application Form, the Sponsor shall also submit the information to MM-SH such as the theme, hosting speaker of the live-streaming and the Published Contents for the live-streaming. The Published Contents of the live-streaming shall be subject to the review of MM-SH. The Sponsor shall ensure that the live-streaming shall be arranged by MM-SH in light of the actual condition. MM-SH has the right to review the Published Contents provided by the Sponsor. If it finds that any Published Content provided by the Sponsor does not comply with national laws and regulations, or policies and rules, or that the Published Contents may infringe on the rights and interests of other parties, or it finds other situations which MM-SH deems as informality, MM-SH is entitled to refuse to publish such contents without any liability. However, this provision shall not be deemed as a guarantee provided by MM-SH on the legitimacy of the Published Contents. The Sponsor shall ensure that the Sponsor shall guarantee the authenticity and legitimacy of the Published Contents and bear all the liabilities arising therefrom.

8.2 Code of Conduct for the Sponsor

- The Sponsor shall not conduct any of the following:
- 1) To transfer the ordered sponsorship services to any third party without prior written consent of MM-SH.
 - 2) To modify by any means the Published Contents and relevant elements (including but not limited to the theme, hosting speaker, pictures, links, etc. of the live-streaming), and to connect the link to any product that is irrelevant to the live-streaming.
 - 3) To try to crack the source code of the live-streaming software by reverse engineering, decompile or other means.
 - 4) To generate invalid traffic and/or fake traffic, impressions, clicks, etc. by any technical means or other improper means (including but not limited to the use of bots, bots, or other means, for generating users) to repeatedly click/visit, to repeatedly click/visit links/websites through technical scripts or cheating software).
 - 5) To get traffic in the live-streaming platform, improper benefits by improper means, disturbing the order of the live-streaming platform.
 - 6) To spread junk mails, harassing mails and e-mail advertisements, and make junk phone calls, harassing phone calls, all of which violate relevant national laws and regulations or are adverse to MM-SH.
 - 7) To spread advertisements, or spamming, or spreading false information, or spreading false messages and videos that contain reactionary, pornographic and other harmful information through live-streaming service. To sell its own or a third party's products or services during the live-streaming.
 - 8) To livestream following information:
 - a) political propaganda and/or news and information that violate national regulations;
 - b) information involving national secrets and/or state secrets;
 - c) feudal and superstition information and/or obscene, pornographic, indecent information or information on abetting crime;
 - d) lottery, gambling games, "private servers", "cheating plugs-in" and other illegal internet publication

- a) activities;
 - e) information that violates national ethnic and religious policies;
 - f) information that interferes with the security of the Internet operation;
 - g) information that infringes on the legitimate rights and interests of others and/or other information or contents that are harmful to the social order, social security and public morality;
 - h) other contents that violate laws and regulations, departmental rules or national policies.
- 9) To build or use relevant devices or configurations to run programmes or games that is irrelevant to the purchased services, resulting in taking up the server memory, CPU or the internet bandwidth source in the platform formed by large amount of the sources of the live-streaming platform (such as the internet bandwidth in the storage space), interrupting the smooth connection between the live-streaming and the Internet, or between the live-streaming and the specific network or server, and within the live-streaming, or causing the server to go down or crash where the website of the products and services in the live-streaming platform is or where other live-streaming users are, or causing the products/application in the live-streaming platform inaccessible by users, etc.
- 10) To make or try to make any alteration to the system configuration of the live-streaming platform or to break the system security.
- 11) To reverse decompile the source code of the live-streaming platform without permission, including but not limited to obtaining the video source address, stream-extract address without permission, or extracting stream by a video downloaded address.
- 12) To conduct other activities that violate laws, regulations, these terms and conditions or infringe on a third party's lawful rights, and influence (or may influence) the reputation of MM-SH and its affiliates of any third party.
- If the Sponsor violates the above provisions, MM-SH or the live-streaming platform has the right to take corresponding measures according to the situation, including but not limited to terminating/suspending this service immediately, maintaining relevant records, reporting to relevant competent authority or deleting relevant information.

8.3 Regulations on the Live-streaming Contents

- 1) The Sponsor shall warrant that, its Published Contents shall comply with laws, regulations and other regulatory requirements and shall not infringe on the intellectual property rights of others, or derogate such other and/or its commodities, maliciously or by comparison.
- 2) The Sponsor shall not use any improper marketing means (including but not limited to marketing by using trending words or slogans, marketing by using false and/or deceptive experience, or using false promises (e.g. promising users a free gift with purchase when there is no free gift), etc.).
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8.4 Liability Assumption

- 1) The Sponsor is aware and acknowledges that, given the special nature of computers and the Internet, the following consequences may arise from the use of computers and the Internet:
 - a) Short interruptions in service when the live-streaming platform or live-streaming service is undergoing server configuration and maintenance;
 - b) Reduced link or downlink speed to the Sponsor's website due to problems such as blocked access or weakened signals on the Internet;
 - c) Interruption of live-streaming service or failure to meet the requirements of the Sponsor due to force majeure, computer virus or hacker attack, adjustment of relevant competent national authorities and operators, system instability, location of the Sponsor, shut-down by the Sponsor and any other problems of technologies, the Internet and telecommunication lines, etc.;
 - d) Defects in the live-streaming service due to unavoidable defects in the state of the art of the industry (e.g. MM-SH is unable to guarantee that the Sponsor's data storage is absolutely secure);
 - e) The Sponsor is unable to guarantee that the data and materials stored by the Sponsor under this Agreement will not lose, and will not bear any liability for the Sponsor's loss of the data or the result of data backup. The Sponsor is obligated and has responsibility to the secondary storage and backup of its own data and materials.
- 2) The Sponsor shall be aware and acknowledge that its use of the live-streaming sponsorship service may be exposed to risks from any third party, including threatening, libel or illegal contents or activities, or anonymous or impostor information infringing on other people's lawful rights and interests, and the Sponsor shall bear all the risks above by itself. MM-SH will not provide any type of guarantee, whether express or implied, for the provided live-streaming sponsorship services, including any implied guarantee and conditions of the live-streaming service. MM-SH shall not be liable for any damages caused by the Sponsor, and will not bear any liability for any direct, indirect, incidental, special and subsequent damages caused by the improper or illegal use of the live-streaming sponsorship service by the Sponsor arising therefrom.
- 3) The Sponsor shall bear all the following liabilities and compensation on its own and fully compensate MM-SH if MM-SH suffers any damages because of the following:
 - a) Any claim or request by any third party arising out of any infringement of any rights or interests of others by data stored or live-streaming service initiated by the Sponsor under this Agreement;
 - b) Claims or requests by any third party due to the Sponsor's breach of these terms and conditions;
 - c) Any legal liability resulting from any breach of these terms and conditions by the Sponsor;
 - d) Any dispute or controversy between the Sponsor and any third party over the products or services promoted during the live-streaming;
 - e) Any legal liability caused by the data and materials stored during the live-streaming service by the Sponsor.

9. Intellectual Property Rights

The Sponsor warrants that the promotional materials and publicity materials provided do not infringe on any third party's legal rights including but not limited to intellectual property rights such as trademarks, copyrights, designs, patents, whether registered or otherwise, or other intellectual property rights.

If MM-SH considers that the promotional materials provided by the Sponsor violate relevant laws and regulations or infringe on the intellectual property rights and other legitimate rights of third parties, MM-SH shall have the right to terminate the Sponsorship Contract, suspend the live-streaming service, and require the Sponsor to compensate MM-SH for all losses caused to MM-SH. In the event that MM-SH is subject to any administrative penalties, judicial proceedings and claims by third parties in relation to the aforementioned infringements caused by

表格 14 展台工作人员 (翻译/接待)

截止日期: 2024 年 9 月 27 日

请回执: 慕尼黑展览 (上海) 有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层 (200122) 电话: +86-21-2020 5537 传真: +86-21-2020 5688 电邮: shirley.du@mm-sh.com 联系人: 杜蓓蕾 小姐	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

- 所有在展会期间如需提供展台临时工作人员, 请填妥以下表格并回传至主办单位。
- 未经主办方同意, 展商不得擅自雇佣翻译员/接待员。参展商需保证临时工作人员在整个展期的安全。
- 以下报价按一天 8 小时计算, 加班费另计。如遇公众假日, 周六、周日将上涨 1 倍。

a) 英语普通翻译员 每人每天收费 1200 元人民币

人数	开始日期	结束日期	总金额	人员要求

b) 英语高级翻译员 每人每天收费 4200 元人民币

人数	开始日期	结束日期	总金额	人员要求

c) 日语高级翻译员 每人每天收费 4800 元人民币

人数	开始日期	结束日期	总金额	人员要求

d) 德语高级翻译员 每人每天收费 4800 元人民币

人数	开始日期	结束日期	总金额	人员要求

e) 意大利语高级翻译员 每人每天收费 4800 元人民币

人数	开始日期	结束日期	总金额	人员要求

f) 俄语高级翻译员 每人每天收费 5800 元人民币

人数	开始日期	结束日期	总金额	人员要求

g) 阿拉伯语高级翻译员 每人每天收费 5800 元人民币

人数	开始日期	结束日期	总金额	人员要求

h) 接待员 (兼职) 每人每天收费 700 元人民币

人数	开始日期	结束日期	总金额	人员要求

注意

- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50% 的附加费。
- 定单一经确认, 任何更改都须支付 50% 的附加费。
- 若取消定单, 恕不退款。
- 主办方将根据您的要求提供未列入此表的翻译服务。此类翻译服务单独报价。
- 汇款时产生的相关费用由展商/搭建商自行承担。
- 如需技术人员 (如展台装配工), 请填写表格 22 预定。

FORM14 BOOTH PERSONNEL (INTERPRETER/HOSTESS)

DEADLINE: 27 SEPTMEBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5537 Fax: +86 (0)21 2020 5688 Email: shirley.du@mm-sh.com Contact Person: Ms. Shirley Du	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

- This form should be completed and returned for all exhibitors who require temporary staff during the exhibition duration.
- Exhibitors are not permitted to employ any interpreter / hostess without the advanced permission of the organizer. Exhibitors will be responsible for the safety of temporary staff on duty at there stand. The organizer will not be responsible for any loss or damage caused by such personnel.
- Rates quoted here are based on 8 working hours and will be doubled on Saturdays, Sundays, and Public Holidays. Overtime is charged separately.

a) Ordinary English - speaking interpreter at daily rate of RMB 1200,-- per interpreter

Language	No. of Persons	Starting Date	Ending Date	Amount in RMB
☐ English				

b) Advanced interpreter at daily rate of RMB 4200,-- per interpreter

Language	No. of Persons	Starting Date	Ending Date	Amount in RMB
☐ English				

c) Advanced interpreter at daily rate of RMB 4800,-- per interpreter

Language	No. of Persons	Starting Date	Ending Date	Amount in RMB
☐ Japanese				

d) Advanced interpreter at daily rate of RMB 4800,-- per interpreter

Language	No. of Persons	Starting Date	Ending Date	Amount in RMB
☐ German				

e) Advanced interpreter at daily rate of RMB 4800,-- per interpreter

Language	No. of Persons	Starting Date	Ending Date	Amount in RMB
☐ Italian				

f) Advanced interpreter at daily rate of RMB 5800,-- per interpreter

Language	No. of Persons	Starting Date	Ending Date	Amount in RMB
☐ Russian				

g) Advanced interpreter at daily rate of RMB 5800,-- per interpreter

Language	No. of Persons	Starting Date	Ending Date	Amount in RMB
☐ Arabic				

h) Hostess at daily rate of RMB 700,-- per hostess

	No. of Persons	Starting Date	Ending Date	Amount in RMB
☐				

Note

- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- **The exhibitors/contractors should take over the bank charges when transferring the payment.**
- **For technical staff (e.g. stand fitter) please fill-in Form 22.**

表格 15.1 电器设备及配件 (标准/套装展位可选)

截止日期: 2024 年 9 月 27 日

表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

- ☐ 我们预定仅在展览会期间使用的物品。
所有预定物品须在表格3 (展台位置图) 上标注

物品说明	单价 (人民币)	数量	总价 (人民币)
射灯 (100 瓦)	300.00		
长臂射灯	340.00		
太阳灯 (250 瓦)	550.00		
牛眼灯 (50 瓦)	350.00		
筒灯 (100 瓦)	360.00		
HQI 灯 (70 瓦, 圆型)	530.00		
HQI 灯 (70 瓦, 方型)	530.00		
日光灯 40 瓦, 1.2m 长	280.00		
5 安培/220 伏方形插座 (最大 500 瓦)	320.00		
饮水机 (冷、热水功能带 2 桶 19L 净水)	500.00		
19L 净水 (桶)	130.00		
咖啡机 (含过滤纸)	500.00		
微波炉	600.00		

注意

- 以上均不含电源及插座。
- 标准/套装展台展商不得私接照明器材。
- 严禁使用多功能插座, 以防由于超负荷造成短路。
- 插座不可用作照明、接灯, 仅供小功率设备用电, 且不得超过插座最大功率。如有大功率设备需用电, 请额外申请电源。
- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50% 的附加费。
- 定单一经确认, 任何更改都须支付 50% 的附加费。
- 若取消定单, 恕不退款。
- 大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有物品均为租赁, 不得交换, 转移, 退换。参展商有义务保证租赁物品的完好无损, 如有遗失或损坏, 需照价赔偿。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则, 所有的项目将被认为是符合要求的。
- 汇款时产生的相关费用由展商/搭建商自行承担。
- 发票由大会指定搭建商提供。

第 3.4 章 其他可选表格
SECTION III.D OPTIONAL FORMS

FORM15.1 ELECTRICAL EQUIPMENT & FITTINGS
(OPTIONAL FOR SHELL SCHEME)
DEADLINE: 27 SEPTEMBER 2024

Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

- ☐ We hereby order the following items to be used during the duration of the Exhibition only.
ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

Description	Unit Price RMB	Quantity	Total RMB
Spotlight, 100 W	300.00		
Long arm spotlight 100 W	340.00		
Floodlight, 250 W	550.00		
Eye-ball Halogen-light, 50 W	350.00		
Down light, 100 W	360.00		
HQI lamp, 70 W (round)	530.00		
HQI lamp, 70 W (square)	530.00		
Fluorescent tube, 40 W, ca. 120 cm long	280.00		
Socket / Square Pin Socket, 5 A / 220V (max. 0,5 kW)	320.00		
Cold and warm water dispenser, incl. 2 nos. 19 l distilled water	500.00		
19 l distilled water bottle	130.00		
Coffee Machine, incl. filter	500.00		
Microwave oven	600.00		

Note

- **Power supply and sockets are not included in the above items.**
- **No lighting fixture is allowed to be connected by shell scheme exhibitors.**
- **The multi-function socket is forbidden to use so as to avoid the short circuit due to the overload.**
- **Socket is not for lighting use, but for electricity supply of low power equipment only, which is lower than the maximum power of socket. For high power equipments, please order power supply additionally.**
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- **The exhibitors/contractors should take over the bank charges when transferring the payment.**
- The official contractor will issue the invoice.

表格 15.2 室内展位电源供应

截止日期：2024 年 9 月 27 日

表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

所有光地展位参展商/搭建商必须填写此表格并返还至指定搭建商。

☐ 我们预定仅在展览会期间使用的物品。

所有预定物品须在表格3（展台位置图）上标注

	物品说明	单价（人民币）		数量	总价（人民币）
照明用电	申请照明用电电箱必须同时申请容量相同的电气火灾监控电箱	照明用电电箱	电气火灾监控电箱		
	380伏/15安培/50赫兹，三相电（无接驳）	2,430.00	470.00		
	380伏/30安培/50赫兹，三相电（无接驳）	3,880.00	550.00		
	380伏/60安培/50赫兹，三相电（无接驳）	6,750.00	630.00		
	380伏/100安培/50赫兹，三相电（无接驳）	9,050.00	780.00		
机器用电	380伏/15安培/50赫兹，三相电（无接驳）	2,400.00			
	380伏/30安培/50赫兹，三相电（无接驳）	3,800.00			
	380伏/60安培/50赫兹，三相电（无接驳）	6,700.00			
	380伏/100安培/50赫兹，三相电（无接驳）	9,000.00			
	380伏/200安培/50赫兹，三相电（无接驳）	18,500.00			
	380伏/300安培/50赫兹，三相电（无接驳）	25,000.00			
☐	标准展位展商如需预定机器用电，须交室内电箱押金人民币3000元整				
☐	我们需要24小时供电（所有展商/搭建商须在闭馆离开展台前切断展台内所有电源。如需保留电源，请在此申请）				

搭建/撤展期间用电

展厅:

- 所预定电源将于展览开幕前一天开通。展厅各大门两侧机房墙面上的 63 安培/380 伏不锈钢电箱可作为临时电源供搭建/撤展期间使用。

注意

- 为有效防止电气火灾事故发生，进一步提升展会消防安全保障系数，上海新国际博览中心根据上海市消防局要求，引入有偿电气火灾监测服务，配套做好展位用电安全工作，相关费用由展商/搭建商自行承担。展台二级电箱（照明部分）统一由电气火灾监控箱代替，展商/搭建商常规来说无需再自行携带二级电箱（分路电箱）。
- 所有价格包含电费。
- 预订光地的展商必须预订照明用电和电气火灾监控箱，电气火灾监控箱出线端由展商/搭建商自行接驳。
- 电源接驳必须由展商/搭建商的具有相关资格的专业人员进行操作，该人员应持有效电工操作证。
- 照明用电与机器用电必须分开预订。安全起见，请根据最大启动电流预订用电。
- 每台运转演示机器须分别单独预定动力电源。LED 大屏建议单独申请机器用电。
- 标准/套装展台展商不得私接照明器材。若由于违规操作而造成跳闸、短路、电线起火、电箱损坏等情况，展商须承担责任并赔偿损失。
- 插座不可用作照明、接灯，仅供小功率设备用电，且不得超过插座最大功率。如有大功率设备需用电，请额外申请电源。
- 严禁使用多功能插座，以防由于超负荷造成短路。
- 380VAC 应采用三相五线方式，220VAC 应采用单相三线方式。
- 申请 24 小时用电应配置独立用电回路，不得接入照明及其他相关器材，不得用于夜间充电。24 小时用电申请须保证不会对本次展会造成任何不良影响，若发生任何安全事故由展商/搭建商承担一切责任。
- 截止日期以后收到的定单可能将不予受理。若被接受，将要支付 50%的附加费。
- 定单一经确认，任何更改都须支付 50%的附加费。
- 若取消定单，恕不退款。
- 大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有预定物品须在表格 3（展台位置图）上标注具体位置，电气火灾监控电箱的位置默认同照明用电。若在截止日期前未收到该布置图，展会指定搭建商将为您安装在展台的任何位置。现场要求的任何移位，都将额外收取该物品租赁费的 50%-100%作为现场移位费用。电气火灾监控电箱安装在照明用电电箱旁，禁止将电气火灾监控电箱放入地沟。
- 展台使用的所有配电箱应放入展台的安全区域内。储藏室内放置配电箱时严禁储藏室房门上锁。严禁将配电箱放置于过道、消防通道或展台明显部位。
- 所有物品均为租赁，不得交换，转移，退换。参展商有义务保证租赁物品的完好无损，如有遗失或损坏，需照价赔偿。
- 所租赁物品若无损坏或遗失，押金将全额退还；一旦损坏或遗失，其修理 / 置换的费用将从押金里扣除。余额将被退还，若有超支则开具账单向展商收取。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则，所有的项目将被认为是符合要求的。
- 发票由大会指定搭建商提供。

所有展商/搭建商须对所供电箱负责，并于电源开通后留心看顾。展台内所有电源须在闭馆离开展台前切断。谢谢！

FORM15.2 ELECTRICAL POWER SUPPLY FOR INDOOR BOOTH

DEADLINE: 27 SEPTEMBER 2024

Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This Form must be completed and returned by **ALL Raw Space Exhibitors/Contractors**.

☐ We hereby order the following items to be used during the duration of the Exhibition only.

ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

ALL ORDERED ITEMS MUST BE MARKED ON FORMS (STANDARD COST)					
Description		Unit Price RMB		Quantity	Total RMB
For Lighting use only	A distribution box with monitoring function with the same capacity is necessary for a lighting electric box application.	Lighting Electric Box	Distribution Box with Monitoring Function		
	Power supply, 380 V / 15 Amp / 50 Hz three phase	2,430.00	470.00		
	Power supply, 380 V / 30 Amp / 50 Hz three phase	3,880.00	550.00		
	Power supply, 380 V / 60 Amp / 50 Hz three phase	6,750.00	630.00		
	Power supply, 380 V / 100 Amp / 50 Hz three phase	9,050.00	780.00		
For Machine use only	Power supply, 380 V / 15 Amp / 50 Hz three phase	2,400.00			
	Power supply, 380 V / 30 Amp / 50 Hz three phase	3,800.00			
	Power supply, 380 V / 60 Amp / 50 Hz three phase	6,700.00			
	Power supply, 380 V / 100 Amp / 50 Hz three phase	9,000.00			
	Power supply, 380 V / 200 Amp / 50 Hz three phase	18,500.00			
	Power supply, 380 V / 300 Amp / 50 Hz three phase	25,000.00			
☐	A deposit of RMB3000 will be charged for power supply for machine ordered by the shell scheme exhibitor.				
☐	We do need 24-hour non-stop power supply (All exhibitors/contractors must cut off the electrical power supply before leaving your booths. If you need 24-hour power supply, please apply here.)				

Power during build - up / dismantling period

Halls:

The herewith ordered power supply will be switched on one day before the show starts. **Temporary power for build-up / dismantling is available on the wall of generator rooms beside each gate in the halls up to 63Amp/380V.**

Notes

- In order to effectively prevent electrical fire accidents and further improve the fire safety, SNIEC has push forwarded the using of distribution box with monitoring function according to the requirements of Shanghai Fire Bureau. All booths are required to apply for distribution box with monitoring function and the charge will be borne by the exhibitors / contractors. The secondary level electric box (lighting part) of booth is replaced by the distribution box with monitoring function and generally the exhibitors / contractors do not need to carry secondary electrical box (shunt box).
- **All prices include power consumption.**
- **All raw space exhibitors must order one number power main for lighting together with distribution box with monitoring function if they need power.** The outlet of the distribution box with monitoring function shall be connected by the exhibitors / contractors.
- **The power connection must be operated by qualified professionals of the exhibitor/contractor who must hold a valid electrician operation certificate.**
- **Power main for machine and lighting should be separated.** For safety reasons, power should be ordered according to the maximum starting current.
- **No lighting fixture is allowed to be connected by shell scheme exhibitors.** For any result caused by that illegal behavior, such as power tripping, short circuit, wire burning and electric box broken, the exhibitors should take all responsibilities and compensate for losses.
- **Each operation of the demonstration machine shall order power supply separately.** It is recommended to apply for power main for machine separately for LED screen.
- **Socket is not for lighting use, but for electricity supply of low power equipment only, which is lower than the maximum power of socket.** For high power equipments, please order power supply additionally.
- **The multi-function socket is forbidden to use so as to avoid the short circuit due to the overload.**
- **The three-phase five-wire mode shall be applied for 380VAC and single-phase three-wire mode for 220VAC.**
- **Facilities requesting 24-hour power supply shall be equipped with independent power circuits which shall not be connected to lighting or other equipment.** 24-hour power cannot be used for overnight charging. 24-hour power usage will not have any adverse effect on the show and that the exhibitor/contractor will take full responsibility for any related safety accident.
- **After the deadline, late orders may not be accommodated.** If accepted and available, a surcharge of 50% must be levied.
- **For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.**
- **Cancelled orders are not refundable.**
- **Items not listed on this form will be offered on request and are subject to a separate quotation.**
- **Exhibitors are required to mark on the Form 3 (Stand Layout) the position of all items ordered.** The location of distribution box with monitoring function is regarded as the same as lighting electric box. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 50%-100% on the rental price. The distribution box with monitoring function shall be installed next to the lighting electric box and not laid in the facility trench.
- **For each booth, the electric boxes / distribution boxes must be fixed in a safe place within the booth area.** The storage room shall keep open when placing such boxes inside. It is prohibited to place the electric boxes / distribution boxes in obvious location of the booth, on the public aisle or fire escape.
- **All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained.** And exhibitors will have to make good of any damages or losses.
- **Deposits will be refunded in full if the equipments are not damaged or lost.** If the equipment is lost or damaged, the cost of repair / replacement will be deducted from the deposit. Any positive balance will be refunded, and excess usage will be billed to exhibitors accordingly.
- **Any complaint regarding rental items or installation must be lodged before the show day.** Otherwise all items are deemed to be received in good order and condition.
- **The official contractor will issue the invoice.**

Each exhibitor/contractor is responsible for the supplied switch box and is requested to take care after the power has been switched on. The electrical power supply must be cut off before you leave the booth. Thank you.

表格 15.3 室外展位电源供应

截止日期：2024 年 9 月 27 日

表格提交至 - 主办单位 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

所有光地展位参展商/搭建商必须填写此表格并返还至主办单位。

☐ 我们预定仅在展览会期间使用的物品。

所有预定物品须在表格3（展台位置图）上标注

	物品说明	单价（人民币）		数量	总价（人民币）
照明用电	申请照明用电电箱必须同时申请容量相同的电气火灾监控电箱	照明用电电箱	电气火灾监控电箱		
	380伏/15安培/50赫兹，三相电（无接驳）	3,700.00	540.00		
	380伏/30安培/50赫兹，三相电（无接驳）	5,850.00	630.00		
	380伏/60安培/50赫兹，三相电（无接驳）	10,180.00	720.00		
	380伏/100安培/50赫兹，三相电（无接驳）	13,900.00	900.00		
机器用电	380伏/15安培/50赫兹，三相电（无接驳）	3,650.00			
	380伏/30安培/50赫兹，三相电（无接驳）	5,800.00			
	380伏/60安培/50赫兹，三相电（无接驳）	10,100.00			
	380伏/100安培/50赫兹，三相电（无接驳）	13,800.00			
	380伏/200安培/50赫兹，三相电（无接驳）	27,850.00			
	380伏/300安培/50赫兹，三相电（无接驳）	36,500.00			

☐ 我们需要24小时供电（所有展商/搭建商须在闭馆离开展台前切断展台内所有电源。如需保留电源，请在此申请）

搭建/撤展期间用电

室外场地：

- 室外场地不提供临时电源。
- 所预定电源从搭建第一天开始供应，视现场情况而定。
- 展商/搭建商须至少提前一天至大会指定搭建商现场办公室登记方可领取电箱。
- 室外场地电箱控制开关须具备漏电保护装置。
- 撤展期间展台内所有电源将关闭。如需延时有电，请至晚于开展第三日至大会指定搭建商处申报。逾时不候。

注意

- 为有效防止电气火灾事故发生，进一步提升展会消防安全保障系数，上海新国际博览中心根据上海市消防局要求，引入有偿电气火灾监测服务，配套做好展位用电安全工作，相关费用由展商/搭建商自行承担。展台二级电箱（照明部分）统一由电气火灾监控箱代替，展商/搭建商常规来说无需再自行携带二级电箱（分路电箱）。
- 所有价格包含电费。
- 预订光地的展商必须预订照明用电和电气火灾监控箱，电气火灾监控箱出线端由展商/搭建商自行接驳。
- 电源接驳必须由展商/搭建商的具有相关资格的专业人员进行操作，该人员应持有效电工操作证。
- 照明用电与机器用电必须分开预订。安全起见，请根据最大启动电流预订用电。
- 每台运转演示机器须分别单独预定动力电源。LED 大屏建议单独申请机器用电。
- 标准/套装展台展商不得私接照明器材。若由于违规操作而造成跳闸、短路、电线起火、电箱损坏等情况，展商须承担责任并赔偿损失。
- 插座不可用作照明、接灯，仅供小功率设备用电，且不得超过插座最大功率。如有大功率设备需用电，请额外申请电源。
- 严禁使用多功能插座，以防由于超负荷造成短路。
- 380VAC 应采用三相五线方式，220VAC 应采用单相三线方式。
- 申请 24 小时用电应配置独立用电回路，不得接入照明及其他相关器材，不得用于夜间充电。24 小时用电申请须保证不会对本次展会造成任何不良影响，若发生任何安全事故由展商/搭建商承担一切责任。
- 截止日期以后收到的定单可能将不予受理。若被接受，将要支付 50% 的附加费。开展期间，室外设施订单不予受理。
- 定单一经确认，任何更改都须支付 50% 的附加费。
- 若取消定单，恕不退款。
- 主办方将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有预定物品须在表格 3（展台位置图）上标注具体位置，电气火灾监控电箱的位置默认同照明用电。若在截止日期前未收到该布置图，展会指定搭建商将为您安装在展台的任何位置。现场要求的任何移位，都将额外收取该物品租赁费的 50%-100% 作为现场移位费用。电气火灾监控电箱安装在照明用电电箱旁，禁止将电气火灾监控电箱放入地沟。
- 展台使用的所有配电箱应放入展台的安全区域内。储藏室内放置配电箱时严禁储藏室房门上锁。严禁将配电箱放置于过道、消防通道或展台明显部位。
- 所有物品均为租赁，不得交换，转移，退换。参展商有义务保证租赁物品的完好无损，如有遗失或损坏，需照价赔偿。
- 所租赁物品若无损坏或遗失，押金将全额退还；一旦损坏或遗失，其修理 / 置换的费用将从押金里扣除。余额将被退还，若有超支则开具账单向展商收取。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则，所有的项目将被认为是符合要求的。
- 发票由大会指定搭建商提供。

所有展商/搭建商须对所供电箱负责，并于电源开通后留心看顾。展台内所有电源须在闭馆离开展台前切断。谢谢！

FORM15.3 ELECTRICAL POWER SUPPLY FOR OUTDOOR BOOTH

DEADLINE: 27 SEPTEMBER 2024

Form Submitted to - Organizer For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This Form must be completed and returned by **ALL Raw Space Exhibitors/Contractors**.

☐ We hereby order the following items to be used during the duration of the Exhibition only.

ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

	Description	Unit Price RMB		Quantity	Total RMB
For Lighting use only	A distribution box with monitoring function with the same capacity is necessary for a lighting electric box application.	Lighting Electric Box	Distribution Box with Monitoring Function		
	Power supply, 380 V / 15 Amp / 50 Hz three phase	3,700.00	540.00		
	Power supply, 380 V / 30 Amp / 50 Hz three phase	5,850.00	630.00		
	Power supply, 380 V / 60 Amp / 50 Hz three phase	10,180.00	720.00		
	Power supply, 380 V / 100 Amp / 50 Hz three phase	13,900.00	900.00		
For Machine use only	Power supply, 380 V / 15 Amp / 50 Hz three phase	3,650.00			
	Power supply, 380 V / 30 Amp / 50 Hz three phase	5,800.00			
	Power supply, 380 V / 60 Amp / 50 Hz three phase	10,100.00			
	Power supply, 380 V / 100 Amp / 50 Hz three phase	13,800.00			
	Power supply, 380 V / 200 Amp / 50 Hz three phase	27,850.00			
	Power supply, 380 V / 300 Amp / 50 Hz three phase	36,500.00			

☐ We do need 24-hour non-stop power supply (All exhibitors/contractors must cut off the electrical power supply before leaving your booths. If you need 24-hour power supply, please apply here.)

Power during build - up / dismantling period

Outdoor Area:

- There is no temporary power supply available in the outdoor area.
- The herewith ordered power supply can be supplied starting from the first official build-up day upon request.
- To receive the power switch boxes, each individual exhibitor/contractor has to register at the official contractor onsite service counter at least one day in advance.
- The control switch of D/B box is equipped with leakage protection devices.
- The electrical power supply will be switched off during dismantling period. If you need overtime power supply, please apply at the official contractor onsite service counter at latest on third show day.

Notes

- In order to effectively prevent electrical fire accidents and further improve the fire safety, SNIEC has push forwarded the using of distribution box with monitoring function according to the requirements of Shanghai Fire Bureau. All booths are required to apply for distribution box with monitoring function and the charge will be borne by the exhibitors / contractors. The secondary level electric box (lighting part) of booth is replaced by the distribution box with monitoring function and generally the exhibitors / contractors do not need to carry secondary electrical box (shunt box).
- All prices include power consumption.
- All raw space exhibitors must order one number power main for lighting together with distribution box with monitoring function if they need power. The outlet of the distribution box with monitoring function shall be connected by the exhibitors / contractors.
- The power connection must be operated by qualified professionals of the exhibitor/contractor who must hold a valid electrician operation certificate.
- Power main for machine and lighting should be separated. For safety reasons, power should be ordered according to the maximum starting current.
- No lighting fixture is allowed to be connected by shell scheme exhibitors. For any result caused by that illegal behavior, such as power tripping, short circuit, wire burning and electric box broken, the exhibitors should take all responsibilities and compensate for losses.
- Each operation of the demonstration machine shall order power supply separately. It is recommended to apply for power main for machine separately for LED screen.
- Socket is not for lighting use, but for electricity supply of low power equipment only, which is lower than the maximum power of socket. For high power equipments, please order power supply additionally.
- The multi-function socket is forbidden to use so as to avoid the short circuit due to the overload.
- The three-phase five-wire mode shall be applied for 380VAC and single-phase three-wire mode for 220VAC.
- Facilities requesting 24-hour power supply shall be equipped with independent power circuits which shall not be connected to lighting or other equipment. 24-hour power cannot be used for overnight charging. 24-hour power usage will not have any adverse effect on the show and that the exhibitor/contractor will take full responsibility for any related safety accident.
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- Exhibitors are required to mark on the Form 3 (Stand Layout) the position of all items ordered. The location of distribution box with monitoring function is regarded as the same as lighting electric box. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 50%-100% on the rental price. The distribution box with monitoring function shall be installed next to the lighting electric box and not laid in the facility trench.
- For each booth, the electric boxes / distribution boxes must be fixed in a safe place within the booth area. The storage room shall keep open when placing such boxes inside. It is prohibited to place the electric boxes / distribution boxes in obvious location of the booth, on the public aisle or fire escape.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Deposits will be refunded in full if the equipments are not damaged or lost. If the equipment is lost or damaged, the cost of repair / replacement will be deducted from the deposit. Any positive balance will be refunded, and excess usage will be billed to exhibitors accordingly.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- The official contractor will issue the invoice.

Each exhibitor/contractor is responsible for the supplied switch box and is requested to take care after the power has been switched on. The electrical power supply must be cut off before you leave the booth. Thank you.

表格 16 供水
截止日期：2024 年 9 月 27 日

室外 表格提交至 - 主办单位 室内 表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

- ☐ 我们预定仅在展览会期间使用的物品。
所有预定物品须在表格3（展台位置图）上标注

编号.	物品说明	单价 (人民币)	数量	总价 (人民币)
1	展台用水 (水压: 4bar, 上下水连接管各 10 米, 上水管径: 15mm, 下水管径 25mm)	4,348.00		
2	机器用水 (水压: 4bar, 上下水连接管各 10 米, 上水管径: 20mm, 下水管径 25mm)	6,347.00		

- 室外展台申请在以上报价基础上加收 50%费用。

注意

- 截止日期以后收到的定单可能将不予受理。若被接受，将要支付 50%的附加费。开展期间，室外设施订单不予受理。
- 定单一经确认，任何更改都须支付 50%的附加费。
- 若取消定单，恕不退款。
- 主办方/大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有预定物品须在表格 3（展台位置图）上标注具体位置。若在截止日期前未收到该布置图，展会指定搭建商将为您安装在展台的任何位置。现场要求的任何移位，都将额外收取该物品租赁费的 50%-100%作为现场移位费用。
- 关于水源，参展商须自行负责提供与之相连的调节器。如果有敏感的设备，请自带稳定装置。
- 所有物品均为租赁，不得交换，转移，退换。参展商有义务保证租赁物品的完好无损，如有遗失或损坏，需照价赔偿。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则，所有的项目将被认为是符合要求的。
- 发票由大会指定搭建商提供。

水源连接器数据



FORM16 WATER SUPPLY

DEADLINE: 27 SEPTEMBER 2024

Outdoor Form Submitted to - Organizer Indoor Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

☐ We hereby order the following items to be used during the duration of the Exhibition only.

ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

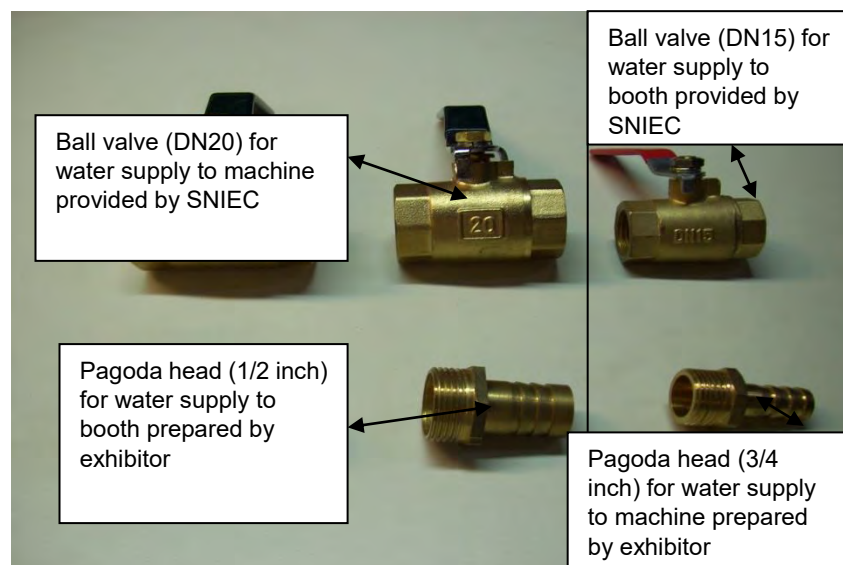
Item	Description	Unit Price RMB	Quantity	Total RMB
1	Water supply to booth with 10m pipe up & down, Ø 15mm up, Ø 25mm down, P. 4kgf/cm ²	4,348.00		
2	Water supply to machine with 10m pipe up & down, Ø 20mm, Ø 25mm down, P. 4kgf/cm ²	6,347.00		

● **A 50% SUCHARGE, BASED ON THE TOTAL AMOUNT RMB OF YOUR WATER SUPPLY, WILL BE LEVIED FOR OUTDOOR APPLICATION.**

Note

- After the deadline, late orders may not be accommodated. **If accepted and available, a surcharge of 50% must be levied. Outdoor applications during show period will not be accepted and accommodated.**
- For changes of confirmed and invoiced orders, **a surcharge of 50% must be levied.**
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- **Exhibitors are required to mark on the Form 3 (Stand Layout) the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 50%-100% on the rental price.**
- **For water supply, exhibitors are required to bring along their own adaptor to connect to the equipments. Exhibitors with sensitive equipment are advised to bring their own stabilizer.**
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- The official contractor will issue the invoice.

Data of water supply adaptor



表格 17 压缩空气供应 (仅适用于室内展位)

截止日期: 2024 年 9 月 27 日

表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

☐ 我们预定仅在展览会期间使用的物品。

所有预定物品须在表格3 (展台位置图) 上标注

编号.	物品说明	单价 (人民币)	数量	总价 (人民币)
1	压缩空气 5HP (排量≤0.4 立方米/分钟, 压力 8~10bar, 10mm 管径)	6,829.00		
2	压缩空气 10HP (排量 0.41~1.0 立方米/分钟, 压力 8~10bar, 20mm 管径)	9,015.00		
3	压缩空气 15HP (排量 1.1~1.8 立方米/分钟, 压力 8~10bar, 25mm 管径)	9,420.00		

- 不接受室外展台申请
- 请标明展品所需用之空气压缩机的流量 (以每分钟_____升计算)

注意

- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50%的附加费。
- 定单一经确认, 任何更改都须支付 50%的附加费。
- 若取消定单, 恕不退款。
- 大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有预定物品须在表格 3 (展台位置图) 上标注具体位置。若在截止日期前未收到该布置图, 展会指定搭建商将为您安装在展台的任何位置。现场要求的任何移位, 都将额外收取该物品租赁费的 50%-100%作为现场移位费用。
- 关于压缩空气, 参展商须自行负责提供与之相连的调节器。如果有敏感的设备, 请自带稳定装置。
- 展馆内不准存放、使用充压的压力容器。
- 所有物品均为租赁, 不得交换, 转移, 退换。参展商有义务保证租赁物品的完好无损, 如有遗失或损坏, 需照价赔偿。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则, 所有的项目将被认为是符合要求的。
- 发票由大会指定搭建商提供。
- 参展商可根据自身设备情况加装干燥机、过滤器等适配装置。
- 严禁私自接气、乱接乱拉或用气设备未经加装阀门前接驳至展馆管路等违规行为, 展台用气安装不符合有关规范、规定或存在安全隐患的, 主办单位、大会指定搭建商、展馆有权要求参展商或其搭建商立即整改, 拒不整改的, 将采取断气措施, 一切责任由参展商或其搭建商承担。对已造成事故、经济损失的, 按有关规定追究责任及赔偿。

压缩空气连接配件数据

展馆提供的 15HP 排量 1.1-1.8 立方米/分钟供 气接口 (DN25) ↙	展馆提供的 10HP 排量 0.41-1.0 立方米/分钟供 气接口 (DN20) ↙	展馆提供的 5HP 排量 ≤0.4 立方米/分钟供 气接口 (快速接头母 头) ↙
		
		
展商自带 15HP 接头 连接方式为国标公制 1 寸管螺纹接口 ↙	展商自带 10HP 接头 连接方式为国标公制 3/4 寸管螺纹接口 ↙	展商自带 5HP 接头 连接方式为国标公制 10mm 直径快速接头 公头 ↙

FORM17 COMPRESSED AIR SUPPLY (FOR INDOOR EXHIBITORS ONLY) DEADLINE: 27 SEPTEMBER 2024

Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

☐ We hereby order the following items to be used during the duration of the Exhibition only.

ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

Item	Description	Unit Price RMB	Quantity	Total RMB
1	Compressed air 5HP ($\leq 0.4\text{m}^3/\text{Min}$ & $8 \sim 10\text{kgf}/\text{cm}^2$), $\varnothing 10\text{mm}$	6,829.00		
2	Compressed air 10HP ($0.41 \sim 1.0^3/\text{Min}$ & $8 \sim 10\text{kgf}/\text{cm}^2$), $\varnothing 20\text{mm}$	9,015.00		
3	Compressed air 15HP ($1.1 \sim 1.8\text{m}^3/\text{Min}$, $8\text{-}10\text{kgf}/\text{cm}^2$, $\varnothing 25\text{mm}$	9,420.00		

- OUTDOOR APPLICATION WILL NOT BE ACCEPTED.
- PLEASE INDICATE THE AIR DELIVERY IN _____ LITRE/MIN FOR OUR REFERENCE.

Note

- After the deadline, late orders may not be accommodated. **If accepted and available, a surcharge of 50% must be levied.**
- For changes of confirmed and invoiced orders, **a surcharge of 50% must be levied.**
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- **Exhibitors are required to mark on the Form 3 (Stand Layout) the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 50%-100% on the rental price.**
- **For air compressor services, exhibitors are required to bring along their own adaptor to connect to the equipments. Exhibitors with sensitive equipment are advised to bring their own stabilizer.**
- **Storage and use of pressurized pressure vessels are not allowed inside the exhibition hall.**
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- The official contractor will issue the invoice.
- Exhibitors can install driers, filters or other compatible devices depending on their own equipment.
- Do not connect to gas pipelines without permission. If any exhibitor or constructor connects to the gas pipes at the venue without installing appropriate valves. If the installation of gas facilities at a booth violates any rule or regulation or poses safety hazards, the organizer, the official contractor and the hall owner are entitled to require the exhibitor or contractor to rectify such problems immediately. Otherwise, the compressed air supply shall be cut off, and the exhibitor or contractor shall be liable for the consequences. If there is any accident or economic loss is incurred, the exhibitor or contractor shall be held liable and required to compensate for the loss as per relevant regulations.

Data of air compressor adaptor

15HP 1.1-1.8m ³ /min interface (DN25) provided by SNIEC	10HP 0.41-1.0m ³ /min interface (DN20) provided by SNIEC	5HP $\leq 0.4\text{m}^3/\text{min}$ interface (disconnect coupling head) provided by SNIEC
15HP connector national standard metric system 1 inch pipe thread interface prepared by exhibitor	10HP connector national standard metric system 3/4 inch pipe thread interface prepared by exhibitor	5HP connector 10mmD quick adaptor prepared by exhibitor

表格 18 电话及网络
(仅适用于室内展位)
截止日期: 2024 年 9 月 27 日

表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

- ☐ 我们预定仅在展览会期间使用的物品。
所有预定物品须在表格3 (展台位置图) 上标注

物品说明	单价 (人民币)	押金 (人民币) 现场支付	数量	总价 (人民币)
本地直拨电话	3,338.00			
国内直拨电话	3,774.00	1,000.00		
国际直拨电话	4,270.00	4,000.00		
单日宽带 (20M)	4,550.00			
宽带网线 (20M)	7,383.00			
专线网线 (10M)	9,984.00			
专线网线 (20M)	17,875.00			

注意

- 以上宽带网线/专线网络报价所含网络开通时间为包括展期的连续六天以内。超出六天时间的，每五天加收 50%；不足五天的按五天计算。该网络仅支持常规用途。特殊用途请另行提出。
- 网络将在开展前一天开通。如有提前开通网络需求，须于预订时提出并承担由此可能产生的相关费用。
- 以上均不含电源及插座。
- 截止日期以后收到的定单可能将不予受理。若被接受，将要支付 50%的附加费。
- 定单一经确认，任何更改都须支付 50%的附加费。
- 若取消定单，恕不退款。
- 大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有预定物品须在表格 3 (展台位置图) 上标注具体位置。若在截止日期前未收到该布置图，展会指定搭建商将为您安装在展台的任何位置。现场要求的任何移位，都将额外收取该物品租赁费的 50%-100%作为现场移位费用。
- 所有物品均为租赁，不得交换，转移，退换。参展商有义务保证租赁物品的完好无损，如有遗失或损坏，需照价赔偿。
- 所租赁物品若无损坏或遗失，押金将全额退还；一旦损坏或遗失，其修理 / 置换的费用将从押金里扣除。话费也将由押金中扣除。余额将被退还，若有超支则开具账单向展商收取。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则，所有的项目将被认为是符合要求的。
- 发票由大会指定搭建商提供。
- 参展商、搭建商或服务商须认真贯彻中华人民共和国、上海市有关网络安全的方针及政策，严格遵守中华人民共和国有关网络安全的法律法规、公共秩序及社会公德，不得危害网络安全；不得利用网络从事危害中华人民共和国国家安全、荣誉和利益的活动；不得利用网络宣扬恐怖主义、极端主义，宣扬民族仇恨、民族歧视，传播暴力、淫秽色情信息；不得编造、传播虚假信息扰乱经济秩序和社会秩序，非法获取个人信息以及侵害他人名誉、隐私、知识产权和其他合法权益。
- 参展商或其他单位不得私自通过各种网络设备和手段 (包括但不限于无线 WIFI, IBEACON, BLE, NFC 等) 收集、使用展会现场的个人信息 (包括电子信息)。
- 参展商、搭建商或服务商须合理使用网络服务，不得私自对外提供 WiFi 热点；如存在影响网络安全及正常运营的情况，主办单位有权终止使用网络。
- 网络具有一定的开放性，参展商应自行做好计算机安全防护，打好系统补丁，安装安全管理及防病毒软件，以防止个人信息的泄露。因个人信息泄露而导致的一切后果须自行承担。

友情提醒

由于上海新国际博览中心宽带网络的带宽有限，主办单位收到的定单可能将不予受理。如不被受理，展商可使用笔记本无线上网功能。具体使用方法及资费标准详情，请拨打移动 10086、联通 10010 咨询办理。由于各地资费标准服务可能存在差异，建议展商可在当地提前办理好无线上网功能。

**FORM18 TELEPHONE & INTERNET
(FOR INDOOR EXHIBITORS ONLY)
DEADLINE: 27 SEPTEMBER 2024**

Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

- ☐ We hereby order the following items to be used during the duration of the Exhibition only.

ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

Description	Unit Price RMB	Deposit RMB (paid on-site)	Quantity	Total RMB
Local DD	3,338.00			
DDD line	3,774.00	1,000.00		
IDD line (International Direct Dialling)	4,270.00	4,000.00		
One-day broadband (20M, 1 public static IP address)	4,550.00			
Wire broadband line for Internet (10M, 1 public static IP address)	7,383.00			
Wire broadband line for Internet (10M, 1 public dedicated IP address)	9,984.00			
Wire broadband line for Internet (20M, 1 public dedicated IP address)	17,875.00			

Note

- The above pricing for Wire broadband line for Internet are provided within 6 consecutive days including the whole show period; 50% surcharge will be incurred for every 5 exceeding days, less than 5 days will be considered as 5 days. The network only supports normal use. Please propose separately for special purposes.
- The network will be enabled one day before the exhibition. For enabling two or more days early, please propose with the submission of orders and bear the related expenses that may be involved.
- Power supply and sockets are not contained in the above items.
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- Exhibitors are required to mark on the Form 3 (Stand Layout) the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 50%-100% on the rental price.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Deposits will be refunded in full if the equipments are not damaged or lost. If the equipment is lost or damaged, the cost of repair / replacement will be deducted from the deposit. **Call charges will be deducted from the Deposit. Any positive balance will be refunded**, and excess usage will be billed to exhibitors accordingly.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- The official contractor will issue the invoice.
- Exhibitors, contractors and service providers shall earnestly comply with the network security policies and guidelines of the People's Republic of China and Shanghai Municipality, and strictly abide by the Internet security laws, public order and social ethics of the People's Republic of China and shall not undermine the network security. They shall not use the Internet to endanger the national security, dignity and interest of the People's Republic of China. It is prohibited to use the Internet to advocate terrorism, extremism, racial hatred, discrimination, or spread violent or pornographic information; to fabricate or spread false information that may disrupt economic and social order; and to illegally access personal information of others or infringe on others' reputation, privacy, intellectual property rights and other legitimate rights and interests, etc.
- The exhibitors or other entities shall not use any network equipment or devices (including but not limited to wireless networks and devices such as WIFI, IBEACON, BLE and NFC) to collect or use personal information (including electronic information) on the show site without authorization.
- Exhibitors, contractors or service providers shall use the network services appropriately and shall not create Wi-Fi hotspots without permission; in case there is any situation that may undermine the network security and operation, the organizer shall have the right to terminate such users' Internet access.
- As the network is partially open, exhibitors shall independently take precautions to protect their computers, update their operating systems and install security management and antivirus software, to prevent leakage or loss of any personal information; in case of any data leakage, they shall be liable for the consequences.

Kind Reminder

The orders of wire broadband for internet may not be accommodated due to the limit of bandwidth in SNIEC. If not accommodated, the exhibitor could surf online via wireless. Please dial 10086 (Mobile) or 10010 (Unicom) to enquire details on the application procedure and standard charges for wireless Internet service. With the possible variations on service charges among different cities, it's highly recommended that the exhibitor shall apply for local wireless Internet service in advance.

表格 19 结构吊点和广告吊旗 (仅适用于室内展位)

截止日期: 2024 年 9 月 27 日

表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

- ☐ 我们预定仅在展览会期间使用的物品。
所有预定物品须在表格3 (展台位置图) 上标注

物品说明	单价 (人民币)	数量	总价 (人民币)
展厅内结构吊点: 展台搭建专用 (每个吊点承重小于 200 公斤, 且单体结构重量小于 1000 公斤), 含挂钩, 不含其他配件, 如需滑轮辅助吊升, 请现场申请, 葫芦包押金人民币 100 元/个。 除钢结构以外物品不予悬挂 <u>结构吊点具体注意事项请参考后页说明!</u>	3,200.00/吊点/展期		
广告吊旗: 展馆内空中广告发布及悬挂 (提供悬挂服务, 不含广告悬挂附件) <u>广告发布具体注意事项请参考后页说明!</u>	502.00/平方米/面		
**新规定: 同时涉及“吊点”及“展馆内空中广告发布及悬挂”服务的吊旗, 收费标准以价格高的一项为准。			

注意

- 定单中填写的吊点数量为预估数量。唯有展馆工作人员于现场就吊装结构定位以及明确展厅顶部所需悬挂点数量后方能最终计算吊点数量及费用, 之后结算相关费用。
- 价目表中的结构吊点是指吊装绳索与展厅顶部横梁的连接点, 吊点数量按此定义计算。结构吊点的确切数量视展台上高低架分布情况而定, 即吊装结构上的某个点若采用 V 字型吊装悬挂于展厅横梁, 则至少按两个吊点计算, 以此类推。
- 由于展馆设计原因, 并非所有展台上方可进行结构悬挂或空中广告发布, 请先行与大会指定搭建商确认再提交您的定单。
- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50% 的附加费。
- 定单一经确认, 任何更改都须支付 50% 的附加费。
- 若取消定单, 恕不退款。
- 大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 该定单必须连同吊点位置图以及吊点结构尺寸、重量、桁架规格、材质说明、连接方式等一并提交方被接受。
- 所有物品均为租赁, 不得交换, 转移, 退换。参展商有义务保证租赁物品的完好无损, 如有遗失或损坏, 需照价赔偿。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则, 所有的项目将被认为是符合要求的。
- 汇款时产生的相关费用由展商/搭建商自行承担。
- 发票由大会指定搭建商提供。

★★★ 特别提醒:

因本次展会规模庞大, 部分通道比较狭窄, 是否能够实施吊点安装, 还将取决于现场通道的客观条件, 请贵方做好不能安装吊点的预备方案。

主办单位建议您在规划展台设计中尽可能避免使用吊点以节省搭建成本。

FORM19 HANGING POINTS & BANNERS
(FOR INDOOR EXHIBITORS ONLY)
DEADLINE: 27 SEPTEMBER 2024

Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

☐ We hereby order the following items to be used during the duration of the Exhibition only.

ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

Description	Unit Price RMB	Quantity	Total RMB
Hanging point fee - in hall - (for construction purpose only, per each point, incl. the genie lift, excl. all accessories, max. loading capacity 200 kg /point, unit weight less than 1000 kg, if you need block for hanging point, please apply on-site with RMB100/pc deposit.) <u>Please refer the notice on next page!</u>	3,200.00/point /period		
Hanging point fee for banner - in hall - (incl. the genie lift, excl. all accessories) <u>Please refer the notice on next page!</u>	502.00/sqm/side		
**New Regulation: If the hanging banner fits the description of both "hanging point" and "Release and Hanging of Ad in the air in exhibition halls", charges to the higher price shall prevail.			

Note

- The filled hanging point quantity in order form is just estimated quantity. The final calculation of the quantity of hanging points can only be done after the hall owner has positioned the hanging structure onsite and the amount of hanging points at the ceiling is defined. Then these hanging points at the ceiling will be invoiced to the exhibitor.
- The "Hanging Point" in price list means the point connecting hanging cable and ceiling crossbeam. Quantity of hanging point will be calculated based on this specification on-site. The final calculation of the quantity of hanging points is subject to the location of crossbeams above the specific booth. For the hanging points needed at the hall ceiling ("V Shape" way), the normal case is considered to be minimum two hanging points at the hall ceiling to result in one hanging point at the construction.
- Please check with the official contractor if banner could be hung above your booth before you submit the form.
- After the deadline, late orders may not be accommodated. **If accepted and available, a surcharge of 50% must be levied.**
- For changes of confirmed and invoiced orders, **a surcharge of 50% must be levied.**
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- **Order of hanging points can only be accepted with the submission of plans (dimension, weight, truss specifications, material description, connection method, etc. of hanging structure) at the same time.**
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- **The exhibitors/contractors should take over the bank charges when transferring the payment.**
- The official contractor will issue the invoice.

★★★ Important Notice:

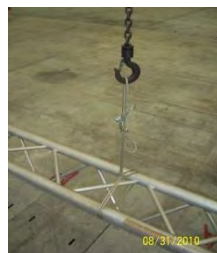
It is subject to the objective condition of the passages to decide whether the hanging points are available as some passages are kind of narrow due to the large scale of this exhibition. Please make sure your counterplan is made in case no hanging point is available.

We as organizer do recommend you to think about alternative possibilities to design your booth construction without using hanging points to reduce costs in your construction.

结构吊点使用和广告悬挂须知

结构吊点及广告悬挂需符合以下规范或要求：

1. 展品不得悬挂。
2. 与地面相接的任何结构严禁使用吊点进行加固或连接。
3. 如需要悬挂的物体影响展馆的设施设备正常运行,将不接受吊点申请。
4. 凡申请吊点的结构可能影响展馆设施设备的安全, 将不接受吊点申请。
5. 吊点不能作为其它非悬挂的物体和设备的起重吊装用途, 也不能用于任何活动物体的悬挂。
6. 靠近展馆墙壁的展位, 紧靠部分无法安装吊点, 不靠墙壁部分需现场确定是否能实施吊点。
7. 被悬挂的单体结构总重量应小于 1000KG。
8. 每个吊点的承重应小于 200KG。
9. 需要悬挂的物体必须是牢固可靠的金属结构组成, 纯木结构不能悬挂。
10. 悬挂结构上有电气装置的, 如灯光、LED 显示屏等, 其金属结构和外壳必须有可靠接地。**吊点上禁止悬挂音箱。**
11. 悬挂大型 LED 显示屏须知:
 - a. 悬挂大型 LED 显示屏须提前 10 天向展馆方申报;
 - b. 申报需提供展位平面图, 展位效果图, 准确的屏幕与框架规格、总重量、悬挂点位置和重量等资料;
 - c. 落地屏幕不得用吊点进行结构加固;
 - d. LED 显示屏不得传播违法信息, 禁止联网;
 - e. 未经提前申报审核的, 现场不予悬挂。
12. 悬挂结构使用的桁架:
 - a. 使用铝合金桁架的规格不得<200mm*200mm, 不得>400mm*400mm;
 - b. 使用铁质桁架的规格不得<300mm*300mm, 不得>400mm*400mm;
13. 桁架下悬挂的结构必须使用足够机械强度的钢丝绳或专用吊带连接固定, 严禁使用铁丝或者绳索连接固定。
14. 悬挂的钢木结构:
 - a. 悬挂钢木结构内部必须有整体可靠连接的金属框架, 并有开口可以看清内部结构, 如发现纯木结构、或者使用没有相互连接或连接不可靠的金属部件, 不得做吊点悬挂。
 - b. 单片金属框架外封木板的悬挂结构, 必须通过上部有整体框架组合的桁架来悬挂。
15. 结构上沿悬挂高度不超过 9 米, 下沿离地不低于 6 米。
16. 广告和结构吊点不得超出展位区域, 且不得悬挂在公共区域上空。
17. 吊旗的上沿边和下沿边必须用金属管牢固地固定在吊旗上, 并且使用单根金属管, 金属管中间不得有断开点和连接点。金属管由展商/展台搭建商自行准备, 展馆对此不负责。
18. 宽度小于 (等于) 5 米、重量在 25 千克以下的吊旗可以用棉绳吊挂。超出以上规格的, 必须使用葫芦吊装, 宽度超过 5 米的吊旗需在顶部用钢结构固定。所有吊旗广告由申请者自行制作 (包括喷绘、连接杆等)。同时涉及“吊点”及“展馆内空中广告发布及悬挂”服务的吊旗, 收费标准以价格高的一项为准。
19. 参展商或其搭建商负责在展位区域内组装悬挂结构或吊旗, 展馆人员将在参展商或其搭建商的指引下悬挂或放下吊点。现场吊点安装到位等待吊装时, 需经现场展馆工作人员及展商/展台搭建商确认吊点数量后, 由展台搭建单位自行吊装, 实施应服从展馆安排。
20. 悬挂物体由搭建单位在确保平衡的基础上, 各个点位同步升降。
21. 现场吊点如采用葫芦连接, 则需要至登记大厅客户服务中心申请, 以押金形式借用葫芦袋, 押金人民币 100/个, 并由展馆工作人员把葫芦袋送达展位, 展览撤展时送还展馆仓库, 经确认后退还押金。
22. 手拉葫芦在上升或下降过程中, 必须做到各个点位平衡受力, 严禁有个别或部分点位缺损受力 (每个手拉葫芦必须有人操作, 严禁一个人同时操作多个手拉葫芦)。葫芦挂钩与悬挂结构的连接必须使用专用吊带或者钢丝绳做固定。
 - a. 建议采用吊带, 安全性高。采用吊带时, 必须对吊带进行安全检查, 是否完整无损;
 - b. 采用钢丝绳, 钢丝绳连接必须要牢固, 采用扳手拧紧且达到安全机械强度后, 方可使用;
 - c. 不得使用其他材料代替吊带或钢丝绳做固定, 也不得直接用葫芦的链条缠绕直接固定。葫芦承重链条也必须垂直向下, 不得斜拉以及用于布展/撤展时起重吊物。钢丝绳严禁穿入葫芦的链条里做结构间接加固。



23. 撤展开始时的一定时间内放置葫芦链条 (具体时间根据展馆安排), 期间不得将搭建工具或展品堆放在过道上。
 24. 申请单位在现场工作过程中, 应当严格遵守结构安全、安全用电等操作、管理规范并承担全部责任。
 25. 主办方和上海新国际博览中心有权拒绝悬挂不符合安全规定的材料或其他物品。
 26. 一切费用及申请悬挂结构的险由参展商自行承担, 包括悬挂结构/广告吊旗被其他展位悬挂结构/广告吊旗所阻挡。
- 如违反上述任何规范或要求的, 违规单位或个人应当承担由此产生的一切后果, 并承担相应的法律责任和经济赔偿。

第 3.4 章 其他可选表格

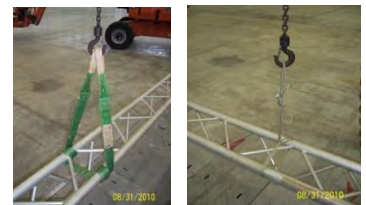
SECTION III.D OPTIONAL FORMS

Instructions for hanging point usage and advertisement suspension

The applicants shall meet the following requirements while using the hanging point and suspending the advertisement:

1. Exhibit is forbidden to be suspended.
2. The hanging point shall not be used for fastening or connecting any structure connected with the ground.
3. The application will not be accepted if the objects to be suspended affect the normal operation of the facilities and equipment of the exhibition hall.
4. The application will not be accepted if the structure to be suspended may affect the safety of the exhibition hall's facility and equipment.
5. The hanging points cannot be used for hoisting purposes of non-suspended objects and equipment, nor can they be used for the suspension of any movable objects.
6. For the booth near the wall of the exhibition hall, no hanging point is available on the adjoined part and whether it is available on the non-adjoined part shall be decided on site.
7. The total weight of the suspended independent structure shall be less than 1000KG.
8. Each hanging point could bear no more than 200KG.
9. The object to be suspended must be solid and reliable metal structure. Pure wood structure is forbidden to be suspended.
10. If the suspended structure includes electric equipment, such as lights, LED screen, etc. the metal structure and the casing must have reliable grounding device. **Sound systems (hi-fi and acoustics) are NOT allowed for hanging points.**
11. Notice for suspending large LED screen:
 - a. The application for large LED Screen hanging point shall be rendered to the exhibition hall ten working days before the moving in date.
 - b. The application shall include booth floor plan, booth perspective, exact size and total weight of the screen and frame, location of the hanging point and load bearing, etc.
 - c. The landing screen shall not be fastened with the hanging point.
 - d. No illegal information can be spread on the LED screen. LED screen is forbidden to connect to internet.
 - e. It shall not be suspended without prior application and approval.
12. Regarding the truss
 - a. The aluminum alloy truss size should not be less than 200mm*200mm and not greater than 400mm*400.
 - b. The irony truss size should not be less than 300mm*300mm and not greater than 400mm*400mm.
13. The structure must be connected by wire-rope or special sling with sufficient mechanical strength. Iron wire or rope is not allowed.
14. Regarding the timber with steel structure
 - a. The timber with steel structure must be connected with firm metal framework inside and must be an opening to see the internal structure clearly. Timber structure, structure with no connection or with unstable connection with metal strengthened structure is not accepted.
 - b. Structure of monolithic metal framework covered by timber board must be suspended by integral truss frame assembled on the top.
15. For the suspended structure its top edge shall not higher than 9m and bottom edge not lower than 6m away from the floor.
16. The advertisement or the hanging structure shall not exceed booth space and be suspended above the public area.
17. The top and bottom edges of the banner shall be fixated by one metal tube per edge without any break or connection points. The metal tube shall be self-prepared by exhibitor/booth contractor. The venue is not responsible for it.
18. The hanging banners no more than 5 meters wide and no more than 25KG can be hung by cotton ropes. The hanging banners exceeding the above specifications must be hung by block. Banners wider than 5 meters shall be fixated by lamp holders. Banner should be produced by applicant (incl. graphic and accessories). If the hanging banner fits the description of both "hanging point" and "Release and Hanging of Ad in the air in exhibition halls", charges to the higher price shall prevail.
19. Exhibitors or their booth contractors are responsible to assemble the hanging signs by themselves. SNIEC is responsible for hanging and removal of all signs under instruction by exhibitors or their booth contractors who comply with the rule. When hanging structure is positioned and hanging points and blocks are installed by technician from venue, exhibitor/booth contractor should hoist hanging point by themselves after confirming point quantity with venue technician.
20. The applicant shall keep all point moving up and down synchronously while lifting the suspended structure with the premise of ensuring the balance.
21. The applicant shall pay the deposit (RMB100/pc) for renting the chain hoist from the exhibition hall in customer service office in entrance halls if the chain hoist package should be used to connect the hanging points. The staff of SNIEC will send the chain hoist to the booth and the applicant shall return it back to the storage and get the deposit back after the confirmation of SNIEC.
22. In the process of rising or falling, chain hoists must be done at various points in balance by the force. It is strictly prohibited individual or part of the point defects force. Each hand chain hoist should be operated by one person. It is forbidden one person operates a number of chain hoists simultaneously. The hook of chain hoist must be connected with the suspended structure by special sling or wire rope.
 - a. Sling is recommended to be adopted owing to its safety and stability. When using a sling, security check is required to make sure it's intact.
 - b. Before using wire rope, its connections must be firmly and tighten by wrench to reach the safety of mechanical strength.
 - c. Neither other materials may not be used instead of sling or wire rope, nor the direct use of the chain itself. The load-bearing chain of the chain hoist must also be vertically downward and should not be cable-stayed and be used as lifting crane during move-in/out. The wire rope is prohibited to be penetrated into the hoist chain for indirect structural reinforcement.
23. A hoist chain will be placed within a certain period at the beginning of dismantling (the specific time is subject to the arrangement of SNIEC), during which period no building tools or exhibits may be stacked in the aisle.
24. The applicant shall strictly abide by the operating and managing rules about structure safety and safe utilization of electric power, etc. and bear all responsibilities.
25. Organizer and SNIEC reserve the right to refuse hanging materials or any items that do not comply with safety guidelines.
26. All costs and risks associated with overhead hanging features are the sole responsibility of the exhibitor. These include the risk that sightlines to the exhibitor's own signs may be blocked by others' signs and displays.

If anyone or any company violates any rules of this regulation, the person or the company shall bear responsibility for all the consequences arising therefrom and bear the corresponding legal liability and economic compensation.



第 3.4 章 其他可选表格
SECTION III.D OPTIONAL FORMS

表格 20 额外家具
截止日期：2024 年 9 月 27 日

室外 表格提交至 - 主办单位 室内 表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

- ☐ 我们预定仅在展览会期间使用的物品。
所有预定物品须在表格3（展台位置图）上标注

物品说明	单价 (人民币)	数量	总价 (人民币)
阻燃地毯 (EXPOTEX 灰/兰/红), 每平方米	50.00		
阻燃地毯 (其他颜色), 每平方米	60.00		
厚地毯, 每平方米	110.00		
条纹地毯, 每平方米	190.00		
木地台 (0.1m 高, 以每平方米计算)	250.00		
围板 (100*250cm)	400.00		
围板 (50*250cm)	300.00		
彩色贴纸: 每单元另加收 (2.5 平方米)	220.00		
透明围板 1*2.5m	580.00		
布帘	450.00		
锁门	700.00		
折门	560.00		
天花网格 (1m*1m, 须与天花铝同时预订)	250.00		
天花铝 (不包括天花网格)	150.00		
折椅	80.00		
黑皮椅	250.00		
黑色吧椅	250.00		
询问台 (100*50*75cm)	350.00		
询问台 (100*50*100cm)	420.00		

注意

- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50%的附加费。
- 定单一经确认, 任何更改都须支付 50%的附加费。
- 若取消定单, 恕不退款。
- 主办方/大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有物品均为租赁, 不得交换, 转移, 退换。参展商有义务保证租赁物品的完好无损, 如有遗失或损坏, 需照价赔偿。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则, 所有的项目将被认为是符合要求的。
- **汇款时产生的相关费用由展商/搭建商自行承担。**
- 发票由大会指定搭建商提供。

FORM20 ADDITIONAL FURNITURE

DEADLINE: 27 SEPTEMBER 2024

Outdoor Form Submitted to - Organizer Indoor Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

- ☐ We hereby order the following items to be used during the duration of the Exhibition only.
ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

Description	Unit Price RMB	Quantity	Total RMB
Carpet, fireproof, needle punch (EXPOTEX grey / blue / red), per sqm	50.00		
Carpet, fireproof, needle punch (other colour except the 3 basic) , per sqm	60.00		
Carpet, rips quality, per sqm	110.00		
Carpet, Velour quality, per sqm	190.00		
Platform for cabins consisting of wooden beams with wood panel cover, 0,1 m h, excl. Carpet	250.00		
Wall panel, 100 x 250 cm - fitting the ordered stand package -	400.00		
Wall panel, 50 x 250 cm - fitting the ordered stand package -	300.00		
Coloured sticker: surcharge per wall element (2.5 sqm)	220.00		
Plexi Glass Panel, 100 x 250 cm ht	580.00		
Curtain Element (System)	450.00		
Swing lockable door (System)	700.00		
Lockable folding door (System)	560.00		
Ceiling egg crate panels, System, 1 x 1 m (only with order of ceiling beams)	250.00		
Ceiling beams without egg crate panels	150.00		
Folding chair	80.00		
Black leather chair	250.00		
Black bar stool	250.00		
Information counter (100 x 50 x 75 cm ht)	350.00		
Information counter (100 x 50 x 100 cm ht)	420.00		

Note

- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- **The exhibitors/contractors should take over the bank charges when transferring the payment.**
- The official contractor will issue the invoice.

第 3.4 章 其他可选表格

SECTION III.D OPTIONAL FORMS

额外家具 (续)

截止日期: 2024 年 9 月 27 日

室外 表格提交至 - 主办单位 室内 表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

- ☐ 我们预定仅在展览会期间使用的物品。
所有预定物品须在表格3 (展台位置图) 上标注

物品说明	单价 (人民币)	数量	总价 (人民币)
方桌	270.00		
长方桌	380.00		
玻璃咖啡桌	250.00		
圆桌	330.00		
高圆桌	420.00		
电视柜	450.00		
锁柜	480.00		
矮饰柜	950.00		
高饰柜 (100*50*200h) 2 个筒灯	1,550.00		
高饰柜 (100*50*200h) 3 个白炽筒灯	1,750.00		
展示台 (50*50*50cm)	340.00		
展示台 (50*50*75cm)	400.00		
展示台 (50*50*100cm)	450.00		
展示台 (100*50*100cm)	500.00		
挂墙衣架	120.00		
立式衣架	280.00		
层板架	800.00		
平层板	100.00		
斜层板	100.00		
文件架, A4 尺寸	180.00		
立式文件架	420.00		
植物 (0.8m 高)	120.00		
植物 (1.5m 高)	200.00		
花草 (20cm 高)	300.00		
废纸篓	30.00		

注意

- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50%的附加费。
- 定单一经确认, 任何更改都须支付 50%的附加费。
- 若取消定单, 恕不退款。
- 主办方/大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有物品均为租赁, 不得交换, 转移, 退换。参展商有义务保证租赁物品的完好无损, 如有遗失或损坏, 需照价赔偿。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则, 所有的项目将被认为是符合要求的。
- **汇款时产生的相关费用由展商/搭建商自行承担。**
- 发票由大会指定搭建商提供。

ADDITIONAL FURNITURE (CONT'D)

DEADLINE: 27 SEPTEMBER 2024

Outdoor Form Submitted to - Organizer Indoor Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

- ☐ We hereby order the following items to be used during the duration of the Exhibition only.
ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

Description	Unit Price RMB	Quantity	Total RMB
Square table	270.00		
Rectangular table	380.00		
Glass coffee table	250.00		
Round table	330.00		
Bistro table	420.00		
TV Rack	450.00		
Lockable cupboard	480.00		
Table showcase (100 x 50 x 100 cm ht)	950.00		
Tall showcase built-in with 2 down lights (100 x 50 x 200 cm ht)	1,550.00		
Tall showcase built-in with 3 white jewellery down lights (100 x 50 x 200 cm ht)	1,750.00		
Display cube (50 x 50 x 50 cm)	340.00		
Display cube (50 x 50 x 75 cm)	400.00		
Display cube (50 x 50 x 100 cm)	450.00		
Display cube (100 x 50 x 100 cm)	500.00		
Coat hanger	120.00		
Freestanding coat hanger	280.00		
Shelf rack	800.00		
Flat shelf	100.00		
Slope shelf	100.00		
Literature rack, A4 size, Wall element	180.00		
Free standing literature rack	420.00		
Potted plant, 80 cm or 100 cm ht	120.00		
Potted plant, 150 cm ht	200.00		
Flowers, Ø 20 cm	300.00		
Waste paper basket	30.00		

Note

- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- **The exhibitors/contractors should take over the bank charges when transferring the payment.**
- The official contractor will issue the invoice.

第 3.4 章 其他可选表格
SECTION III.D OPTIONAL FORMS

表格 21 办公设备
截止日期: 2024 年 9 月 27 日

室外 表格提交至 - 主办单位 室内 表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

☐ 我们预定仅在展览会期间使用的物品。

所有预定物品须在表格3（展台位置图）上标注

请务必申请必要的插座（表格 15.1）

物品说明	单价 (人民币)	数量	总价 (人民币)
台式电脑 (光驱、键盘、鼠标、调制解调器)	1,900.00		
手提电脑 (含调制解调器)	3,500.00		
17"LCD	2,000.00		
复印机 (A3&A4)	2,050.00		
传真机 (不附带电话线, 不附带 24 小时供电的电源插座)	1,073.00		
激光打印机 (彩色, A4)	1,200.00		
激光打印机 (黑白, A4)	1,780.00		
DVD 播放机	1,200.00		
42 寸等离子电视机 (不含音响设备)	3,950.00		
50 寸等离子电视机 (不含音响设备)	6,200.00		
等离子电视机配套扬声器	视情况而定		
电脑投影仪 (2500 - 3000 流明)	7,500.00		
电脑投影仪 (5000 流明)	9,000.00		
立式投影幕布 (100", 203cm 长 x 153cm 宽)	3,500.00		
立式投影幕布 (120", 243cm 长 x 183cm 宽)	3,630.00		
小型音箱设备 (3m*2m, 8 人) 2*Bose 101 音箱 1*扩音机 1*有线话筒	1,885.00		
中型音箱设备 (6m*6m, 50 人) 2*Bose 802 音箱 1*扩音机, 1*混响 4*有线话筒	6,000.00		
立式有线话筒 (须与音箱设备一起预订)	600.00		
立式无线话筒 (须与音箱设备一起预订)	1,600.00		
领夹无线话筒 (须与音箱设备一起预订)	1,510.00		

注意

- 以上均不含电源及插座。
- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50%的附加费。
- 定单一经确认, 任何更改都须支付 50%的附加费。
- 若取消定单, 恕不退款。
- 主办方/大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- 所有物品均为租赁, 不得交换, 转移, 退换。参展商有义务保证租赁物品的完好无损, 如有遗失或损坏, 需照价赔偿。
- 所租赁物品若无损坏或遗失, 押金将全额退还; 一旦损坏或遗失, 其修理 / 置换的费用将从押金里扣除。余额将被退还, 若有超支则开具账单向展商收取。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则, 所有的项目将被认为是符合要求的。
- **汇款时产生的相关费用由展商/搭建商自行承担。**
- 发票由大会指定搭建商提供。

FORM21 OFFICE EQUIPMENT

DEADLINE: 27 SEPTEMBER 2024

Outdoor Form Submitted to - Organizer Indoor Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

- ☐ We hereby order the following items to be used during the duration of the Exhibition only.

ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

Please remember to order the necessary socket (Form 15.1)

Description	Unit Price RMB	Quantity	Total RMB
Desktop computer, incl. CD-ROM, keyboard, mouse & modem	1,900.00		
Laptop incl. modem	3,500.00		
17" LCD – Monitor	2,000.00		
Copy machine A3 & A4	2,050.00		
Fax machine roll paper type (24 hrs socket excluded, Telephone line excluded)	1,073.00		
Laser printer, color (size: A4)	1,200.00		
Laser Printer, B&W (size: A4)	1,780.00		
DVD player	1,200.00		
42" Plasma exclude Audio System	3,950.00		
50" Plasma exclude Audio System	6,200.00		
Speaker for plasma screen	On request		
Video (LCD) Projector (2500 Lumen)	7,500.00		
Video (LCD) Projector (5000 Lumen)	9,000.00		
Projection Screen with tripod, 100" (203cm L x 153cm W)	3,500.00		
Projection Screen with tripod, 120" (243cm L x 183cm W)	3,630.00		
One set of Small scale Audio System, 3 x 2m area, 8 persons: 2 x Bose 101 Speaker 1 x Amplifier, 1 x Cable Microphone	1,885.00		
One set of Medium scale Audio System, 6 x 6 m area, 50 persons: 2 x Bose 802 Speaker 1 x Amplifier, 1 Audio Mixer 4 x Cable Microphones	6,000.00		
Cable Microphone with stand (should be ordered with Audio System)	600.00		
Wireless Microphone with stand (should be ordered with Audio System)	1,600.00		
Lapel Wireless Microphone for speech (should be ordered with Audio System)	1,510.00		

Note

- **Power supply and sockets are not contained in the above items.**
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Deposits will be refunded in full if the equipments are not damaged or lost. If the equipment is lost or damaged, the cost of repair / replacement will be deducted from the deposit. Any positive balance will be refunded, and excess usage will be billed to exhibitors accordingly.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- **The exhibitors/contractors should take over the bank charges when transferring the payment.**
- The official contractor will issue the invoice.

表格 22 展台专项服务

截止日期: 2024 年 9 月 27 日

室外 表格提交至 - 主办单位 室内 表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

- ☐ 我们预定仅在展览会期间使用的物品。
所有预定物品须在表格3（展台位置图）上标注

物品说明	单价 (人民币)	数量	总价 (人民币)
楣板上制作公司标志, 200 毫米高, 即时贴	320.00		
楣板上制作公司标志, 200 毫米高, 数码喷绘	320.00		
普通人工, 每小时	280.00		
展台地毯工, 每小时	340.00		
展台木工, 每小时	410.00		
风波板裱海报, 每平方米	200.00		

注意

- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50%的附加费。现场及进馆前两周内收到的订单要支付 50%的附加费。
- 定单一经确认, 任何更改都须支付 50%的附加费。
- 若取消定单, 恕不退款。
- 主办方/大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- **有关公司商标的制作, 请提供高精度的设计文档 (jpg-、tif- 或 AI- 格式)**
- 所有物品均为租赁, 不得交换, 转移, 退换。参展商有义务保证租赁物品的完好无损, 如有遗失或损坏, 需照价赔偿。
- 任何关于租赁和安装方面的问题须在展会开始前提出。否则, 所有的项目将被认为是符合要求的。
- **汇款时产生的相关费用由展商/搭建商自行承担。**
- 发票由大会指定搭建商提供。

FORM22 SPECIAL ITEMS

DEADLINE: 27 SEPTEMBER 2024

Outdoor Form Submitted to - Organizer Indoor Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

- ☐ We hereby order the following items to be used during the duration of the Exhibition only.
ALL ORDERED ITEMS MUST BE MARKED ON FORM 3 (STAND LAYOUT)

Description	Unit Price RMB	Quantity	Total RMB
Company logo in sticker cut-out, 200 mm h, fitting on the fascia	320.00		
Company logo in digital printout, 200 mm h, fitting on the fascia	320.00		
Normal labour, per hour	280.00		
Carpenter, stand fitter, per hour	340.00		
Supervisor, graphic fitter, per hour	410.00		
Mounting poster for foam board / no. (1 Sqm)	200.00		

Note

- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- **The company logo must be submitted as a high resolution file: JPG, TIF or AI – Format.**
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be entertained. And exhibitors will have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged before the show day. Otherwise all items are deemed to be received in good order and condition.
- **The exhibitors/contractors should take over the bank charges when transferring the payment.**
- The official contractor will issue the invoice.

表格 23 展台额外清洁

截止日期: 2024 年 9 月 27 日

室外 表格提交至 - 主办单位 室内 表格提交至 - 指定搭建商 联系方式详见第 1 章-展会指南“联系名单”	公司:	
	地址:	
	电话:	传真:
	电邮:	
	负责人:	
	签名:	日期:
	展馆/展台号:	

标准/套装展位参展商无须填写, 大会指定搭建商将免费提供展台清洁服务。

	说明	单价 (人民币)	数 量	总价 (人民币)
☐	我们预定仅包括我们的展台区域 (不包括展品, 家具等) 整个展期每日清洁服务, 每平方米	60.00		
☐	不需要展台额外清洁服务			

注意

- 截止日期以后收到的定单可能将不予受理。若被接受, 将要支付 50%的附加费。
- 定单一经确认, 任何更改都须支付 50%的附加费。
- 若取消定单, 恕不退款。
- 主办方/大会指定搭建商将根据您的要求提供未列入此表的物品。此类物品单独报价。
- **汇款时产生的相关费用由展商/搭建商自行承担。**
- 发票由大会指定搭建商提供。

FORM23 ADDITIONAL BOOTH CLEANING

DEADLINE: 27 SEPTEMBER 2024

Outdoor Form Submitted to - Organizer Indoor Form Submitted to - Official Contractor For details, please refer to 'Contact List' in SECTION I	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

Shell Scheme Exhibitors do NOT need to complete and return this form. The official contractor will take charge of booth cleaning.

	Description	Unit Price RMB	Quantity	Total RMB
☐	We hereby order the daily additional cleaning of our stand area only (no exhibits, furniture etc.) for the duration of the fair only, per sqm	60.00		
☐	Stand cleaning service is not required			

Note

- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 30% after the deadline and 50% 2 weeks before build-up and for on-site must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 30% (50% 2 weeks before build-up and for on-site orders) must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- **The exhibitors/contractors should take over the bank charges when transferring the payment.**
- The official contractor will issue the invoice.

表格 24 商务套餐订餐

截止日期：2024 年 11 月 01 日

请回执： 慕尼黑展览（上海）有限公司 中国上海市浦东新区世纪大道 1788-1800 号 陆家嘴金控广场 T1 塔楼 11 层（200122） 电话：+86 (0)21-2020 5500 传真：+86 (0)21-2020 5688 电邮：shine.gao@mm-sh.com 联系人：高欣 女士 / ext. 881	公司：	
	地址：	
	电话：	传真：
	电邮：	
	负责人：	
	签名：	日期：
	展馆/展台号：	

本次展会指定供应商——恰恰对味提供商务套餐，如需预订请填写以下表格并回传。

A 套	中式套餐			
	主食	饮料	配菜	价格
	一人份			
	A1. 三杯鸡饭	酸奶/水果/矿泉水	时蔬	RMB 40
	A2. 鱼香肉丝饭	酸奶/水果/矿泉水	时蔬	RMB 40
	A3. 藤椒肉片饭	酸奶/水果/矿泉水	时蔬	RMB 42
	A4. 酱香啤酒鸭饭	酸奶/水果/矿泉水	时蔬	RMB 42
	A5. 红烧牛腩饭	酸奶/水果/矿泉水	时蔬	RMB 50
B 套	西式套餐			
	主食	饮料	小吃	价格
	一人份			
	B1. 火腿三明治	软饮	奥尔良烤翅+田园色拉	RMB 52
	B2. 意大利肉酱面	软饮	奥尔良烤翅+田园色拉	RMB 52
C 套	西式套餐			
	主食	饮料	小吃	价格
	一人份			
	C1. 薄脆至尊匹萨 (9 英寸)	软饮	奥尔良烤翅+田园色拉	RMB 80
	C2. 薄脆芝士匹萨 (9 英寸)	软饮	奥尔良烤翅+田园色拉	RMB 80

日期	布展期间			开展期间		撤展期间
套餐类型 (编号)						
数量						
套餐类型 (编号)						
数量						
套餐类型 (编号)						
数量						
套餐类型 (编号)						
数量						

注意

- 截止日期以后收到的定单可能将不予受理。
- 现场展商凭借指定餐饮供应方出具的付款通知单，至指定餐厅内进行用餐。
- 以上套餐菜单供参考，最终菜品将以指定餐饮供应商最终确认为准。
- 有关付款，指定餐饮供应商会直接与您联系。该发票由该指定餐饮供应商开具。

FORM24 SET LUNCH ORDER

DEADLINE: 01 NOVEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21-2020 5500 Fax: +86 (0)21-2020 5688 Email: Shine.gao@mm-sh.com Contact Person: Ms. Shine Gao / ext. 881	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This form should be completed and returned by all exhibitors who need to order lunch boxes during move-in / show period / move-out before the above deadline. The nominated caterer - QIAQIA will offer the catering service.

Set A	Chinese Cuisine			
	Main course	Beverage	Snacks	Price
	(for one person)			
	A1. Taiwan style chicken with rice	Yoghourt/Fruit/Water	vegetables	RMB 40
	A2. Shredded pork with garlic sauce with rice	Yoghourt/Fruit/Water	vegetables	RMB 40
	A3. Rattan pepper pork with rice	Yoghourt/Fruit/Water	vegetables	RMB 42
	A4. Beer braised duck with rice	Yoghourt/Fruit/Water	vegetables	RMB 42
	A5. Braised beef brisket with rice	Yoghourt/Fruit/Water	vegetables	RMB 50
Set B	A6. Curry chicken with rice	Yoghourt/Fruit/Water	vegetables	RMB 50
	Western Cuisine			
	Main course	Beverage	Snacks	Price
	(for one person)			
	B1. Ham sandwich	Soft drink	Orleans chicken wings+salad	RMB 52
Set C	B2. Bolognese spaghetti	Soft drink	Orleans chicken wings+salad	RMB 52
	Western Cuisine			
	Main course	Beverage	Snacks	Price
	(for one person)			
	C1. Super pizza (9 inches)	Soft drink	Orleans chicken wings+salad	RMB 80
	C2. Cheese pizza (9 inches)	Soft drink	Orleans chicken wings+salad	RMB 80

Date	Move-in		Show Period		Move-out
Type (Nr.)					
Quantity					
Type (Nr.)					
Quantity					
Type (Nr.)					
Quantity					
Type (Nr.)					
Quantity					

Note

- After the deadline, late orders may not be accommodated.
- During exhibition period, exhibitor should bring the payment notice invoiced by the nominated caterer to the restaurant for lunch.
- The above menu is for reference only and the final menu will be confirmed by the nominated caterer.
- The nominated caterer will contact you on payment details. The invoice will be issued by the nominated caterer.

表格25 酒店预订

截止日期：2024 年 11 月 06 日

官方酒店介绍

--- 订单预订 或 在线预订 (<https://www.orient-explorer.net/b-china/>)

1. 浦东嘉里大酒店

☆☆☆☆☆

地址：上海 浦东新区花木路 1388 号



是香格里拉集团旗下最新的五星品牌。座落于浦东嘉里城，集办公、酒店、服务式公寓以及大型购物中心于一体的综合性时尚生活元素。地处浦东核心腹地，毗邻地铁七号线，新国际博览中心和世纪公园。您能在我们的四间餐厅和两间酒吧中探索到令人兴奋的料理精选，特别是还可在带有露天餐厅的酒店私家酿酒坊中，享用到由我们的大师级酿酒师手工制作的最新鲜的啤酒。厨餐厅- 11 个开放式厨房，不同国家风味的美食，聚扒房- 牛排，海鲜及烧烤，酒类品种繁多。此外，百花亭 - 幽雅的私人包间，提供地道的中式佳肴。

距离上海新国际博览中心：步行 3 分钟

距离浦东国际机场：车程 30 分钟

距离虹桥国际机场：车程 40 分钟

2. 淳大万丽酒店

☆☆☆☆☆

地址：上海浦东新区长柳路 100 号



上海淳大万丽酒店由万豪国际集团管理，位于交通便利的浦东陆家嘴金融贸易中心东南侧，可十分快捷的到达上海科技馆和上海新国际博览中心，距上海科技馆地铁站步行仅 10 分钟。酒店拥有 369 间豪华房、套房和总统套房，全部房间有宽带上网，1100 平方米装饰精美的宴会设施，4 个汇集世界各地美食的餐饮区域，健身中心和室内游泳池更是时尚人士的必选之所。酒店整体设计风格是以现代的手法传递充满魅力的古今上海风情。

距离上海新国际博览中心：免费班车 5 分钟

距离浦东国际机场：车程 30 分钟

距离虹桥国际机场：车程 40 分钟

3. 上海证大美丽酒店

☆☆☆☆☆

地址：上海浦东新区迎春路 1199 号



上海证大美丽酒店位于充满活力的上海浦东，地理位置优越，交通便捷，是距离上海新国际博览中心较近的酒店；酒店距离最近的地铁站（地铁 9 号线芳甸路站）步行约 8 分钟。酒店以精致简约的现代派风格诠释时尚与优雅的新定义，从对色彩使用的大胆把握，到悉心选配的各种内部装饰均令人赏心悦目。浓厚的艺术色彩从大堂开始一直伴随您至酒店的每个角落，而酒店内陈列的各种现代艺术作品更起到画龙点睛的作用。

距离上海新国际博览中心：免费班车 5 分钟

距离浦东国际机场：车程 30 分钟

距离虹桥国际机场：车程 40 分钟

4. 浦东星河湾酒店

☆☆☆☆☆

地址：上海浦东新区锦绣路 2588 号



上海浦东星河湾酒店坐落于浦东陆家嘴金融中心核心地带，酒店紧依地铁 7 号线锦绣路站，毗邻新国际博览中心。酒店至磁悬浮龙阳路站约 5 分钟车程，离上海主要交通枢纽约 30 分钟车程。

距离上海新国际博览中心：免费班车 10 分钟

距离浦东国际机场：车程 30 分钟

距离虹桥国际机场：车程 40 分钟

5. 陆家嘴明城大酒店

☆☆☆☆

地址：上海浦东新区龙阳路 1668 号



上海陆家嘴明城大酒店位于龙阳路沪南路交界处，龙阳路地铁 2 号、7 号、16 号线以及磁悬浮信步可达，与新国际博览中心约 1.8 公里，酒店周边隶属于综合商业区，综合购物广场及大型超市等设施一应俱全。这是一家国际性的豪华酒店。酒店餐饮设施、健身中心、多功能会议室一应俱全，为您提供专业细致地服务，给您完美的入住体验。

距离上海新国际博览中心：免费班车 3 分钟

距离浦东国际机场：车程 30 分钟

距离虹桥国际机场：车程 40 分钟

FORM25 HOTEL RESERVATION

DEADLINE: 06 NOVEMBER 2024

Introduction of Official Hotels

--- Order Form Booking or Booking Online (<https://www.orient-explorer.net/b-china/indexen.htm>)

1. Kerry Hotel

★★★★★

No. 1388 Huamu Road, Pudong



Flowing seamlessly within the Kerry Parkside complex, integrating the hotel with an office tower, serviced residences and lifestyle retail mall, Kerry Hotel Pudong, Shanghai is located in the heart of Pudong, opposite Century Park, the largest eco-park in Shanghai. The hotel is directly connected to the Shanghai New International Expo Centre (SNIEC) while accessible to the rest of the Shanghai metropolis via the underground metro within the complex.

It only takes 3 minutes walking to Shanghai New International Expo Center here.

There is a 30 mins drive to Pudong International Airport and a 40 mins drive to Hongqiao Airport

2. Renaissance Shanghai Pudong Hotel

★★★★★

No. 100, Changliu Road, Pudong



The 369-room Renaissance Shanghai Pudong Hotel is located on the southeastern fringe of the Pudong CBD, a 5-min drive from the Shanghai New International Expo Centre and the Pudong District Government offices.

It only takes 5 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 30 mins drive to Pudong International Airport and a 40mins drive to Hongqiao Airport.

3. Grand Mercure Shanghai Century Park

★★★★★

No. 1199 Yingchun Road, Pudong



Grand Mercure Shanghai Century Park (Zhengda Meijue Jiudian) is located in the heart of Pudong - site of Shanghai's newest buildings and its financial heart-near the Shanghai New International Expo Center. Redefining elegance with its chic, minimalist fashions, the hotel is an aesthetic study in bold colors and clean lines in both furnishings and in modern art pieces gracing the hotel's public areas.

It only takes 5 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is 30 minutes drive to Pudong International Airport and 40 minutes drive to Hongqiao Airport.

4. Chateau Star River Pudong Shanghai

★★★★★

No. 2588 Jinxiu Road, Pudong



The 5-star Chateau Star River Pudong Shanghai Hotel (Pudong Xinghewan Jiudian) is a member of The Leading Hotels of the World, situated in Lujiazui Financial District. Just a five-minute drive from Shanghai New International Expo Centre and 10 minutes away from The Bund, the hotel stands beside the line 7 Metro station.

It only takes 10 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 30 mins drive to Pudong International Airport and a 40 mins drive to Hongqiao.

5. LJZ Supreme Tower Hotel

★★★★

No. 1668 Long Yang Road, Pudong



The Hotel is a great choice for guests looking for accommodation in Shanghai. The hotel is conveniently located just 15km from Shanghai Railway Station. Transportation around the city is also convenient, with Fanghua Road Metro Station within walking distance. In their spare time, guests can explore the hotel's surroundings.

It only takes 3 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 30 mins drive to Pudong International Airport and a 40 mins drive to Hongqiao Airport.

酒店预订 (续)

截止日期: 2024 年 11 月 06 日

官方酒店介绍

- 6. 浦东丽晟假日酒店** ★★★★★ **地址: 上海浦东新区环龙路 55 号**



上海浦东丽晟假日酒店位于浦东新区环龙路和浦建路交界处, 紧邻陆家嘴金融商务区。酒店临新国际博览中心直线距离约 3.5 公里, 酒店距离仁济医院和儿童医学中心均 500 米左右, 交通方便, 地理位置优越, 是就医客人住宿的优选; 西依南浦大桥, 往来浦江两岸轻松自如; 轨道交通 4 号线、6 号线举步之遥, 出行方便快捷。
距离上海新国际博览中心: 免费班车 10 分钟
距离浦东国际机场: 车程 30 分钟
距离虹桥国际机场: 车程 40 分钟
- 7. 万信福朋喜来登酒店** ★★★★★ **地址: 上海浦东新区秀沿路 1668 号**



酒店坐落于上海浦东新区秀沿路, 距离地铁 11 号线秀沿路站约 300 米, 乘坐地铁两站可轻松到达迪士尼乐园、四站到达新国际博览中心。酒店周边建有万达购物中心、野生动物园、红星美凯龙、宜家家居、康桥工业园区、张江高科技园区等商业区域, 出行便利。
距离上海新国际博览中心: 免费班车 25 分钟
距离浦东国际机场: 车程 25 分钟
距离虹桥国际机场: 车程 50 分钟
- 8. 丽昂豪生酒店** ★★★★★ **地址: 上海浦东新区金新路 99 号**



上海丽昂豪生大酒店位于浦东新区金桥出口加工区中心位置金新路, 地铁 9 号线台儿庄路站 2 号口右行约 100 米即到, 周围各色餐厅林立, 前往浦东国际机场、上海迪斯尼乐园、陆家嘴金融中心、人民广场、新天地都便捷。
距离上海新国际博览中心: 免费班车 15 分钟
距离浦东国际机场: 车程 25 分钟
距离虹桥国际机场: 车程 50 分钟
- 9. 甸园锦江宾馆** ★★★★★ **地址: 上海杨浦区长阳路 2558 号**



甸园锦江宾馆处北外滩地区长阳路, 毗邻五角场商业区, 紧靠上海电力大学、近邻上海理工大学、上海海洋大学。一步之遥的地铁 12 号线隆昌路站 2 号口, 接通南京路商业区; 约 20 分钟车程可达上海科技馆、上海新国际博览中心等浦东繁华地段, 东邻中环高架周家嘴路出入口, 西接内环高架, 北临周家嘴路越江隧道, 交通便利。
距离上海新国际博览中心: 免费班车 20 分钟
距离浦东国际机场: 车程 35 分钟
距离虹桥国际机场: 车程 35 分钟
- 10. 丽柏酒店广场长城店** ★★★★★ **地址: 上海静安区天目西路 285 号**



酒店源自丽笙酒店集团, 倾力打造一个为全球新中产阶层服务的, 国际中高端精选服务酒店品牌。酒店坐落于上海市静安区商业中心, 酒店毗邻上海火车站, 步行 5 分钟即可抵达上海火车站、地铁 1/3/4 号线上海火车站入口以及机场 5 号线。车行 45 分钟可达浦东国际机场,
距离上海新国际博览中心: 免费班车 30 分钟
距离浦东国际机场: 车程 45 分钟
距离虹桥国际机场: 车程 25 分钟

HOTEL RESERVATION (CONT'D)

DEADLINE: 06 NOVEMBER 2024

Introduction of Official Hotels

6. Holiday Inn Nanpu

☆☆☆☆

No. 55 Huanlong Road, Pudong



Enjoy a peaceful location close to Pudong financial district and downtown Shanghai when you choose Holiday Inn Nanpu. Our hotel is set on a residential street just 15 mins by metro from the bars, restaurants and theatres of cosmopolitan Puxi district.

It only takes 10 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 30 mins drive to Pudong International Airport and a 40 mins drive to Hongqiao Airport.

7. Four Points by Sheraton Shanghai Kangqiao

☆☆☆☆

No. 1668 Xiuyan Road, Pudong



The Four Points by Sheraton Shanghai Kangqiao is an ideal spot for travelers wanting to discover the city. The Four Points by Sheraton Shanghai Kangqiao is an ideal choice for travelers who want to take in the sights and sounds of Shanghai. Shanghai Pudong International Airport is located approximately 27km away and Shanghai Railway Station around 28km away.

It only takes 25 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 25 mins drive to Pudong International Airport and a 50 mins drive to Hongqiao Airport.

8. Howard Johnson Leonora Plaza Shanghai

☆☆☆☆

No. 99 Jinxin Road, Pudong



A warm welcome awaits you at the BEST WESTERN Pudong Sunshine Hotel Shanghai, giving a new meaning to comfort and style. Situated in the heart of Shanghai's Jinqiao Export Processing zone, only ten minutes from the Shanghai International Expo Center, the best Western Pudong Sunshine Hotel offers a first class retreat for business or leisure travelers.

It only takes 15 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 25 mins drive to Pudong International Airport and a 50 mins drive to Hongqiao Airport.

9. Paradise Jinjiang Hotel

☆☆☆☆

No. 2558 Changyang Road, Yangpu



The Paradise Jinjiang Hotel is located in the North Bund area, close to Shanghai University of Electric Power, University of Shanghai for Science and Technology, Shanghai Ocean University. It is convenient from Subway line 12 Longchang Road Station to Nanjing Road Business District. It takes 20 minutes to Shanghai science and technology museum, Shanghai new international expo center.

It only takes 20 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 35 mins drive to Pudong International Airport and a 35 mins drive to Hongqiao Airport.

10. Park Inn by Radisson Shanghai Downtown

☆☆☆☆

No. 258 West Tiammu Road, Jingan



Park Inn by Radisson comes from the pure lineage of the Radisson Hotel Group, inheriting a 75 year design gene. Park Inn takes "endless creation of beautiful experiences" as its responsibility and strives to create an international mid to high end selected service hotel brand that serves the new middle class globally.

It only takes 30 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 45 mins drive to Pudong International Airport and a 25 mins drive to Hongqiao Airport.

酒店预订 (续)

截止日期: 2024 年 11 月 06 日

官方酒店介绍

11. 如家商旅酒店 (陆家嘴世博中心店)

地址: 上海浦东新区浦明路 1888 号



如家商旅酒店(上海陆家嘴世博中心店) 位于浦东陆家嘴金融贸易区核心商圈, 散步于滨江步道可直达梅赛德斯、宋城、世博园、陆家嘴金融区等, 并与外滩、南京路、人民广场等重要商圈隔江相望, 可乘坐轮渡到达浦西豫园等著名景点。酒店毗邻世博园、新国际博览中心,
距离上海新国际博览中心: 免费班车 10 分钟
距离浦东国际机场: 车程 30 分钟
距离虹桥国际机场: 车程 40 分钟

12. 维也纳酒店 (上海浦东机场高科东路店)

地址: 上海浦东新区高科东路 1862 号



维也纳国际酒店 (上海浦东机场高科东路店) 位于浦东新区高科东路, 酒店周围餐饮、娱乐等生活配套齐全, 出行便利。酒店客房全部采用欧式风格建造, 别具一格, 现代化的设施, 典雅的装饰, 使您倍感方便、舒适; 全新高清视听设施, 。宽敞的办公区域, 墙上内置多功能数据插座, 可接入电脑、USB 接口等多媒体, 更有 WiFi 全覆盖, 为办公自动化提供一站式服务。
距离上海新国际博览中心: 免费班车 25 分钟
距离浦东国际机场: 车程 25 分钟
距离虹桥国际机场: 车程 50 分钟

13. 锦江之星浦三路店

地址: 上海浦东新区浦三路 208 号



锦江之星 (上海世博园区浦三路店) 位于浦东新区浦三路, 近临沂路口, 酒店周围交通便捷, 商务活动繁华。酒店拥有为商务人士设身打造的商务房和标准房, 商务房内书写功能宽敞, 您的一切移动办公需求酒店已经为您准备妥当。为了使您第二天能有更充分的精力投入工作, 酒店专门为商务人士设计的整体卫浴, 足够解除一天的工作疲劳。
距离上海新国际博览中心: 免费班车 15 分钟
距离浦东国际机场: 车程 30 分钟
距离虹桥国际机场: 车程 40 分钟

14. 宜必思 (上海联洋店)

地址: 上海浦东新区芳甸路 200 号



宜必思 (上海联洋店) 是雅高酒店管理集团旗下的一家国际品牌连锁酒店。酒店座落在上海浦东新区新国际博览中心区域, 邻近上海世纪公园、张江高科技开发区、新国际博览中心、陆家嘴、金桥工业园, 驾车前往上海迪士尼乐园也仅需 30 分钟左右车程。酒店位于浦东联洋国际社区中心地带。周边大型商场、超市、电影院、餐饮、酒吧、银行、医院等配套设施非常完善。酒店以其现代和简约的设计营造令人愉悦的舒适气氛。
距离上海新国际博览中心: 免费班车 5 分钟
距离浦东国际机场: 车程 30 分钟
距离虹桥国际机场: 车程 40 分钟

15. 白玉兰酒店陆家嘴滨江店

地址: 上海浦东新区浦电路 57 号



酒店位于浦东新区浦电路, 临近浦城路; 周围有多条公交线路可达酒店; 毗邻地铁 2 号线 (东昌路站)、4 号线 (塘桥站)、6 号线 (浦电路站)、9 号线 (商城路站)。驱车前往陆家嘴迪士尼旗舰店、东方明珠、陆家嘴商务圈、东方医院、仁济医院、上海儿童医学中心、上海新国际博览中心、等都很方便。
距离上海新国际博览中心: 免费班车 15 分钟
距离浦东国际机场: 车程 30 分钟
距离虹桥国际机场: 车程 40 分钟

HOTEL RESERVATION (CONT'D)

DEADLINE: 06 NOVEMBER 2024

Introduction of Official Hotels

11. Home Inn Selected (Shanghai Lujiazui, Expo Center)

No. 1888 Puming Road, Pudong



The Home Inn Selected (Shanghai Lujiazui, Expo Center) is an ideal spot for travelers wanting to discover the city. The Home Inn Selected (Shanghai Lujiazui, Expo Center) offers a pleasant stay in Shanghai for those traveling for business or leisure.

It only takes 10 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 30 mins drive to Pudong International Airport and a 40 mins drive to Hongqiao Airport.

12. Vienna International Hotel (Shanghai Pudong Airport, Gaoke East Road)

No. 1862 Gaoke East Road, Pudong



The Vienna International Hotel (Shanghai Pudong Airport, Gaoke East Road) provides a great place for travelers to relax after a busy day. The Vienna International Hotel (Shanghai Pudong Airport, Gaoke East Road) is an ideal choice for travelers who want to take in the sights and sounds of Shanghai.

It only takes 25 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 25 mins drive to Pudong International Airport and a 50 mins drive to Hongqiao Airport.

13. Jinjiang Inn (Shanghai World Expo Park Pusan Road)

No. 208 Pusan Road, Pudong



Jinjiang Inns is the budget brand from leading Asian hotel group Jin Jiang Hotels, and offers simple, clean, safe and comfortable rooms for business and leisure travelers.

It only takes 15 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 30 mins drive to Pudong International Airport and a 40 mins drive to Hongqiao.

14. Ibis Hotel (Shanghai Lianyang)

No. 200 Fangdian Road, Pudong



The worldwide budget ibis hotels are owned by Accor hotels and offer more than 983 hotels in 58 countries. Beds feature high-tech bases and mattresses, fluffy pillows and soft duvets. Rooms feature all the standard amenities, a desk and either a double or two single beds.

It only takes 5 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 30 mins drive to Pudong International Airport and a 40 mins drive to Hongqiao.

15. Magnolia Hotel (Shanghai Lujiazui Binjiang Branch)

No. 57 pudian Road, Pudong



Magnolia Hotel (Shanghai Lujiazui Binjiang Branch) is the budget brand from leading Asian hotel group Jin Jiang Hotels, and offers simple, clean, safe and comfortable rooms for business and leisure travelers.

It only takes 15 minutes to Shanghai New International Expo Center here by free shuttle bus.

There is a 30 mins drive to Pudong International Airport and 40 mins drive to Hongqiao.

酒店预订（续）

截止日期：2024 年 11 月 06 日

酒店名单及价格

须预付房费的酒店：

星级	酒店名称	房型	每晚含 1/2 份早餐价格	宽带上网	到展馆距离
5 星	浦东嘉里大酒店	豪华单人房	人民币 2350 元	免费宽带	步行距离
		豪华双人房	人民币 2580 元		
5 星	淳大万丽酒店	豪华单人房	人民币 1000 元	免费宽带	免费班车 5 分钟
		豪华双人房	人民币 1050 元		
5 星	上海证大美爵酒店	高级单人房	人民币 1050 元	免费宽带	免费班车 5 分钟
		高级双人房	人民币 1050 元		
5 星	上海浦东星河湾酒店	高级单人房	人民币 1000 元	免费宽带	免费班车 10 分钟
		高级双人房	人民币 1000 元		
4 星	陆家嘴明城大酒店	高级单人房	人民币 900 元	免费宽带	免费班车 3 分钟
		高级双人房	人民币 900 元		
4 星	浦东丽晟假日酒店	高级单人房	人民币 780 元	免费宽带	免费班车 10 分钟
		高级双人房	人民币 850 元		
4 星	万信福朋喜来登酒店	标准单人房	人民币 650 元	免费宽带	免费班车 25 分钟
		标准双人房	人民币 700 元		
4 星	丽昂豪生大酒店	标准单人房	人民币 780 元	免费宽带	免费班车 15 分钟
		标准双人房	人民币 830 元		
4 星	甸园锦江宾馆	标准单人房	人民币 530 元	免费宽带	免费班车 20 分钟
		标准双人房	人民币 530 元		
4 星	丽柏酒店广场长城店	标准单人房	人民币 480 元	免费宽带	免费班车 30 分钟
		标准双人房	人民币 480 元		
商务型	如家商旅酒店 (陆家嘴世博中心店)	标准单人房	人民币 620 元	免费宽带	免费班车 10 分钟
		标准双人房	人民币 680 元		
商务型	维也纳酒店 (上海浦东机场高科东路店)	标准单人房	人民币 350 元	免费宽带	免费班车 25 分钟
		标准双人房	人民币 380 元		
经济型 酒店	锦江之星浦三路店	标准单人房	人民币 380 元	免费宽带	免费班车 15 分钟
		标准双人房	人民币 380 元		
经济型 酒店	宜必思（上海联洋店）	标准单人间	人民币 480 元	免费宽带	免费班车 5 分钟
		标准双人间	人民币 530 元		
经济型 酒店	白玉兰酒店陆家嘴滨江店	标准单人间	人民币 380 元	免费宽带	免费班车 15 分钟
		标准双人间	人民币 420 元		

- 注意：
- 请在 2024 年 11 月 6 日前预订房间，过后的房价和房间将视酒店情况而定。

➢ 以上酒店费用必须预付，请在 2024 年 11 月 6 日前结清所有的房费。

➢ 如需取消已订房间：请在 2024 年 11 月 6 日前通知上海奥润特会展服务有限公司，否则酒店将收取一晚的住宿费用。其中浦东嘉里大酒店、淳大万丽酒店及证大美爵酒店预订确认后，过了截止日期不得缩短行程以及取消。如果任何缩短行程或者取消，房费不做退款处理（具体相关酒店取消条款，在订房确认书中提前告知）。除了取消之外的任何行程的变更必须在到达前 3 天书面通知上海奥润特会展服务有限公司。

➢ 未入住：如果未入住已经确认的酒店房间，将收取一晚的住宿费用。其中浦东嘉里大酒店、淳大万丽酒店及证大美爵酒店收取全部房费。

➢ 以上免费班车往返酒店和展馆的服务仅适用于通过上海奥润特会展服务有限公司预定酒店的客人，且仅在展会开展期间提供。

HOTEL RESERVATION (CONT'D)

DEADLINE: 06 NOVEMBER 2024

Official Hotel Rates

Pre-payment required:

Star	Name of Hotel	Room Type	Unit Price	Broadband Internet access	Distance to SNIEC
5*	Kerry Hotel Pudong	Deluxe single room	RMB 2350 net	Free Internet	3 mins walking distance
		Deluxe twin/double room	RMB 2580 net		
5*	Renaissance Shanghai Pudong Hotel	Deluxe single room	RMB 1000 net	Free Internet	5 mins by free shuttle bus
		Deluxe twin/double room	RMB 1050 net		
5*	Grand Mercure Shanghai Century Park	Superior single room	RMB 1050 net	Free Internet	5 mins by free shuttle bus
		Superior twin/double room	RMB 1050 net		
5*	Chateau Star River Pudong Shanghai	Superior single room	RMB 1000 net	Free Internet	10 mins by free shuttle bus
		Superior twin/double room	RMB 1000 net		
4*	LJZ Supreme Tower Hotel	Superior single room	RMB 900 net	Free Internet	3 mins by free shuttle bus
		Superior twin/double room	RMB 900 net		
4*	Holiday Inn Nanpu	Superior single room	RMB 780 net	Free Internet	10 mins by free shuttle bus
		Superior twin/double room	RMB 850 net		
4*	Four Points by Sheraton Shanghai Kangqiao	Standard single room	RMB 650 net	Free Internet	25 mins by free shuttle bus
		Standard twin/double room	RMB 700 net		
4*	Howard Johnson Leonora Plaza Shanghai	Standard single room	RMB 780 net	Free Internet	15 mins by free shuttle bus
		Standard twin/double room	RMB 830 net		
4*	Paradise Jinjiang Hotel	Standard single room	RMB 530 net	Free Internet	20 mins by free shuttle bus
		Standard twin/double room	RMB 530 net		
4*	Park Inn by Radisson Shanghai Downtown	Standard single room	RMB 480 net	Free Internet	30 mins by free shuttle bus
		Standard twin/double room	RMB 480 net		
Business hotel	Home Inn Selected (Shanghai Lujiazui, Expo Center)	Standard single room	RMB 620 net	Free Internet	10 mins by free shuttle bus
		Standard twin/double room	RMB 680 net		
Business hotel	Vienna International Hotel (Gaoke East Road)	Standard single room	RMB 350 net	Free Internet	25 mins by free shuttle bus
		Standard twin/double room	RMB 380 net		
Business hotel	Jinjiang Inn (Shanghai World Expo Park Pusan Road)	Standard single room	RMB 380 net	Free Internet	15 mins by free shuttle bus
		Standard twin/double room	RMB 380 net		
Business hotel	Ibis Hotel (Shanghai Lianyang)	Standard single room	RMB 480 net	Free Internet	5 mins by free shuttle bus
		Standard twin/double room	RMB 530 net		
Business hotel	Magnolia Hotel (Shanghai Lujiazui Binjiang Branch)	Standard single room	RMB 380 net	Free Internet	15 mins by free shuttle bus
		Standard twin/double room	RMB 420 net		

Note:

- Booking deadline is **6 November 2024**. Rooms will be subjected to availability after the deadline.
- All payment must be made on or before **6 November 2024**.
- Cancellation policy: Any cancellation must be informed before **6 November 2024** otherwise one night room charge has to be applied. For **Kerry Hotel and Renaissance Pudong & Grand Mercure Hotel**, any shorten stay or cancellation after deadline will be non refundable. Any change of itinerary except cancellation must be notified in writing to Orient Event Service 3 days prior to arrival.
- No show: If no show, one night room fee will be charged as penalty. Balance payment will be refunded one week after the show. **Jumeirah Himalayas Hotel, Renaissance Pudong & Grand Mercure Hotel** will charge the full payment.
- The above free shuttle is available for the guests who make room reservation through Orient Event Service during the show period only.

酒店预订 (续)

截止日期: 2024 年 11 月 06 日

酒店预定表

*公司/机构名称:	
*入住客人姓名:	1 _____ 2 _____ 3 _____ 4 _____
	☐ 浦东嘉里大酒店 ☐ 淳大万丽酒店 ☐ 证大美爵酒店 ☐ 浦东星河湾酒店 ☐ 陆家嘴明城大酒店 ☐ 浦东丽晟假日酒店 ☐ 万信福朋喜来登酒店 ☐ 丽昂豪生大酒店 ☐ 甸园锦江宾馆 ☐ 丽柏酒店广场长城店 ☐ 如家商旅酒店 (陆家嘴世博中心店) ☐ 维也纳酒店 (上海浦东机场高科东路店) ☐ 锦江之星浦三路店 ☐ 宜必思 (上海联洋店) ☐ 白玉兰酒店陆家嘴滨江店
*房型:	
*早餐:	☐ 一份 ☐ 两份
*入住日期:	
*退房日期:	
机场专车接送: (付费服务)	☐ 接机. 航班号及到达日期和时间 _____ ☐ 送机. 航班号及回程日期和时间 _____
*备注: 如用外卡信用卡支付, 加收 5.2%的银行手续费	

请先仔细阅读酒店信息及注意事项, 带*是必填项。

请回执: 慕尼黑展览 (上海) 有限公司 上海市浦东新区世纪大道1788-1800号 陆家嘴金控广场T1塔楼11层 (200122) 电话: +86-21-2020 5500 传真: +86-21-2020 5688 电邮: caitriona.da@mm-sh.com 联系人: 达 敏 女士 / ext. 863	* 联 系 人 : _____ * 电 子 邮 箱 : _____ * 电 话 : _____ * 传 真 : _____ 公 司 / 机 构 : _____ 地 址 : _____ 展 位 号 : _____ * 签 名 : _____ 日 期 : _____
---	--

HOTEL RESERVATION (CONT'D)

DEADLINE: 06 NOVEMBER 2024

Hotel Booking Form

*Title:	☐ Mr. ☐ Ms. ☐ Mrs. Others _____
*Company Name:	_____
*Guest Name:	Surname: _____ First Name: _____
	☐ Kerry Hotel ☐ Renaissance Shanghai Pudong Hotel ☐ Grand Mercure Shanghai Century Park ☐ Chateau Star River Pudong Shanghai ☐ LJZ Supreme Tower Hotel ☐ Holiday Inn Nanpu ☐ Four Points by Sheraton Shanghai Kangqiao ☐ Howard Johnson Leonora Plaza Shanghai ☐ Paradise Jinjiang Hotel ☐ Park Inn by Radisson Shanghai Downtown ☐ Home Inn Selected (Shanghai Lujiazui, Expo Center) ☐ Jinjiang Inn (Shanghai World Expo Park Pusan Road) ☐ Vienna International Hotel (Gaoke East Road) ☐ Ibis Hotel (Shanghai Lianyang) ☐ Magnolia Hotel (Shanghai Lujiazui Binjiang Branch)
*Room Type:	_____
*Daily Room Rate (RMB):	_____
*Breakfast:	☐ One ☐ Two
*Arrival Date:	_____
*Departure Date:	_____
Special Requirements:	_____
Hotel Limo Airport Pickup: (paid service)	☐ No ☐ Yes. Arrival Flight / Time: _____
**Payment via credit card and bank transfer is subjected to a 5.2% administration fee	

Please read the hotel information and notice carefully when fill in this reservation form. * are compulsory fields.

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue, Pudong New Area Shanghai 200122 / P.R.China Tel.: +86 (0)21-2020 5500 Fax: +86 (0)21-2020 5688 Email: caitriona.da@mm-sh.com Contact Person: Ms. Caitriona Da / ext. 863	*Contact Person:
	*Title:
	*Email:
	*Tel:
	Country Code – Area Code – Tel No.
	*Fax:
	Country Code – Area Code – Fax No.
	Company:
Address:	
Booth No.:	
*Signature: _____ Date: _____	

FORM26 INVITATION LETTER TO CHINA

DEADLINE: 10 SEPTEMBER 2024

INSTRUCTIONS ON HOW TO APPLY FOR A CHINESE VISA

To apply for any type of Chinese visa, the following is required:

One completed visa application form, a valid original passport with blank pages. More documents are required if applying for:

Tourist visa	L	Airline ticket or the itinerary.
Business visa	F	An invitation letter/ fax from a Chinese Government department or government-authorized company
Work visa	Z	An employment permit from the Ministry of Labour or the State Bureau of Foreign Experts of China together with an invitation letter from the company authorized by the Chinese Government
Student visa	X	JW-201 or JW_202 form issued by the Ministry of Education of China and a letter of admission from a Chinese University / College
Transit Visa	G	A valid visa for the country of destination and the letter from the department of work unit. Duration of transit visa is about 7 days. For British passport holder, a Chinese visa is required even to stop over in an airport of China
Journalist Visa	J-1 or J-2	A letter from the Information Department of the Ministry of Foreign Affairs or the Foreign Affairs Office of Shanghai or Guangdong Municipality Government and a letter from the work unit.
Permanent Visa	D:	A Permit letter from a local government of China

Visa validity A single or double entry visa is usually valid for entry within 3 months from the date of issue. The multi-entry visa is divided into three categories, namely half a year / one year / two to five years visa

Duration of stay / number of entries Duration of stay of a visa may vary. It is possible to extend the duration of stay of a visa in China. Visa is always required wherever you enter the Chinese mainland even from Hong Kong or Macao

Requirements towards passport A There must be at least one totally blank page in the passport. Pages for endorsements or amendments can not be used as a visa page

B Single or double entry visa require a passport valid for at least 6 months. For multiple entry visa, a passport should be valid for at least 9 Months A photo of the person using said passport should be affixed to the form. The full visa fee will apply

Where to apply for a Chinese visa Applicants should apply for the Chinese visa in person or through a third party (e.g. travel agencies). It takes 2 weeks to process the application, so there is no same day or express service. It is recommended that your passport(s) should be sent by registered mail for security and proof of mailing purposes. Please enclose a self addressed envelope, the visa application form and payment (visa fee and service fee - see item: visa fee).

NOTES

- 1 The application for a visa may be declined if the applicant fails to provide with true and complete information on the visa application form.
- 2 The applicant should check the issued visa upon collection and, if necessary raise any queries at the same. Once accepted, they should follow the content of the visa while visiting China. If there is no immediate inquiry relating to the issued visa, the applicant is held responsible under any circumstances thereafter.
- 3 The person holding X, D, or J-1 visa shall go through residential formalities in the local public security departments of China within 30 days of the date of entry.
- 4 The applicant should not engage in activities incompatible with his / her status when he/she enters China
- 5 For foreign visitors employment in the territory of China is prohibited without approval

INVITATION LETTER TO CHINA (CONT'D)

VISA APPLICATION

DEADLINE: 10 SEPTEMBER 2024

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11F, Tower 1, LJZ Financial Holdings Plaza 1788-1800 Century Avenue Pudong New Area, Shanghai 200122 / P.R.China Tel.: +86 (0)21-2020 5500 Fax: +86 (0)21-2020 5688 Email: shine.gao@mm-sh.com Contact Person: Ms. Shine Gao / ext. 881	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in Charge:	
	Signature:	Date:
	Hall / Booth No.:	

Please supply information as listed below for those who need an invitation letter to support their application for a visa. Accurate information is essential. Full details must be clearly typed.

<u>Invitation Letter Processing Fee: Free of charge.</u>	
Company Name:	_____
Address:	_____
Telephone:	Fax: _____
Surname:	First Name: _____
Gender: _____	Nationality: _____
Passport No:	Place & Date of Birth: _____
Date of Arrival: _____	Job Title: _____
Date of Departure: _____	_____
Country/ City of Embassy where you would like to apply visa: _____	

Procedures:

1. Please make photocopies of this form if more than one applicant requires visa invitation letter.
2. Please fill in the application form in capital letters or type and return it to us as soon as possible. We will issue invitation letter accordingly.
3. Please submit the application form together with the following required documents according to the procedure policy.
 - ✓ passport copy
 - ✓ entry record to China
4. Once approved, we will send you an invitation letter via email.
5. If the original invitation letter is required by the Chinese embassy/consulate in your country, a courier fee will occur for the express mail service.
6. Please take this invitation letter together with your passport to your embassy or consulate to apply visa.
7. Your embassy or consulate may have an additional charge for their paperwork.

Attention:

Please be reminded that all applicants' passports must be valid for at least **SIX MONTHS** beyond the intended date to enter China or any other destination.

Due to the current policy, the invitation letter will be issued according to the applicant's specific situation. For detailed policy and requested documents adjustment, please contact The Chinese embassy and consulate in your country.

PLEASE SEND THE APPLICATION FORM TOGETHER WITH YOUR PASSPORT COPY

4 货运指南

展会指定运输商 现场服务

详情请联系:

W1 - W4馆	
国际展商	国内展商
巴伐利亚国际货运代理 (北京) 有限公司 上海浦东南路855号世界广场30楼E座 电话: +86 (0)21-5878 6327 传真: +86 (0)21-5878 4478 电邮: timothy.ni@btg.cn 联系人: 倪 明 先生	巴伐利亚国际货运代理 (北京) 有限公司 北京市朝阳区阜通东大街6号方恒国际中心C座 1808 电话: +86 (0)10-8460 1137 +86 (0)21-5878 6327 传真: +86 (0)10-6461 9507 电邮: simon.cao@btg.cn stephen.chen@btg.cn 联系人: 曹思萌 先生 陈 明 先生
E1-E7, N1-N5, W5馆和室外展区	
国际展商	国内展商
辛克欧洲货运股份公司 (德国) 慕尼黑展览业务部 Paul-Henri-Spaak-Str. 8, Tor 21 81829 München, Germany 电话: +49 89 949 24 308 / 336 传真: +49 89 949 24 339 电邮: thomas.ernst@dbschenker.com sabine.auer@dbschenker.com 联系人: Thomas Ernst 先生 Sabine Auer 女士	上海国际展览运输有限公司 中国上海市普陀区金沙江路980号7楼 (200333) 电话: +86 (0)21-6013 1837 / 1835 传真: +86 (0)21-6013 5518 电邮: sunliqi@xptrs.com.cn lisiyi@xptrs.com.cn 联系人: 孙立奇 先生 李斯一 先生

4 Shipping Guideline

Official Freight Forwarder For Onsite Services

Contact Details:

HALLS W1-W4	
Overseas Exhibitors	Domestic Exhibitors
BTG International Freight Forwarding (Beijing) Co., Ltd. Room 30E, World Plaza Century Street No. 855 South Road of Pudong, Shanghai, China Tel.: +86 (0)21-5878 6327 Fax: +86 (0)21-5878 4478 Email: timothy.ni@btg.cn Contact Person: Mr. Timothy Ni	BTG International Freight Forwarding (Beijing) Co., Ltd. 1808 Tower C Fangheng Int'l Center, No.6 Futong East AVE. Chaoyang, Beijing, China Tel.: +86 (0)10-8460 1137 +86 (0)21-5878 6327 Fax: +86 (0)10-6461 9507 Email: simon.cao@btg.cn stephen.chen@btg.cn Contact Person: Mr. Simon Cao Mr. Stephen Chen
HALLS E1-E7, N1-N5, W5 AND OUTDOOR AREA	
Overseas Exhibitors	Domestic Exhibitors
Schenker Deutschland AG Geschäftstelle München Messen/Spezialverkehre Paul-Henri-Spaak-Str. 8 (Tor 21) 81829 München Tel.: +49 (0)89 949-24 308 / 336 Fax: +49 (0)89 949-24 339 Email: thomas.ernst@dbschenker.com sabine.auer@dbschenker.com Contact Person: Mr. Thomas Ernst Ms. Sabine Auer	Shanghai EXPOTRANS Ltd. 7/F, No.980 Jinshajiang Road, Shanghai 200333 / P.R. China Tel.: +86 (0)21-6013 1837 / 1835 Fax: +86 (0)21-6013 5518 Email: sunliqi@xptrs.com.cn lisiyi@xptrs.com.cn Contact Person: Mr. Ricky Sun Mr. Terry Li

货运信息咨询 / 运输表格提交

请联系指定运输代理

W1-W4 馆

国际展商

巴伐利亚国际货运代理（北京）有限公司
上海浦东南路 855 号世界广场 30 楼 E 座
电话: +86 (0)21-5878 6327
传真: +86 (0)21-5878 4478
电邮: timothy.ni@btg.cn
联系人: 倪明 先生

国内展商

巴伐利亚国际货运代理（北京）有限公司
北京市朝阳区阜通东大街 6 号方恒国际中心 C 座 1808
电话: +86 (0)10-8460 1137 / +86 (0)21-5878 6327
传真: +86 (0)10-6461 9507
电邮: simon.cao@btg.cn
stephen.chen@btg.cn
联系人: 曹思萌 先生
陈明 先生

E1-E7, N1-N5, W5 馆和室外展区

国际展商

辛克欧洲货运股份公司（德国）
慕尼黑展览业务部
Paul-Henri-Spaak-Str. 8, Tor 21
81829 München, Germany
电话: +49 89 949 24 308 / 336
传真: +49 89 949 24 339
电邮: thomas.ernst@dbschenker.com
sabine.auer@dbschenker.com
联系人: Thomas Ernst 先生
Sabine Auer 女士

国内展商

上海国际展览运输有限公司
中国上海市普陀区金沙江路 980 号 7 楼 (200333)
电话: +86 (0)21-6013 1837 / 1835
传真: +86 (0)21-6013 5518
电邮: sunliqi@xptrs.com.cn
lisiyi@xptrs.com.cn
联系人: 孙立奇 先生
李斯一 先生

展品运输服务项目及收费标准

序号	服务名称	服务内容	收费标准 人民币
I.	基本服务费	每展商每票（仅针对国际展品）	400.00
II.	空运		
1a)	进馆（机场-展台）	运输费（含海关申报：按计费重量，每公斤）	6.50
		最低收费	1,300.00
b)		机场地面操作费（按计费重量，每公斤）	2.50
		最低收费	500.00
c)		机场仓储费（按计费重量，每公斤每天）	1.00
2)	出馆（展台-机场）	同进馆	
III.	海运（拼箱或散货）		
1a)	进馆（码头-展台）	运输费（含海关申报：每立方）	580.00
		最低收费	1,160.00
b)		码头操作费（每立方）	240.00
		最低收费	720.00
c)		码头仓储费（每立方每天）	30.00
2)	出馆（展台-码头）	同进馆	
IV.	海运（整箱/集装箱）		
1a)	进馆（码头-展台）	运输费（含海关申报：每立方）	580.00
		20'整箱最低收费	13,340.00
		40'整箱最低收费	26,680.00
		45'整箱最低收费	29,000.00
b)		20'集装箱码头操作费（每立方）	80.00
		40'集装箱码头操作费（每立方）	55.00
c)	集装箱储存费	每 TEU 每天	350.00
d)	空集装箱	还箱费/拖箱费（每 TEU）	1,700.00
		（上海码头或集装箱堆场与展馆之间的运输费）	
e)	落箱费（展馆或监管仓库）	20'集装箱	820.00
		40'集装箱	1,640.00
2)	出馆（展台-码头）	同进馆	
V.	可自行驾驶的移动车辆		
1)	仅对非集装箱运输的可自行驾驶的巨型展示车辆	码头操作费（每立方米或按实际支出总额实报实销，并加收手续费 15%-择其大者）	340.00
		海关申报和单证录入费用	已包含
2)		申请专业驾驶人员或驾驶技术指导（限港口或展馆内）	6,100.00

第 4 章 货运指南

SECTION IV SHIPPING GUIDELINE

序号	服务名称	服务内容	收费标准 人民币
VI.	上海地区内运输		
1)	市内运输	从仓库至展馆（不含装卸车：每立方或每吨-择其大者）	280.00
		最低收费	1000.00
		从指定地址提货至展馆（不含装卸车：每立方或每吨-择其大者）	360.00
		最低收费	1,200.00
2)		从展馆至指定地点（不含装卸车：每立方或每吨-择其大者）	360.00
		最低收费	1,200.00
3)	其它展会转关货物 (不接受保税区转关)	海关关封申请（每次，仅对展品监管科海关有效）	600.00
VII.	现场操作		
1)	进馆操作	室内展商从卡车到展位，包括卸车（每立方或每吨，择其大者）	220.00
		最低收费	440.00
2)	出馆操作	室内展商从展位到卡车，包括装车（每立方或每吨，择其大者）	220.00
		最低收费	440.00
3)	空箱保管	展期内空箱及其它需要存储的物资处理（每立方米）	80.00
		最低收费	160.00
4)	空集装箱租赁 (不含集装箱运输费)	展期内租用 20'空集装箱存放参展物资	2,890.00
		展期内租用 40'空集装箱存放参展物资	4,250.00
5)	集装箱储存	20'集装箱现场存放费（每天）	350.00
		40'集装箱现场存放费（每天）	700.00
6)	拆/装箱	拆除或安装外包装（不含材料费用）（每立方或每吨，择其大者）	120.00
		最低收费	240.00
VIII.	劳力或机力租用	每小时	
1)	工人	每天（正常工作日 8 小时计算）	400.00
	(劳力仅供设备安装、拆除 使用，不含装卸车)	正常工作时间：每小时	50.00
		最低收费	100.00
2)	铲车（含司机一名）		
	每次最低收费 2 小时	3 吨	200.00
		5 吨	300.00
		10 吨	420.00
		15 吨	490.00
		其它	视情况而定

第 4 章 货运指南

SECTION IV SHIPPING GUIDELINE

序号	服务名称	服务内容	收费标准 人民币
	劳力或机力租用	每小时	
	吊机 (含司机一名)		
3)	每次最低收费按 4 小时计算	25 吨	500.00
		50 吨	1,000.00
		70 吨	1,500.00
		100 吨	2,000.00
	每次最低收费按 8 小时计算	130 吨	2,500.00
		200 吨	4,400.00
		300 吨	5,000.00
IX.	出入境检验检疫申报		
1)	进口散货或空运货物	每件	100.00
		每票货物最低收费	500.00
2)		20'集装箱	750.00
3)		40'集装箱	880.00
4)		其他检验检疫要求的处理费用将实报实销	
X.	其它		
1)	监管仓库仓储	每立方米每天	8.20
	i	最低收费	200.00
	ii	进仓或出仓手续费 (每次)	820.00
2)	提前到达上海机场或码头仓储费		
	i	海运 (早于到货时间要求, 则按每天每立方计算)	30.00
	ii	空运 (早于到货时间要求, 则按计费重量每天每公斤计算)	1.00
3)	查验费	宣传用品及材料供海关预先审核 (每票/每展商)	700.00
4)	ATA	ATA 单证册申报手续费 (每本)	600.00
5)	LOE	单证翻译费 (每页)	55.00
6)	收货人错误	每票	820.00
7)	分运单或货代提单	每票	820.00
8)	危险品等	每票	100.00%
XI.	晚到附加费	海运 (晚于到货或单证递交时间要求)	30.00%
		空运 (晚于到货或单证递交时间要求)	30.00%
注:	*体积和重量折算方式: 空运: 1 立方=167 公斤, 海运或陆运: 1 立方=1 吨 20'集装箱=23 立方, 40'集装箱=46 立方, 45'集装箱=50 立方		

以“非集装箱”运输方式入境的 可自行驾驶的移动车辆/设备的补充说明*

(I) 常规要求

1. 上述展品以临时进口方式申报参展。展商须遵守以下中国海关规定：
 - 不得与其它展品混载。其它类型展品应安排其它适当方式另行申报并安排运输；
 - 除非该车辆或设备巨大且无法放入集装箱运输。否则所有可移动车辆或设备均须放入集装箱运输，不得在上海码头、空港或其它公众场合自行驾驶或移动。
2. 所有可自行驾驶的移动车辆和设备均须填写展品清单，如实申报，并填写“自驾式移动车辆（设备）信息登记表”。
3. 随车必须附钥匙（或启动工具）一套（钥匙不建议放置于驾驶室中，以免驾驶室锁闭，无法取出）。
4. 如在展会现场展商要求自行驾驶可移动车辆或设备进入展台/展区，必须事先告知各馆指定运输代理，以便其在现场做好准备工作。详情请见“自驾式移动车辆（设备）信息登记表”。

可自驾式移动车辆（设备）不符合交通管理部门要求的，禁止在社会道路上行驶！

禁止在展馆停车场或内部道路上私自装卸，须在指定区域内装卸。

自驾式移动车辆（设备）信息登记表

请将此表与“货运信息预报及服务项目登记表”一并递交至各馆指定运输代理（每辆车辆填写一页）

品牌名称:	_____
原产地:	_____
种类:	_____
型号:	_____
底盘号:	_____
气缸排量:	_____
颜色:	_____
左舵或右舵:	_____
长 x 宽 x 高 (cm) :	_____
净重 (kg) :	_____
价值 (USD) :	_____
包装类型 (如有) :	_____

我司将派遣技术人员至展馆，自行安排展品的现场就位工作。此人拟于 2024 年 11 月____日____点抵达上海新国际博览中心。

展商名称:	_____
展台号:	_____
日期:	_____
签字并盖章:	_____

友情提示：可自驾式移动车辆（设备）不符合交通管理部门要求的，禁止在社会道路上行驶。

A.T.A.单证册授权书

A.T.A.单证册号：/.....

bauma CHINA 2024 - 26.11. – 29.11, 2024

我方现正式委托_____（各馆指定运输代理）办理我司 ATA 单证册在上海市国际贸易促进委员会的注册工作。

在此，我司声明已被正式告之并清楚了解：根据中国海关相关法律，ATA 单证册上所列展品为临时进口货物，必须在单证册的有效期内安排出口（在中国境内滞留时间为 3-6 个月，最长不超过 6 个月）。任何违反上述声明的行为均系违法行为，并由我司独立承担相应后果及处罚。

(委托方：签 字)

(委托方：公司盖章)

货运信息预报及服务项目登记表

本表须在 **→2024 年 10 月 18 日 ←** 前由货主或发货人填写、盖章并递交

相关费用将由发货人支付

请将此表回传至：
各馆指定运输代理

发货人：

联系人：

联系电话：

请将已运抵上海的下述展品运至展台

本展品不包括危险性货物，并遵从 IATA-DGR/ADR-IMO/DGR 相关条款及规定

箱号	包装类型	毛重(KG)	单件尺寸(CM)长 x 宽 x 高	体积(立方米)

运输途径： 空运 ☐ 海运 ☐ *请提供运单或提单复印件!
铁路运输 ☐ 手提 ☐ *请提供航班详细信息!
中国地区直送 ☐ *请提供货运单等信息!

申报方式： 凭展品清单 (LOE) 临时入境 ☐ 持 ATA 单证册+展品清单临时入境 ☐

服务项目： 码头或机场提货 ☐ 提货日期： _____

送抵展馆/展台 ☐ 送货日期： _____

联系方式： 馆号： _____ 展台号： _____ 联系人： _____

拆除外包装： 是 ☐ 否 ☐ 保存空箱： 是 ☐ 否 ☐ 日期及时间： _____

铲车需求： 是 ☐ 否 ☐ 吊机需求： 是 ☐ 否 ☐ 日期及时间： _____

其它特殊要求：

(此表递交时间及地点)

(填表人签字并盖章)

外包装类型申报单

致： 上海海关	发货人：(签字并盖章)
------------------------------	-------------

我方在此如实申报，以下货物：

总件数 _____

外包装类型 _____

展品描述 _____

毛重 (kg) _____

委托号 _____

运输方式 空运 ☐ 海运 ☐ *请提供运单或提单复印件!

上述货物外包装为“非木质”包装或由经处理材料（胶合板，复合板，刨花板）包装。
这些材料制造时使用的加热、加压技术及粘合剂完全符合国际包装标准。

(此表递交时间和地点)

(填表人签字并盖章)

<http://www.customs.gov.cn/>

<http://www.ippc.int/>

<http://www.forestry.gov.cn/>

机力预定表（仅供组装/拆卸使用）

截止日期：2024 年 10 月 18 日

请将此表填写完整后， 扫描发送邮件至： 各馆指定运输代理					展商信息							
					公司名称：							
					展台号：				展台面积：			
					展会负责人：							
					电子邮箱：							
					电话：						传真：	
租用 日期	叉车租用数量				吊机租用数量							
	3T	5T	10T	15T	25T	50T	70T	100T	130T	200T	300T	其他
以上机力实际租用时间将以主办单位规定允许的布撤展时间为限。现场临时租用机力用于组装和拆卸的展商或搭建商，请提前 24 小时向各馆指定运输代理现场工作人员提交书面申请（100 吨及以上吊机请提前 48 小时递交书面申请）；书面申请一旦被接受和确认，不可撤销。如申请晚于 24 小时递交，则将视现场机力实际使用情况进行安排。												
日期：2024 年 月 日												
展商公司/业务签章（请展商自行保留该表格存档）												

货运车辆轮候证申请表

截止日期：2024 年 10 月 18 日

请将此表填写完整 后，扫描发送邮件 至： 各馆指定运输代理	展商信息			
	公司名称：			
	展台号：		展台面积：	
	展会负责人：			
	电子邮箱：			
	电话：		传 真：	
1	我的参展货物及展台搭建材料需要在以下日期运入上海新国际博览中心。 根据需要，我公司申请货运车辆轮候证张数如下：			
参展展品 提前布展 11 月 12-18 日 室外展位 11 月 19-25 日 室内展位 11 月 24-25 日			11 月 12 日	11 月 13 日
			张	张
	11 月 14 日	11 月 15 日	11 月 16 日	11 月 17 日
	张	张	张	张
	11 月 18 日	11 月 19 日	11 月 20 日	11 月 21 日
	张	张	张	张
	11 月 22 日	11 月 23 日	11 月 24 日	11 月 25 日
	张	张	张	张
搭建材料		11 月 19 日	11 月 20 日	11 月 21 日
	张	张	张	张
	11 月 22 日	11 月 23 日	11 月 24 日	11 月 25 日
	张	张	张	张
2	布展货运车辆轮候证邀请码发送地址：			
公司名称：			收件人：	
电子邮箱：				
电话：			传真：	
1. 请在截止日期前递交表格并确保所填信息的准确和完整以保证布展货运车辆轮候证邀请码按时准确发送。 2. 撤馆货运车辆轮候证邀请码将在展会开幕期间由指定运输代理在现场办公室受理登记并发放。 3. 此货运车辆轮候证只适用于展商运输展品或搭建材料的货运车辆，不适用商务车或轿车。 4. 一车一证。一切申请将由指定运输代理核准，指定运输代理保留根据情况增减轮候证数量的权利。 5. 货运车辆轮候证换取卸货区证，换证费：人民币 130/车/次，押金：人民币 400/车/次。其中，载重 5 吨以下吨位货运车辆卸货区停留时间为 3 小时/车/次，载重 5 吨及以上吨位货运车辆卸货区停留时间为 5 小时/车/次。所有费用现场现金付清。				
日期：2024 年 月 日 展商公司/业务签章（请展商自行保留该表格存档）				

SHIPPING INSTRUCTION / TRANSPORTATION FORM SUBMISSION

PLEASE KEEP IN TOUCH WITH OFFICIAL FREIGHT FORWARDER

HALLS W1-W4

Overseas Exhibitors

BTG International Freight Forwarding (Beijing) Co., Ltd.

Room 30E, World Plaza Century Street
No. 855 South Road of Pudong, Shanghai
Tel.: +86 (0)21-5878 6327
Fax: +86 (0)21-5878 4478
eMail: timothy.ni@btg.cn
Contact Person: Mr. Timothy Ni

Domestic Exhibitors

BTG International Freight Forwarding (Beijing) Co., Ltd.

1808 Tower C Fangheng Int'l Center
No.6 Futong East AVE, Chaoyang District
Beijing, China
Tel.: +86 (0)10-8460 1137 / +86 (0)21-5878 6327
Fax: +86 (0)10-6461 9507
eMail: simon.cao@btg.cn
stephen.chen@btg.cn
Contact Person: Mr. Simon Cao
Mr. Stephen Chen

HALLS E1-E7, N1-N5, W5 AND OUTDOOR AREA

Overseas Exhibitors

Schenker Deutschland AG

Geschäftsstelle München
Messen/Spezialverkehre
Paul-Henri-Spaak-Str. 8 (Tor 21)
81829 München
Tel.: +49 (0)89 949-24 308 / 336
Fax: +49 (0)89 949-24 339
eMail: thomas.ernst@dbschenker.com
sabine.auer@dbschenker.com
Contact Person: Mr. Thomas Ernst
Ms. Sabine Auer

Domestic Exhibitors

Shanghai EXPOTRANS Ltd.

7/F, No.980 Jinshajiang Road
Shanghai 200333 / P.R. China
Tel.: +86 (0)21-6013 1837 / 1835
Fax: +86 (0)21-6013 5518
eMail: sunliqi@xptrs.com.cn
lisiyi@xptrs.com.cn
Contact Person: Mr. Ricky Sun
Mr. Terry Li

SERVICES AND RATES FOR HANDLING OF EXHIBITS

No.	Item	OFFICIAL RATES & TARIFF	RATES in RMB/CNY
I.	Basic service charge	per Exhibitor / per Shipment for overseas cargo	400.00
II.	Air Freight		
1a)	Inwards (fr airport to booth)	Basic handling rate per kg chargeable weight	6.50
		Min. charge	1,300.00
b)		THC - Airport handling charges per kg chargeable weight	2.50
		Min. charge	500.00
c)		Airport Storage charges per kg chargeable weight / day	1.00
2)	Outwards (fr booth to airport)	Same as Inbound	
III.	Sea Freight		
1a)	Inwards (fr port to booth)	Basic handling rate per cbm	580.00
		Min. charge LCL	1,160.00
b)		THC Port handling charge LCL per cbm	240.00
		Min. port handling charge LCL	720.00
c)		Seaport storage charges per cbm per day	30.00
2)	Outwards (fr booth to port)	Same as Inbound	
IV.	Sea Freight (container)		
1a)	Inwards (fr port to booth)	Basic handling rate per cbm	580.00
		Min. charge FCL 20'	13,340.00
		Min. charge FCL 40'	26,680.00
		Min. charge FCL 45'	29,000.00
b)		THC Port handling charge FCL 20' per cbm	80.00
		THC Port handling charge FCL 40' per cbm	55.00
c)	Storage	Container Storage charges per TEU per day	350.00
d)	Empty Container	Collection or return of empty Container per TEU	1,700.00
		from / to Shanghai Sea Terminal / Yard	
e)	BWH / ON SITE	FCL Container Grounding - Cranage Charges per 20 Ft Cnt	820.00
		FCL Container Grounding - Cranage Charges per 40 Ft Cnt	1,640.00
2)	Outwards (fr booth to port)	Same as Inbound	
V.	Quotation for self driven vehicles		
1)	For Non-containerized Self Driven Exhibits	As per supplement for non-containerized self-driven exhibits	
		Payment of Port Charges and Terminal Fee per cbm or as per Outlay + 15 %	340.00
		Service Charge per cbm	
		Customs clearance for bonded transit and documentation charge	included
2)		Provision of driver and/or technical requirements and supervision (at port terminal or fairground only)	6,100.00

SECTION IV SHIPPING GUIDELINE

No.	Item	OFFICIAL RATES & TARIFF	RATES in RMB/CNY
VI.	Local handling		
1)	Precarriage Local Cargo in Shanghai Area	From warehouse to free delivery to venue per cbm or 1000 kgs	280.00
		Min. charge	1000.00
		From FOV (free on vehicle) at exhibitor's premises to free delivery to venue per cbm or 1000 kgs	360.00
		Min. charge	1,200.00
2)		From FOV venue to local premises per cbm or 1000 kgs	360.00
		Min charge	1,200.00
3)	Transferred cargo from other exhibitions (bonded zone cannot be accepted)	To supply a customs cover note for transfer in bond if applicable per license	600.00
VII.	Onsite handling		
1)	Inward handling	From transportation at Venue to Indoor Exhibitor's Booth including unloading ; Cost per cbm or 1000 kgs	220.00
		Min charge	440.00
2)	Outward handling	From Indoor Exhibitor's Booth to transportation at Venue including loading ; Cost per cbm or 1000 kgs	220.00
		Min charge	440.00
3)	Empty handling	Handling of empty cases and other things needed to storage during show period per cbm	80.00
		Min charge	160.00
4)	Container Rental (excl. Container collect / return charges)	Container rental - on site per 20'	2,890.00
		Container rental - on site per 40'	4,250.00
5)	Container Storage	Container storage - on site per 20' per day	350.00
		Container storage - on site per 40' per day	700.00
6)	Packing or unpacking	Packing or unpacking assistance charges per cbm or 1000 kgs	120.00
		Min charge	240.00
VIII.	Labor & Equipment	RATES PER HOUR	
1)	Labor (available for equipment installation and removal ONLY)	Supply of labor per day (8 hours)	400.00
		Supply of labor per hour	50.00
		Min. period charged	100.00
2)	Forklift (incl. 1 driver)		
	Minimum Charge for Forklift 2 hours per order	3-ton Forklift	200.00
		5-ton Forklift	300.00
		10-ton Forklift	420.00
		15-ton Forklift	490.00
		Others	upon request

SECTION IV SHIPPING GUIDELINE

No.	Item	OFFICIAL RATES & TARIFF	RATES in RMB/CNY
	Labor & Equipment	RATES PER HOUR	
	Cranage (incl. 1 driver)		
3)	Minimum Charge for Crane 4 hours per order	25-ton Crane	500.00
		50-ton Crane	1,000.00
		70-ton Crane	1,500.00
		100-ton Crane	2,000.00
	Minimum Charge for Crane 8 hours per order	130-ton Crane	2,500.00
		200-ton Crane	4,400.00
		300-ton Crane	5,000.00
IX.	Animal and plant quarantine inspection (CIQ)		
1)	Bulk cargo/ Air cargo	Charges per each package	100.00
		Min charge per shipment	500.00
2)		Per 20' container	750.00
3)		Per 40' container	880.00
4)		Other charges for re-treatment requested by CIQ will be invoiced per outlay, if any.	
X.	Others		
1)	Bonded warehouse storage	per cbm per day	8.20
	i	Min charge	200.00
	ii	Bonded warehouse entry/exit fee per entry or exit	820.00
2)	Early arrival storage in Shanghai seaport or Airport		
	i	Sea cargo arriving prior to receiving period w/m per day	30.00
	ii	Air cargo arriving prior to receiving period per kg/day	1.00
3)	Censorship	Censorship clearance for Advertising Material	700.00
4)	ATA	Customs clearance fee for exhibits under ATA CARNET	600.00
5)	LOE	Translation of "List of Exhibits" per page	55.00
6)	Incorrect consignee	Surcharge per Shipment	820.00
7)	Indirect Shipment under HAWB	Surcharge per HAWB (direct shipment under HAWB will not charge)	820.00
8)	Specialized cargo-hazardous or dangerous cargo	to be confirmed prior to shipping!	100.00%
XI.	Late arrival surcharge on basic handling tariff	Seafreight consignment arriving after deadline	30.00%
		Airfreight consignment arriving after deadline	30.00%
	NOTES: * Volume / Weight Conversion: for airfreight 1 cbm is equal to 167 kgs, for oceanfreight 1 cbm is equal to 1,000 kgs. 20' Ctnr is 23 cbm, 40' Ctnr is 46 cbm, 45' Ctnr is 50 cbm		

SUPPLEMENT FOR NON CONTAINERIZED SELF DRIVEN EXHIBITS; ARRIVING BY BREAKBULD OR RO/RO – VESSEL*

(I) GENERAL

1. The self-driven unit is an exhibit which is imported temporarily into China for the named Exhibition. Exhibitors are therefore advised of the following regulations stipulated by the Chinese Customs Authorities:
 - No other cargo or materials are allowed to put into the car. They should go as general cargoes with their own distinct packing;
 - Unless the size of the vehicle is too big to be containerized, all cars and trucks are transported with the incoming containers. Devanning at Shanghai pier and being driven on its own wheels is not permitted;
2. Exhibitors should in addition to provide us the required “List of Exhibits” completely and send us the additional Form “Information Sheet for Car Exhibit – Self Driving Exhibits”
3. Spare key must be sent and/or affixed to the car. (Keys are not suggested to be put inside the driver cabin in case of lock down.)
4. At Exhibition Venue, if exhibitor wants to drive into booth by themselves (and vice-versa), please notify the relevant official freight forwarder in advance so that they can make proper arrangement – please also see Form “Information Sheet for Car Exhibit – Self Driving Exhibits”

**SELF DRIVING EXHIBITS ARE NOT ALLOWED TO DRIVE ON THE PUBLIC ROAD UNLESS COMPLYING
WITH THE TRAFFIC REGULATIONS.**

**SELF DRIVING EXHIBITS MUST BE UNLOADED OR LOADED IN DESIGNATED AREAS, ARE NOT
ALLOWED IN THE PARKING LOT OR INTERNAL ROADS OF SNIEC.**

INFORMATION SHEET FOR CAR EXHIBIT – SELF DRIVING EXHIBITS

Please attach this form to the relevant official freight forwarder's General Order Form – 1 page per vehicle

Brand Name:	_____
Manufacturing Origin:	_____
Specification:	_____
Model No.:	_____
Chassis No.:	_____
Cylinder Capacity:	_____
Color:	_____
Right or Left Hand Driven:	_____
Length x Width x Height in cm:	_____
Weight net in kgs:	_____
Value in USD:	_____
Presumably not packed, If packed, pls. advice:	_____

We will send our own technician to SNIEC to drive this vehicle by ourselves. He will arrive at

SNIEC on _____.2024 (date) on ____:____ hrs approx.

Exhibitor:	_____
Booth:	_____
Date:	_____

Stamp & Signature:	_____
--------------------	-------

Kinder reminder: Self driving exhibits are not allowed to drive on the public road unless complying with the traffic regulations.

POWER OF ATTORNEY FOR CARNET A.T.A.**CARNET A.T.A. – NUMBER...../.....**

bauma CHINA 2024 - 26.11. – 29.11.2024

As of _____ (date) we hereby give a general authorization to _____ (the relevant official freight forwarder) as respective customs broker - to receive, deliver and transport all our goods, destined for subject exhibition, which have already arrived, or which will be arriving at the customs at Shanghai Port, Airport or Rail-station, to import or export all our goods by clearing them through the customs, to write petitions, to sign petitions, to carry out all necessary import- and export – procedures at Port and Customs Authorities and all other Government related Agencies, and to complete all customs formalities on our behalf.

(Authorized Signature)-----
(Company Stamp)

SECTION IV SHIPPING GUIDELINE

PRE-ADVICE AND GENERAL ORDER FORM

This form must be completed and returned before ➔ **18 October 2024** ← duly stamped and signed by shipper or consignor

ALL CHARGES FOR SHIPPERS/ CONSIGNOR'S ACCOUNT

Please return to:

the relevant official freight forwarder

SHIPPER/ CONSIGNOR:

CONTACT: _____

PHONE: _____

Please deliver the following exhibits ex free arrival point Shanghai to exhibition stand
Shipment contains no dangerous goods as per actual IATA-DGR/ADR-IMO/DGR regulations

NO OF PACKAGES	KIND OF PACKING	GROSS WEIGHT IN KGS	DIMS PER PIECE IN METRIC CM L x B x H	CBM

Mode of Transport: By Air ☐ By Sea ☐ *Please send copy AWB - B/L!
 By Rail ☐ Hand carried ☐ *Please advise freight/flight details!
 Local Goods / Local Delivery ☐ *Please advise freight/colli details!

Mode of Entry: Temporary Import under Declaration Form ☐
 Temporary Import under Carnet ATA + Decl. Form ☐

Services: PICK UP EX PORT / AIRPORT ☐ PICK UP DATE _____
 DELIVERY TO SNIEC + BOOTH ☐ DELIVERY DATE _____

For: Hall – Nr.: _____ Booth – Nr.: _____ Contact: _____

Unpacking: Yes ☐ No ☐ Empties: Yes ☐ No ☐ Date /Time _____
 Forklift: Yes ☐ No ☐ Cranage: Yes ☐ No ☐ Date / Time _____

Other's special handling requirments:

 (PLACE AND DATE)

 (STAMP & SIGNATURE)

**SELF DECLARATION OF
“NON WOOD” OR “PROCESSED” WOOD PACKING**

To the China Customs	Shipper/ Consignor (stamp or logo)
---------------------------------	------------------------------------

It is declared that all packing materials in this shipment of

Total no. of packages _____

Kind of packing material _____

Description of goods _____

Gross weight in kgs _____

Order No. _____

Shipped by By Air ☐ By Sea ☐ *Please send copy AWB - B/L!

are made of NON WOOD or made of PROCESSED WOOD (Plywood, Press Wood, Oriented Strand Board).

This material automatically full fills the requirements of MOFTEC ANNOUNCEMENT 2002/58 and FAO ISPM,
because of it process of manufacturing by using heat, pressure and glue.

(PLACE AND DATE)

(STAMP & SIGNATURE)

<http://www.customs.gov.cn/>

<http://www.ippc.int/>

<http://www.forestry.gov.cn>

EQUIPMENT RENTAL FORM
(FOR ASSEMBLY/DISASSEMBLY ONLY)

DEADLINE: 18 OCTOBER 2024

Please return this form as pdf scan - attachment to: the relevant official freight forwarder					Exhibitor Information							
					Company:							
					Booth No.:				Booth Area:			
					Authorized by:							
					E-mail:							
					Tel.:				Fax:			
Booking Date	Quantity of Forklift				Quantity of Crane							
	3T	5T	10T	15T	25T	50T	70T	100T	130T	200T	300T	others
The time limit of equipment rental is subject to the schedule of move-in/out stipulated by the Organizer. All the equipment rental for temporary use should be applied to on-site working staff of the relevant official freight forwarder only against paper-work 24-hrs in advance during move-in/out time. (For crane of 100 tons and above, please submit the application 48-hrs in advance.) The order could not be cancelled once the application has been accepted and confirmed by official forwarders. The order presented less than 24-hrs before will not be guaranteed.												
Date: _____ Stamp/Signature: _____ (Please make a copy for your record.)												

TRUCK PERMIT APPLICATION FORM

DEADLINE: 18 OCTOBER 2024

Please return this form as pdf scan - attachment to: the relevant official freight forwarder	Exhibitor Information			
	Company:			
	Booth No.:		Booth Area:	
	Authorized by:			
	E-mail:			
	Tel.:		Fax:	
1, The exhibits and building material need be delivered to Shanghai New International Expo Center as the date of follows. Depending on demands, the amounts of truck permit code we apply are as follows:				
Exhibits Early Move-in: 12 - 18 Nov Outdoor: 19 - 25 Nov Indoor: 24 - 25 Nov			Nov 12 th	Nov 13 th
			Pcs	Pcs
	Nov 14 th	Nov 15 th	Nov 16 th	Nov 17 th
	Pcs	Pcs	Pcs	Pcs
	Nov 18 th	Nov 19 th	Nov 20 th	Nov 21 st
	Pcs	Pcs	Pcs	Pcs
	Nov 22 nd	Nov 23 rd	Nov 24 th	Nov 25 th
	Pcs	Pcs	Pcs	Pcs
Building and Construction Material		Nov 19 th	Nov 20 th	Nov 21 st
	Pcs	Pcs	Pcs	Pcs
	Nov 22 nd	Nov 23 rd	Nov 24 th	Nov 25 th
	Pcs	Pcs	Pcs	Pcs
2, Email address of truck permit code sent to:				
Company:		Attention:		
Email:				
Tel:		Fax:		
1 Please submit the application form before the deadline and make sure your information on the form is exact and complete to guarantee the TRUCK PERMIT CODE will be delivered on time. 2 The TRUCK PERMIT CODE for moving out will be registered and issued at the Official Forwarders on-site office of during the show period. 3 TRUCK PERMIT is available for the truck with the exhibits or building material only and not valid for car or minibus. 4 One PERMIT per truck. All applications will be examined by the official forwarder who reserves the rights to increase or decrease the quantities of TRUCK PERMITS. 5 RMB 130,--/truck/entry 3hrs free for unloading for regular truck and 5hrs free for unloading for Heavy duty truck. A deposit of RMB 400,-- /truck/entry will be levied. All expenses should be paid in cash at SNIEC on-site exhibition service desk				
Place & Date: _____ Stamp/Signature: _____ (Please make a copy for your record.)				